


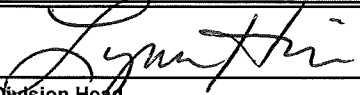
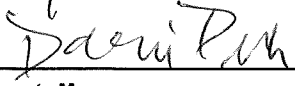
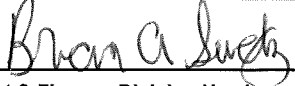
**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Luzerne County Children & Youth	920

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	920	70	9200	550.32	21,650	Printing
- Line Item Decrease	-	920	70	9200	560.66	(21,650)	Misc Indirect Cost
+ Line Item Increase	+	920	70	9200	540.25	75,000	Computer Hardware
- Line Item Decrease	-	920	70	9200	540.22	(75,000)	Computer Software
+ Line Item Increase	+	920	70	9200	550.12	4,701	Excess Workers Comp Ins
- Line Item Decrease	-	920	70	9200	550.22	(4,701)	Telephone/Internet
+ Line Item Increase	+	920	70	9200	560.61	5,000	Subscriptions
- Line Item Decrease	-	920	70	9200	550.22	(5,000)	Telephone/Internet
+ Line Item Increase	+	920	70	9200	560.60	2,000	Dues/Memberships
- Line Item Decrease	-	920	70	9200	560.56	(2,000)	Purchased Serv Individual
+ Line Item Increase	+	920	70	9200	540.14	15,000	Office Supplies
- Line Item Decrease	-	920	70	9200	550.22	(15,000)	Telephone/Internet
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)

Increase in Printing charges due to being new for FY 17/18. Decrease Miscellaneous Indirect Cost due to estimate was higher than invoices received. Increase Computer Hardware due to purchasing extra computers/supplies. Decrease Computer Software as amount will not be utilized. Increase in Excess Workers Comp Ins. due to increase of invoices. Decrease Telephone/Internet due to a reduction of cost for services. Increase in Subscriptions due to higher billings this year. Decrease Telephone/Internet due to a reduction of cost for services. Increase in Dues/Memberships due to new employees. Decrease in Purchased Services Individual due to estimate was higher than invoices received. Increase in Office Supplies due to additional services needed for new employees. Decrease Telephone/Internet due to a reduction of cost for services.

	
Department Head	Division Head
	
County Manager	Budget & Finance Division Head

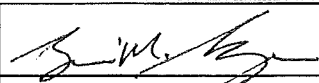
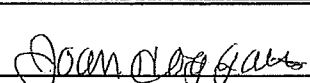


**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Sheriff's Department	4197

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	60	4197	560.50	7,500	Capias Related Expenses
- Line Item Decrease	-	100	60	4197	510.20	(7,500)	Wages Represented
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Funds are required in 560.50 (Capias Related Expenses) as a result of a higher than expected number of individuals requiring extradition for being apprehended outside of the jurisdiction of Luzerne County. Funds are available in 510.20 (Wages Represented) as a result of having vacant positions throughout FY2018. All accounts are expected to be properly funded in FY2019.

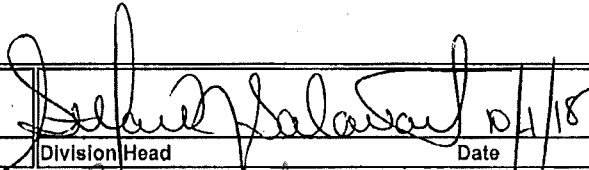
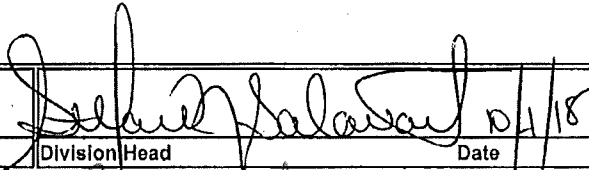
 Department Head	 Division Head
10/1/18 Date	10/1/18 Date
 County Manager	 Budget & Finance Division Head
10/11/18 Date	10-11-18 Date

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name: District Attorney **Dept #**
4194

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	12	4194	560.20	3,000	Extraditions
- Line Item Decrease	-	100	12	4194	560.10	(3,000)	Capital Cases
Total						0	<i>(Must equal 0)</i>

Transfer money to extradition line item to cover costs of extraditions.

