

**August 23, 2011**

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened a regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Thomas P. Cooney, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Walter Griffith, Controller; Joe DeVizia; Director, Human Services; Andrew Reilly, Office of Community Development; Joseph Gibbons, County Engineer; Andrew Check, Director of Human Resources; Frank Pugliese; Director, Purchasing; Joan Pusateri, Director of Budget & Finance

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

**ANNOUNCEMENTS:**.....**Douglas A. Pape**  
**County Manager/Chief Clerk**

No Announcements.

**RECOGNITIONS:**.....**Maryanne C. Petrilla**  
**Commissioner/Chairman**

**“A Job Well Done”**

Steve Englot – IT Director

**PUBLIC COMMENT: AGENDA ITEMS ONLY**

**Bob Kadalaboski**

I am going to urge the Commissioners not to go along with this. This thing shouldn't be forgiven. It should be investigated. In 2006 Attorney Vinsko came into the Commissioners and asked for tax forgiveness. Townhomes. "We're going to put Town homes on this property", he said. In this Times Leader article Mayor Thomas Leighton stated, "It was never going to be for Town Homes". They lied to you Maryanne and they lied to the other two Commissioners—Greg Skrepenak and Todd Vonderheid. They lied. And I am asking you to stop this scam against the taxpayers of the City and the County. This is a scam and I am asking you not to go along with it. It shouldn't be forgiven. It should be investigated. Unfortunately, I went to the FBI to try to get this investigated and the FBI to try to get this investigated and the FBI Agent goes out to dinner with the Chief of Police. And I find out the same FBI Agent was out for a party for Leighton when he was running for Senate. So the citizens need you to buckle down and say, "NO". They lied---they lied---they lied---lied. That's what they did. The Mayor of the City of Wilkes Barre is a liar. And that's all I could tell you. Don't go along with it. Go to the Authorities and have it investigated. I almost lost my property three years ago over \$8,000 in back taxes. I was going to be sold out after 30 years of work. But luckily, I was able to get a loan to pay these taxes off. And when Commissioner Urban says, "They lied...they lied". He is speaking the truth. The Mayor is a liar and what does he do? He gives the building to one of his campaign contributors for a fraction of the cost. So I am asking you not to do it. I am asking you to tell them to, "Go to Hell!" Now I am going to go and tow someone away! Do you have any questions???

**Red O'Brien**

Good Morning Commissioners. The reason I came to the meeting is last week I witnessed the Controller launch an attack toward the Purchasing Department. I thought it was unprofessional. Since I have been in office and as long as I can remember, my objective was to work as a team. And I haven't seen that in some time here. Different departments work together for public service because that is what this is about--public service. I don't want to go on the attack with Walter, but I am going to go on it because I've seen too much for too long for the past few months. With Home Rule coming in within the next few months I want to say that my office takes in the most revenue for the County, but has not been audited since 2005. I checked with other offices. The Prothonotary was audited in 2006; the Sheriff in 2008. What I am saying is that as a Public servant is that I would like to see my office audited before I leave as Recorder of Deeds. Instead of finger pointing at people and going on the attack I think you should do your job, Walter, before this year is up. And one of the things I told you before you came into office as Controller was to get two CPA's to do these audits. Because as in my office, \$476,000 was stolen and I would rather be an elected official here to answer questions if and when they come up, instead of being out of office and something comes out and I can't answer those questions. So I am asking you Walter to audit my office before the year is up because after 7 years they start purging information. So I think its fitting that you get your crew together over there and get your jobs done instead of pointing fingers.

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**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**MOTION**

**Minutes**

Request a Motion to approve the minutes of the Commissioner's Meeting held on July 13, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
**“AYES” PETRILLAM COONEY, URBAN**

**MOTION**

**Vouchers**

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 508947GF – 509999GF  
ACH 001160 – 001176  
Commerce Bank EFT 1000 - 1031  
\$5,924,180.80

County General Fund for 2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
**“AYES” PETRILLA, COONEY, URBAN**

PNC Bank, Vouchers 504380LF – 504444LF  
\$71,706.66  
Liquid Fuels Fund for 2011

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

PNC Bank, Vouchers 400480WC – 400483WC  
\$268,815.00  
Worker's Compensation Fund for 2011

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO APPROVE /RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency with in the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: August 23, 2011; August 30, 2011; September 6, 2011; September 13, 2011; September 20, 2011; September 27, 2011

**Luzerne County State of Emergency – Bridges**

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county-owned bridges. Resolution dated: August 23, 2011; August 30, 2011; September 6, 2011; September 13, 2011; September 20, 2011; September 27, 2011

**Luzerne County State of Emergency – EMA Flash Flooding**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from the June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of August 22, 2011, August 29, 2011, September 5, 2011, September 12, 2011, September 19, 2011 and September 26, 2011.

**Luzerne County State of Emergency – EMA Flash Flooding**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>th</sup>, 2006 due to flash flooding. This motion is for the weeks of August 22, 2011, August 29, 2011, September 5, 2011, September 12, 2011, September 19, 2011 and September 26, 2011.

Motion

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**MOTION**

**Advertise Commercials -2011 Tire Recycling Collection**

Request a Motion to advertise on WILK for 72 commercials at a cost of \$1,760.00 and The Mountain for 72 commercials at a cost of \$400.00, for our 2011 tire recycling collection.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Agreement with Edens Revenue Recovery Associates**

Authorize the proper officials to extend the agreement with Edens Revenue Recovery Associates, 115 Chestnut Street, Philadelphia, PA 19106 until November 30, 2011 to all for additional time to audit the County's electricity, natural gas, water and sewer services.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Reject Sole Submission in response to RFP**

Authorize the proper officials to reject the sole submission in response to the RFP that was publicly advertised for Luzerne County's Office of Human Services, Area Agency on Aging and Children and Youth Services Department for office space. The County received only one submission in response to the RFP.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Re-Advertise for Office Space**

Authorize the proper officials to re-advertise for Luzerne County's Office of Human Services, Area Agency on Aging and Children and Youth Services Department for office space.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Advertise RFP for Professional & General Appraisal Services**

Authorize the proper officials to advertise a RFP seeking a two-year open end agreement for professional general appraisal services required by the County.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Emergency Management Performance Grant**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify the application for Emergency Management Performance Grant (EMPG) Funding to the Pennsylvania Emergency Management Agency in the amount of \$65,656. This funding is used for half salary reimbursement for two positions at the Emergency Management Agency and will be for Federal Fiscal Year 2011. It is also requested to further authorize the appropriate officials to execute any and all documentation associated with this grant award.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**911 Transfer**

Request a motion from the Board of Commissioners to authorize a transfer of \$17,951.96 out of the 911 Wire line Fund 240.4287.000.35419 to the 911 Wireless Fund 250.4288.000.5501. This is to satisfy the 2010-2011- 9-1-1 fund reconciliation requirements.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Agreement with Zayos Bandwidth- 911**

Request a motion to authorize the proper officials to execute an agreement with Zayos Bandwidth to construct a fiber optic cabinet at the Luzerne County 911 tower site located at 100 Young St. Hanover Twp. And lease ground space thereafter in return for a lump sum payment of \$1500.00 and a monthly lease rate of \$200. This agreement was reviewed and approved by the Luzerne County 911 Executive Director, County Solicitor and Chief Clerk.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Agreement with RPG Kings Associates-Assessors Office**

Request a motion to enter into agreement with RPG Kings Associates, LP (RPG) to accept \$45,095.78 as voluntary payment for the improvement Pin# 73-H10SW1-21-10-1. This property was under KOZ for the years 2009 and 2010 and therefore taxes were abated. This real property shall have an assessed value of 6,700,000 for the year 2011 and forward.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Quitclaim Deed- Assessors Office**

Request a Motion to authorize proper county officials to execute a Quitclaim Deed regarding property Pin# 10-E8S3-013-006-000 to David and Carol Williams, 8 Valley View Road, Tunkhannock, Pa. 18657 for nominal consideration (\$1.00). Mr. and Mrs. Williams were to purchase property development lots 7 and 9 and lot 7 was never conveyed over to their ownership. Development lots 7 and 9 have been taxed under parcel # 10-E8S3-013-006-000 since 2005. Mr. and Mrs. Williams have been utilizing this property since 1974.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Tax Refund- Assessment Appeals Office**

Request a Motion to approve the following refund through the Assessment Appeals Office:

Name: Merges, Kevin P & Patricia B.  
Address: 15 Woodcrest Ave  
Mountaintop, Pa. 18707-1129  
Property Location: 15 Woodcrest Ave, Fairview Twp  
Amount Due: \$ 219.76 (2009 and 2010)  
Reason for Refund: Incorrect land size per mapping

Name: Sosnak, Marie  
Address: 214 Ferry Road  
Breslau, Hanover Twp  
Property Location: 214 Ferry Road, Hanover Twp  
Amount Due: \$ 27.43  
Reason for Refund: Correction of land acres. The amount due to Marie Sosnak for 2009 is \$27.43.

Name: Donald R. & Patricia Prochko  
Address: R. 827 Stockton Mountain Road  
Beaver Meadows, PA. 18216  
Pin # 26-U9-00A-06A/Plate # 26-C-R2-23-2-D3-D1-1  
Property Location: 827 R Stockton Rd, Hazle Twp  
Reason for Refund: Garage assessed on 26-U9-00A-06A-001. The amount due to Donald & Patricia Prochko is \$24.88

Name: Donald R. & Patricia Prochko  
Address: R. 827 Stockton Mountain Road  
Beaver Meadows, PA. 18216  
Pin # 26-U9-00A-06A/Plate # 26-C-R2-23-2-D3-D1-1  
Property Location: 827 R Stockton Rd, Hazle Twp

Reason for Refund: Garage assessed on 26-U9-00A-06A-001. The amount due to Donald & Patricia Prochko is \$28.62

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**



MOTION

**TAX REFUNDS – ASSESSMENT APPEALS OFFICE  
2009 & 2010 COURT MEDIATION'S**

Request a motion to approve the following through the Assessment Appeals Office:

