

July 20, 2011

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened a regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Thomas P. Cooney, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Neil O'Donnell, County Solicitor; Walter Griffith, Controller; Joe DeVizia; Director, Human Services; Andrew Reilly, Office of Community Development; Joseph Gibbons, County Engineer; Andrew Check, Director of Human Resources; Frank Pugliese; Director, Purchasing; Joan Pusateri, Director of Budget & Finance

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

ANNOUNCEMENTS:.....**Douglas A. Pape**
County Manager/Chief Clerk

No Announcements.

RECOGNITIONS:.....**Maryanne C. Petrilla**
Commissioner/Chairman

“A Job Well Done”

William Tomolaitus – 911 Telecommunicator

PUBLIC COMMENT: AGENDA ITEMS ONLY

Walter Griffith

Thank you, Commissioners. I was looking through the Agenda and did not see something. The Prison Board voted to terminate someone and I did not see anything about it under Personnel.

Doug Pape

I talked with Vito two or three weeks ago and he believed it would be OK to just place it on the Prison board...but we can check back with him.

Walter Griffith

I would appreciate that. Also Agenda Item #8 regarding the Prison Petty Cash account. The County Code states that the Controller is responsible for all disbursements and page 8 sets up an account for the Warden to take care of petty cash. But as I see it, the petty cash fund is paying for things not under petty cash and not petty cash related. And now we're going to give him a special fund of \$1,000 to pay for whatever he wants. I don't know if we are abiding by the County Code because the Controller is to do that. I would ask the Commissioners to table that item so that we can investigate whether it is legal or not. I don't believe it is responsible to have one person in charge of a petty cash fund.

Joe Piazza

Prior to me becoming Warden, there was always a petty cash fund to address emergencies...for example, we needed Welding Rods. To go through the process of getting it approved takes time and sometimes we can't wait. Another time, if I get a request to transfer a mental health patient to a facility, I need gas and toll monies. For the past 2.5 years, Mr. Griffith has approved items of this nature, but now the last month or so he has refused because he is saying all purchases must be approved by the Commissioners. So the draft we have drawn up by Vito's office and I imagine the State. We have checks and balances.

Commissioner Petrilla

We are not going to get into a back and forth thing here...

Ed Chesnovitch

Will there be an opportunity for Public Comment?

Commissioner Petrilla

Yes, Mr. Chesnovitch

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK	4
Minutes.....	4
Vouchers	4
Luzerne County State of Emergency - Hazleton and Hazle Township	4
Luzerne County State of Emergency – Bridges.....	4
Edward Byrne Memorial Justice Assistance Grant Program.....	5
911 RFQ & Purchase Upgrade.....	5
911 Approve Change Order 01	5
Pre-employment Background Checks - Intellicorp.....	5
Tax Refund-Assessment Appeals Office	6
RETURN THE F.A.V.O.R. Discount Program (Find & Assist Vets of Record).....	6
2008 Series A Courthouse Bond Issue Transfer– 2008A-08.....	7
2008 Series A Courthouse Bond Issue Payment– 2008A-08	7
2003 Capital Projects Bond Issue Payment– 2003D-68	7
Mark J. Sobeck Roof Consulting, Inc. Repair/Replacement Consulting Agreements	7
Advertise Roof Repair/Replacement projects – Minimal Offenders Building	7
Revise 2011 Moon Lake Master Plan Update Study Committee	8
Award Agreement to Replace the Existing Amtrol Boiler Mate System	8
Work Order No. 1 of the 2010 Telecommunications Auditing Services Project	8
Advertise Request for Proposals – Register of Wills Office	8
Approve Settlement/Payment - Luzerne County v. Murray, et al, No. 7955 of 2009	9
Authorization to Establish a Luzerne County Correctional Facility Petty Cash Lien	9
Repository Sale of 10 Evergreen Mobile Home Park, Pittston Twp.	9
Private Sale of 362 Swamp Road, Hunlock Creek	10
Submit Application for Section 14 Funding- Plymouth Borough & Plymouth Township.....	10
TREASURER’S REPORT – MICHAEL L. MORREALE.....	10
CONTROLLER’S REPORT - Walter L. Griffith, Jr.....	13
DEPARTMENT HEAD REPORTS	17
HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR	17
ENGINEER’S DEPARTMENT – JOSEPH GIBBONS, ENGINEER	20
ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER	21
COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR	22
PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR	22
PURCHASING DEPARTMENT – FRANK PUGLIESE, JR., DIRECTOR.....	22
PROBATION SERVICES- MICHAEL VECCHIO.....	27
PERSONNEL.....	28
END OF PERSONNEL	31
MOTION TO ADJOURN.....	34
APPENDIX SHEET	35

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner's Meeting held on June 22, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 508145GF – 508946GF
ACH 001151 – 001159
Commerce Bank EFT 1000
\$2,664,592.10

County General Fund for 2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

PNC Bank, Vouchers 504343LF – 504379LF
\$15,898.82
Liquid Fuels Fund for 2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Luzerne County State of Emergency - Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency with in the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: July 20, 2011; July 27, 2011; August 3, 2011; August 10, 2011; August 17, 2011; August 24, 2011