 Department Head	Date	 Division Head	Date
David Padaci	10/11/18	Brian C. Surdy	10-11-18
County Manager	Date	Budget & Finance Division Head	Date

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name Mental Health & Developmental Services	Dept # 9400
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Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	940	70	9400	530.45	36,639	Benefits Retirement
- Line Item Decrease	-	940	70	9400	560.66	(36,639)	Miscellaneous Indirect Cost
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

An increase of \$36,639 in Benefits Retirement is needed to cover excess amount of the 2018 retirement invoice, which was more than budgeted for 2018. This increase will be reflected in the 2019 budget. A decrease of (\$36,639) in Miscellaneous Indirect Cost is possible due to the 2018 indirect cost invoice from the County Cost Allocation Plan being less than anticipated when the 2018 budget was prepared. The 2019 invoice from the CAP has been received, and the amount is included in the 2019 budget.

<i>Sara Valle</i> Department Head	9/25/18 Date	<i>Lynne J. Hill</i> Division Head	10/1/18 Date
<i>Janis Pappi</i> County Manager	10/11/18 Date	<i>Brian A. Smith</i> Budget & Finance Division Head	10-11-18 Date

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name	Dept #
Luzerne / Wyoming Counties drug & Alcohol Program	9600

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	960	70	9600	560.60	85	Dues/Memberships
- Line Item Decrease	+	960	70	7600	560.50	(85)	Provider Services
	-				560.58		
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
 We are requesting a busget transfer to
 - Increase Subscriptions by \$85.00, The increase is due to an increased cost of the 2018 PACDAA-Dues
 - Decrease for Provider Services by \$85.00.

<i>John Ram</i>		<i>Lynna Heu</i>	
<small>Department Head</small>	<small>Date</small> 10/11/18	<small>Division Head</small>	<small>Date</small> 10/2/18
<i>Darin Felli</i>	<small>Date</small> 10/11/18	<i>Brian A. Buck</i>	<small>Date</small> 10/11/18
<small>County Manager</small>		<small>Budget & Finance Division Head</small>	

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name	Dept #
Luzerne County 9-1-1	4286

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	260	50	4286	510.35	\$ 50,000.00	Overtime
- Line Item Decrease	-	260	50	4286	510.20	\$(50,000.00)	Wages-Represented
					Total	0	(Must equal 0)

Explanation (Attach memo if necessary)

Due to Telecommunicator vacancies throughout FY2018, and mandatory shift minimum requirements, it has increased overtime costs beyond the amount originally budgeted for FY2018. This transfer would move unused expenditure authority from the wages- represented line item to overtime, thus, covering the remaining 2018 estimated costs associated with overtime.

<i>Paul J. Rosen</i>	<i>10-3-18</i>	<i>[Signature]</i>	<i>2-18-1003</i>
Department Head	Date	Division Head	Date
<i>[Signature]</i>	<i>10/11/18</i>	<i>Blair A. Sweet</i>	<i>10-11-18</i>
County Manager	Date	Budget & Finance Division Head	Date

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Public Defender Office	4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	550.20	3,000	Stenographing Services
- Line Item Decrease	-	100	80	4152	550.47	(1,800)	Repairs/Maintenance
	-	100	80	4152	560.61	(1,200)	Subscriptions
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)
 The Public Defender's Office has a surplus of funds in 100.80.4152.550.47 -Repairs and Maintenance and 100.4152.560.61 - Subscriptions. We would like to transfer a portion of those funds to the Stenographing Services line item (100.80.4152.550.20) to cover the costs of Stenography services. The stenography services have increased from \$75.00 to \$150.00.

	 10-3-18
Department Head	Division Head
 10/11/18	 10-11-18
County Manager	Budget & Finance Division Head

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name Dept #
 Assessors/Tax Collection 4136/4137

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	20	4136	550.15	50,000	Other Contractual Services
- Line Item Decrease	-	100	20	4137	590.14	(50,000)	Refunds
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
 Transfer required to fund Coyle contract for Moxie Freedom powerplant valuation.

	<i>Brian A. Suck</i> 10-10-18
Department Head Date	Division Head Date
<i>Dennis Pini</i> 10/11/18	<i>Brian A. Suck</i> 10-11-18
County Manager Date	Budget & Finance Division Head Date