	<u>NAME</u>	<u>PARCEL</u>	<u>YEAR</u>	<u>AMOUNT</u>
1.	PPL Susquehanna LLC	55-O4S2-001-012-000	2009	\$159.10
2.	PPL Susquehanna LLC	55-O4S2-001-012-000	2010	\$182.96
3.	PPL Susquehanna LLC	55-N4-00A-023-000	2009	\$4,908.85
4.	PPL Susquehanna LLC	55-N4-00A-023-000	2010	\$5,645.28
5.	PPL Susquehanna LLC	55-O4-00A-50B-000	2009	\$159.98
6.	PPL Susquehanna LLC	55-O4-00A-50B-000	2010	\$183.99
7.	PPL Susquehanna LLC	55-O4-00A-063-000	2009	\$1,452.30
8.	PPL Susquehanna LLC	55-O4-00A-063-000	2010	\$1,670.18
9.	PPL Susquehanna LLC	55-O4-00A-007-000	2009	\$1,510.96
10.	PPL Susquehanna LLC	55-O4-00A-007-000	2010	\$1,737.64
11.	PPL Susquehanna LLC	55-O4-00A-008-000	2009	\$2,088.68
12.	PPL Susquehanna LLC	55-O4-00A-008-000	2010	\$2,402.03
13.	PPL Susquehanna LLC	55-O4-00A-006-000	2009	\$5,155.05
14.	PPL Susquehanna LLC	55-O4-00A-006-000	2010	\$5,928.41
15.	PPL Susquehanna LLC	55-O4-00A-054-000	2009	\$10,710.94
16.	PPL Susquehanna LLC	55-O4-00A-054-000	2010	\$12,317.81
17.	PPL Susquehanna LLC	55-O4S2-001-018-000	2009	\$274.20
18.	PPL Susquehanna LLC	55-O4S2-001-018-000	2010	\$315.33
19.	GGs Keystone Realty	72-D11SE3-001-003-000	2009	\$1,006.57
20.	GGs Keystone Realty	72-D11SE3-001-003-000	2010	\$1,157.57
21.	Kraft Foods Global Inc	25-J9S1-001-035-000	2009	\$7,266.39
22.	Kraft Foods Global Inc	25-J9S1-001-035-000	2010	\$8,356.51
23.	Lexington Village/Narberth	42-J7SE2-012-013-000	2010	\$76.66
24.	Matus, Justin	74-D6S2-003-01A-000	2010	\$163.54
25.	Olker, Josephine	74-C6S1-003-28A-000	2010	\$104.26
26.	Ryman, Kevin & Carol	44-Q3-00A-30D-000	2009	\$2,501.53
27.	Ryman, Kevin & Carol	44-P4-00A-20A-000	2009	\$1,621.62
28.	Shiva Associates	51-E12S3-004-05C-000	2009	\$2,619.74
29.	Shiva Associates	51-E12S3-004-05C-000	2010	\$3,012.76
30.	Berwick Industries Inc	55-P3NW2-004-02A-000	2010	\$6,836.07
31.	Raineri, Anthony & Gina	35-E9S4-010-001-000	2010	\$306.64
32.	Grobinski, Anthony T.	46-K6S3-008-001-000	2009	\$84.89
33.	Crown Atlantic Co LLC	25-J9S1-001-033-001	2009	\$2,884.60
34.	Crown Atlantic Co LLC	25-J9S1-001-033-001	2010	\$3,317.36
35.	Dunleavy, Michael & Christine	73-G10SE4-015-048-000	2010	\$222.32
36.	Good, Wilmer & Cora	58-R6S3-001-12F-000	2009	\$38.66
37.	Good, Wilmer & Cora	58-R6S3-001-12F-000	2010	\$44.46
38.	Lukasavage, Richard D.	74-C6S3A-002-016-000	2010	\$204.43
39.	Spectracite Communication & American Tower Inc.	27-Q5-00A-04A-000	2009	\$1,777.60
40.	Spectracite Communication & American Tower Inc.	27-Q5-00A-04A-000	2010	\$1,275.63

TOTAL: \$101, 683.50

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**2008 Series A Courthouse Bond Issue – 2008A-09**

Request a motion to acknowledge the transfer of \$ 1,123,688.65 from the 2008 Series A Courthouse Bond Issue for items identified on Schedule “A” of Requisition 2008A-09

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**2008 Series A Courthouse Bond Issue – 2008A-09**

Request a motion to approve payment of \$ 1,123,688.65 from the 2008 Series A Courthouse Bond Issue, for items identified on Schedule “A” of Requisition

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**2008 Capital Projects Bond Issue – 2008B-11**

Request a motion to approve payment of \$541,745.77 from the 2008 Capital Projects Bond Issue Series B for items identified on Schedule A of Requisition 2008B-11.

Commissioner Cooney

I will be abstaining. The company I am associated with has recently completed a project with LCCC.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “ABSTAIN” COONEY**

MOTION

**Application to the PA Department of Education, Office of Commonwealth Libraries**

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Education, Office of Commonwealth Libraries, effective August 23, 2011, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Keystone Recreation, Park and Conservation funding. The application is requesting \$50,000; these funds will pass through the County to the Luzerne County Library System.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Emergency Food Assistance Program Grant Agreement**

Request a Motion to ratify the execution of The Emergency Food Assistance Program (TEFAP) Grant Agreement covering the period of October 1, 2011 through September 30, 2016 and all necessary documents under that Agreement which designates the Commission on Economic Opportunity of Luzerne County as the lead agency.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Approve Funding of a Forensic Audit**

Request a Motion to Authorize the Proper Officials to approve the funding of a Forensic Audit for the Year 2008 and 2009 by Maher Duessel at the cost of \$2,000 per Audit for the Luzerne Records Management Committee.

Commissioner Urban: Joan is \$2,000 total or per year?

Joan Pusateri: Per year, Commissioner

Commissioner Urban: Thank you, Joan

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Revisions to the Current Personnel Policy**

Request a Motion to adopt “Revisions” to current Luzerne County Personnel Policy dated January 1, 2011. Such “Revisions” are listed and described on Addendum “D” and are effective immediately.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Summary of Changes for MH/MR Meet & Discuss Professional & Non Professional Supervisors**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify the “Summary of Changes” for the Luzerne County MH/MR Meet & Discuss Professional and Non Professional Supervisors in accordance with Addendum “A” effective September 1, 2011. A subsequent Memorandum of Understanding will incorporate the changes and will require final approval/signatures by the Board of Commissioners and Brotherhood of Teamsters Local Union 401.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Summary of Changes for Children & Youth Meet & Discuss Professional & Non Professional Supervisors**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify the "Summary of Changes" for the Luzerne County Children & Youth Meet & Discuss Professional and Non Professional Supervisors in accordance with Addendum "B" effective September 1, 2011. A subsequent Memorandum of Understanding will incorporate the changes and will require final approval/signatures by the Board of Commissioners and Brotherhood of Teamsters Local Union 401.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Summary of Changes for Area Agency on Aging Meet & Discuss Professional & Non Professional Supervisors**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify the "Summary of Changes" for the Luzerne County Area Agency on Aging Meet & Discuss Professional and Non Professional Supervisors in accordance with Addendum "C" effective September 1, 2011. A subsequent Memorandum of Understanding will incorporate the changes and will require final approval/signatures by the Board of Commissioners and Brotherhood of Teamsters Local Union 401.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Grievance Settlements**

Request a motion of the Luzerne County Board of Commissioners to approve two grievance settlements for retro active pay for a move up in grade from Clerk I to Clerk II, minus all applicable deductions for:

Matt Calabro in the amount of \$346.14  
Elizabeth Phillips in the amount of \$346.14

In accordance with a structured grievance settlement between AFSCME District Council #13 and Luzerne County.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Motion to Approve Repository Sale**

Motion to approve the Repository Sale of 207 Barney Street, Wilkes-Barre City, Property Identification Number 73-I9NW2-035-002, to Thomas Anthony Toth in the amount of \$500.00."

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

MOTION

**Authorization of Payment to Donald Lasoski**

Request a motion of the Luzerne County Board of Commissioners to authorize and direct the Controller to pay Donald Lasoski \$295.71 for expenses incurred during an approved project.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Settlement Agreement: Stone v. LCCF**

“Motion to authorize proper County officials to execute settlement agreement and approve payment of \$2,500 settlement in the matter of James Stone v. Luzerne County Correctional Facility, No. 9551 Of 2011.”

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

**Grievance Settlement- Real Property Field Investigators- Assessors Office**

Request a Motion of the Luzerne County Board of Commissioners to approve a grievance settlement to pay all current Real Property Field Investigators in the Assessor’s Office a \$500.00 increase to their base salary effective for the calendar year 2011. This payment is in accordance a structured grievance settlement between AFSCME District Council 13 and Luzerne County.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” COONEY, URBAN “NAY” PETRILLA**

MOTION

**Grievance Settlement – Maura Cusick**

Request a Motion of the Luzerne County Board of Commissioners to approve a grievance settlement between AFSCME District Council 13, Luzerne County Prothonotary’s Office and Maura Cusick in the amount of \$5,000 less all applicable payroll deductions.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

TREASURER'S REPORT – MICHAEL L. MORREALE

Request a motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: August 12, 2011

WELLS FARGO

Self Insured Workers Compensation Fund.....	\$41,007.00
Domestic Relations IV-D Fund .....	3,620,555.48
9-1-1 Construction Fund .....	361,932.68
9-1-1 Wire Fund .....	1,931,979.62
9-1-1 Wireless Fund .....	2,024,668.08
Hotel Room Rental Tax.....	37,960.94

PNC BANK

General Fund.....	\$32,996,914.94
Delinquent School Tax Fund .....	409,482.76
Delinquent Municipal Tax Fund .....	8,493.43
Real Estate Tax Sale .....	1,321,788.55
Transportation Department.....	518,090.18
Office for the Aging .....	70,210.46
Children & Youth Services .....	6,493,019.65
Mental Health/Mental Retardation.....	596.21
Human Services.....	149,131.29
Drug & Alcohol Program.....	22,138.69
Liquid Fuels Tax Fund .....	386,183.70
GWBIF Escrow Account.....	27,801.97
Juvenile Probation JCJC Grant-in-Aid.....	10,362.26
Juvenile Court Restitution.....	44,224.75
Act 44 Bridge Account.....	432,871.55
AID System to Roads & Bridges.....	67,920.07
2009 ARRA US DOE Entitlement.....	16,707.57
Coroner VSIA Act 2004-122 Account.....	140,569.72
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	21,014,889.49
Early Intervention Program.....	30,723.88
District Attorney Gun Buyback Program.....	2.34
HAVA Account.....	978,537.74
License Fee Account.....	23,734.15
Levee Fee Account.....	499,314.37
Recorder of Deeds Restitution.....	9,762.61
Sheriff Real Estate Escrow.....	1,670,613.54
Sheriff Writs of Execution.....	19,345.69
Sheriff Old Writ of Execution Escrow.....	8,663.00
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	29,776.90
District Attorney Federal ICAC Grant.....	28,872.67
Sheriff K-9 Donations.....	388.74
Cash in lieu of Performance Bond.....	84,717.33
FY 2009 Recovery Act JAG Program.....	0.68
State Route 93/Broad St Corridor.....	0.00
Children & Youth Svcs Collective Savings Account.....	77,326.14
PA DCED Comp Plan Project.....	0.00
Home Rule Study Comm-DCED.....	0.00

**CITIZENS BANK**

Adult Probation Special Account .....	\$103,972.17
Hazardous Material Emergency Response Account .....	198,589.46
EMA Radiation Emergency Response Fund.....	44,707.20

**FIRST NATIONAL COMMUNITY BANK**

Convention and Visitors Bureau .....	\$227,413.51
Agencies Account .....	1,064,906.44
Solid Waste Recycling/Landfill Administration .....	676,220.46
Department of Probation (CPCMS System).....	163,960.84
Flood Protection Authority.....	2,174,681.66

**FIDELITY DEPOSIT & DISCOUNT BANK**

Series 2003 C Escrow 2009.....	\$2.67
Series 2003 C Sinking Fund.....	282.71
Series 2005 Sinking Fund.....	116.08
Series 2009 Note Sinking Fund.....	0.06
Series 2005 A Escrow 2009.....	557.59
Series 2006 C Escrow 2009.....	134.85
Series 2009 Sinking Fund.....	0.16
Series 2002 A&B Capital Projects.....	49,085.37
Series 2003 A&B Capital Projects.....	175,706.07
Series 2003 D Capital Projects.....	11,081.88
Series 2008 B Sinking Fund.....	4.46
Wyoming Valley Airport Grant Account.....	70,445.81
Tri-County Airport Feasibility Study.....	2,553.79