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county-owned bridges. Resolution dated: July 20, 2011; July 27, 2011; August 3, 2011; August 10, 2011; August 17, 2011; August 24, 2011

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Edward Byrne Memorial Justice Assistance Grant Program

Request a Motion of the Luzerne County Board of Commissioners to ratify an inter-local agreement, effective July 13, 2011, with the City of Wilkes-Barre that addresses the 2011 Edward Byrne Memorial Justice Assistance Grant Program. The U.S. Department of Justice has allocated funds to this city to support all components of the criminal justice system; Wilkes-Barre was allocated \$21,219. This inter-local agreement is required as part of the application process.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

911 RFQ & Purchase Upgrade

Request permission for the proper 9-1-1 officials to release a request for quotes (RFQ) and purchase from Pa State Contract, PLANT CML/CASSIDIAN Communications, 9-1-1 Patriot phone switch. An end of life statement has been received from our current ECS-1000 phone switch and must be upgraded. Wireless and Wireline eligible. No general fund monies required.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

911 Approve Change Order 01

Request permission to allow proper 9-1-1 officials to approve change order 01 for Luzerne County 911 CAD/Mobile CAD to add 2 Dell R710 Database Servers, 1 Dell MD3220i Dual Controller, and 1 Dell R610 Server in the amount of \$40,702.00 payable to Tiburon, Inc. Funding for the additional servers will come from the Luzerne County 911 wire line fund. No general fund monies required.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Pre-employment Background Checks - Intellicorp

Request a motion of the Luzerne County Board of Commissioners to use Intellicorp for the county's pre-employment background checks at a price of \$19.95 per check.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Tax Refund-Assessment Appeals Office

Request a Motion to approve the following refunds through the Assessment Appeals Office:

Court Mediation:

<u>Name</u>	<u>Parcel ID</u>	<u>Year</u>	<u>Amount</u>
Patel, Vinod & Jagruti	53-L9S14-001-130-000	2009	\$66.66
Patel, Vinod & Jagruti	53-L9S14-001-130-000	2010	\$76.66
Podcasy, Bernard & Jane	74-C6S3A-002-007-000	2009	\$460.40
Podcasy, Bernard & Jane	74-C6S3A-002-007-000	2010	\$529.47
Skopek, Deborah & David	20-L10S5-001-019-000	2010	\$86.88
Wengryn, John & Collette	73-I9NE1-022-003-000	2009	\$1,077.23
Wengryn, John & Collette	73-I9NE1-022-004-000	2009	\$301.75

Court Mediation Total for month of July \$2,599.05

Refunds:

<u>Name</u>	<u>Location</u>	<u>Amount</u>	<u>Reason</u>
Ferretti, Santino & Patrick Hadley	Rock Street, Hughestown	\$ 237. 65	Parcel deleted

Refund Total for month of July \$ 237.65

Total amount \$ 2,836.70

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

RETURN THE F.A.V.O.R. Discount Program (Find & Assist Vets of Record)

The Recorder of Deeds in conjunction with the Veterans Affairs would like approval to implement the RETURN THE F.A.V.O.R. Discount Program (Find & Assist Vets of Record). This program will be funded through the Recorder of Deeds records improvement fund.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

2008 Series A Courthouse Bond Issue Transfer– 2008A-08

Request a motion to acknowledge the transfer of \$ 1,061,739.74 from the 2008 Series A Courthouse Bond Issue for items identified on Schedule “A” of Requisition 2008A-08.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2008 Series A Courthouse Bond Issue Payment– 2008A-08

Request a motion to approve payment of \$ 1,061,739.74 from the 2008 Series A Courthouse Bond Issue, for items identified on Schedule “A” of Requisition 2008A-08.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2003 Capital Projects Bond Issue Payment– 2003D-68

Request a motion to approve payment of \$17,350.00 from the 2003, Capital Projects Bond Issue Series D.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Mark J. Sobeck Roof Consulting, Inc. Repair/Replacement Consulting Agreements

Authorize the proper officials to execute several roof repair/replacement consulting agreements with Mark J. Sobeck Roof Consulting, Inc., 15 South Franklin Street, Suite 210, Wilkes-Barre, PA 18701 for the following County-owned facilities:

Facility Name	Fee	Funding Source
• Voting Machine Warehouse	\$300	Capital Bond Proceeds
• West Side Annex	\$180	Transportation Funding
• Springbrook Water Building	\$360	Capital Bond Proceeds
• OHS	\$600	Capital Bond Proceeds
• EMA Building	\$1,200	911 Construction Fund
• Levee Maintenance Building	\$2,200	Levee Fee
• OCD	\$3,840	OCD Funds

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Advertise Roof Repair/Replacement projects – Minimal Offenders Building

Authorize the proper officials to advertise the above roof repair/replacement projects above for construction. The projects will be grouped into one large roofing contract and will include the re-advertisement of the Minimal Offenders Building.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Revise 2011 Moon Lake Master Plan Update Study Committee

Revise the 2011 Moon Lake Master Plan Update Study Committee to remove Ellen Ferretti and add Jack Robshaw, Luzerne County Security Director.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Award Agreement to Replace the Existing Amtrol Boiler Mate System

