

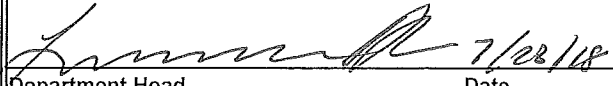

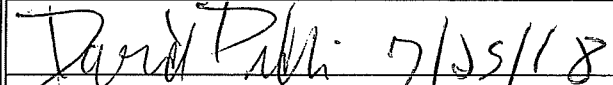

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name Dept #
 ROAD & BRIDGE - LIQUID FUELS 4310

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	200	50	4310	550.50	50,000	REPAIRS ROADS
- Line Item Decrease	-	200	50	4310	599.46	(50,000)	MACHINERY>5K
- Line Item Decrease	-						
- Line Item Decrease	-						
- Line Item Decrease	-						
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)

Increased road repairs require additional funds to complete. A planned purchase of Machinery / Equipment will be postponed.

 Department Head Date	 Division Head Date
 County Manager Date	 Budget & Finance Division Head Date

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
BOILER PLANT	4177

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	50	4177	550.41	5,000	SEWAGE
- Line Item Decrease	-	100	50	4177	550.40	(5,000)	GAS
- Line Item Decrease	-						
- Line Item Decrease	-						
- Line Item Decrease	-						
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
 An unanticipated leak in the water return line has resulted in a increase in the sewage fee. There are additional funds available in the gas account due to anticipated savings from the McClure boiler upgrade.

<i>[Signature]</i>	<i>[Signature]</i> 2018-0718
Date	Date
7-18-18	7-25-18
County Manager	Budget & Finance Division Head

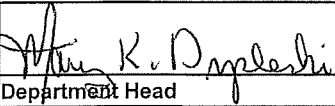

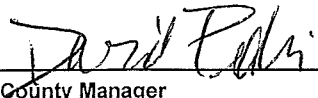

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Recorder of Deeds/Register of Wills	4196

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	503	60	4196	550.49	\$2,000	Software Maintenance
- Line Item Decrease	-	503	60	4196	560.26	(\$2,000)	Scanning
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

The AOPC has developed a Guardianship Tracking System (GTS) software to monitor annual guardianship reports. This is mandated for use in the office. The transfer of data from the receipting software (LANDEX) to the AOPC/GTS will need to be done on a regular basis. This has required changes to LANDEX and will necessitate ongoing software support. The additional support will result in an increase of \$2000 to the annual software maintenance agreement.

 Department Head	 Division Head
7-25-18 Date	7/25/18 Date
 County Manager	 Budget & Finance Division Head
7/25/18 Date	7-25-18 Date