**M & T BANK**

Adult Probation Drug & Alcohol RIP Program.....	\$40,849.56
District Attorney Bad Check Restitution Fund.....	7,392.15
Riverfront-GG2.....	977,619.50
Nesbitt Park-DCNR.....	352,313.26
Hicks/Abrahams Creek.....	890.30
RACP Redevelopment Assistance.....	5,179.00
Sheriff's Old Real Estate Account.....	17,660.75
2008 LCIDA Bond Fund.....	485,412.05
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Courthouse Fund (Bond Account).....	6,086,869.51
2008 Series A Courthouse Fund (Checking Account).....	736.45
2008 Series B LCCC Project Fund.....	3,692,901.09

**COMMUNITY BANK & TRUST**

2008 Series A Project Fund.....	\$25,739.95
2008 Series A Sinking Fund.....	2,535,241.98

**U S BANK**

Series 2004 GO Sinking LOC.....	\$10.65
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**NATIONAL PENN INVESTORS TRUST CO.**

**Short Term Asset Management Accounts**

**As of: August 12, 2011**

<b>Liquid Fuels Tax Fund</b>	<b>\$930,338.87</b>
<b>9-1-1 Construction Fund</b>	<b>304,993.20</b>
<b>Hazardous Material Emergency Response Account</b>	<b>162,699.58</b>
<b>Housing Trust Fund</b>	<b>2,369,511.14</b>
<b>Solid Waste Recycle Fund</b>	<b>914,832.14</b>
<b>MH/MR Program</b>	<b>3,900,777.22</b>
<b>Human Services</b>	<b><u>356,656.50</u></b>
<b>Total:</b>	<b>\$8,939,808.65</b>

**FIRST NATIONAL COMMUNITY BANK**

**NOW Investment Accounts**

**As of August 12, 2011**

<b>General Fund</b>	<b>\$6,546.32</b>
<b>Adult Probation Special Fund</b>	<b>748,282.21</b>
<b>Transportation Department</b>	<b>1,153,891.80</b>
<b>Office for the Aging</b>	<b>1,753,718.01</b>
<b>MH/MR Program</b>	<b>4,394,475.53</b>
<b>Human Services</b>	<b>160,441.82</b>
<b>Drug &amp; Alcohol Program</b>	<b><u>348,378.99</u></b>
<b>Total:</b>	<b>\$8,565,734.68</b>

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
"AYES" PETRILLA, COONEY, URBAN



## CONTROLLER'S REPORT – WALTER GRIFFITH

Controller Walter Griffith requested that his report be accepted as listed

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:
  - \$ 113,946.00 Community Development Block Grant Program
  - \$ 41,458.31 HOME Investment Partnership Program
  
2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of August 2011.
  
3. Request a motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of August 2011.
  
4. Request a motion to ratify and confirm pre-payment of the following vouchers:
  - EMA Radiation Emergency Fund:  
Voucher No. 400187 to 400190 inclusive in the amount of \$ 5,674.63
  
  - Hazardous Material Emergency Fund:  
Voucher No. 400267 to 400270 inclusive in the amount of \$ 26,924.41
  
  - FPA – Operations:  
Voucher No. 1256 to 1270 inclusive in the amount of \$ 101,505.71
  
  - Adult Probation D&A RIP:  
Voucher No. 1107 inclusive in the amount of \$ 828.00
  
  - Solid Waste Recycling:  
Voucher No. 4011100 to 401111 inclusive in the amount of \$ 53,084.97
  
  - County Records Improvement in the amount of \$ 8,592.00  
Recorder of Deeds Archives in the amount of \$ 38.71  
Prothonotary Automation in the amount of \$ 10,289.27  
Housing Trust Fund: in the amount of \$ 319,800.63  
Voucher No. 401134 to 401141 inclusive
  
  - Convention & Visitors Bureau:  
Voucher No. 404732 to 404776 inclusive in the amount of \$ 37,200.19
  
  - Human Services:  
Voucher No. 751832 to 751861 inclusive in the amount of \$1,000,556.68
  
  - Aid System to Road & Bridge:  
Voucher No. 1027 inclusive in the amount of \$ 40,775.57
  
  - 2009 ARRA US DOE Entitlement:  
Voucher No. 1023 inclusive in the amount of \$ 83,177.05
  
  - JCJC Grant in Aid:  
Voucher No. 1078 to 1079 inclusive in the amount of \$ 279,426.89

Juvenile Court Restitution: Voucher No. 1080 to 1084 inclusive	in the amount of \$	2,497.41
FY 2009 Recovery Act JAG: Voucher No. 1028 inclusive	in the amount of \$	24,170.46
Treasurer License Fee: Voucher No. 85 to 86 inclusive	in the amount of \$	493.10
Levee Fee: Voucher No. 2028 to 2071 inclusive	in the amount of \$	76,908.79
Transportation Department: Voucher No. 540329 to 540559 inclusive	in the amount of \$	356,865.44
Sheriff Real Estate Escrow: Voucher No. 4667 to 4738 inclusive	in the amount of \$	251,853.60
Writ of Execution Escrow: Voucher No. 2114 to 2159 inclusive	in the amount of \$	8,655.00
Bureau for the Aging: Voucher No. 740385 to 741327 inclusive	in the amount of \$	1,337,004.10
Children and Youth: Voucher No. 740115 to 740159 Voucher No. 769338 to 770412 inclusive	in the amount of \$	3,597,525.30
Mental Health / Mental Retardation: Voucher No. 750324 to 750589 inclusive	in the amount of \$	2,229,933.03
Drug and Alcohol: Voucher No. 762409 to 762448 inclusive	in the amount of \$	349,225.96
Domestic Relations Title IV-D: Voucher No. 400305 to 400306 inclusive	in the amount of \$	275,833.00
Hotel Rental Tax: Voucher No. 510 to 515 inclusive	in the amount of \$	444,154.47
9-1-1 Wire: Voucher No. 2030 to 2088 inclusive	in the amount of \$	86,250.00
9-1-1 Wireless: Voucher No. 1103 to 1112 inclusive	in the amount of \$	40,569.92

5. Request a motion to ratify and confirm payment of the following vouchers which exceed the budget by a total of \$523,686.33:

Tax Collection:		
<b>100.4137.000.1310 – Clerical &amp; Others</b>		
Payroll	in the amount of \$	2,687.20
Cumulative to Date	in the amount of \$	19,425.91
<b>100.4137.000.1810 – Social Security – FICA</b>		
Payroll	in the amount of \$	165.67
Cumulative to Date	in the amount of \$	1,241.78
<b>100.4137.000.1820 – Medicare</b>		
Payroll	in the amount of \$	38.74
Cumulative to Date	in the amount of \$	290.40

**100.4137.000.5111 – Refunds**

2009 Refunds

Vinod & Jagruti Patel	in the amount of \$	66.66
Bernard & Jane Podcasy	in the amount of \$	460.40
John & Collette Wengryn	in the amount of \$	<u>1,379.07</u>
Totaling	\$	1,906.13

Courts

**100.4184.000.4113 – Capital Cases**

Court Consultation Services	in the amount of \$	36,842.80
Barry Crown, PH.D.	in the amount of \$	13,529.53
Robert Johnson	in the amount of \$	5,087.82
Theodore Dean Kessis	in the amount of \$	9,247.98
John Kilty	in the amount of \$	1,576.79
James R. Merikangas	in the amount of \$	3,189.21
James Sulima	in the amount of \$	10,953.39
Jethro Toomer	in the amount of \$	<u>4,783.48</u>
Totaling	\$	85,211.00

**100.4184.000.4125 – Examinations/Witnesses**

Anzalone Forensic Psychology	in the amount of \$	2,175.00
Dr. Richard Fischbein	in the amount of \$	1,575.00
Timothy P. Foley, PH.D.	in the amount of \$	150.00
Internal Medicine of Hazleton, Inc.	in the amount of \$	117.13
Interpreter Referral Program	in the amount of \$	187.50
William Jesse	in the amount of \$	855.00
Beata Kojesczewski	in the amount of \$	150.00
Danmeng Lin	in the amount of \$	270.20
Neela Patel	in the amount of \$	170.00
Mary Beth Wurster	in the amount of \$	1,218.75
Vladmir Zdrok	in the amount of \$	<u>306.40</u>
Totaling	\$	7,174.98

Coroner:

**100.4193.000.6711 – Forensic Examinations**

Hazleton Pathology, PC	in the amount of \$	1,800.00
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Road & Bridge:

**100.4310.000.3130 – Engineering/Architectural**

Arrow Land Solutions, LLC	in the amount of \$	1,510.47
Borton Lawson Engineering	in the amount of \$	14,960.87
Ceco	in the amount of \$	4,087.60
David W. Fisher	in the amount of \$	1,054.17
Glen H. Kornblau	in the amount of \$	2,010.50
Luzerne County Assessor's Office	in the amount of \$	10.00
Luzerne County Recorder of Deeds	in the amount of \$	63.00
Andrew & Edith Magill	in the amount of \$	<u>1,006.00</u>
Totaling	\$	24,702.61

Insurance:

100.4850.000.3540 – Worker's Compensation

Luzerne County Treasurer	in the amount of \$	400,000.00
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Commissioner Cooney **Abstained** on item #3 stating a family member and/or I are associated with A+E Group, Inc. (A+E). A+E has agreements to perform design services with Luzerne County Community College. All other motions were approved as follows:

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS  
FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>			
Grevera & Associates	Auditing Services	7/1/11-6/30/12	\$37,750.00
<b><u>CHILDREN &amp; YOUTH</u></b>			
Rachael Detweiler	Child Care Services 12 hours/week @ \$13.00/hour	7/1/11-12/31/11	\$156.00/week
Child Care Information Services of Luzerne Co.	Administrative Costs Center-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Center-Part Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Group-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Group-Part Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Family-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age	7/1/11-6/30/12	\$7,000.00  \$27.92/day 26.00/day 25.00/day 22.32/day 20.70/day 20.70/day  \$25.00/day 24.59/day 23.25/day 19.00/day 19.10/day 19.10/day  \$26.30/day 25.40/day 24.50/day 22.50/day 20.70/day 20.70/day  \$24.50/day 22.00/day 22.00/day 21.10/day 19.90/day 19.90/day  \$25.00/day 25.00/day 23.65/day 23.00/day 20.00/day 20.00/day

**CHILDREN & YOUTH (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
	Family-Part Time	7/1/11-6/30/12	
	Infant		\$20.00/day
	Young Toddler		20.00/day
	Old Toddler		20.00/day
	Pre-School		20.00/day
	Young School Age		16.72/day
	Old School Age		16.72/day
	Relative/Neighbor-Full Time		
	Infant		\$11.75/day
	Young Toddler		11.10/day
	Old Toddler		11.10/day
	Pre-School		11.10/day
	Young School Age		10.97/day
	Old School Age		10.97/day
	Relative/Neighbor-Part Time		
	Infant		\$7.85/day
	Young Toddler		7.53/day
	Old Toddler		7.53/day
	Pre-School		7.46/day
	Young School Age		8.18/day
	Old School Age		8.18/day