Authorize the proper officials to award the agreement to replace the existing Amtrol Boiler Mate system in the Luzerne County Annex Building to Carpinet Plumbing and Heating, Inc., 75 E. Eighth Street, Wyoming, PA 18644 in the lump sum amount of \$1,125.00. The existing system will be replaced with a 50-gallon electric hot water heater. Funding to be provided by Luzerne County Capital Bond Proceeds.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Work Order No. 1 of the 2010 Telecommunications Auditing Services Project

Authorize the proper officials to execute Work Order No. 1 of the 2010 Telecommunications Auditing Services Project with Fortune Consulting, 121 Rt. 36, Suite 240, West Long Branch, NJ 07764 to disconnect several existing phone lines that are not required at various County facilities and to upgrade the telephone equipment at the Luzerne County Courthouse and Penn Place Building. The work order will require capital investment of approximately \$5,600 and will save the County approximately \$80,386.00 (net, accrued savings) over 24 months after full implementation. The cost savings will be tracked, documented and verified by billing receipts in conjunction with the Controller's Office. Fortune Consulting will then be compensated as per the agreement upon verification. The work order will be subject to the approval of the IT Director and the County Engineer's Office.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Advertise Request for Proposals – Register of Wills Office

Request a motion of the Luzerne County Board of Commissioners for permission to advertise for a request for proposals for book rebinding, repair and microfilming in the Register of Wills Office. Funds for this service will come out of the Register of Wills automation fund.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Approve Settlement/Payment - Luzerne County v. Murray, et al, No. 7955 of 2009

Request a Motion to approve settlement of Declaration of Taking Action in the matter of Luzerne County v. Murray, et al, No. 7955 of 2009, and authorize payment pursuant to said settlement in the amount of Four Thousand (\$4,000.00) Dollars to the Grantors, Francis J. and Sadie C. Murray, LLC, and payment of Two Hundred Fifty (\$250.00) Dollars to Attorney Jack Gill, legal counsel to the Grantors.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Authorization to Establish a Luzerne County Correctional Facility Petty Cash Lien

Request a Motion to approve authorization to establish a Luzerne County correctional Facility Petty Cash Lien in an amount not to exceed \$1,000.00 under the following conditions:

1. The Warden or his designee should be named Petty Cash Custodian and shall be responsible to prepare a voucher that identifies the debt amount, recipient and reason for cash disbursement.
2. Each voucher shall be kept with the Petty Cash fund and a copy of receipts or other documents to verify the amount of cash and vouchers equal to the amount assigned to the fund.
3. All monies distributed from the fund shall be directly related to LCCF activity only.
4. At any time the fund may be requested to be replenished by the Petty Cash Custodian and a check shall be provided, but in no instance shall the Petty Cash Fund exceed \$1,000.00.

Commissioner Urban

Joe, how often is this going to be used?

Warden Piazza

It varies, some weeks you may use it three or four times, sometimes we will not use it for a month. It's just cash that's there in case you need it for something quick. There's going to be a ledger on the receipts. Everything that goes out will show a receipt coming back in. And the books can be looked at whenever anyone wants to.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Repository Sale of 10 Evergreen Mobile Home Park, Pittston Twp.

Request a Motion to approve the Repository Sale of 10 Evergreen Mobile Home Park, Pittston Township, Property Identification Number 51-D13S1-002-16A-012, to Lucas Pherreigo and Kayleigh A. Shimonis in the amount of \$850.00.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Private Sale of 362 Swamp Road, Hunlock Creek

Request a Motion to approve the Private Sale of 362 Swamp Road, Hunlock Creek, Property Identification Number 29-15-00A-05F, to Leann B. Koons in the amount of \$3,000.00.

Commissioner Urban

These came out of the Tax Claim Office, correct?

Doug Pape

Yes. They were reviewed by the solicitor.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Submit Application for Section 14 Funding- Plymouth Borough & Plymouth Township

Request a motion of the Luzerne County Board of Commissioners to authorize the proper officials to submit an application for Section 14 funding with the Corps of Engineers to repair/replace damaged infrastructure in Plymouth Borough and Plymouth Township.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

TREASURER’S REPORT – MICHAEL L. MORREALE

Request a motion to accept the following Treasurer’s Report:

CHECKING ACCOUNT BALANCES

As of: July 08, 2011

WELLS FARGO

Self Insured Workers Compensation Fund	\$22,956.02
Domestic Relations IV-D Fund	3,138,997.57
9-1-1 Construction Fund	361,910.35
9-1-1 Wire Fund	1,821,532.81
9-1-1 Wireless Fund	1,554,983.68
Hotel Room Rental Tax.....	207,515.25

PNC BANK

General Fund	\$38,489,933.13
Delinquent School Tax Fund.....	409,363.00
Delinquent Municipal Tax Fund	8,492.00
Real Estate Tax Sale	1,321,372.77
Transportation Department.....	150,604.30
Office for the Aging.....	434,070.36
Children & Youth Services	1,962,763.02
Mental Health/Mental Retardation.....	40,376.82
Human Services.....	13,338.37
Drug & Alcohol Program	24,343.76
Liquid Fuels Tax Fund	842,784.63
GWEIF Escrow Account	27,798.54
Juvenile Probation JCJC Grant-in-Aid.....	289,753.42

