

**LUZERNE COUNTY CORRECTIONAL FACILITY
BOARD MEETING**

AUGUST 8, 2011

The Luzerne County Correctional Facility Board met on the above date in the Commissioner's Meeting Room of the Luzerne County Court House. The following Board Members were present: Commissioner Maryanne Petrilla, Commissioner Thomas Cooney, Commissioner Steve Urban, Controller Walter Griffith, District Attorney Jackie Carroll and Sheriff Gilligan. Also in attendance were Attorney Steve Menn, County Solicitor, and Doug Pape.

(Absent: Judge Tina Gartley, no Union Representation)

Commissioner Petrilla called the Meeting to **ORDER**.

The Pledge of Allegiance was recited.

Commissioner Petrilla opened the Meeting to the **PUBLIC**.

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to approve the Minutes from the Facility Board Meetings held on July 13, 2011.

MOTION CARRIED. (5/0)

It was moved by Commissioner Cooney and seconded by District Attorney Carroll to **RATIFY and CONFIRM** payment of the bills for July, 2011 totaling \$2,399,054.58.

MOTION CARRIED. (5/0)

Warden Piazza noted the Facility's population as follows:

Males: 396 Female: 68 Work Release: 54 Pre Work Release: 20
Weekenders: 01 Minimal Offenders Unit: 61 Housed at other Institutions: 05
Miscellaneous Out Count: 99

Total Population: 704

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to accept the resignation of Correctional Officer Trainee Joseph Petrosky, effective 8/4/11.

MOTION CARRIED. (5/0)

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to approve sending Major Larson, Captain Gallagher and Captain Pugh to the PA County Corrections Association's Fall Conference and Training Seminar scheduled to be held in State College, PA from October 2 through October 5, 2011. Reimbursement for fuel will be made.

MOTION CARRIED. (5/0)

Commissioner Petrilla called to break for and Executive Session.

Meeting RE-CALLED to ORDER.

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to change the Agenda Motion regarding Raphael Rostock.

MOTION CARRIED. (6/0)

It was moved by Commissioner Urban and seconded by Commissioner Cooney to suspended Correctional Officer Trainee Raphael Rostock, effective 8/5/11 and giving him a thirty day opportunity to come back with medical clearance.

MOTION CARRIED. (6/0)

It was moved by Commissioner Urban and seconded by Sheriff Gilligan to accept the resignation of Correctional Officer Edwin Carreras, effective 8/10/11.

MOTION CARRIED. (6/0)

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Warden Piazza advised Members of the Financial Reimbursement.

Warden Piazza advised Members on the status of the Commissary.

Warden Piazza advised Members on the Monthly statistics.

It was moved by Commissioner Urban and seconded by Sheriff Gilligan to **ADVERTISE** for Dishwashing Machine Rocks, Trays and Lids.
MOTION CARRIED. (6/0)

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to **APPROVE** the purchase of Pressboard Classification Folders.
MOTION CARRIED. (6/0)

Warden Piazza informed Board Members that the Dishwasher has been installed and we're waiting for the water tanks to be installed. The water tanks have been awarded so we're just waiting for a starting date on that and the roof project is also going out for bid.

Commissioner Petrilla asked what he would expect to save once the dishwasher is operational.

Warden Piazza stated about six thousand dollars a month in clam shells. This is a one time purchase so we're ahead of the game already.

It was moved by moved by Sheriff Gilligan and seconded by Commissioner Urban to **ADJOURN** the Meeting.
MOTION CARRIED. (6/0)

MEETING ADJOURNED.

Respectfully Submitted,

Jacqueline Grimes
Recording Secretary