**CHILDREN & YOUTH  
AND JUVENILE PROBATION  
SERVICES**

Adelphoi Village	Regular Group Home	7/1/11-6/30/12	\$194.75/day
	Sexual Offenders GH		199.80/day
	Substance Abuse-Male		189.90/day
	Diagnostic Centers		238.04/day
	Intensive Sup-M		189.90/day
	Intensive Sup-F		223.40/day
	Foster Care-Treatment Kinship		70.35/day
	Intensive Foster Care		123.90/day
	Pregnant & Parenting Program		91.90/day
	Pregnant & Parenting 2 <sup>nd</sup> child		69.45/day
	Supervise Apt. Living-Male/Female		187.80/day
	Residential Treatment MA 50- Sweeney		261.94/day
	Residential Treatment MA 50- Susan's		329.35/day
	MA 50's (Billed to County)		0.00/day
	Shelter Care/Short Term Residential		194.75/day
	Secure-Male/Female		305.90/day
	Partial Hospitalization-non MA Eligible		114.00/day
	Multisystemic Therapy Serv-Non MA Eligible		67.63/day
Adoption Connection, Foster Care PA		“ “	\$68.90/day
Alternative Rehabilitation Communities	Residential Secure Res-Special Issues-GH	“ “	\$193.76/day 201.35/day 208.77/day

**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
	Foster Care-Dependent		61.60/day
	Foster Care-Delinquent		77.67/day
	Outreach		96.91/day
Angel Baby Ministries	Mother and Child-Group Home	7/1/11-6/30/12	\$200.00/day
Appalachian Youth Services	High Risk Spec. Res.-on Site(GH)	“ “	\$149.91/day
	Specialized Residential		138.38/day
	Day Treatment		40.27/day
	New Horizons Living(Alt. Treatment)		144.31/day
	Diagnostic Services		475.00/day
Bethany Christian	Foster Care 1	“ “	\$38.01/day
	Foster Care 2		50.02/day
	Foster Care 3		56.80/day
	Medical Levels I-IV		38.01/day
Bradley Center	Robinson Campus	“ “	
	Medical Assistance		\$316.73/day
	Billed to County		0.00/day
	Therapeutic Foster Care		78.53/day
Catholic Charities Of Allentown	Special Foster Care-Level 2	“ “	\$90.90/day
Catholic Social Services	Foster Care	“ “	\$50.00/day
	Foster Care(Infant up to 24 Months)		37.00/day
	Foster Care-Respite		40.00/day
	Foster Care-Respite-Infant		30.00/day
	Foster Parent Respite only		23.50/day
Catholic Social Services-Gabriel	Shelter Care Residential	“ “	\$153.00/day
			143.00/day
Centre County Youth Services	Shelter Care & Group Home	“ “	
	Female ages 12-18		\$155.00/day
	Independent Living Ages 16-21		118.00/day
	Shelter Care & Group Home		
	Male ages 12-18		163.00/day
Child First Services	Mother in Group Home	“ “	\$154.00/day
	Baby in Group Home		50.00/day
	Treatment Foster Care		57.00/day
	Special Rate I		264.00/day
	Special Rate II		337.00/day
	Specialized Group Home		198.00/day
Children’s Aid Society of Mercer County	Foster Care	“ “	\$70.00/day
Children’s Home Of Reading	Residential	“ “	\$323.02/day
	Specialized Residential		323.02/day
	Adolescent Treatment		215.88/day

**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
	Adolescent Treat.Diagnostic		298.72/day
	Traditional Foster Care		45.11/day
	Specialized Foster Care		70.41/day
	Mom/Baby Foster Care		104.69/day
	Mom/Baby Plus	7/1/11-6/30/12	127.88/day
	Foster Care Plus		77.46/day
Children's Home Of York	Foster Care	“ “	\$ 66.69/day
	Tindall House-RTF		314.52/day
	Billed to County		0.00/day
	Girl's Center-RTF		310.65/day
	Billed to County		0.00/day
	George Group Home		156.42/day
	Strive Group Home		176.62/day
	Emergency Shelter		175.00/day
	Diagnostic Services		240.00/day
Children's Service Center	Group Home-Nanticoke	“ “	\$281.46/day
	Room & Board		65.52/day
	Group Home-Bennet Home		281.46/day
	Room & Board		65.52/day
	Group Home-Bridge View RTF		334.07/day
	Billed to County		0.00/day
	Private Foster Care		49.53/day
Clear Vision	Community Residential		\$181.91/day
Community Service Foundation	Day Treatment	“ “	\$ 58.85/day
	Foster Care		105.61/day
	Foster Care Transitional Living		106.00/day
	Intensive Program		39.34/day
	Home and Community		33.87/day
	Conferencing		41.20/day
Concern	Foster Care Medical Level I	“ “	\$81.40/day
	Foster Care Medical Level II		70.99/day
	Foster Care Medical Level III		51.15/day
	Foster Care Intensive 0-11		81.41/day
	Foster Care Intensive 12+		89.64/day
	Foster Care Intermediate 0-11		64.59/day
	Foster Care Intermediate 12+		72.87/day
	Traditional Foster Care 0-11		35.35/day
	Foster Care Medical Level IV		34.10/day
	Treatment Unit for Boys		190.59/day
	CRR/Host Home (Room & Board Only)		24.00/day
	Mother/Baby Foster Care		122.73/day
Cornell Abraxas	Abraxas III	“ “	\$146.69/day
	Abraxas II		147.75/day
	Abraxas I		171.36/day
	Adolescent Center for Females		187.73/day
	Abraxas -Shelter Program		219.30/day
	Residential Treatment Facility		247.49/day
	Billed to County		0.00/day
	Leadership Development Program		\$151.65/day
	Open Residential Fire Setter/Sex Offender		293.55/day

**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
	Abraxas Youth Center		
	Fire Setter/Sex Offender		307.73/day
	Shelter/Detention		219.30/day
	Secure Habitual/Sex Offender		309.41/day
	Erie Psycho Social Rehab Unit		254.73/day
Devereux	Residential Treatment Facility	7/1/11-6/30/12	\$295.00/day
	Billed to County		2.00/day
	Group Home(Room & Board)		77.00/day
Diversified Treatment Alt.	Residential	“ “	\$182.98/day
	Specialized Foster Care		90.51/day
	CRR/Host Home(room & Board Only)		22.50/day
EIHAB Human Services	Residential	“ “	\$175.00/day
	Diag/Evaluation		227.90/day
	Residential Treatment I		270.04/day
	Residential Treatment II		245.32/day
	Day Treatment		90.00/day
	Short Stay		185.00/day
	Group Home		160.00/day
	RTF Billed to County		3.00/day
Families United	Residential Intensive-GH	“ “	\$181.71/day
	Residential Therapeutic I-GH		178.05/day
	Residential Therapeutic II-GH		191.61/day
	Foster Care		56.90/day
	Foster Care-Mother/Child		106.03/day
	Foster Care-Therapeutic		90.11/day
	Basic Group Community		160.68/day
	Foster Care Emergency		70.64/day
	Foster Care Kinship		56.90/day
	Foster Care Respite		43.53/day
	Foster Care Medical I		45.66/day
	Foster Care Medical II		44.95/day
	Foster Care Medical III		33.71/day
	Foster Care Medical IV		25.60/day
	Residential Care Diagnostic		199.00/day
	Emergency Shelter Care		170.16/day
Family Care for Children & Youth	Family Based Foster Care	“ “	\$64.48/day
	Child Under Age 3		56.42/day
	Mother w/Dependent Infant		64.48/day
	Dependent Infant w/mother		31.66/day
	Kinship Care		59.03/day
Family Link	Foster Care	“ “	\$38.59/day
Friendship House	Residential	“ “	\$151.00/day
	Foster Care III & Mother III, Caretaker		60.50/day
	Foster Care II & Mother II, Caretaker		52.50/day
	Foster Care I & Mother I, Caretaker		40.30/day



**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE/ CONTRACT CAP</u>
	Baby Foster,Caretaker			23.00/day
	Medical Foster Care			40.30/day
Glade Run Lutheran	Residential Treatment	“	“	\$285.60/day
	MA unallowable costs			2.60/day
	Billed to County			0.00/day
	Group Home/Laudenberger & Meeder			181.75/day
	Foster Care/Respite			61.47/day
	Specialized Foster Care	7/1/11-6/30/12		83.23/day
George Jr. Republic In PA.	Non-MA Rates	“	“	
	General Residential			\$136.65/day
	Special Needs			233.85/day
	Community Based Group Home			136.65/day
	Drug and Alcohol			159.67/day
	Diagnostic			206.50/day
	Shelter			148.53/day
	Intensive Supervision			284.37/day
	MA Rates			
	General Residential			\$65.82/day
	Special Needs			106.74/day
	Community Based Group Home			43.44/day
	Drug and Alcohol			68.81/day
	Crisis Intervention Unit(Residential)			181.20/day
Glen Mills School	Enhanced Residential	“	“	\$129.32/day
	Residential Restitution			106.34/day
	Drug & Alcohol Program-not treatment			106.34/day
	Extra class			
	Drug & Alcohol (Billed to County)			0.00/day
Holy Family Institute	Residential Treatment	“	“	\$174.53/day
	Group Home			162.91/day
Hope for Kids	Specialized Foster Care	“	“	\$123.00/day
	Therapeutic Foster Care			76.00/day
Impact Project, Inc.	Specialized Foster Care I	“	“	\$64.15/day
	Specialized Foster Care III			83.98/day
	Project LIFE			91.58/day
	Foster Care Baby-Mother-Project Life			22.40/day
	Mother & Child Foster Care			116.28/day
	Project LIFE-Supervised Apartment			
	Basic Rate			53.21/day
	SAL Level One			62.48/day
	Sal Rent			16.40/day
	Sex Offenders Step-Down Level I			132.74/day
	Sex Offenders Step-Down Level II			125.89/day
Institute for Human Resources & Serv	Specialized Foster Care	“	“	\$40.00/day
	Supplemental Foster Care			30.00/day
	Medically Needy Foster Care			44.00/day
Keystone Community	Group Home	“	“	\$154.00/day
	Group Home-Skyview			274.00/day

