

LUZERNE COUNTY CORRECTIONAL FACILITY BOARD MEETING

April 11, 2011

The Luzerne County Correctional Facility Board met on the above date at the Luzerne County Court House, Commissioner Meeting Room. The following Board Members were present: Commissioner Maryanne Petrilla, Commissioner Thomas Cooney, Commissioner Steve Urban, Controller Walter Griffith, District Attorney Jackie Musto-Carroll, and Sheriff Gilligan. Also in attendance were Attorney Steve Menn, County Solicitor, Doug Pape, and Tom Borum, Local 1310.

(NOT PRESENT: Judge Gartley)

Commissioner Petrilla called the Meeting to **ORDER**.

The Pledge of Allegiance was recited.

Commissioner Petrilla opened the Meeting to the **PUBLIC**.

Terry Morgan, Reporter, Times Leader questioned the voluntary demotions, asking if they would be addressed.

Commissioner Petrilla stated Warden Piazza would brief the Board regarding what they are about.

The Board Recessed for an Executive Session.

Commissioner Petrilla Re-called the Meeting to **ORDER**.

It was moved by Commissioner Cooney and seconded by Commissioner Urban approve the Minutes from the Facility Board Meetings held on March 14, 2011.

MOTION CARRIED. (6/0)

It was moved by Sheriff Gilligan and seconded by Controller Griffith to **RATIFY and CONFIRM** payment of the bills for March, 2011 totaling \$1,491,241.37.

Controller Griffith congratulated the Warden on the job he's doing with his budget, but also suggested utilizing a County vehicle instead of mileage reimbursement.

Warden Piazza stated we do use them.

Controller Griffith if we could encourage that, we are doing pretty good but if we could encourage that, that would be fine. The budge is staying well under but that would also be a way to save some money as well.

Warden Piazza states we will definitely look at it.

MOTION CARRIED. (6/0)

Warden Piazza noted the Facility's population as follows:

Males: 396 Female: 53 Work Release: 87 Pre Work Release: 20
Weekenders: 01 Minimal Offenders Unit: 67 Housed at other Institutions: 04
Miscellaneous Out Count: 100

Total Population: 728

Commissioner Urban jokingly asked Warden Piazza what he's doing with all the inmates.

Warden Piazza stated it's not just the Prison the Courts have been very good hearing cases and processing the inmates rather than them sitting in jail. Counselors are doing a good job. The Day Reporting Center, we have 80 people up there so that would add another 80 down here. Everything just seems to be working for some reason.

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It was moved by Sheriff Gilligan and seconded by District Attorney Carroll to approve the voluntary demotion of Training Corporal Joseph Ciampi to the position of Full Time Correctional Officer, effective 3/29/11, at an annual salary of \$53,078.18

Commissioner Petrilla asked Warden Piazza to brief the Board Members on the two voluntary demotions.

Warden Piazza informed Board Members that Mr. Ciampi was involved in an incident concerning some officers at the Facility that were removed recently and as a result of his involvement we had him in for a hearing and he voluntarily took a demotion to a Correctional Officer position and he's no longer in the Training as a Corporal. Mr. Wicht was also a violation of our contract we called him in to discuss it and he also took a voluntary demotion to a Correctional Officer from a Corporal.

Controller Griffith questioned the Salary of the Corporal, stating there is a three hundred dollar demotion, correct? \$53,481.00 was his salary before.

Warden Piazza stated he is not exactly sure what the salary was before.

Ms. Grimes stated it was fifty five and he went down to fifty three.

Controller Griffith stated we will have to clarify that because on the salary board in January they approved \$53,481.00 for a Corporal. It is a Union position so it is what it is.

MOTION CARRIED. (6/0)

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to approve the voluntary demotion of Corporal Wicht to the position of Full Time Correctional Officer, effective 3/02/11, at an annual salary of \$42,462.54.

MOTION CARRIED. (6/0)

It was moved by Commissioner Cooney and seconded by Commissioner Urban to approve advertising for a full time Treatment Coordinator, salary depending on the qualifications.

Controller Griffith asked if this position has to go before the Salary Board before that, so can we put language in there that says Salary Board approval depending upon qualifications.

Commissioner Petrilla stated we will set the salary when we hire the person, the person is already approved by the Salary Board at a higher salary, so once the person is hired, depending on the qualifications, we'll set that salary and put it before the salary board for approval. There already is a position.

MOTION CARRIED. (6/0)

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to approve the promotion of Gerald Boney to the position of Corporal, effective 3/22/11, at an annual salary of \$55,086.25.

Controller Griffith asked that this is a 12 thousand dollar increase correct?

Warden Piazza stated it is.

MOTION CARRIED. (5/1 – Controller Griffith voted no)

It was moved by Commissioner Urban and seconded by District Attorney Carroll to approve sending Sergeant Joseph Matchko, Training Corporal Leonard Blasavage and Correctional Officer George Wolfe to the PA Department of Corrections Training

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Academy May 24 through May 27th for a Defensive Tactics Course. Reimbursement will be made for lodging and meals.

MOTION CARRIED. (6/0)

It was moved by Sheriff Gilligan and seconded by Commissioner Urban to approve rescheduling the May Meeting of the Luzerne County Prison Board to Thursday May 12, 2011 at 9:15 AM in the Commissioner's Meeting Room of the Luzerne County Court House.

Commissioner Urban asked Warden Piazza if he would advertise that change.

Warden Piazza stated we will

MOTION CARRIED. (6/0)

Warden Piazza advised Members of the Financial Reimbursement.

Warden Piazza advised Members of the Kitchen status.

Warden Piazza advised Members on the status of the Commissary.

Warden Piazza advised Members on the Monthly statistics.

Warden Piazza informed Board Members that he had received an email from Attorney DeLuca regarding out legal bills, stating it was not accounted for in out budget.

Commissioner Petrilla stated the problem that is happening is we just put this standard 150 thousand dollars into the solicitors legal defense fund and it's absorbed already so every bill that comes is creating an ACS issue. So Doug and I met with Joan the other day to try and see how we could do some type of cost allocation because every month going forward we are going to have an over budget flag which will stop the payment until it's approved by the Commissioner's, which hopefully we won't incur late payments because the bills aren't getting paid but we have to find some solution so we're working on it.

Warden Piazza stated we'll do what we have to do.

Commissioner Petrilla stated Vito feels the people who have to wait until they get their bill paid until the Commissioner's approve it wouldn't be a problem, but you never know, we certainly don't want to be paying hundreds of dollars in late fees when it's a net thirty day kind of situation.

It was moved by Commissioner Urban and seconded by Commissioner Cooney to **ADVERTISE** for Bedding, Mattresses, Clothing, Personal Care Items, Pressboard Classification Folders, and Helmets and Gas Masks.

MOTION CARRIED. (6/0)

It was moved by Commissioner Urban and seconded by Sheriff Gilligan to **APPROVE** the contracts for Laundry Supplies, Washer/Dryer Equipment Maintenance, Commercial Foodservice Equipment Maintenance, Inspection and Maintenance of Sprinkler and Fire Equipment, and Commissary Items.

MOTION CARRIED. (6/0)

It was moved by moved by Commissioner Cooney and seconded by Controller Griffith **ADJOURN** the Meeting.

MOTION CARRIED. (6/0)

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MEETING ADJOURNED.

Respectfully Submitted,

Jacqueline Grimes
Recording Secretary