LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Deeds/Coroner **Dept. #4193**

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	599.22	5,000	Forensic Examinations
- Line Item Decrease	-	100	60	4153	560.64	(4,900)	Meeting/Conf/Training
- Line Item Decrease	-	100	60	4153	550.29	(100)	Mileage Reimbursement
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

Forensic Examinations increased in 2020 due to the following increases, stated in monthly average percentages compared to 2019. COVID-19 deaths **are not** included in this data. Death incidents - 19%, Bodies to the Morgue - 24%, Infant deaths - 25%, Homicides - 30%, Drug Overdoses - 12% and Motor vehicle fatalities - 20%, which all lead to an increase in possible criminally prosecuted incidents, requiring autopsies. Deeds has funding available in Meeting/Conf/Training due to COVID-19 and all training/conferences cancelled. Deeds also has funds available in Mileage Reimbursement for the same reason. The Coroner Office will budget for the increased needs in 2021.

	Joan Hoggarth 9/30/2020
Department Head **Date**	**Division Head** **Date**
[signature] 10/2/20	[signature] 10/2/2020
County Manager **Date**	**Budget & Finance Division Head** **Date**

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Prothonotary/Coroner **Dept. #4193**

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	599.22	12,100	Forensic Examinations
- Line Item Decrease	-	100	60	4195	560.64	(2,100)	Meeting/Conf/Training
- Line Item Decrease	-	100	60	4195	540.14	(10,000)	Office Supplies
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

Forensic Examinations increased in 2020 due to the following increases, stated in monthly average percentages compared to 2019. COVID-19 deaths **are not** included in this data. Death incidents - 19%, Bodies to the Morgue - 24%, Infant deaths - 25%, Homicides - 30%, Drug Overdoses - 12% and Motor vehicle fatalities - 20%, which all lead to an increase in possible criminally prosecuted incidents, requiring autopsies. Prothonotary has funding available in Meeting/Conf/Training due to COVID-19 and all training/conferences cancelled. Prothonotary also has funding available in Office Supplies due to the office being closed, less filings and decreased number of public using equipment/supplies. The Coroner Office will budget for the increased needs in 2021.

		Joan Hoggarth	9/30/2020
Department Head	**Date**	**Division Head**	**Date**
Dei Pri	10/2/20	Brian A Singh	10/2/2020
County Manager	**Date**	**Budget & Finance Division Head**	**Date**

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Sheriff/Coroner **Dept. #4193**

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	599.25	20,000	Toxicology
+ Line Item Increase	+	100	60	4193	599.22	85,000	Forensic Examinations
- Line Item Decrease	-	100	60	4197	510.20	(105,000)	Wages Represented
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

Toxicology testing and Forensic Examinations increased in 2020 due to the following increases, stated in monthly average percentages compared to 2019. COVID-19 deaths **are not** included in this data. Death incidents - 19%, Bodies to the Morgue - 24%, Infant deaths - 25%, Homicides - 30%, Drug Overdoses - 12% and Motor vehicle fatalities - 20%, which all lead to an increase in possible criminally prosecuted incidents, requiring autopsies. Sheriff Wages Represented has funding due to open positions. The Coroner Office will budget for the increased needs in 2021.

		Joan Loggans 9/30/2020	
Department Head	**Date**	**Division Head**	**Date**
[signature] 10/2/20		[signature] 10/2/2020	
County Manager	**Date**	**Budget & Finance Division Head**	**Date**

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Luzerne County Public Defender	4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	560.61	18,000	Subscriptions
- Line Item Decrease	-	100	80	4152	560.17	(18,000)	Expert Witness
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

Office of the Public Defender is requesting a transfer to pay the yearly fee for our messaging system Uptrust

Department Head Date	Division Head 10/2/20 Date
County Manager 10/6/20 Date	Budget & Finance Division Head 10.2.20 Date