

**LUZERNE COUNTY CORRECTIONAL FACILITY
BOARD MEETING**

June 13, 2011

The Luzerne County Correctional Facility Board met on the above date in the Commissioner's Meeting Room of the Luzerne County Court House. The following Board Members were present: Commissioner Maryanne Petrilla, Commissioner Thomas Cooney, Commissioner Steve Urban, Controller Walter Griffith, and Sheriff Gilligan. Also in attendance were Attorney Steve Menn, County Solicitor, Doug Pape, and Tom Borum, Local 1310.

(Absent: District Attorney Jackie Musto-Carroll Judge Tina Gartley)

Commissioner Petrilla called the Meeting to **ORDER**.

The Pledge of Allegiance was recited.

Commissioner Petrilla opened the Meeting to the **PUBLIC**.

Tom Borum, Local 1310 requested a personnel meeting regarding an Agenda item.

Commissioner Petrilla asked if this was something the Board is going to act on.

Tom Borum stated yes.

Commissioner Petrilla requested that all non-board members leave the room so they could discuss this personnel issue.

It was moved by Commissioner Urban and seconded by Commissioner Cooney to approve the Minutes from the Facility Board Meetings held on May 24, 2011.

MOTION CARRIED. (5/0)

It was moved by Commissioner Cooney and seconded by Sheriff Gilligan to **RATIFY and CONFIRM** payment of the bills for May, 2011 totaling \$1,723,967.23.

Controller Griffith advised Warden Piazza that we are just about out of money in the "To Institutions" Line item.

Ms. Grimes stated that is for our Day Reporting Center.

Controller Griffith stated we are also getting close on the "Legal Fees".

Warden Piazza stated we're all aware of that issue.

Commissioner Cooney stated if your trend continues, and I hope it does, right now you are a million dollars under budget.

Warden Piazza stated we're trying.

MOTION CARRIED. (5/0)

Warden Piazza noted the Facility's population as follows:

Males: 409 Female: 63 Work Release: 67 Pre Work Release: 19
Weekenders: 00 Minimal Offenders Unit: 70 Housed at other Institutions: 07
Miscellaneous Out Count: 96

Total Population: 731

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It was moved by Sheriff Gilligan and seconded by Commissioner Petrilla to appoint Grace Frank to the position of Treatment Coordinator, effective 7/5/11 at an annual salary of \$35,000.00

Warden Piazza informed Board Members when we got the Grant for the Day Reporting Center we were told that we had to back fill the position of the position that was abandoned.

Commissioner Petrilla stated if we don't get a continuation on the Grant the promoted person bounces back from the Day Reporting Center.

MOTION CARRIED. (4/1 – Controller Griffith voted No)

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to **TABLE** the Agenda item regarding the Union Grievance Settlement with Counselor Robert Hetro.

MOTION CARRIED. (5/0)

It was moved by Sheriff Gilligan and seconded by Commissioner Cooney to **TABLE** the Agenda item regarding the Union Grievance Settlement with Correctional Officer Sarah Kosek.

MOTION CARRIED. (5/0)

It was moved by Commissioner Cooney and seconded by Commissioner Petrilla to promoted Correctional Officer William Beecham to the position of Training Corporal, effective 6/17/11 at an annual salary of \$55,086.25.

MOTION CARRIED. (4/1 – Controller Griffith voted No)

Warden Piazza advised Members of the Financial Reimbursement.

Warden Piazza advised Members on the status of the Commissary.

Warden Piazza advised Members on the Monthly statistics.

Warden Piazza advised Board Members that we would be holding the DRC Graduation June 29, 2011 at 12:00 PM. Also stating there will be 11 participants graduating.

It was moved by moved by Controller Griffith and seconded by Sheriff Gilligan to **ADJOURN** the Meeting.

MOTION CARRIED. (5/0)

MEETING ADJOURNED.

Respectfully Submitted,

Jacqueline Grimes
Recording Secretary