Juvenile Court Restitution.....	45,517.50
Act 44 Bridge Account.....	432,747.06
AID System to Roads & Bridges.....	0.00
2009 ARRA US DOE Entitlement.....	182.71
Coroner VSIA Act 2004-122 Account.....	140,535.51
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	21,008,845.85
Early Intervention Program.....	0.00
District Attorney Gun Buyback Program.....	2.34
HAVA Account.....	978,332.44
License Fee Account.....	6,797.55
Levee Fee Account.....	333,563.80
Recorder of Deeds Restitution.....	9,511.46
Sheriff Real Estate Escrow.....	1,520,745.51
Sheriff Writs of Execution.....	18,980.69
Sheriff Old Writ of Execution Escrow.....	8,663.00
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	29,768.33
District Attorney Federal ICAC Grant.....	28,861.36
Sheriff K-9 Donations.....	388.66
Cash in lieu of Performance Bond.....	48,304.93
FY 2009 Recovery Act JAG Program.....	0.15
State Route 93/Broad St Corridor.....	0.00
Children & Youth Svcs Collective Savings Account.....	86,658.76
PA DCED Comp Plan Project.....	0.00
Home Rule Study Comm-DCED.....	0.00

CITIZENS BANK

Adult Probation Special Account	\$112,320.09
Hazardous Material Emergency Response Account.....	224,963.87
EMA Radiation Emergency Response Fund	50,381.83

FIRST NATIONAL COMMUNITY BANK

Convention and Visitors Bureau	\$223,240.01
Agencies Account	924,493.86
Solid Waste Recycling/Landfill Administration.....	583,882.21
Department of Probation (CPCMS System).....	103,035.15
Flood Protection Authority.....	2,233,468.63

FIDELITY DEPOSIT & DISCOUNT BANK

Series 2003 C Escrow 2009.....	\$2.67
Series 2003 C Sinking Fund.....	282.71
Series 2005 Sinking Fund.....	116.08
Series 2009 Note Sinking Fund.....	0.06
Series 2005 A Escrow 2009.....	557.59
Series 2006 C Escrow 2009.....	134.85
Series 2009 Sinking Fund.....	0.16
Series 2002 A&B Capital Projects.....	49,081.77
Series 2003 A&B Capital Projects.....	175,693.31
Series 2003 D Capital Projects.....	28,429.44
Series 2008 B Sinking Fund.....	4.46
Wyoming Valley Airport Grant Account.....	58,435.24
Tri-County Airport Feasibility Study.....	2,553.79

M & T BANK

Adult Probation Drug & Alcohol RIP Program.....	\$41,669.41
District Attorney Bad Check Restitution Fund.....	7,230.30
Riverfront-GG2.....	977,619.50
Nesbitt Park-DCNR.....	352,248.12
Hicks/Abrahams Creek.....	890.14
RACP Redevelopment Assistance.....	5,179.00
Sheriff's Old Real Estate Account.....	17,658.79
2008 LCIDA Bond Fund.....	485,412.05
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Courthouse Fund (Bond Account).....	7,148,609.25
2008 Series A Courthouse Fund (Checking Account).....	727.93
2008 Series B LCCC Project Fund.....	3,692,901.09

COMMUNITY BANK & TRUST

2008 Series A Project Fund.....	\$25,739.95
2008 Series A Sinking Fund.....	2,535,241.98

U S BANK

Series 2004 GO Sinking LOC.....	\$10.65
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NATIONAL PENN INVESTORS TRUST CO.

**Short Term Asset Management Accounts
As of: July 08, 2011**

Liquid Fuels Tax Fund	\$544,340.48
9-1-1 Construction Fund	304,507.92
Hazardous Material Emergency Response Account	162,440.76
Housing Trust Fund	2,765,198.99
Solid Waste Recycle Fund	913,372.96
MH/MR Program	3,894,523.00
Human Services	<u>356,085.40</u>
Total:	\$8,940,469.51

FIRST NATIONAL COMMUNITY BANK

**NOW Investment Accounts
As of July 08, 2011**

General Fund	\$6,542.29
Adult Probation Special Fund	485,662.74
Transportation Department	1,602,940.67
Office for the Aging	752,377.85
MH/MR Program	1,093,966.08
Human Services	160,342.98
Drug & Alcohol Program	<u>143,189.32</u>
Total:	\$4,245,021.93

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

CONTROLLER’S REPORT - WALTER L. GRIFFITH, JR.

Controller Walter Griffith requested that his report be accepted as listed with particular attention to Item #5.

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$ 154,946.73	Community Development Block Grant Program
\$ 5,773.20	HOME Investment Partnership Program

2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of July 2011.

