

Use this as an example for filing your summary appeal. Information needed below will be found on your "GUILTY" paperwork from the magistrate and citation. If not, you need to call the magistrate to get.

DATE APPEAL FILED TODAY'S/DATE DEFENDANT or DEFTS, ATTY. SIGNATURE SIGN YOUR NAME

Name and Address of Defendant (PRINT)
:This is your information:
Whoever got the charges:
ZIP
PHONE#
DOB

Name and Address of Issuing Authority *EXAMPLE ONLY*
MAGISTERIAL DISTRICT NO.: 11-1-04
DISTRICT JUSTICE A. Kokura Kravitz
35 Broad St
Pittston, PA ZIP 18640

ISSUING AUTHORITY DOCKET NO.: TRorNT-0000XXXX-20XX CITATION NO.: U-XXXXXX-X
Appeal from sentence of Guilty
Date of sentence Date Found Guilty Offense(s) of which convicted Description of what you were found guilty of that you want to appeal
If sentence includes fine & costs, AMOUNT of which PAID: Amount paid at Magistrates, if any
TYPE or AMOUNT of BAIL furnished to issuing authority, IF ANY: Amount of bail set, if any
EIN# only fill out if defendant is Bus.

Name and Address of affiant.
(as shown on citation or complaint)
Person who issued the citation of filed the charges against Defendant
ZIP

Name and Address of Attorney for Defendant
ATTY. IDENTIFICATION #:
Signature Phone
Print Name Atty info if have one, If Address you don't have one- LEAVE BLANK
ZIP

DO NOT FILL ANYTHING IN BELOW THIS LINE

- 1. One form per citation. \$52.00 per citation cash or money order only
2. Bring money and completed form to Clerk of Courts for processing and further instructions.
3. Please press hard to go thru all pages.
4. Compliance form must be filled out

SERVICE: I (defendant or defendant's attorney) HEREBY CERTIFY THAT ON, / / (date), I HAVE BEEN SERVED, AND ACCEPT, TRIAL NOTICE ON THE ABOVE CAPTIONED SUMMARY APPEAL.

NOTICE TO DEFENDANT:
1. APPEAL FEE IS NONREFUNDABLE.
2. A MERE FILING OF APPEAL WILL NOT STOP IMPOSITION OF LICENSE SUSPENSION OR POINTS ASSESSED ON YOUR LICENSE. THIS FORM WILL NOT BE CERTIFIED TO THE DEPARTMENT OF TRANSPORTATION UNTIL AFTER DE NOVO TRIAL DECISION BY COURT OF COMMON PLEAS.
3. AN APPEAL CANNOT BE WITHDRAWN BEFORE THE TRIAL DATE. ALL DEFENDANTS MUST APPEAR ON DATE SCHEDULED FOR TRIAL. IF YOU FAIL TO APPEAR YOU MAY BE FOUND GUILTY AND SENTENCED BY THE JUDGE.