



LUZERNE COUNTY PUBLIC SERVICES

OBJECTIVE: Public Service activities are designed to enhance suitable living environment. The Public Service must either be a new service or a quantifiable increase in the level of service above that which has been provided with state or local funds in the previous twelve calendar months.

ELIGIBLE FUNDING RECIPIENTS: Private Non-profit organizations located in Luzerne County with non-profit status under the IRS Code Section 501(c)(3) who demonstrate they primarily serve low/moderate income persons.

ELIGIBLE ACTIVITIES: Activities include, but are not limited to those concerned with, employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, homeless, elderly or recreational needs.

ELIGIBLE COSTS: Costs of labor, supplies and materials of approved activities.

PROGRAM FINANCING: Funding for Public Service activities is derived from the County's Community Development Block Grant yearly allocation from the Department of Housing and Urban Development (HUD) and is based upon the availability and demand for fund. The amount of funding for a specific activity will be determined upon review of the application.

PROGRAM MECHANICS: Prior to the submission of the County's annual application (Action Plan) to HUD, the Non-profit agency must submit an application to the County, along with required supportive documentation specified in the application. The application will be reviewed for eligibility and fundability under the federal guidelines. The activity must also address a priority in the County 5-year Consolidated Plan. The Public Service activities are submitted to the County Council for approval prior to submission of the County's Action Plan to HUD. Applicants are notified in writing that their request for funding was not approved or if approved, the amount that has been allocated for their project. A Sub-recipient Agreement is prepared and forwarded to the Non-profit for execution after the County's contract with HUD is executed.

MBE/WBE: All non-profit agencies receiving funding through the Luzerne County Office of Community Development are encouraged to utilize the services of minority and/or women owned businesses.

EQUAL EMPLOYMENT OPPORTUNITY: No organization receiving funding through the Luzerne County Office of Community Development shall discriminate against any individual because of race, color, religion, sex, national origin, age, disability, or familial status.

FOR FURTHER INFORMATION CONTACT:

Luzerne County Office of Community Development
54 West Union St., Wilkes-Barre, PA 18701
Wilkes-Barre - (570) 824-7214

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AND THE LUZERNE COUNTY MANAGER