**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
	Children & Youth Residential		266.00/day
	Non-Waiver Residential		135.00/day
Kidspace Nat'l Centers	Regular Foster Care	“ “	\$ 52.53/day
	Intake Intensive Treatment		84.46/day
	Specialized Foster Care		89.61/day
	Intensive Foster Care		99.91/day
	Mom/Baby Program		110.21/day
	Intermediate Family Care		66.95/day
	Diagnostic/Acute Care (GH)Level I		273.24/day
	Residential RTF-Broadway		261.17/day
	Residential RTF-Orchard	7/1/11-6/30/12	281.50/day
	Billed to County RTF-Personal		4.00/day
	Intensive Treatment Residential-Level II		314.23/day
	Staff Travel to & from Client Appts for SITE Program not covered by MA		\$3.07/qtr hr.
	Shared Day Care Services		\$80.00/bi-weekly
Laurel Youth Services	Treatment Foster Care	“ “	\$113.40/day
	Residential Blossburg-GH		188.04/day
	Diagnostic		239.77/day
	Specialized Foster Care		72.52/day
	Intensive Foster Care		89.70/day
	La-Sa-Quik		227.10/day
Loftus-Vergari And Associates	Regular Foster Care	“ “	\$46.00/day
	Intensive Treatment FC		85.00/day
	Specialized Intermediate FC		58.00/day
	Mother/Infant Foster Care		105.00/day
Lourdesmont	Residential	“ “	\$149.47/day
Lutheran Children & Family Service	Group Home-Luther Place	“ “	150.00/day
NHS Youth Services	Building Bridges-GH	“ “	\$245.00/day
	Residential & Residential(Shelter Care)-GH		222.34/day
	Vcore(BootCamp)		147.00/day
	Intermediate Secure		235.00/day
	Intermediate Open		225.54/day
	Intensive Secure/CREST(secure facility)		246.00/day
	Empire Sex Offender Group		275.00/day
	Renew Program(Secure Treatment)		229.45/day
Northwestern Human Services of PA	Foster Care Plus	“ “	\$84.10/day
	Therapeutic Foster Care		152.47/day
	Therapeutic(Billed to County)		28.72/day
National Mentor Heathcare	Foster Care	“ “	\$88.00/day
	MA 50 Eligible Foster Care		14.69/day
	Respite		80.00/day
	Emergency Respite		99.00/day
	Treatment/Step Down		105.00/day

**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>		<b><u>RATE/ CONTRACT CAP</u></b>
	Community Residential Pre-Placement Respite			160.29/day 85.00/day
Northeast Foster Care	Specialized Foster Care	“	“	\$44.00/day
Pediatric Speciality Care at Lancaster	MA Rate Group Home Billed to County-Room & Board Only	“	“	\$568.00/day \$121.08/day
Pediatric Speciality Care at Point Pleasant	MA Rate Group Home Billed to County-Room & Board Only	“	“	\$568.00/day \$121.08/day
PA Child Care	Fire Setter/Sex Offender	“	“	\$331.50/day
PA Treatment & Healing(Bethesda)	Specialized FC-MA Eligible Room & Board Specialized FC-Non MA Elig. Emergency Foster Care Adolescent Group Home	7/1/11-6/30/12		\$49.00/day 79.00/day 93.00/day 140.00/day
Pennsylvania Clinical Schools	Residential Treat.Fac. (Sex Offender) RTF Billed to County	“	“	\$270.00/day 0.00/day
Perseus House	Intensive Treatment Program Shelter Services/Males & Females Intensive Treatment(Group Home) Pregnant or Parenting clients (GH) Babies (Group Home) Mother/Baby (Group Home) Andromeda House-Female-RTF Perseus House Enhanced Male-RTF Perseus House Male-RTF RTF-Billed to County Brighter Horizons	“	“	\$254.39/day 187.06/day 220.52/day 234.35/day 38.00/day 272.35/day 217.70/day 564.56/day 217.31/day 0.00/day 237.63/day
Presbyterian Children’s Village	Foster Care	“	“	\$39.13/day
Pyramid Healthcare	Group Home Shelter (Skyline) Group Home(Winterhaven) Group Home(Greentree Village) Sexually Reactive You Adol.Inpatient D&A-Short Term Adol. Inpatient D&A-Med. Term Adolescent Inpatient D&A-Long Term Adolescent Inpatient D&A-Quakertown-NA Non-Hospital Residential-Adol. Billed to County Drug & Alcohol	“	“	\$169.00/day 169.00/day 169.00/day 182.00/day 214.00/day 199.00/day 194.00/day 207.00/day 207.00/day 0.00/day
Rejoice, Inc.	Foster Care Medical Needly Foster Care	“	“	\$61.80/day \$104.00/day
Shawnee Academy	Residential Treat/MA-MH Billed to County	“	“	\$239.89/day 0.00/day

**CHILDREN & YOUTH & JUVENILE PROBATION SERVICES (CONTINUED):**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>		<b><u>RATE/ CONTRACT CAP</u></b>
United Children's Home	Group Home	"	"	\$116.00/day
Valley Youth House	Base Rate without Therapy	"	"	\$137.00/day
	Base Rate with Therapy			159.00/day
	Single Apt. Transition			111.78/day
	Base Therapy			19.00/day
	Intensive Therapy/baby rate			42.00/day
	High Structure-mother w/child			222.52/day
	High Structure-mother w/2 children			263.92/day
	Single Apt.-mother w/child			153.18/day
	Single Apt.-mother w/2 children			194.58/day
	Base Rate-Lehigh Valley Shelter			170.00/day
	Paths Group Home Non RTF(CRR)			260.00/day
	MCO Therapy	7/1/11-6/30/12		172.00/day
	Room & Board			88.00/day
	Bucks Co. Group Home Non RTF(CRR)			267.00/day
MCO Therapy			172.00/day	
Room & Board			95.00/day	
High Supervision-Pregnant Teen			181.12/day	
Vision Quest	Vision Quest Academy	"	"	
	Non-MA Rate (South Mountain & Franklin)			165.61/day
	Madalyn Rite of Passage-Breezewood, Saylorsburg-Non MA			206.00/day
	New Directions Shelter (Lancaster & Coatesville)			160.77/day
	Lee Preparatory (Group Home)			206.00/day
Volunteer of America	Group Home-Hartman Home-Non MA	"	"	\$234.84/day
	Room and Board-Hartman Home			44.31/day
Youth Educational Services	Residential (Sex Offender)	"	"	\$290.85/day
Youth Services Agency	Residential/Alternative Treat	"	"	\$146.00/day
	ACT/Weekend			152.00/day
BI Incorporated	HG 206 Cellular Units	"	"	\$7.50/unit per active day

**MENTAL HEALTH/MENTAL RETARDATION:**

Cori's Place	Comm. Habilit.	6/1/11-6/30/11	\$600
Cori's Place	Comm. Habilit.	7/1/11-6/30/12	\$8,000
Devereaux	Respite	" "	\$7,500

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/</u> <u>CONTRACT CAP</u>
<b><u>OFFICE OF HUMAN SERVICES</u></b>			
REACH Program of St. Stephen's Church	Clothes Closet	7/1/11-6/30/12	\$8,000.00
Catholic Social Services	Emergency Shelter	“ “	\$10,000.00
Volunteers of America	Young Adult Transitional Housing/Manna House	“ “	\$ 8,000.00
Family Service Association of Wyoming Valley	Information & Referral	“ “	\$84,000.00
Luzerne/Wyoming Counties Transportation Department	Transportation	“ “	\$ 4,000.00
Project REMAIN	Outreach	“ “	\$ 10,000.00
Commission on Economic Opportunity	Homemaker Home Delivered Meals“ Housing	“ “ “ “ “ “	\$ 23,000.00 \$ 40,000.00 \$ 96,392.00
Snyder & Clemente	Auditing	“ “	\$19,000.00

Commissioner Urban: I am going to abstain on this vote because although I'm not on the Board, I'm an emeritus and will abstain.

Commissioner Urban **Abstained** on the contract for United Children's Home because he is an emeritus. All other contracts were approved as follows:

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT  
AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM:</u>	<u>TO:</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
We Care Nurses, Inc.	Personal Care	7/1/11-6/30/12	\$1,500	\$10,000
Christine M. Trottini	Guardianship/Legal Consult for PS	“ “	\$6,000	\$15,000

**CHILDREN & YOUTH  
AND JUVENILE PROBATION  
SERVICES**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>	
Luzerne/Wyoming	Functional Family Counties MH/MR Therapy	7/1/10-6/30/11	\$17,114.00	\$26,000.00

**MENTAL HEALTH/MENTAL RETARDATION:**

Impact Systems, Inc.	Home & Comm. Srv. & Residential Srvs.	7/1/10-6/30/11	\$549,741	\$552,941
Goodwill Industries NE PA	Employ. & Respite	“ “	\$27,132	\$31,130
Luz. Cty. District Attorney	Admin. Mangmt.	“ “	\$22,000	\$22,200
Luz-Wyo. Bureau for Aging	Admin. Mangmt. & Admin. Office	7/1/10-6/30/11	\$8,000	\$8,355
Volunteers of America	Housing Support & Transport Srvs.	“ “	\$100,300	\$102,300
Impact Systems, Inc.	Home & Comm. Srv. & Residential Srvs.	7/1/11-6/30/12	\$412,858	\$458,858
Anzalone Forensic Psych.	Admin. Mangmt.	“ “	\$78,000	\$78,165
Luz-Wyo. Bureau for Aging	Admin. Mangmt. & Admin. Office	“ “	\$8,000	\$13,000
W-B Behav. Hospital D/B/A First Hospital	Inpatient Srvs. & Physician Rounds	7/1/2009-6/30/2010	\$521,704	\$521,927

**OFFICE OF HUMAN SERVICES:**

Commission on Economic Opportunity	Home Delivered Meals	7/1/10-6/30/11	\$41,394- \$41,166	
	Homemaker	“ “	\$59,543-\$59,870	
	CHORE	“ “	\$26,525-\$26,775	
	Housing	“ “	\$98,504-\$105,174	
	Rental Assistance	“ “	\$617,768-\$621,990	

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS AND AUTHORIZATIONS FOR:**

**AREA AGENCY ON AGING:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>APPROX. COST</u></b>
Central Florida Coach Lines, Inc.	Transportation to Hollywood Casino for Nanticoke Senior Center bus trip	8/29/11	\$700 Paid by Center Members

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**MENTAL HEALTH/MENTAL RETARDATION:**

USA Mobility	Pagers (2)	7/1/11 - 12/31/11	\$47.40
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It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATION SUBMISSION FOR:**

**CHILDREN & YOUTH:**

An Agreement between the County of Luzerne, the University of Pittsburgh, and the following Luzerne County Children & Youth Services’ employees to participate in the Child Welfare Education for Leadership (CWEL) Program: Diane Polzer

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**OFFICE OF HUMAN SERVICES**

The submission of an application for the Human Services Development Fund, in the amount of \$343,769 for fiscal year 2011/2012, as well as, authorization for the Board of Commissioners to execute any and all documents required for said submission.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO AMEND THE FOLLOWING LEASE AGREEMENT:**

**OFFICE OF HUMAN SERVICES:**

Request a motion to amend the lease agreement between Greater Hazleton Senior Citizens Services, Inc and Area Agency on Aging for Luzerne/Wyoming Counties, for the period of September 1, 2011 to September 30, 2011, in the amount of \$4,000.00 per month, renewable monthly at the counties option through December 31, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**ENGINEER'S DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Amend the Courthouse Exterior Restoration Design agreement with Eyerman, Csala, Hapeman & Handman, 69 Public Square, Suite 1000, Wilkes-Barre, PA 18701 in the amount of \$1,732.50 (no reimbursables) for additional structural design services for the construction phase of the exterior restoration project. The additional work is due to unforeseen conditions associated with the exterior stairways.

Commissioner Urban: Joe, what's the timeline on the stairways to get them done?

Joe Gibbons: Well the North side is the most complex because we're gaining knowledge about what is wrong with them. The other two will proceed in a quicker way. I think we will have the North steps done by the end of December.

Commissioner Urban: What about River Street?

Joe Gibbons: River Street we'll be able to go with this year and into the Spring. The thing is...I have to have two means of egress out of the building for emergency purposes. Once we get that the North Street steps completed, we will certify them and get those steps open.