3. Request a motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s appropriation for the month of July 2011.

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

EMA Radiation Emergency Fund:	
Voucher No. 400179 to 400186 inclusive	in the amount of \$ 14,976.65
Hazardous Material Emergency Fund:	
Voucher No. 400265 to 400266 inclusive	in the amount of \$ 234.21

Wyoming Valley Airport: Voucher No. 400187 inclusive	in the amount of \$	139,845.43
FPA – Operations: Voucher No. 1255 inclusive	in the amount of \$	50,000.00
Adult Probation D&A RIP: Voucher No. 1106 inclusive	in the amount of \$	460.00
Solid Waste Recycling: Voucher No. 401086 to 401099 inclusive	in the amount of \$	13,411.27
County Records Improvement	in the amount of \$	8,592.00
Recorder of Deeds Archives	in the amount of \$	17.73
Housing Trust Fund: Voucher No. 401128 to 401133 inclusive	in the amount of \$	37,610.00
Convention & Visitors Bureau: Voucher No. 404699 to 404731 inclusive	in the amount of \$	26,556.90
Human Services: Voucher No. 751817 to 751831 inclusive	in the amount of \$	1,011,698.86
Real Estate Tax Sale: Voucher No. 401264 inclusive	in the amount of \$	13,081.18
Aid System to Road & Bridge: Voucher No. 1025 to 1026 inclusive	in the amount of \$	183,797.31
2009 ARRA US DOE Entitlement: Voucher No. 1022 inclusive	in the amount of \$	164,392.82
JCJC Grant in Aid: Voucher No. 1077 inclusive	in the amount of \$	82.00
Juvenile Court Restitution: Voucher No. 1075 to 1079 inclusive	in the amount of \$	1,887.00
FY 2009 Recovery Act JAG: Voucher No. 1027 inclusive	in the amount of \$	9,097.30
Treasurer License Fee: Voucher No. 81 to 84 inclusive Disbursement No. 6070 inclusive	in the amount of \$	10,170.90
Levee Fee: Voucher No. 2001 to 2027 inclusive	in the amount of \$	22,444.42
Transportation Department: Voucher No. 540238 to 540328 inclusive	in the amount of \$	326,498.20
Sheriff Real Estate Escrow: Voucher No. 4643 to 4666 inclusive	in the amount of \$	413,820.62
Writ of Execution Escrow: Voucher No. 2092 to 2113 inclusive	in the amount of \$	2,518.00
Bureau for the Aging: Voucher No. 740062 to 740384 inclusive	in the amount of \$	1,453,411.59
Children and Youth: Voucher No. 769137 to 769337 inclusive	in the amount of \$	390,285.36

Mental Health / Mental Retardation: Voucher No. 750259 to 750323 inclusive	in the amount of \$ 510,908.89
Drug and Alcohol: Voucher No. 762371 to 762408 inclusive	in the amount of \$ 367,372.86
Domestic Relations Title IV-D: Voucher No. 400302 to 400304 inclusive	in the amount of \$ 295,772.04
Hotel Rental Tax: Voucher No. 507 to 596 inclusive	in the amount of \$ 190,447.49
9-1-1 Wire: Voucher No. 2011 to 2029 inclusive	in the amount of \$ 481,746.96
9-1-1 Wireless: Voucher No. 1093 to 1102 inclusive	in the amount of \$ 612,451.80

5. Request a motion to ratify and confirm payment of the following vouchers which exceed the budget by a total of \$379,685.80:

Commissioners:

100.4110.000.3140 – Special Legal Services

Elliott, Greenleaf & Dean	in the amount of \$ 5,233.00
Koff, Mangan, Vullo, Gartley & Lach, PC	in the amount of \$ 927.50
Professional Claims Managers, Inc.	in the amount of \$ <u>668.86</u>
Totaling	\$ 6,829.36

Board of Assessments:

100.4136.000.3140 – Special Legal Services

Elliott, Greenleaf & Dean	in the amount of \$ 3,003.00
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Tax Collection:

100.4137.000.5111 – Refunds

Journal Entries to Correct Accounts

Hellwood Realty	in the amount of \$ 85.77
Michael Shisko	in the amount of \$ 267.53
Edward Hennigan	in the amount of \$ 246.64
2009 Refund	
Robert Shelhammer	in the amount of \$ 315.08
2008 Refund	
Raymond Whittaker	in the amount of \$ <u>116.25</u>
Totaling	\$ 1,031.27

Tax Claim Bureau:

100.4138.000.3140 – Special Legal Services

Elliott, Greenleaf & Dean	in the amount of \$ 15,086.00
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Solicitor:

100.4176.000.3140 – Special Legal Services

Barrett Sports Group, LLC	in the amount of \$ 10,165.48
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Courts:

100.4184.000.4113 – Capital Cases

Dr. Michael Church	in the amount of \$ 600.00
Mark D. Cunningham, PH.D., ABPP	in the amount of \$ 30,363.52
Dr. Marc J. Tasse	in the amount of \$ <u>4,010.99</u>
Totaling	\$ 34,974.51

100.4184.000.4125 – Examinations/Witnesses

Anzalone Forensic Psychology, LLC	in the amount of \$ 300.00
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Debbie Chrisbacher	in the amount of \$	403.00
Brian C. Corcoran, Esq.	in the amount of \$	159.00
Dr. Frank Dattilio	in the amount of \$	2,000.00
Richard Fischbein, M.D.	in the amount of \$	3,412.50
Joy Harris	in the amount of \$	390.00
Interpreter Referral Program	in the amount of \$	187.50
Language Services Association	in the amount of \$	399.38
Danmeng Lin	in the amount of \$	269.60
Joussy Olsen, AOPC	in the amount of \$	546.00
Liviu-Lee Roth	in the amount of \$	273.60
MaryBeth Wurster	in the amount of \$	<u>900.00</u>
Totaling	\$	9,601.63

