LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Information Technology Department	4172

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4172	510.15	12,719.00	Wages - Non Rep.
- Line Item Decrease	+	100	30	4172	520.10	709.00	FICA
	+	100	30	4172	540.14	2,385.00	Office supplies
	+	100	30	4172	540.70	53.00	Small Tools
	+	100	30	4172	550.15	9,290.00	Consulting
	+	100	30	4172	550.48	16,000.00	Repairs - Misc
	-	100	30	4172	520.15	(66.00)	Medicare
	-	100	30	4172	520.20	(1,060.00)	Unemployment
	-	100	30	4172	540.22	(300.00)	Software
	-	100	30	4172	550.22	(27,500.00)	Telecom
	-	100	30	4172	550.24	(100.00)	Freight
	-	100	30	4172	550.25	(40.00)	Telecom - Other
	-	100	30	4172	550.49	(10,090.00)	Repairs - S/W
	-	100	30	4172	560.64	(2,000.00)	Conferences - Training
					Total	-	*(Must equal 0)*

Explanation (Attach memo if necessary)

Re-allocate funds from Medicare, Unemployment and Telecom to cover final FY18 payroll and office items and tools needed due to a new staff position. Re-allocate remaining funds from Software Repairs, Training and others to cover hardware repairs and upgrades necessary in late December.. Re-allocate funds from Telecom to Consulting to provide server maintnenace as needed to cover for a curretly vacant position.

	12/31/18		12/31/18
Department Head	Date	Division Head	Date
	12/31/18		12/31/18
County Manager	Date	Budget & Finance Division Head	Date

Budget Transfer Request 2014-11-17

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
GIS / MAPPING	4140

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4140	560.64	35	Meeting/Conference/Training Fees
- Line Item Decrease	-	100	30	4140	550.27	(35)	Travel Expense
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

A $35 transfer is needed for Meeting/Conference/Training Fees to cover the cost of a hotel room for a conference. I am requesting a budget transfer to cover this need.

David Reese	12/20/18	[illegible]	12/26/18
Department Head	Date	Division Head	Date
David Pedri	12/31/18	Brian A Swartz	12-28-28
County Manager	Date	Budget & Finance Division Head	Date

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Drug & Alcohol	9600

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	960	70	9600	530.45	9,100	Benefits Retirement
+ Line Item Increase	+	960	70	9600	550.58	2,000	111 N. Penn. Expenses
- Line Item Decrease	-	960	70	9600	560.58	(11,100)	Provider Srevices
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

We are requesting a budget trasfer to:
- Increase Benefits Retirement by $ 9,100, This increase is due to the 2018 budget amount provided was the 2017 actual amount.
- Increase 111 North Pennsylvainsa Expenses by $ 2,000, The increase is due to utiliziation of additional office space in 2018.
- Decrease Provider services by $ 11,100.

	12/18/18		12/2/18
Department Head	Date	Division Head	Date
	12/21/18		12-28-18
County Manager	Date	Budget & Finance Division Head	Date