LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name: Convention and Visitors **Dept #** 4670

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	430	30	4670	560.60	4000	Dues/Memberships
- Line Item Decrease	-	430	30	4670	550.31	(4,000)	Promotions
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

Additional funds needed for Greater Hazleton Chamber of Commerce and PRLA/PA Sports

Department Head	Date 07.02.19	Division Head	Date 7/3/19
County Manager	Date 7/10/19	Budget & Finance Division Head	Date 7/3/19

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Bureau of Elections	4120

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4120	550.29	2,000	Transfer to Mileage
- Line Item Decrease	-	100	30	4120	550.32	(2,000)	Transfer from Printing
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

The Bureau of Elections requests a budget transfer from Printing to Mileage. The department's 2019 budget request for mileage was $4,000 and was determined based off of previous Election Day rover responses and the expected level of support needed in 2019. Only $1,000 was allocated in mileage for FY2019. The allocated $1,000 was not enough to cover the Primary Election rover response mileage. This budget transfer is necessary in order to provide sufficient site support to the 180 voting districts throughout the county on Election Day.

Marisa Crispell	
Department Head Date 7/5/19	Division Head Date 7/8/19
7/10/19	7/8/19
County Manager Date	Budget & Finance Division Head Date