

# LUZERNE COUNTY CORRECTIONAL FACILITY BOARD MEETING

**February 14, 2011**

The Luzerne County Correctional Facility Board met on the above date at the Luzerne County Court House, Commissioner Meeting Room. The following Board Members were present: Commissioner Maryanne Petrilla, Commissioner Thomas Cooney, Commissioner Steve Urban, Controller Walter Griffith, District Attorney Jackie Musto-Carroll, and Sheriff Gilligan. Also in attendance were Attorney Steve Menn, County Solicitor, Doug Pape, County Manager, Andy Check, Human Resources Director, Max Blaskiewicz, Tony Seiwell and Tom Borum, Local 1310.  
(Not Present: Judge Tina Gartley)

Commissioner Petrilla called the Meeting to **ORDER**.

The Pledge of Allegiance was recited.

Commissioner Petrilla opened the Meeting to the **PUBLIC**.

Tony Seiwell, Local 1310 addressed Board Members stating he has no public comment but were requesting a meeting following the Prison Board Meeting to discuss some personnel issues.

Commissioner Petrilla stated if it doesn't require Board action then they will hold it following the meeting.

Commissioner Petrilla stated she will let DGK comment regarding the Warden's report on the insurance.

DGK Representative informed Board Members there is currently medical stop loss coverage in place for the prison inmates. Basically speaking the County assumes the first thirty thousand dollars of a loss and then anything above that goes into the insurance up to a million dollars. We had a meeting with a representative, actually the meeting was brought about because there was concern as to whether to put the insurance out for RFP. After some investigation on our part and in discussion with the current health provider it was decided that the way the program is structured right now they are a sole source provider and there is no where to go in the market place. The program you have in place was specifically designed for Luzerne County Prison inmates and it has a lot of unique programs that are not available out in the market place. Our recommendation to the County was that it would be in their best interest to stay where you're at unless that market changes down the road and we gave a letter to that affect and I think the bill will be on your agenda for approval.

Doug Pape state if the policy wasn't in place we would have been responsible to pay the entire bill for that inmate that was burnt on the west side.

DGK Representative stated we have an inmate that has another medical condition. If you look at your claim history in 2010 you had about three hundred and twenty some thousand in claims and your premium was like three hundred fifty some thousand. Prior year it was like two hundred and eighty some thousand in claims and your premium was only three hundred thousand. You're getting close to where your claim amount is getting close to or exceeding what you pay in your premium.

It was moved by Sheriff Gilligan and seconded by Commissioner Urban approve the Minutes from the Facility Board Meetings held on January 10, 2011.  
**MOTION CARRIED. (6/0)**

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to **RATIFY and CONFIRM** payment of the bills for January, 2011 totaling \$1,931,560.19.  
**MOTION CARRIED. (6/0)**

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Warden Piazza noted the Facility's population as follows:

Males: 384 Female: 82 Work Release: 59 Pre Work Release: 19  
Weekenders: 01 Minimal Offenders Unit: 40 Housed at other Institutions: 03  
Miscellaneous Out Count: 103

Total Population: 691

It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve Re-Advertising for repairs to the roof the Minimal Offenders Building.

**MOTION CARRIED. (6/0)**

It was moved by Sheriff Gilligan and seconded by Commissioner Urban to approve sending Treatment Coordinator Jennifer Lombardo to Bureau of Drug and Alcohol Program Mini-Regional Training, "Ethics for the Addiction Professional" to be held on Wednesday, May 18, 2011 at Luzerne County Community College. There is no cost for this seminar

**MOTION CARRIED. (6/0)**

It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve sending Treatment Coordinator Jennifer Lombardo to Bureau of Drug and Alcohol Program Mini-Regional Training, "Confidentiality and Screening and Assessment" to be held on Wednesday, March 16, 2011 at Luzerne County Community College. There is no cost for this seminar.

**MOTION CARRIED. (6/0)**

It was moved by Commissioner Cooney and seconded by Commissioner Urban to approve sending Treatment Coordinator Jennifer Lombardo to, "Shame and the Dysfunctional Family Training" sponsored by the Substance Abuse Education and Training Institute to be held on Monday, February 7, 2011 at Luzerne County Community College. This cost of this seminar is \$15.00.

