

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

<b>Department Name</b>	<b>Dept #</b>
9200- Children and Youth	9200

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	920	70	9200	560.44	15,775	Evaluations
- Line Item Decrease	+	920	70	9200	560.57	56,590	PS- Consultant
	+	920	70	9200	560.61	316	Subscriptions
	+	920	70	9200	560.66	209,561	Indirect Cost-Misc
	-	920	70	9200	510.15	(18,061)	Non-Rep Wages
	-	920	70	9200	510.20	(390,155)	Rep Wages
<b>Total</b>						<b>(0)</b>	<b>(Must equal 0)</b>

**Explanation (Attach memo if necessary)**

This transfer is needed to accurately fund expense accounts for FY2018. Due to vacant positions within agency, money is available within the Wages accounts.

Department Head <i>J. V. F.</i> Date <i>2/14/19</i>	Division Head <i>G. J. H.</i> Date <i>2/19/19</i>
County Manager <i>David P. ...</i> Date <i>3/11/19</i>	Budget & Finance Division Head <i>Brian ...</i> Date <i>2-27-19</i>

2018

**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

Department Name: 9200- Children and Youth      Dept #: 9200

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	920	70	9200	510.35	19,591	Wages OT
- Line Item Decrease	+	920	70	9200	530.10	3,000	Health Opt Out
	+	920	70	9200	540.70	2,175	Small Tool
	+	920	70	9200	540.73	1,995	Postage
	+	920	70	9200	550.14	2,484	Accounting/Auditing
	+	920	70	9200	550.19	9,952	Special Legal
	+	920	70	9200	550.29	30,231	Mileage
	+	920	70	9200	550.45	1,387	Repairs/buildings
	+	920	70	9200	550.52	785	Janitorial
	+	920	70	9200	550.53	54,374	Rent
	<b>Total</b>					<b>125,974</b>	<b>Cont.</b>

**Explanation (Attach memo if necessary)**

-see page 2.

(cont.)

Department Head	Date	Division Head	Date
County Manager	Date	Budget & Finance Division Head	Date

2018

LUZERNE COUNTY BUDGET TRANSFER REQUEST							
Department Name						Dept #	
Community Development (2018)						4650	
Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	560	30	4650	530.30	\$5,435.93	Health Insurance
- Line Item Decrease	-	560	30	4650	590.32	-\$5,435.93	Non Governmental Funds
<b>Total</b>						<b>\$0.00</b>	<i>(Must equal 0)</i>

**Explanation (Attach memo if necessary)**  
 Health insurance expenditures are over budget for 2018

<i>[Signature]</i> <i>2/25/19</i>		<i>[Signature]</i> <i>2/25/19</i>	
Department Head	Date	Division Head	Date
<i>[Signature]</i> <i>2/11/19</i>		<i>[Signature]</i> <i>2-28-19</i>	
County Manager	Date	Budget & Finance Division Head	Date

2018

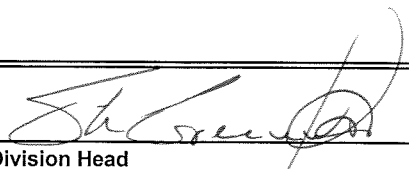
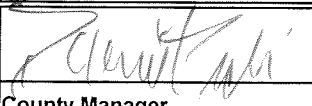
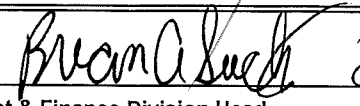
**LUZERNE COUNTY  
BUDGET TRANSFER REQUEST**

Department Name: Public Defender Office  
 Dept #: 4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	550.20	700	Stenography
- Line Item Decrease	-	100	80	4152	510.20	(700)	Represented Wages
<b>Total</b>						<b>0</b>	<i>(Must equal 0)</i>

**Explanation (Attach memo if necessary)**

The Public Defender's Office has a surplus of funds in 100.80.4152.510.20 -Represented Wages due to open positions over the course of the year. We would like to transfer some of those funds to the Stenography Services line item (100.80.4152.550.20) to cover the costs of stenography services needed throughout the course of 2018.

	
Department Head	Division Head
 3/11/19	 2-27-19
County Manager	Budget & Finance Division Head