LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Drug & Alcohol	9600

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	960	70	9600	550.70	300	SURETY & FIDELITY
+ Line Item Increase	+	960	70	9600	550.49	100	REPAIRS/MAINT-SOFTWARE
+ Line Item Increase	+	960	70	9600	550.28	300	PARKING
- Line Item Decrease	-	960	70	9600	560.58	(700)	PROVIDER SERVICES
					Total	0	***(Must equal 0)***

Explanation (Attach memo if necessary)

We are requesting a budget transfer to:
- Increase Surety & Fidelity by $ 300.00, The increase is due to the Agencys Insurance policy rates increasing after the 2019 County budget was implemented.
- Increase Repairs / Maintenance - Software cost by $ 100.00. The Increase is due to increased cost of the Microsoft Office End user licences for the agency after the 2019 County budget was implemented.
- IncreaseParking by $ 300.00, The Increase is due to the parking fee increased after the 2019 County budget was implemented.
- Decrease in Provider services by ($ 700.00).

	3/20/19		3/20/19
Department Head	**Date**	**Division Head**	**Date**
	4/4/19		4-3-19
County Manager	**Date**	**Budget & Finance Division Head**	**Date**

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Luzerne County Corrections	40

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	40	4233	550.34	3,465	Insurance-Liability/Casualty
- Line Item Decrease	-	100	40	4233	550.15	(3,465)	Other Contractual Services
					Total	(0)	*(Must equal 0)*

Explanation (Attach memo if necessary)

Department of Corrections is requesting a transfer to cover the remaining balance for law enforcement liability premium. Budget amount was an estimate of the premium before actual renewal.

Mark Rockey 2/28/19 Department Head Date	Mark Rockey 2/28/19 Division Head Date
4/4/19 County Manager Date	Brian A Suetz 4-1-19 Budget & Finance Division Head Date

Budget Transfer Request 2014-11-17

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Budget + Finance	4114

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	20	4114	550.22	500	Telephone/Internet
- Line Item Decrease	-	100	20	4114	540.70	(500)	small tools and minor equip
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

Budget transfer to fund a jetpack for the Division Head.

Department Head	Date	Division Head	Date
[illegible]	4/4/19	Brian A Swetz	4-3-2019
County Manager	**Date**	**Budget & Finance Division Head**	**Date**

Budget Transfer Request 2014-11-17