FY 2019

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Office of Human Services	9500

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	950	70	9500	550.58	679	111 North Pennsylvania Expenses
- Line Item Decrease	-	950	70	9500	540.14	(679)	Office Supplies
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

An increase of $679 in 111 North Pennsylvania Expenses is needed to reimburse the County for additional Human Services building expenses incurred during 2019. The amount budgeted for 2020 is deemed sufficent. A decrease of ($679) in Office Supplies is possible due to fewer supplies than anticipated purchased during 2019. The 2020 budget amount is considered to be sufficient.

Department Head	Date 2-12-2020	Division Head	Date 2/12/2020
County Manager	Date 2/26/20	Budget & Finance Division Head	Date 2-26-20

Budget Transfer Request 2014-11-17

FY 2019

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name:	Dept #
Coroner	4193

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	599.22	6,617	Forensic Exams
- Line Item Decrease	-	100	60	4193	510.15	(6,617)	Wages
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

Transfer is necessary to cover unexpected autopsy expenses in December 2019

Department Head Date	Division Head Date 2/13/2020
County Manager Date 2/26/20	Budget & Finance Division Head Date 2/26/2020

Budget Transfer Request 2014-11-17

FY 2019

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name:	Dept #
Coroner	4193

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	599.25	3,646	Toxicology
- Line Item Decrease	-	100	60	4193	560.64	(3,646)	Meeting/Training
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

Transfer will cover the increase in toxicology for 2019. Additional testing was necessary.

Department Head	Date	Division Head	Date
County Manager	Date	Budget & Finance Division Head	Date

Budget Transfer Request 2014-11-17

FY 2019

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name:	Dept #
Coroner	4193

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	599.37	9,195	Views
- Line Item Decrease	-	100	60	4193	510.35	(1,449)	Wages overtime
	-	100	60	4193	510.30	(1,173)	Wages on call
	-	100	60	4193	540.70	(6,573)	Small Tools/equipment
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

Transfer is needed to cover the increase in views covered by independent deputies due to the retirement of the chief deputy and the resignation of the coroner.

Francis J Hallen	Joan Duggan 2/13/2020
Department Head Date	Division Head Date
David Pedi 2/26/20	Brian A Swetz 2/26/2020
County Manager Date	Budget & Finance Division Head Date

Budget Transfer Request 2014-11-17