Commissioner Urban: And while the South steps are being done, where are you going to place Security?

Joe Gibbons: That's something we will discuss with Doug and Jack Robshaw but I think it comes down to the viability of placing Security and metal detection equipment in place which we did have on the East steps at one time. But we will work out those details. I think we will only have to relocate the Security equipment once and then move it back to the south entrance.

Commissioner Urban: Thank you, Joe.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

**MOTION**

Authorize the proper officials to execute an agreement with Yannuzzi Inc., 410 West Mine Street, Hazleton, PA 18201 in the lump sum amount of \$108,000.00 (base bid) to provide the necessary labor, equipment and materials to complete the required repairs to the County's steam delivery line and condensate return. The project will be funded through County Capital Bond Proceeds.

Commissioner Urban: Is this going to be finished this year?

Joe Gibbons: Yeah, but the problem is we have our steam line that runs down Water Street and when you run steam through it, it requires expansion joints. The steam line was constructed in the early 1980's and the last major repair was done then. The line and joints need to be repaired before we turn the boilers on for the season.

Commissioner Urban: OK

Commissioner Urban: One more question, Joe...The Broad Street Exchange Building...what is the status of that demolition?

Joe Gibbons: We are going through the contract paper work right now. I believe we are 90% completed with that and then the contractor can secure their permit. And then its just a matter of about thirty days.

Commissioner Urban: Is it going to be done this year?

Joe Gibbons: Yes



Commissioner Petrilla: With Fun Fest being so close, I would tell them to hold off until it's over.

Joe Gibbons: We are working closely with the Hazleton Chamber.

Commissioner Petrilla: This is off the Agenda---I would like to congratulate Joe Gibbons who was married last week and is now sporting a new wedding band!

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

No Agenda Items

**COMMUNITY DEVELOPMENT- ANDY REILLY, DIRECTOR**

MOTION

Request a motion approving the following demolition grant under the Luzerne County Scattered Site Demolition Program:

51 East Main Street, Newport Township

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Request a motion to ratify an emergency contract with First General Service of NEPA, 31 Rundle Street, Wilkes-Barre, for emergency services and repairs to the Office of Community Development building at 54 West Union Street, Wilkes-Barre.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR**

MOTION

**Letter Agreement between County of Luzerne & Grevera & Associates**

Request a motion to approve a letter agreement between the County of Luzerne and Grevera & Associates to provide audit services to prepare program audits on two (2) PaDCED grants, as required by state regulations, at a total cost of \$ 4,000 and authorize the Chairman of the Board of County Commissioners to execute the agreement.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**PURCHASING DEPARTMENT – FRANK PUGLIESE, JR., DIRECTOR**

**MOTION**

**Request a Motion to advertise for:**

Recorder of Deeds:

Data Entry & Verification of 1989 Land Records (RFP)

LCCF:

Dishwashing Machine, Racks, Trays, & Lids

IT Department:

Maintenance of Nortel/Avaya Telephone System (RFP)

Domestic Relations:

20 Desktop Dictators and 15 Desktop Transcribers

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**MOTION**

Request a Motion to approve purchasing the following items from the low bidders as listed below:

Court House:

Janitorial Supplies:

Calico Industries 9045 Junction Drive Annapolis Junction, MD 20701	20 Items	Total Bid \$34,379.22
XPEDX 211 House Avenue Camp Hill, PA 17011	10 Items	Total Bid \$28,837.50
Master Chemical 201 Carey Avenue Wilkes Barre, PA 18703	21 Items	Total Bid \$26,533.73
Philip Rosenau 750 Jacksonville Road Warminster, PA 18974	15 Items	Total Bid \$22,370.78
Central Poly 18 Donaldson Place Linden, NJ 07036	1 Item	Total Bid \$14,100.00
Pa. Paper & Supply 215 Vine Street Scranton, PA 18503	22 Items	Total Bid \$11,661.75
All American Poly 40 Turner Place Piscataway, NJ 08854	5 Items	Total Bid \$8,746.35
Tri State Chemical PO Box 961 Wilkes Barre, Pa 18703	7 Items	Total Bid \$6,531.25



Fire Extinguisher Maintenance:

JNK  
101-103 Main Street  
Kingston, Pa 18704  
Total Bid \$3,603.00

Unsuccessful Bidders:

Total Fire safety  
Kistler O'Brien  
Simplex Grinell  
Total Bid \$7,059.00  
5,373.00  
5,281.00

Register of Wills:

Docket Recreation & Binder/Canvas Replacement:

Reynolds Business Systems, Inc.  
682 north Brookside Road  
Allentown, PA 18106  
Total Bid \$15,243.00

LCCF:

Pressboard Classification Folders:

Comade, Inc.  
1920 East Warner Avenue  
Santa Ana, CA 92705  
Total Bid \$21,308.25

Unsuccessful Bidders:

Phillips Supply  
One Point  
Total Bid \$30,650.00  
29,300.00

Probation:

12 – Motorola 2/Way Radios:

Wireless Communications Inc.  
1803 Old Sulphur Spring Road  
Baltimore, MD 21227  
Total Bid \$7,140.00

Unsuccessful Bidders:

Purosky & Tuckerman  
The Radio Man (Refurbished)  
Total Bid \$7,188.00  
3,684.00

Area Agency on Aging:

Janitorial Service – Falls Sr. Center:

Jan Pro of NEPA  
1108 Route 315  
Wilkes Barre, PA 18702  
Total Bid \$4,171.86

District Attorney:

2011 Chevy Impala Vehicle:

Chapman Chevrolet  
6925 Essington Avenue  
Philadelphia, PA 19153  
Total Bid \$21,066.41

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
"AYES" PETRILLA, COONEY, URBAN

MOTION

Transportation Department:

Request a Motion to award Rohrer Bus Company the purchase of 5 Replacement Wheelchair Vans at no cost to the County.  
5310-Grant.  
Total Cost: \$221,511.00

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Children & Youth:

Request a Motion to award Integra One the maintenance agreement for 16 HP Printers.  
Contract price: \$3,368.00  
Contract period: 07-02-2011 to 07-01-2012.

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Request a Motion to ratify the purchase of Auditing Services for Children & Youth:

Grevera & Associates  
400 Third Avenue  
Suite 317  
Kingston, PA 18704

Total \$3,300.00

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

MH/MR Program:

Request a Motion to award IBM Corp the lease agreement for AS400 Accounting Hardware.  
Contract price: \$8,324.04  
Contract period: 07-01-2011 to 12-31-2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

9-1-1:

Request a Motion to award Suppression Systems Inc. the semi annual inspection of CPU & UPS Server Room.

Contract price: \$950.00

Contract period: 08-04-2011 to 08-03-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Request a Motion to award ESRI Inc. the maintenance agreement for the ARC GIS Server Software.

Contract price: \$3,000.00

Contract period: 12-01-2011 to 11-30-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Request a Motion to award Communication Cable Co. the maintenance agreement for the Barracuda Web Filter Energize Update.

Contract price: \$859.00

Contract period: 09-21-2011 to 09-20-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Assessors Office:

Request a Motion to award Apex Software the maintenance agreement for the Apex Sketching Software.

Contract price: \$1,505.00

Contract period: 10-01-2011 to 10-01-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Penn Place:

Request a Motion to award Curry's Donuts/Nick Tsiolis the 2 year contract for the Concession/Snack service at Penn Place.

Contract price: \$225.00 Monthly Rent

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Court House Business:

Request a Motion to execute work order #4 for Auctioneer Services Valley Crest on a date to be determined as per Master Agreement.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Prothonotary:

Request a Motion to award Equitrac Corp the annual maintenance agreement for the Equitrac Copy Machine.

Contrast price: \$198.00

Contract period: 06-01-2011 to 06-30-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Area Agency on Aging:

Due to an error in addition a Motion is requested to amend the following contract:

Jan Pro of NEPA - \$63,673.75 changed to \$59,178.75

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Controllers Office:

Request a Motion for permission to re-bid for the Document Scanning, Imaging and Retrieval RFP.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

MOTION

Road & Bridge:

Request a Motion for permission to re-bid for Sprinkler Maintenance.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**PROBATION SERVICES- MICHAEL VECCHIO**

No agenda items.

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**AUGUST 23, 2011**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**AGING:**

Carmella Yenkevich, Hazleton, as a Part Time Food Service Worker 1 at an Hourly Rate of \$10.12 effective July 25, 2011.

Joan Lampman, Kingston, as a Clerk Typist 2 at an Annual Salary of \$22,060 effective August 29, 2011.

Elizabeth Lutz, Mountain Top, as a Part Time Aging Case Aide 2 at an Hourly Rate of \$12.18 effective August 29, 2011.

**CHILDREN & YOUTH:**

Rebecca Gumble, Trucksville as a Social Service Aide 1 at an Annual Salary of \$20,186 effective August 26, 2011.

Susan Nork, Nanticoke, as a Substitute Clerk 2 at an Hourly Rate of \$10.75 effective August 29, 2011.

The appointment of the following Caseworker 2's at an annual salary of \$31,295 effective September 16, 2011:

Kerris Bellino, Hanover Township  
James Castner, Pittston  
Jesse Goshert, Bloomsburg

**PLANNING COMMISSION:**

Leah Bordow, Kingston, as a Planning Technician at an Annual Salary of \$24,500 effective July 29, 2011.

**PUBLIC DEFENDERS OFFICE:**

Kristopher Nardi, Luzerne, as a Social Worker at an Annual Salary of \$28,000 effective August 25, 2011.

Barry Hosier, West Pittston, as a Deputy Investigator at an Annual Salary of \$30,000 effective August 1, 2011.

**SECURITY:**

Nicholas P. Drago, Wilkes-Barre, as a Security Officer at an Annual Salary of \$19,300 effective August 12, 2011.

Brian Travis, Mountain Top, as a Security Officer at an Annual Salary of \$19,300 effective August 15, 2011.



**TRANSPORTATION:**

Adam Stelma, Luzerne, as a Part Time Driver at an Hourly Rate of \$8.75 effective August 25, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
“AYES” PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE CHANGE OF APPOINTMENT DATES FOR THE FOLLOWING AT:**

**TRANSPORTATION:**

Frank Arcure, Part Time Driver, effective July 5, 2011  
Robert Castano, Part Time Driver, effective July 5, 2011  
John Dennis, Scheduler, effective July 27, 2011

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
“AYES” PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATION AT:**

**AGING:**

Jaime Sekusky from Aging Care Manager 2 to Aging Care Manager 3 at an Annual Salary of \$32,258 effective August 22, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
“AYES” PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE OF STATUS AT:**

**TRANSPORTATION:**

Kevin Dougherty from Part Time Driver to Full Time Driver at an Annual Salary of \$20,800 effective August 29, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
“AYES” PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING ADJUSTMENT AT:**

**CHILDREN & YOUTH:**

A \$250 Master Degree Pay Adjustment for Rochelle Mirowski, Caseworker 2 at an Annual Salary of \$35,240 effective September 2, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
“AYES” PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSIONS AT:**

**IT DEPARTMENT:**

Angela Schnelly, Mailroom Clerk, a Two Day Suspension With Pay effective August 8-9, 2011 and Suspension Without Pay Indefinitely effective August 10, 2011.

