

# LUZERNE COUNTY CORRECTIONAL FACILITY BOARD MEETING

**March 14, 2011**

The Luzerne County Correctional Facility Board met on the above date at the Luzerne County Court House, Commissioner Meeting Room. The following Board Members were present: Commissioner Maryanne Petrilla, Commissioner Thomas Cooney, Commissioner Steve Urban, Controller Walter Griffith, District Attorney Jackie Musto-Carroll, Judge Tina Gartley and Sheriff Gilligan. Also in attendance were Attorney Steve Menn, County Solicitor, Doug Pape, County Manager, Andy Check, Human Resources Director, Max Blaskiewicz, Tony Seiwell and Tom Borum, Local 1310.

Commissioner Petrilla called the Meeting to **ORDER**.

The Pledge of Allegiance was recited.

Commissioner Petrilla opened the Meeting to the **PUBLIC**.

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney approve the Minutes from the Facility Board Meetings held on February 14, 2011.  
**MOTION CARRIED. (7/0)**

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to **RATIFY and CONFIRM** payment of the bills for February, 2011 totaling \$1,446,380.66.  
**MOTION CARRIED. (7/0)**

Warden Piazza noted the Facility's population as follows:

Males: 391 Female: 50 Work Release: 65 Pre Work Release: 20  
Weekenders: 01 Minimal Offenders Unit: 53 Housed at other Institutions: 04  
Miscellaneous Out Count: 104

Total Population: 688

It was moved by Commissioner Urban and seconded by District Attorney Carroll to approve the retirement of Full Time Correctional Officer Edward Shaffer.  
**MOTION CARRIED. (7/0)**

It was moved by Commissioner Cooney and seconded by Commissioner Urban to approve sending Warden Piazza to the PA Prison Warden's Association Spring Conference and Symposium in Bedford, PA from April 7, 8, 9, 2011 at a cost of \$400.00 for Conference and Hotel accommodations. Reimbursement will be made for mileage.  
**MOTION CARRIED. (7/0)**

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to approve sending Major James Larson, Captain Kevin Gallagher, and Captain James Pugh to the PA County Corrections Association Spring Conference and Training Seminar to be held in Washington PA April 3, 4, and 5, 2011. There is no cost for this seminar or hotel accommodations. Reimbursement will be made for transportation.

Ms. Grimes informed Board Members they will be reimburse for gas only, everything else is included and they will be utilizing a County vehicle.  
**MOTION CARRIED. (7/0)**

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to REMOVE from the Agenda the motion to termination Corporal Eugene Wicht.  
**MOTION CARRIED. (5/2 Commissioner Urban and Controller Griffith voted no)**

It was moved by Commissioner Urban and seconded by Commissioner Cooney to promote Jennifer Lombardo the position of Director of the Luzerne County Day Reporting Center. This is a lateral move and will be no change in salary  
**MOTION CARRIED. (7/0)**

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It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve the appointment of Nadia Usher, Plains, PA to the position of Full Time Nurse, effective 4/04/11 at an annual salary of \$46,571.81.

Controller Griffith asked if this is a necessary position. Do we have a vacancy?

Warden Piazza stated we are short. we have people on light duty. We are short. It is not a vacancy, it is a new position. It is in our budget and has been approved by Salary Board.

**MOTION CARRIED. (6/1 Controller Griffith voted no.)**

Warden Piazza advised Members of the Financial Reimbursement.

Warden Piazza advised Members of the Kitchen status.

Warden Piazza advised Members on the status of the Commissary.

Warden Piazza advised Members on the Monthly statistics.

Warden Piazza informed Board Members stated part of the Grant stipulation was if we hire a Director we must backfill the vacant position that was created by the promotion. That is the Treatment Coordinator's position. We can establish a salary for that.

Commissioner Petrilla asked how that could be.

Michelle Sparich stated it was in the Grant application as part of the Governments hiring initiative we have to fill any vacancy created by the promotion.

Warden Piazza stated I just wanted to let everyone one know that there is a vacancy.

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to **ADVERTISE** for Commissary Items and Laundry Supplies.

**MOTION CARRIED. (7/0)**

It was moved by Commissioner Urban and seconded by Sheriff Gilligan to **AWARD** the contract to Custom Computers for Replacement Video Transceiver and Hub.

**MOTION CARRIED. (7/0)**

Controller Griffith asked Warden Piazza if they were going to have the Board address the inmate phone issue.

Warden Piazza stated the Controller brought to his attention that the inmate phone contract through Global Tel Inc. was approved by the former Warden and they are suppose to be approved by the Commissioners. We can probably bring that up at the next meeting.

Controller Griffith stated if we could do that that would be fine.

Commissioner Petrilla asked how long it's been effect.

Warden Piazza stated it was probably the ninety's.

Ms. Grimes explained what had happened the State gave every County a grant to get a system that they wanted for their inmate records and medical records and all that. This was something that these people offered and at that time the phone system that we had was a complete nightmare so it was just something that they went right into because

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it was offered from the State and everything tied in together. It's all one system as opposed to having two or three different systems.

Controller Griffith stated it wasn't bid and it should be because the Commissioner's never approved it at the meeting.

Warden Piazza stated it was approved by the Prison Board years ago.

Commissioner Petrilla stated the software is tied into the prison system.

Ms. Grimes stated its all one computer system. Before we had a totally different system to monitor the phones whereas, now, and believe me when I say it just started working to where we can monitor every inmate phone call going out of the building, we can pick and choose who they can and cannot be called, how long they can be on the phone. And the DA's Office can attest to this we have finally gotten it to where we can monitor each and every call going out of that building.

Commissioner Petrilla asked how much it cost the County.

Ms. Grimes informed us that it does not cost the County anything they charge the inmate.

Controller Griffith stated we pay for the software and maintenance.

Warden Piazza stated I've never had a bill from ITI.

Ms. Grimes stated every time the system was up for renewal they gave use new computer throughout the facility another time they upgraded the system so they just kept renewing the contact.

Controller Griffith and they took care of the equipment and everything.

Commissioner Cooney asked when it came up for renewal.

Controller Griffith stated it extended to 2013.

Commissioner Petrilla asked for a motion to approve this contract with Global Tel Inc.

Commissioner Urban asked if we generate any revenue from this contract and is it compatible with other Counties.

Warden Piazza stated we do and yes it is.

It was moved by District Attorney Carroll and seconded by Sheriff Gilligan to APPROVE the Contract for inmate telephone services with Global Tel Inc., through 2013.

Commissioner Petrilla asked Attorney Menn if we needed to bring this up at the Commissioner's Meeting.

Attorney Menn stated if it isn't costing the County anything that no.

**MOTION CARRIED. (7/0)**

Commissioner Petrilla asked for public comment regarding the non-agenda item.

No Public Comment.

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It was moved by moved by Controller Griffith and seconded by Commissioner Cooney **ADJOURN** the Meeting.  
**MOTION CARRIED. (7/0)**

**MEETING ADJOURNED.**

Respectfully Submitted,

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Jacqueline Grimes  
Recording Secretary