

2018

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Coroner Dept. 4193

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4193	560.60	150	dues and memberships
- Line Item Decrease	-	100	60	4193	599.22	(150)	forensic examinations
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)

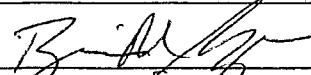
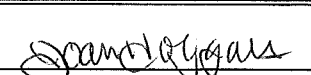

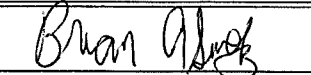
There is a need to transfer additional funds to Dues and memberships due to an unanticipated increase these fees charged by the state association.

<i>With Wilhona</i> DEPT Head	<i>1/17/19</i> Date	<i>Joan Bergantini</i> Division Head	<i>1/23/19</i> Date
<i>Ronald Pirelli</i> County Manager	<i>2/7/19</i> Date	<i>Blayne A. Smith</i> Budget & Finance Division Head	<i>2-6-19</i> Date

2018

LUZERNE COUNTY BUDGET TRANSFER REQUEST							
Department Name						Dept #	
Sheriff's Department						4197	
Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	-	100	60	4197	510.20	(61,870)	Wages - Represented
- Line Item Decrease	+	100	60	4197	510.35	40,500	Wages Overtime
	+	100	60	4197	510.50	100	Wages Longevity
	+	100	60	4197	540.43	8,000	Clothing & Uniforms
	+	100	60	4197	540.64	6,000	Vehicle Fuel - Gas
	+	100	60	4197	550.22	2,500	Telephone/Internet
	+	100	60	4197	550.49	770	Repairs / Maintenance - Software
	+	100	60	4197	560.50	4,000	Capias Related Expenses
Total						0	<i>(Must equal 0)</i>

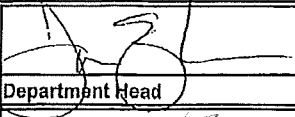
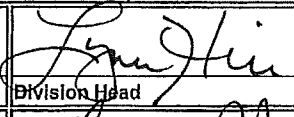
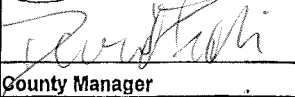

Explanation (Attach memo if necessary)
 Funds are available in 510.20 [Wages Represented] as a result of having multiple vacant positions throughout FY2018. Funds are required in 510.35. [Overtime] as a result of a higher than anticipated amount of overtime assignments partially because of having multiple vacant positions throughout FY2018. Funds are required in 510.50 [Wages Longevity] as a result of this line being underfunded in FY2018. Funds are required in 540.43 [Clothing & Uniforms] as a result of hiring multiple new Deputies throughout FY2018 who required uniforms and equipment in accordance with the collective bargaining agreement. Funds are required 540.64 [Vehicle Fuel - Gas] as a result of a higher than expected amount of fuel purchased in FY2018 which wasn't from county pumps. Funds are required in 550.22 [Telephone/Internet] as a result of higher than anticipated monthly charges from additional data plans. Funds are required in 550.49 [Repairs / Maintenance - Software] as a result of an unexpected software upgrade. Funds are required in 560.50 [Capias Related Expenses] as a result of having a higher than anticipated number of extraditions outside Luzerne County. All accounts are expected to be properly funded in FY2019.

 2/6/19	 2/7/19
Department Head Date	Division Head Date
 2/7/19	 2-7-19
County Manager Date	Budget & Finance Division Head Date

2018

LUZERNE COUNTY BUDGET TRANSFER REQUEST							
Department Name						Dept #	
Veteran Affairs						4491	
Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	70	4491	550.29	800	Mileage Reimbursement
- Line Item Decrease	-	100	70	4491	599.28	(800)	Burial Benefits
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
 This budget request is necessary to cover an unanticipated volume of travel related to home visits for homebound veterans, community events, and training seminars.

 Department Head Date: 1/24/19	 Division Head Date: 1/28/19
 County Manager Date: 2/15/19	 Budget & Finance Division Head Date: 2-6-19

2018

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name		Dept #
Area Agency on Aging		9100

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	-	910	70	9100	510.20	(15,925)	Wages Represented
- Line Item Decrease	+	910	70	9100	550.52	5,125	Janitorial Services
	+	910	70	9100	560.36	800	Volunteer Recognition
	+	910	70	9100	560.45	10,000	FGP Stipends
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)

We are decreasing represented wages to reallocate funds to the other expense line items since our salary expenses were less than budgeted. We are increasing the other line items to properly record the expenses we have incurred through December.

<i>Mary Rozelle</i> 1/25/19 Department Head Date	<i>Lynne Jiri</i> 1/28/19 Division Head Date
<i>Doreen Pedini</i> 2/9/19 County Manager Date	<i>Brian A. Lynch</i> 2-6-19 Budget & Finance Division Head Date

