

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name	Dept #
Area Agency on Aging	9100

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	910	70	9100	540.17	200,000	Program Supplies
- Line Item Decrease	+	910	70	9100	540.25	75,000	Computer Hardware under 50,000
	+	910	70	9100	540.70	40,000	Small Tools & Minor Equip
	+	910	70	9100	540.73	20,000	Postage
	+	910	70	9100	560.64	35,000	Training
	+	910	70	9100	560.36	20,000	Volunteer Recognition
	-	910	70	9100	560.55	(390,000)	Purchased Services Agency
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)
 Increase program supplies by \$200,000 to upgrade steam tables and allocate additional senior center grant funding of \$85,000 from PDA for all Active Adult Centers, Increase Computer Hardware by \$75,000 to upgrade tablets for assessments and computers and monitros for the Active Adult Centers, Increase Small Tools and MInor Equipment to replace older desks at the main office and the Active Adult Centers, Increase postage by \$20,000 because the Farmer's Market Vouchers are going to be processed through the mail again this year due to COVID, Increase Training by \$35,000 because half of the participants on the Senior Employment Program are still training at home due to COVID, Increase Volunteer Recognition to provide grocery gift cards for the volunteers of the Foster Grandparent Program because many have not returned to the schools where they received hot lunch each day and Decrease Purchased Services Agency because many of our consumers are still reluctant to have in-home services at this time due to COVID.

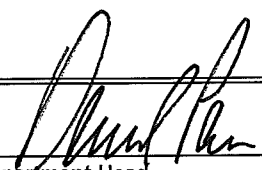
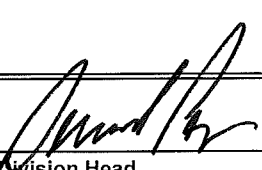
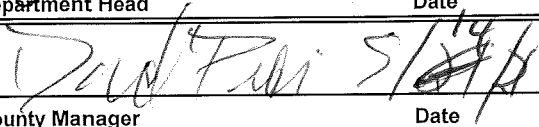
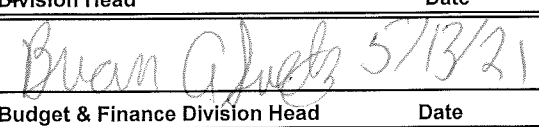
<i>Mary Roselle</i>	<i>Lynette</i>
5/6/21	3/6/21
Department Head <small>Date</small>	Division Head <small>Date</small>
<i>Paul Peter</i>	<i>Brian Guebb</i>
5/14/21	5/13/21
County Manager <small>Date</small>	Budget & Finance Division Head <small>Date</small>

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Elections 4120

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4120	550.25	\$750	Other Communication Expenses
- Line Item Decrease	-	100	30	4120	550.32	(\$750)	Printing
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)
 Budget transfer required to fund line item due to \$0 in other communication expenses line item when budget was approved for 2021.

 Department Head Date	 Division Head Date
 County Manager Date	 Budget & Finance Division Head Date

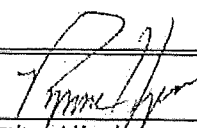
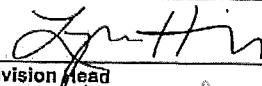


**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name Dept #
 Drug & Alcohol 9600

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	960	70	9600	550.49	25,200	Software Maintenance
- Line Item Decrease	-	960	70	9600	560.68	(25,200)	Provider Srevices
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

We are requesting a budget transfer to:
 - Increase Software Maintenance by \$ 25,200.00, This increase is due to the purcahes of new tracking software paid through the CARES Act and not receiving the approval prior to having completing the 2021 Budget.
 - Decrease Provider services by \$ 25,200.00.

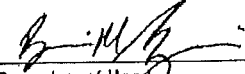
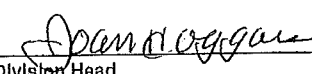
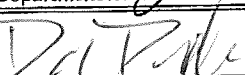

 Department Head 4/12/21 <small>Date</small>	 Division Head 4/13/21 <small>Date</small>
 County Manager 5/14/21 <small>Date</small>	 Budget & Finance Division Head 5/13/21 <small>Date</small>

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name: Sheriff Dept # 4197

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4197	560.64	4,600	Meetings Conf and Training
- Line Item Decrease	-	100	60	4197	510.20	(4,600)	Wages Represented
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)
 To provide training to the Deputies as a result of staffing issues as well as COVID restrictions. . PoliceOne Academy Includes an extensive library of Online Law Enforcement Continuing Education with 400+ courses and more than 1,100 short videos that can be delivered during roll call, in-service training, field training, or in a self-paced format. The system is available, on-demand, at any time, from any internet-enabled computer tablet, laptop, workstation, or mobile device. Cloud-based, all training documentation, certificates, and credentials are stored on the Cloud for a minimum of 30 years. There are also numerous courses on many 21st century, high-liability topics, which include: Implicit Bias, Use of Force, De-escalations, Excited Delirium, Crowd Control, Active Shooter, Pursuit, Drug Trends, Campus Policing, The Clery Act and CSA, Sexual Harassment, PREA, HIPAA, First Aid, Social Media, Investigations, and many more. FY 2022 we will work with B&F to ensure this is in the budget.

 Department Head	4/23/21 Date	 Division Head	4/23/2021 Date
 County Manager	5/11/21 Date	 Budget & Finance Division Head	5/13/21 Date

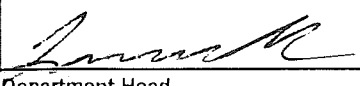
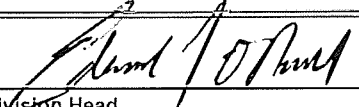
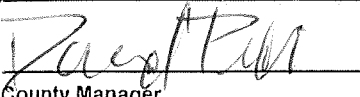

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name ROAD & BRIDGE	Dept # 4310
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Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	50	4310	550.15	33,500	Other Contractual
- Line Item Decrease	-	100	50	4310	510.20	(33,500)	Wages-Represented
- Line Item Decrease	-	100	50	4310	550.18	(5,000)	Engineering/Architectural
- Line Item Decrease	+	100	50	4310	550.40	5,000	Gas
- Line Item Decrease							
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Money needed in Other Contractual for Tree Removal and Snow Plowing due to vacant positions.
Additional money needed in Gas for the heat in garage for Trucks in Winter months.

 Department Head	 Division Head
5/7/21 Date	2021-0507 Date
 County Manager	 Budget & Finance Division Head
5/14/21 Date	5-13-2021 Date