

**LUZERNE COUNTY CORRECTIONAL FACILITY
BOARD MEETING**

May 24, 2011

The Luzerne County Correctional Facility Board met on the above date in the Conference Room of the Emergency Management Building. The following Board Members were present: Commissioner Maryanne Petrilla, Commissioner Thomas Cooney, Commissioner Steve Urban (via telephone), Controller Walter Griffith, District Attorney Jackie Musto-Carroll, Sheriff Gilligan and Judge Tina Gartley. Also in attendance were Attorney Steve Menn, County Solicitor, Doug Pape, and Tony Seiwel, Local 1310.

Commissioner Petrilla called the Meeting to **ORDER**.

The Pledge of Allegiance was recited.

Commissioner Petrilla opened the Meeting to the **PUBLIC**.

It was moved by District Attorney Carroll and seconded by Commissioner Cooney to approve the Minutes from the Facility Board Meetings held on April 11, 2011. **MOTION CARRIED. (7/0)**

It was moved by Sheriff Gilligan and seconded by District Attorney Carroll to **RATIFY and CONFIRM** payment of the bills for April, 2011 totaling \$1,593,976.83. **MOTION CARRIED. (7/0)**

Warden Piazza noted the Facility's population as follows:

Males: 390 Female: 63 Work Release: 66 Pre Work Release: 20
Weekenders: 02 Minimal Offenders Unit: 70 Housed at other Institutions: 08
Miscellaneous Out Count: 107

Total Population: 726

Warden Piazza informed Board Members we are currently averaging 83 inmates and for the month of April we saved 148,687.00 dollars.

Commissioner Petrilla requested to know the capacity of the DRC.

Warden Piazza informed her we could go up to 150.

Commissioner Cooney requested to know the capacity of the Prison.

Warden Piazza stated we could go up to 820.

Commissioner Cooney stated you would be at 809 without the Day Reporting Center.

Warden Piazza stated it would also be at 94.00 dollars a day rather than the 40.00 some that we're paying at the DRC.

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to Approve the retirement of Chef Supervisor John Rentko, effective 4/15/2011.

Controller Griffith requested to go on record stating he totally disagrees with this.

MOTION CARRIED. (6/1 – Controller Griffith voted no.)

It was moved by Commissioner Cooney and seconded by Judge Gartley to approve the resignation of Christopher Mitchell, effective 5/6/2011.

Warden Piazza informed Board Members Mr. Mitchell is going to the State Police.

MOTION CARRIED. (7/0)

It was moved by Sheriff Gilligan and seconded by Commissioner Petrilla to accept the resignation of Full Time Correctional Officer Joseph Ciampi, effective 5/4/11.

MOTION CARRIED. (6/1 – Controller Griffith voted no)

It was moved by Commissioner Cooney and seconded by Judge Gartley to accept the resignation of Sergeant Michael Chonka effective 5/12/11.

Controller Griffith stated Mr. Chonka has been on FMLA for 720 hours and I see a request for payment of sick hours and I was wondering are we going to grant that when he was on FMLA for almost two years.

Warden Piazza stated he's only allowed to be on FMLA for 12 weeks.

Ms. Grimes stated this is the gentleman that we laid off due to his medical restrictions.

Warden Piazza stated he had such medical restrictions that his Doctor said he could not come back to work he has been trying for disability.

Commissioner Petrilla stated this is all a personnel issue.

MOTION CARRIED. (6/1 – Controller Griffith voted no)

It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve sending DRC Director Jennifer Lombardo to the Criminal Justice Advisory Board Conference being held June 15 and 16, 2011 at State College, PA. Reimbursement will be made for lodging at a rate of \$108.00 per night and mileage. This will be funded through the PCCD Grant.

MOTION CARRIED. (7/0)

It was moved by Judge Gartley and seconded by District Attorney Carroll to approve sending DRC Director Jennifer Lombardo to the LCCC Substance Abuse Institute being held June 27 through June 30, 2011. Reimbursement will be made for the cost of the four day workshop (\$300.00). This will be funded through the PCCD Grant.

MOTION CARRIED. (7/0)

Warden Piazza advised Members of the Financial Reimbursement.

Warden Piazza advised Members on the status of the Commissary.

Warden Piazza advised Members on the Monthly statistics.

Warden Piazza requested to start a training class in the near future to replace some of the officers that have left.

Commissioner Petrilla asked how many.

Warden Piazza stated five.

It was moved by Commissioner Cooney and seconded by Commissioner Urban to begin the process of hiring five (5) Correctional Officers.

Commissioner Petrilla asked if they were all in the budget.

Warden Piazza stated they are.

MOTION CARRIED. (7/0)

It was moved by District Attorney Carroll and seconded by Judge Gartley to **APPROVE** the Contract for Helmets and Gas Masks, Groceries and Non-Perishables, Liquid Coffee, Bread, Paper Supplies, Meats, Fresh and Frozen Foods, and Dairy.
MOTION CARRIED. (7/0)

The Board met for Executive Session for a brief discussion on personnel.

It was moved by moved by Commissioner Cooney and seconded by Judge Gartley to **ADJOURN** the Meeting.
MOTION CARRIED. (7/0)

MEETING ADJOURNED.

Respectfully Submitted,

Jacqueline Grimes
Recording Secretary