**MOTION CARRIED. (6/0)**

It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve sending Treatment Coordinator Jennifer Lombardo to "Reducing Recidivism – Relapse for Addiction Offenders" sponsored by the Substance Abuse Education and Training Institute to be held on Wednesday, February 23, 2011 at Luzerne County Community College. This cost of this seminar is \$15.00.

**MOTION CARRIED. (6/0)**

It was moved by Commissioner Cooney and seconded by Commissioner Urban to approve sending Treatment Coordinator Jennifer Lombardo to "Opiate Abuse/Addiction" sponsored by the Substance Abuse Education and Training Institute to be held on Thursday, April 28, 2011 at Luzerne County Community College. This cost of this seminar is \$15.00.

**MOTION CARRIED. (6/0)**

It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve State Mandatory K-9 Training for 2011 at a cost of \$4,000.00 annually for all five K-9.

**MOTION CARRIED. (6/0)**

Warden Piazza advised Members of the Financial Reimbursement.

Warden Piazza advised Members of the Kitchen status.

Warden Piazza advised Members on the status of the Commissary.

Warden Piazza advised Members on the Monthly statistics.

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Warden Piazza informed Board Members the cost to renew the Stop Loss Insurance was \$132,225.81.

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to Renew Inmate Stop Loss Insurance with William R. Carey and Associates, Inc.

**MOTION CARRIED. (6/0)**

Warden Piazza informed Board Members that he had received an email from the State, we were one of eight counties approved to take State Inmates because of the overcrowding, they're were soliciting to see how many beds we have available. I roughly put down that we have seventy five, twenty five females and maybe fifty up in the MO Building. So I'm waiting to see where they're at. With your approval, if it goes through, we can be amenable to accepting them at the rate of \$60.00 per day.

Commissioner Cooney asked what it cost us.

Warden Piazza stated 94.00.

Commissioner Cooney stated that's a difference.

Warden Piazza stated we aren't getting anything right now they are empty beds.

Commissioner Petrilla asked if we approved this.

Warden Piazza stated we approved the sixty dollar but now their looking for beds.

Controller Griffith asked how that compares to the other facilities.

Warden Piazza stated they are probably the same.

Commissioner Petrilla asked what happens when they get out do they reach a part in their incarceration here in Luzerne County where they finish their incarceration.

Warden Piazza stated yes. Most of them will be Luzerne County residents.

Commissioner Petrilla asked if he could guarantee that.

Warden Piazza stated he will stipulate that.

Commissioner Petrilla stated she is just thinking about what is going on down in Hazleton.

Warden Piazza stated he will research it further.

Controller Griffith asked why our cost is higher.

Warden Piazza stated because of the way we are laid out our cost are higher. We're talking about sixty dollars a day coming in.

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to approve housing State Inmates.

**MOTION DIED (3/3 – Controller Griffith, Commissioner Urban and Commissioner Petrilla opposed)**

Commissioner Petrilla stated she needs a guarantee that they are Luzerne County residents.

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Controller Griffith asked to go OFF the Agenda to get approval for the Audit for the Commissary Fund. Commissioners were given a packet. Or just enter it into the Record that the Audit was completed of the Commissary Fund and there were no significant findings at all. Other than some minor things the Warden has taken care of, I would just like to have it entered into the Record that it was completed. Also I just want to state for the Record that the minutes are on line. Thank you very much to Jackie to get that done.

It was moved by Commissioner Urban and seconded by Sheriff Gilligan to **ADVERTISE** for Meat, Groceries & Non-Perishables, Fresh & Frozen Foods, Bred, Liquid, Coffee, Dairy, and Paper Products, also Sprinkler and Fire Inspection Maintenance, Kitchen Equipment Repairs and Laundry Equipment Repairs.  
**MOTION CARRIED. (6/0)**

It was moved by Commissioner Urban and seconded by Sheriff Gilligan to Approve Purchasing Garbage Disposal.  
**MOTION CARRIED. (6/0)**

Board Members were going into Executive Session to discuss personnel issues

It was moved by moved by Commissioner Urban and seconded by Controller Griffith **ADJOURN** the Meeting.  
**MOTION CARRIED. (6/0)**

**MEETING ADJOURNED.**

Respectfully Submitted,

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Jacqueline Grimes  
Recording Secretary