**LUZERNE COUNTY 911:**

Joseph Czapl, Telecommunicator, a One Day Suspension Without Pay effective August 2, 2011.

**SECURITY:**

Sam Salvo, Security Officer, Suspended Indefinitely Without Pay effective July 29, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
"AYES" PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**LUZERNE COUNTY 911:**

Thomas Farrell, PSAP Supervisor, effective July 26, 2011.

Lawrence Long, Telecommunicator, effective August 19, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
"AYES" PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATIONS AT:**

**AREA AGENCY ON AGING:**

James Rucco, Part Time Senior Center Manager 1 effective July 25, 2011.

**TRANSPORTATION:**

Matthew Bolish, Part Time Driver effective July 21, 2011.

Joseph Sudo, Part Time Driver, effective August 8, 2011.

**SECURITY:**

Samuel Salvo, Security Officer, effective August 23, 2011.

**REQUEST A MOTION TO GO OFF OF THE AGENDA**

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
"AYES" PETRILLA, COONEY, URBAN

**REQUEST A MOTION TO ADD THE FOLLOWING TO THE ABOVE TERMINATIONS:**

**SHERIFF'S OFFICE:**

Jennifer Roberts, effective August, 23, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:**

**AGING:**

A Family Medical Leave of Absence for Nicole Federici, Aging Care Manager 2 effective July 14, 2011.

**CHILDREN & YOUTH**

An Intermittent Family Medical Leave of Absence for Judith Newman, Casework Supervisor effective July 14, 2011.

A Family Medical Leave of Absence for Carol Browski, Clerical Supervisor effective July 5, 2011.

A Family Medical Leave of Absence for Linda Mishko, Clerk Typist 3 effective August 3, 2011.

A Family Medical Leave of Absence for Sarah Kosloski, Caseworker 2 effective August 15, 2011.

**TRANSPORTATION:**

A Leave of Absence for Mary Lois Sokolski, Child Care Aide effective August 1, 2011.

**VETERAN AFFAIRS:**

A Family Medical Leave of Absence for Rose Zondlo, Clerk II, effective July 5, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
**"AYES" PETRILLA, COONEY, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

**LUZERNE COUNTY 911:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATES</u>	<u>COST</u>
John Ankenbrand John Emmert Fred Rosencrans Andrew Zahorsky	PA NENA Conference	State College, PA	Sept. 21-23, 2011	\$1,400.

(No General Fund Money Required)

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**"AYES" PETRILLA, COONEY, URBAN**

**EMERGENCY MANAGEMENT AGENCY:**

4 Staff Members      EPA Emergency                      Pittsburgh, PA      Oct. 29 – Nov. 2, 2011      \$3, 000  
Preparedness and Prevention  
& Hazmat Spills Conference

(Act 165/Hazardous Materials Response Fund will be used to pay for this training)

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
**“AYES” PETRILLA, COONEY, URBAN**

**PROBATION SERVICES:**

Honorable William H. Amesbury to the National Drug Court Institute Judicial Training in Reno, Nevada, October 24-28, 2011. Attendance at this training is federally funded by the Department of Justice, Bureau of Justice Assistance (BJA), and permission to attend as well as the budget of \$2,388 has been pre-approved by Mr. Gale Farquhar, Grant Manager for BJA.

It was moved by Commissioner Urban, seconded by Commissioner Cooney  
**“AYES” PETRILLA, COONEY, URBAN**

**PUBLIC COMMENT: NON-AGENDA ITEMS**

**Walter Griffith**

I am going to comment on what the Recorder of Deeds said earlier on in the meeting about my ability to carry out my duties as Controller. I just want to be clear for the Record that the altercation in the Work Session, for Mr. O’Brien’s information, had to do with a discrepancy in the Purchasing Policy and bid. As Controller I have the responsibility to bring things to the Commissioners attention. If I didn’t do that probably someone would come up here and chastise me for allowing that to happen and for not giving proper oversight. I did go to the Purchasing Department and we have fixed that problem. So the process is working and the other departments are cooperating with me as the Controller. It’s an oversight process that Controller has in this county and a pretty big task at that.

**Commissioner Petrilla**

I respect that Walter, but I just want to add that you came to the Work Session accusing people of wrong doing, demanding an investigation. But as it turns out, it was just a simple clerical error that could have been resolved with a simple question. It could have been solved simply without all the pomp and circumstance and calling for an investigation.

**Walter Griffith**

There was no investigation done.

**Commissioner Petrilla**

There was an investigation done and you sat in the meeting when it was done---that’s ridiculous!

**Walter Griffith**

Mr. O'Brien comments about the Audits...I don't know if he is aware but our office has done more audits in the past year and a half than offices prior to me. We have done audits of all the Tax Collectors...76 of them. This group was behind by 4 years. We are auditing the Sheriff's Department right now and the Recorder of Deeds is scheduled for September. The Records Management Committee has been audited. We have done the Coroner's Office and the Register of Wills. We have done the Hotel Tax Audits and City Vest. So Audits are being done and I take great exception to his comments. His comments are unfounded and if he is upset maybe he should read the County Code.

**MOTION TO ADJOURN.**

It was moved by Commissioner Cooney, seconded by Commissioner Urban  
**"AYES" PETRILLA, COONEY, URBAN**

*Respectfully submitted,*



*Jennifer Thomas, Recording Secretary*

**APPENDIX SHEET**

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**LUZERNE COUNTY, PENNSYLVANIA**  
**GENERAL OBLIGATION BONDS**  
**SERIES A OF 2008**

REQUISITION NO. 2008A-09

As defined by the Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania, the undersigned duly authorized officer of the County hereby requests that payment be made from the **2008 Series A Courthouse 191 Fund**, and in connection therewith, certifies as follows:

1. The person to whom payment is due, the amounts to be paid and the purposes for which the obligations were incurred are set forth on Schedule A hereto: and
2. Each obligation set forth on Schedule A has been incurred properly by the County, is a proper charge against the Courthouse 191 Fund, is unpaid and has not been the basis of any previous withdrawal.

Respectfully submitted,

**LUZERNE COUNTY**

By \_\_\_\_\_

Maryanne C. Petrilla  
Chairman

Attest: \_\_\_\_\_

Douglas A. Pape  
Chief Clerk

All Payments are to be paid out of expenditure account 191.4315.191.3111

SCHEDULE A (2008A-09)

Name of Payee	Project Code	Amount to be Paid	Purpose for Which Obligation was Incurred
Eysman, Casla, Hapeman & Handman	300.01	1,428.86	Invoice # 11030 dated August 1, 2011 - Consultant Services for Luzerne County Courthouse - Exterior Restoration Phase 2
Simpson Outperitz Heger	300.01	5,000.00	Invoice # 11030 - A dated August 1, 2011 - Architectural Svcs. for Luzerne County Courthouse - Exterior Restoration Phase 2
D. A. Noll, Inc.	300.03	604,698.03	A1A Document Application #B period July 28, 2011 - Exterior Restoration - Phase 2
Friedman Electric	300.03	24.18	Invoice # 9010595245.000 dated 07-29-2011 - PVC STD Elbow - Courthouse Exterior Restoration - Phase 2
Friedman Electric	300.03	106.65	Invoice # 9010595245.001 dated 07-29-2011 - PVC Fitting, Coupling, screw - Courthouse Exterior Restoration - Phase 2
Friedman Electric	300.03	77.72	Invoice # 9010595245.002 dated 07-29-2011 - PVC Pipe, elec chand, damp - Courthouse Exterior Restoration - Phase 2
American Asphalt Paving	100.41	71.66	Invoice # 55299685 dated 6-30-2011 - stone - Penn Place Parking Lot
Builders Supply Company	100.41	28.50	Invoice # 23068 dated 6-29-2011 - expansion joint - Penn Place Parking Lot
Total Control Services	100.41	6,600.00	Invoice # 1243 dated 12-29-2010 - Penn Place Chiller
P. & J Mechanical	100.41	7,584.00	Invoice # 05799958 dated 7-10-2011 - Courthouse Water Chiller - overhaul 3yr service plan
Carpet Plumbing and Heating Inc.	100.41	1,125.00	Invoice # 41941 dated 7-28-2011 - install 50 gallon electric water heater - Luzerne County Annex
Friedman Electric	600.08	243.47	Invoice # 5010301613.000 dated 6-29-2011 - power stud, cable tie, cable - Prison Time Clocks
Friedman Electric	600.08	488.00	Invoice # 5010377425.001 dated 6-29-2011 - misc. supplies - Prison Time Clocks
Friedman Electric	600.08	296.82	Invoice # 5010378211.001 dated 7-1-2011 - cable, tape - DHS Time Clocks
Pikorski Inc.	2290.02	8,870.82	A1A Document Application # 268-004-Bridge 16484 period 6-29-2011 to 7-24-2011 - June 2006 Flood - E. Sober Min Road
Pikorski Inc.	2290.02	74,514.60	A1A Document Application # 268-004-Bridge 16484 period 4-29-2011 to 7-24-2011 - June 2006 Flood - North Min Road
Pikorski Inc.	2290.01	9,170.30	A1A Document Application # 2900 - 007 - FINAL period 7-1-2011 to 7-29-2011 - June 2006 Flood - Union Tap.
Pikorski Inc.	2290.04	9,432.50	A1A Document Application # 290A - 006 - FINAL period 7-1-2011 to 7-29-2011 - June 2006 Flood - Ross Tap.
Wexxon, Inc.	2290.06	19,210.50	Application for Payment # 6 - Final period to 7-29-2011 - LC Bridge Replacement - June 2006 Flood - Moss Road
Wexxon, Inc.	2290.03	8,239.57	Application for Payment # 5 - Final period to 7-29-2011 - LC Bridge Replacement - June 2006 Flood - Marshallus Road
Michael Baker Jr.	2190.01	23,304.36	Invoice # 809362 dated 7-21-2011 - Professional Services for period ending 6-30-2011 - Hicks Creek
Tiburon, Inc.	600.01	149,999.50	Invoice #N0964 dated August 4, 2011 - Task #12 Software Functional Demo - CAD Project
Tiburon, Inc.	600.01	149,999.50	Invoice #N0963 dated August 4, 2011 - Task #6 Install System Installation - CAD Project
Konco	600.05	10,540.00	Invoice #10610301 dated July 28, 2011 - Time & Attendance for application consultant services - June 29 through July 27, 2011
New Era Technologies, Inc.	300.03	5,125.00	Invoice #9271 dated August 3, 2011 - Courthouse Exterior Restoration - Phase 2
<b>TOTAL</b>		<b>\$ 1,123,688.65</b>	

Provide copies of issued checks to:  
 Luzerne County Courthouse  
 200 North River St.  
 Wilkes-Barre, PA 18711  
 Attn: Beverly Shelley - Budget & Finance



**LUZERNE COUNTY, PENNSYLVANIA**  
**GENERAL OBLIGATION BONDS**  
**SERIES B OF 2008**

REQUISITION NO. 2008B-11

As defined by the Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania, the undersigned duly authorized officer of the County hereby requests that payment be made from the **Luzerne County 2008B Capital Project Fund (70 02 5383 5 02)**, and in connection therewith, certifies as follows:

3. The person to whom payment is due, the amounts to be paid and the purposes for which the obligations were incurred are set forth on Schedule A hereto: and
4. Each obligation set forth on Schedule A has been incurred properly by the County, is a proper charge against the Capital Projects Fund, is unpaid and has not been the basis of any previous withdrawal.

