

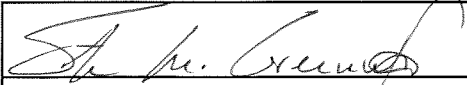

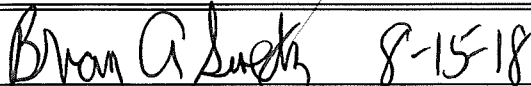
**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Public Defender Office	4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	560.64	6,000	Conference/Meetings
- Line Item Decrease	-	100	80	4152	550.33	(3,000)	Books
	-	100	80	4152	550.29	(3,000)	Mileage
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

The Public Defender's Office has a surplus of funds in 100.80.4152.550.33 -Books due to a movement to electronic research facilities and equipment and 100.80.4152.550.29 - Mileage due to Central Court. We would like to transfer a portion of those funds to the Conference/Meetings line item (100.80.4152.560.64) to cover the costs of travel to and from seminars, as well as the seminars themselves.

	
Department Head	Division Head
	
County Manager	Budget & Finance Division Head