Orphan's Court:

100.4185.000.3140 – Special Legal Services

North Penn Legal Services in the amount of \$ 19,970.00

District Attorney:

100.4194.000.3140 – Special Legal Services

Elliott, Greenleaf & Dean in the amount of \$ 3,068.09

Sheriff:

100.4197.000.3140 – Special Legal Services

Koff, Mangan, Vullo, Gartley & Lach, PC in the amount of \$ 915.00

Rosenn, Jenkins & Greenwald, LLP in the amount of \$ 294.00

Totaling \$ 1,209.00

Prison:

100.4232.000.5111 – Special Legal Services

Thomas J. Coleman, Arbitrator in the amount of \$ 781.21

Elliott, Greenleaf & Dean in the amount of \$ 4,551.50

Koff, Mangan, Vullo, Gartley & Lach, PC in the amount of \$ 3,180.00

Rosenn, Jenkins & Greenwald, LLP in the amount of \$ 4,624.00

Totaling \$ 13,136.71

Road & Bridge:

100.4310.000.3130 – Engineering/Architectural

Arrow Land Solutions, LLC in the amount of \$ 514.75

Insurance & Benefits:

100.4850.000.3540 – Worker's Compensation

Journal Entry

Luzerne County Treasurer in the amount of \$ 260,000.00

Area Agency on Aging:

910.9100.000.3140 – Special Legal Services

Elliott, Greenleaf & Dean in the amount of \$ 1,096.00

Commissioner Cooney **Abstained** on item #3 stating a family member and/or I are associated with A+E Group, Inc. (A+E). A+E has agreements to perform design services with Luzerne County Community College. All other motions were approved as follows:

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u> <u>CONTRACT CAP</u>
<u>CHILDREN & YOUTH:</u>			
LHF Development	Comprehensive Family Assessments, Consultation To staff, Court testimony	7/1/11-6/30/12	\$65/hour \$80,000 CAP
Diakon Lutheran Social Ministries	Professional Services for Paralegal	“ “	\$56,525
Catholic Social Services	Urinalysis & Court Appearance	“ “	\$100,000
Maternal & Family Health Services	Healthy Babies Program, \$3,563.00/year Per family, \$296.90/month Per family	“ “	\$24,941
North Penn Legal Services	Guardian Ad Litem	“ “	\$174,400.00
<u>CHILDREN & YOUTH AND JUVENILE PROBATION SERVICES:</u>			
Youth Services Agency	GED Testing Weekend Curfew night Checks Case Management-After School program-Life Skills	7/1/11-6/30/12	\$75/test \$10/weekend per client \$33/day
Thebigword	Translation Services English to Spanish, Minimum of \$50.00/project	“ “	\$0.15 per word
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>			
Resources Human Develop.	Residential	4/1/11-6/30/11	\$107,758
ARC of Luzerne County	IM4Q Services	7/1/11-6/30/12	\$93,016
Gary Smith	Delegate	“ “	\$30,000
Goodwill Ind. NE PA	Employment Services	“ “	\$16,000

OFFICE OF HUMAN SERVICES:

Commission on Economic Opportunity	Rental Assistance	7/1/11-6/30/12		\$617,768
	Case Management	“ “		\$95,711
Domestic Violence Service Center	Bridge Housing	7/1/11-6/30/12		\$156,617
Coordinated Child Care of Northeastern PA., Inc.	CCIS Child Care	“ “		\$10,275,174
Volunteers of America	Transitional Housing (Manna House)	“ “		\$57,000

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
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AREA AGENCY ON AGING:

ADSS Global	ACCPAC Support	7/1/11-6/30/12	\$1,000	\$3,000
ADSS Global	ACCPAC Support	7/1/10-6/30/11	\$2,000	\$3,500
Allied Services	Personal Care	“ “	\$21,000	\$24,000
CareGivers America	Environ. Mods	“ “	\$120,000	\$165,000
CareGivers America	Home Supp./Chore	“ “	\$11,000	\$17,000
CEO	Home Del. Meals	“ “	\$1,700,000	\$1,755,000
CEO	Home Supp./Chore	“ “	\$60,000	\$65,000
Comfort Keepers	Personal Care	“ “	\$58,000	\$61,000
Lawrence Meier & Associates	Dom. Care Inspection	“ “	\$3,000	\$3,600

DRUG AND ALCOHOL:

Serento Gardens	Prevention	7/1/11-6/30/12	\$86,105	\$ 117,105
Wyoming Valley Alcohol & Drug Services	Prevention	“ “	\$ 235,682	\$ 419,552

MENTAL HEALTH/MENTAL RETARDATION:

Anzalone Forensic Psych.	Admin. Management	7/1/10-6/30/11	\$78,000	\$79,055
Volunteers of America	Housing Support & Transport Services	“ “	\$100,000	\$100,300
NE PA Center Indep. Lvg.	Interpreter Services	“ “	\$500	\$700

Keller Wheelchair Lifts	Transport Services	7/1/11-6/30/12	\$28,490	\$54,490
Volunteers of America	Housing Support & Transport Services	7/1/11-6/30/12	\$100,000	\$104,000

