

## **SUMMARY APPEALS**

THERE IS A **\$53.00** NON REFUNDABLE FILING FEE  
**PER CITATION NUMBER . 1 APPEAL PER  
CITATION NUMBER (CASH ONLY)**

YOU HAVE **30 DAYS** FROM THE DATE  
YOU WERE FOUND GUILTY  
AT THE MAGISTRATE TO FILE A SUMMARY APPEAL

WHEN FILING A SUMMARY APPEAL  
THERE IS A SAMPLE ON HOW IT  
NEEDS TO BE FILLED OUT. PLEASE  
FOLLOW THIS SAMPLE TO COMPLETE  
YOUR APPEAL.

ALL SECTIONS MUST BE FILLED IN COMPLETELY. YOU  
MUST HAVE THE AFFIANTS FULL NAME (FIRST AND  
LAST) AND ADDRESS OR YOUR APPEAL WILL NOT BE  
ACCEPTED AS COMPLETE.

IF YOU DO NOT HAVE AN ATTORNEY YOU ARE ACTING  
AS YOUR OWN ATTORNEY AND ARE RESPONSIBLE  
FOR ALL INFORMATION ON THE FORM  
AND FOR IT TO BE ACCURATE.

**PLEASE DO NOT ASK US FOR ADVICE ON  
FILING YOUR APPEAL . WE ARE NOT ALLOWED  
TO GIVE LEGAL ADVICE. IT IS YOUR RESPONSIBILTY  
TO SUPPLY THE CORRECT INFORMATION AND  
COMPLETE YOUR APPEAL.**