Respectfully submitted,

**LUZERNE COUNTY**

By \_\_\_\_\_  
Maryanne C. Petrilla  
Chairman

Attest: \_\_\_\_\_  
Douglas A. Pape  
Chief Clerk

**SCHEDULE A (2008B-11)**

<b>Name of Payee</b>	<b>Attachment #</b>	<b>Amount to be paid</b>	<b>Purpose for which Obligation was Incurred</b>
LCCC	1	\$ 367,059.08	Reimbursement for the invoices April 1, 2011 through April 30, 2011
LCCC	2	\$ 174,686.69	Reimbursement for the invoices May 1, 2011 through May 31, 2011
<b>TOTAL</b>		<b>\$ 541,745.77</b>	

Please provide a copy of the bank-wire confirmation to:

Luzerne County Courthouse  
200 North River St.  
Wilkes-Barre, PA 18711  
Attn: Beverly - Office of Budget & Finance

Luzerne County Personnel Policy Revisions

Section 5.4- A

**Exempt Employees – Exempt employees as defined by the FLSA (administrators, executive and professional) are not eligible for Overtime or Compensatory time. Payment of Compensatory Time to exempt employees will be considered for the following “extenuating” reasons:**

- **Requirement to work a Holiday**
- **Requirement to work a Double Shift**
- **Requirement to work a Scheduled Day Off**  
i.e. 6<sup>th</sup> or 7<sup>th</sup> work day or Saturday or Sunday as applicable
- **Any other requirement to work beyond the normal Hours of Work that is deemed necessary by the Management, and represents an unusual extenuating circumstance and warrants consideration of Compensatory Time.**

**Such exceptions to policy resulting in the payment of Compensatory Time to any exempt employee must be submitted in advance to the Human Resources Director and be approved by the County Manager and Board of Commissioners. The specific rate of Compensatory Time must be included in the request. Requests for exceptions are generally expected to involve First Level Supervision directly supervising unionized employees.**

Section 7.5, Appendix G-1

**Form has been changed. (See attached “Employee Travel Reimbursement Form”)**

Section 7.5, C-3b

**Meal Expenses: An individual employee will be reimbursed for actual meal expenses to a daily maximum of \$45.00. Individual daily meal maximums are Breakfast - \$10.00, Lunch - \$15.00, and Dinner - \$20.00. Individual daily maximums are to be especially applied when travel on County business is less than a full twenty four (24) hour day.**

Section 7-5, E-1, c

**For purposes of Section “b” above all County facility locations within two (2) miles of the Luzerne County Courthouse are considered the “place of business headquarters of the employee”. Travel mileage between these County facility locations shall not be reimbursable, once an employee has traveled from home and reported to work to any one of these County facility locations. The only exception is when the travel required involves an employee transporting goods, materials, supplies, etc. on behalf of the County utilizing the employee’s personally owned vehicle.**

Summary of Changes  
Meet & Discuss Sessions -2011  
MH/MH

1. BEREAVEMENT LEAVE:

**“Step Grandparent” to be included under the Bereavement Leave Benefit.**

2. ON-CALL RATE:

**The “On-Call Rate” (weekly) to increase from \$575 to \$585.**

3. OVERTIME COMPENSATORY TIME

**Compensatory Time will be calculated and paid at a rate of time-and-one-half (1 ½) for all hours worked over eight (8) per day or over forty (40) hours per week.**

**Note: This Compensatory Time formula change will be implemented on the condition that the new formula and its financial impact will be monitored into the future. Should issues/problems arise, whether financial or otherwise, the County reserves the right to modify and/or terminate the new Compensatory Time Program.**

4. VACATIONS:

A. **New Hires/Promotions: Effective immediately, all “New Hires and/or Promotions” into positions covered by the “Meet & Discuss” Memorandum of Understanding will follow Luzerne County’s Personnel Policy regarding Vacations to include a maximum “Carryover of 20 days”. (See County Personnel Policy Vacation Plan attached)**

B. **Existing “Meet & Discuss” Employees:**

**Effective immediately, “existing” employees covered by the “Meet & Discuss” Memorandum of Understanding will follow Luzerne County’s Personnel Policy regarding vacations in accordance with the following conditions:**

- **Existing employees will follow the better of the current or County Plan. Employees will remain under the current vacation schedule until such time when, based on anniversary date, an employee’s vacation entitlement is improved under the County’s Personnel Policy Vacation Plan. At that point the employee will permanently follow the County Vacation Plan.**
- **For purposes of “Carryover”, existing employees only will be “grandfathered” to provide a continuation of 35 days carryover in conjunction with participating in the County’s Personnel Policy Vacation Plan schedule.**

5. HEALTH INSURANCE EMPLOYEE CONTRIBUTION:

- **All employees hired on or after January 1, 2006 will continue to contribute 10% of the total cost of the health Care Insurance Premium as the “Employee Contribution”.**
- **Effective January 1, 2012 all employees, including those hired before January 1, 2006 will contribute 10% of the total cost of the Health Care Insurance Premium as the “Employee Contribution”. For the remainder of 2011, those employees hired before January 1, 2006 will remain on the current “\$30/75 per month plan”.**

6. WAGES:

**The County is not in a financial/economic position to grant a wage increase at this time. The next time the County grants the non-union group of employees a general wage/salary increase, the County commits to include the Meet & Discuss Supervisory Group at Mental Health/Mental Retardation as part of the group to receive an increase. The same terms, conditions and effective dates will apply.**

7. OTHER TERMS AND CONDITIONS:

**All other terms and conditions, policies and practices that apply to the Mental Health/Mental Retardation Meet & Discuss Group will be researched, documented and included in the final “Memorandum of Understanding” between the parties.**

8. DURATION:

**The duration of this agreement shall be three (3) years i.e. January 1, 2011 through December 31, 2013.**

Summary of Changes  
Meet & Discuss Sessions – 2011  
Children & Youth

1. SECOND SHIFT:

**In the event operations dictate the need for a second shift (for that matter any shift other than first shift), the County agrees to meet with the “Meet & Discuss” Group for purposes of discussing the terms and conditions of any new shift.**

2. VACATIONS:

A. **New Hires/Promotions: Effective immediately, all “New Hires and/or Promotions” into positions covered by the “Meet & Discuss” Memorandum of Understanding will follow Luzerne County’s Personnel Policy regarding Vacations to include a maximum “Carryover of 20 days”. (See County Personnel Policy Vacation Plan attached)**

B. **Existing “Meet & Discuss” Employees: Effective immediately, “existing” employees covered by the “Meet & Discuss” Memorandum of Understanding will follow Luzerne County’s Personnel Policy regarding vacations in accordance with the following conditions:**

- **Existing employees will follow the better of the current or County Plan. Employees will remain under the current vacation schedule until such time when, based on anniversary date, an employee’s vacation entitlement is improved under the County’s Personnel Policy Vacation Plan. At that point the employee will permanently follow the County Vacation Plan.**
- **For purposes of “Carryover”, existing employees only will be “grandfathered” to provide a continuation of 35 days carryover in conjunction with participating in the County’s Personnel Policy Vacation Plan schedule.**
- **In changing from the Current Vacation Plan to Luzerne County’s Personnel Policy Vacation Plan, a transition plan will be established to ensure that an employee’s accrued vacation entitlement is not negatively impacted by the change.**

3. FAMILY GROUP DECISION-MAKING PAY:

**Compensatory Time at a rate of time and one half (1 ½) will be granted for all hours worked after eight (8) per day or after forty (40) hours per week that are connected to the “Family Group Decision Making Program”.**

4. HEALTH INSURANCE EMPLOYEE CONTRIBUTION:

- **All employees hired on or after January 1, 2006 will continue to contribute 10% of the total cost of the Health Care Insurance Premium as the “Employee Contribution”.**
- **Effective January 1, 2012, all employees, including those hired before January 1, 2006 will contribute 10% of the total cost of the Health Care Insurance Premium as the “Employee Contribution”. For the remainder of 2011, those employees hired before January 1, 2006 will remain on the current “\$30/75 per month plan”.**

5. WAGES:

**The County is not in a financial/economic position to grant a wage increase at this time. The next time the County grants the non-union group of employees a general wage/salary increase, the County commits to include the Meet & Discuss Supervisory Group at Children & Youth as part of the group to receive an increase. The same terms, conditions and effective dates will apply.**

6. OTHER TERMS AND CONDITIONS:

**All other terms and conditions, policies and practices that apply to the Children & Youth Meet & Discuss Group will be researched, documented and included in the final “Memorandum of Understanding” between the parties.**

7. DURATION:

**The duration of this agreement shall be three (3) years i.e. January 1, 2011 through December 31, 2013.**

Summary of Changes  
Meet & Discuss Sessions – 2011  
Area Agency on Aging

1. HEALTH INSURANCE EMPLOYEE CONTRIBUTION:

- All employees hired on or after January 1, 2006 will continue to contribute 10% of the total cost of the Health Care Insurance Premium as the “Employee Contribution”.
- Effective January 1, 2012, all employees, including those hired before January 1, 2006 will contribute 10% of the total cost of the Health Care Insurance Premium as the “Employee Contribution”. For the remainder of 2011, those employees hired before January 1, 2006 will remain on the current “\$30/75 per month plan”.

8. VACATIONS:

A. New Hires/Promotions: Effective immediately, all “New Hires and/or Promotions” into positions covered by the “Meet & Discuss” Memorandum of Understanding will follow Luzerne County’s Personnel Policy regarding Vacations to include a maximum “Carryover of 20 days”. (See County Personnel Policy Vacation Plan attached)

B. Existing “Meet & Discuss” Employees:

Effective immediately, “existing” employees covered by the “Meet & Discuss” Memorandum of Understanding will follow Luzerne County’s Personnel Policy regarding vacations in accordance with the following conditions:

- Existing employees will follow the better of the current or County Plan. Employees will remain under the current vacation schedule until such time when, based on anniversary date, an employee’s vacation entitlement is improved under the County’s Personnel Policy Vacation Plan. At that point the employee will permanently follow the County Vacation Plan.
- For purposes of “Carryover”, existing employees only will be “grandfathered” to provide a continuation of 35 days carryover in conjunction with participating in the County’s Personnel Policy Vacation Plan schedule.

9. CONTINUING EDUCATION REIMBURSEMENT

The County will reimburse employees up to one-hundred dollars (\$100.00) every two (2) years for continuing education units (CEU’s) that are determined to be required certification and/or licensing necessary for an employee to continue to hold their current position.

10. WAGES:

The County is not in a financial/economic position to grant a wage increase at this time. The next time the County grants the non-union group of employees a general wage/salary increase, the County commits to include the Meet & Discuss Supervisory Group at the Area Agency on Aging as part of the group to receive an increase. The same terms, conditions and effective dates will apply.



11. OTHER TERMS AND CONDITIONS:

**All other terms and conditions, policies and practices that apply to the Area Agency on Aging Meet & Discuss Group will be researched, documented and included in the final “Memorandum of Understanding” between the parties.**

12. DURATION:

**The duration of this agreement shall be three (3) years i.e. January 1, 2011 through December 31, 2013.**