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS AND AUTHORIZATIONS FOR:

AREA AGENCY ON AGING:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>APPROX. COST</u>
Yellowbook Wilkes-Barre/Dallas	Advertising phone numbers, addresses & internet web page for Aging’s Main Offices & Senior Centers	2011-2012	\$4,197
Plains Township Parks & Recreation	Pavillion rental for Pittston Senior Center picnic	7/22/11	\$125 Paid by Center Members
Genetti’s Hotel & Conference Center	RSVP Annual Volunteer Luncheon	9/14/11	\$5,640
Central Florida Coach Lines, Inc.	Transportation to Tioga Downs for Pittston Senior Center bus trip	10/04/11	\$800 Paid by Center Members

Commissioner Urban

Joe, can you make sure you verify the phone listings before they are sent to the Yellow Pages.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING SIGNATURES FOR:

CHILDREN & YOUTH AND JUVENILE PROBATION SERVICES:

The Luzerne County Commissioners to authorize the Act 148 invoice of receipts and expenditures for the period 7/1/10-6/30/11.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING:

AREA AGENCY ON AGING:

Ratify the lease agreement between Greater Hazleton Senior Citizens Services, Inc. and Area Agency on Aging for Luzerne/Wyoming Counties, for the 60-day period July 1, 2011 through August 31, 2011, in the amount of \$3,000.00 per month.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATIONS OR AGREEMENTS FOR:

TRANSPORTATION:

Authorize the Luzerne-Wyoming Counties Transportation Department to enter into an agreement with Sheetz Gas Station for the purchase of gasoline and gas cards in the Hazleton Area for the period of July 1, 2011 to June 30, 2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

Request a motion to authorize the Board of Commissioners to execute an agreement and all necessary documentation with Sheetz Gas Station for the purchase of gasoline and gas cards for Luzerne-Wyoming Counties Transportation Department for the period of July 1, 2011 to June 30, 2012.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

ENGINEER’S DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Authorize the proper officials to execute an agreement with Draintech Inc., 62 Dallas S/C #334, Dallas, PA 18612-9803 in the force account amount (time and materials) of \$255/hour to provide the necessary labor, equipment and materials to camera inspect the existing interior roof drain lines of the Courthouse.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Authorize the proper officials to execute an agreement with New Era Technologies, Inc., 12 Marion Street, Luzerne, PA 18709 in the lump sum amount of \$5,126.00 to provide the necessary labor, equipment and materials to relocate the fiber optic communications lines under the north stairs of the Courthouse.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Revise the Recreational Field and Pavilion Fees for 2011 at the Luzerne County Recreation Complex in Forty Fort, PA as per the attached schedule of fees.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Amend the Luzerne County Courthouse Hydronic Baseboard Heating System Replacement Project with Yanuzzi, Inc., 410 West Mine Street, Hazleton, PA 18201 in the amount of \$16,014.96 to provide for the required labor, equipment and materials necessary to install a new subpanel to accommodate branch circuit wiring and to provide 6 fused connections for new air handlers. The project is funded by federal funds through the 2009 ARRA-EECBG Program and Luzerne County Capital Bond Proceeds.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Authorize the proper officials to secure price solicitations from qualified contractors and issue an award to the lowest responsible responder to complete all work necessary to install runway markings to FAA/BOA specifications at the Wilkes-Barre/Wyoming Valley Airport. The amendment is to provide for additional signing and pavement markings necessary for the FAA certified GPS approach plan. Funding for the project is 95% Federal/2.5% State/2.5% County. The County was directed to provide the work via price solicitations by the Pennsylvania Bureau of Aviation to meet an FAA deadline of 8/19/11 to allow for flight inspection and certification. The cost of this additional work is estimated to be approximately \$40,000.00 and will be funded by a future supplemental grant agreement provided by PA BOA.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Amend agreement no. 048651 (Amendment A) with the Pennsylvania Department of Transportation for the reconstruction of County Bridge No. 45111 in Dorrance Twp., County Road No. 30, to add funding for preliminary design and construction services phases and to update standard agreement clauses. The cost share for the project is 80% Federal/20% State (Act 26 Funding) for utility relocation, right-of-way acquisition and construction. The cost share is 80% Federal/15% State/5% County for final design.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Authorize the proper officials to advertise the 2011 Luzerne County Resurfacing Program for construction. Design phases will be completed by in-house staff. County Roadways to be resurfaced will be dependent on available funding. Funding for the project will be provided by a 2009 EDI Grant, Liquid Fuels Tax Funds and County Capital Bond Funds.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Authorize the proper officials to adopt a resolution to acquire, by fee simple title (or by eminent domain if necessary), Parcel 4 as indicated on the recorded plan drawings titled "Drawings Authorizing Acquisition of Right-of-Way" for the South Main Street Bridge Replacement Project (County Bridge #26304, Kingston Township) dated June 3, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a motion approving the following activity through the County's Economic Development Program(s):

MAERS OFF THE SQUARE - \$47,725 loan to assist in financing a \$97,399 project to establish a restaurant located at 50 South Main Street, Wilkes-Barre City. Funding will be provided through the County's Innovation Program and will be utilized for working capital, professional/financial fees and purchase of machinery and equipment.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR

No agenda items.

