2019

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Public Defender Office	4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	550.70	508	Surety & Fidelity
- Line Item Decrease	-	100	80	4152	510.20	(508)	Represented Wages
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

The Public Defender's Office has a surplus of funds in 100.80.4152.550.20 -Represented Wages due to an open position over the course of the year. We would like to transfer some of those funds to the Surety & Fidelity line item (100.80.4152.550.70) to cover the costs of insurances for our employees.

Department Head	Division Head
County Manager 1/15/19	Budget & Finance Division Head 1-14-19

2019

LUZERNE COUNTY
BUDGET TRANSFER REQUEST

Department Name	Dept #
Luzerne County 9-1-1	4286

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	260	50	4286	560.60	$ 400.00	DUES/MEMBERSHIPS
- Line Item Decrease	-	260	50	4286	560.68	$ (400.00)	MISC. ELIGIBLE
					Total	0	*(Must equal 0)*

Explanation (Attach memo if necessary)

This transfer would move unused expenditure authority from the miscellaneous eligible line item to dues/memberships line item, thus, covering the additional unanticipated 2019 costs for 9-1-1 employee dues and memberships.

[signature] 01-09-19	[signature] 2019-0110
Department Head Date	Division Head Date
[signature] 1/15/19	Brian A Swetz 1-14-19
County Manager Date	Budget & Finance Division Head Date