PURCHASING DEPARTMENT – FRANK PUGLIESE, JR., DIRECTOR

MOTION

Request a Motion to advertise for:

Courthouse:

Legal Advertising

Bureau of Aging:

Janitorial Service for Falls Senior Center

Road & Bridge:

Life Safety Equipment & Repairs

Register Of Wills:

Docket Recreation & Binder/Canvas replacement

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

MOTION

Request a Motion to approve purchasing the following items from the low bidders as listed:

9-1-1:

Sale of Surplus Radio & Tower Equipment No Bids

Bureau of Aging:

Medical Supplies

PM Medical Total Bid \$94,637.00
301 Pine Lane
Mountain Top, Pa 18707

Prothonotary's Office:

22 Computers & 5 Monitors

Integra One Total Bid \$10,289.27
7248 Tilghman Street
Allentown, Pa 18106

Unsuccessful Bidders:

Computer Visionaries	Total Bid \$14,976.00
CDW	14,795.00
Office Max	14,450.00
TR Technology	13,633.00
Crossroads Computers	11,545.00
Micro Supply	10,650.00
MA Labs	10,630.10
Dell Marketing	10,582.00

Children & Youth Services:

12 High Resolution Cameras with Digital Recorders

Computer Visionaries Total Bid \$11,901.00
1075 East Oak Street
Pittston, Pa 18640

Unsuccessful Bidders:

Wacor Electronic Systems	Total Bid \$23,043.50
I.C.U. Security	15,879.00
App-Techs Corporation	15,208.00

LCCF:

Bedding:

Tab Textile 3 Items #1,2,4 Total Bid \$11,403.30
511 Pleasant Drive
Opelika, Al 36801

Bob Barker Co. 1 Item #3 Total Bid \$3,300.00
134 North Main Street
Fuquay Varina, NC 27526

Unsuccessful Bidders:

Medline Industries	Total Bid \$23,264.15
Robinson Textiles	22,802.50
ATD American	17,077.50
Charm Tex	17,260.00

Mattresses:

Bob Barker Company
134 North Main Street
Fuquay Varina, NC 27526
Total Bid \$17,700.00

Unsuccessful Bidders:

Page Foam Cushioned Products
Cornerstone Institutional
Walter Stephens
Total Bid \$38,975.00
32,000.00
21,735.00

Personal Care Items:

Bob Barker Co. 4 Items #4,6,9,10 Total Bid \$3,324.00
134 North Main Street
Fuquay Varina, NC 27526

Charm Tex 2 Items #2,5 \$4,698.00
1618 Coney Island Ave.
Brooklyn, NY 11230

Uniforms Mfg. 2 Items #3,7 \$4,092.00
PO Box 12716
Scottsdale, AZ 85267

ATD American 1 Item #1 \$3,924.00
135 Greenwood Ave.
Wyncote, Pa 19095

Item #8 – Zip Lock razor Bags – No Bid

Unsuccessful Bidders:

All State Distributors
Henry Schein Inc.
Medline Industries
Total Bid \$26,794.00
17,957.00
10,386.00

Clothing:

Uniforms Mfg. Total Bid \$44,016.24
7575 E. Redfield RD #131
Scottsdale, AZ 85260
Robinson Textiles \$19,121.12
152 W. Walnut St.
Gardena, CA 90248

OD Taragin \$6,566.90
1400 Aliceanno Street
Baltimore, MD 21231

Bob Barker \$4,878.96
134 N. Main Street
Fuquay Varina, NC 27526

Shoe Corporation Birmingham \$3,925.44
3221 1st Ave.
N. Birmingham, AL 35222

The Liberty Store \$3,315.00
5 E. Genesee St.
Auburn, NY 13021

Charm Tex \$2,635.20
1618 Coney Island Ave.
Brooklyn, NY 11230

Unsuccessful Bidder:
ATD American Total Bid \$19,470.21

Court House:
Window Cleaning:

West Side Window Cleaning Total Bid \$7,680.00
216 Wyoming Avenue
Suite 207
Kingston, Pa 18704

Unsuccessful Bidder:
Quality Floor Sine Corp. Rejected – No Bid Security Total Bid \$40,359.37

Pest Control:

Pine Exterminating Total Bid \$9,992.40
76 Allen Street
Nanticoke, Pa 18634

Unsuccessful Bidders:
Ratt- DBA/Orkin Total Bid \$11,520.00
Seitz Brothers 10,762.20
Valley Pest Control 10,740.00
Denco 10,692.00
Laid To rest Pest 10,440.00

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Data Processing:

Request a Motion to award Phasor Corp. the annual one year Advantage Ultra Service Plan for the Symmetra PX UPS 30 KVA 40 and/or PDU Contract.
Contract price: \$3,150.00
Contract period: 06-15-2011 to 06-14-2012.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to award Business Equipment Solutions Tech the maintenance agreement for the FORMAX FD2052 Folder/Sealer and FD 2000-30 Power Conveyor. .
Contract price: \$1,384.00
Contract period: 08-01-2011 to 7-31-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to award SHI International Corp the maintenance renewal for Barracuda Web Filters and Spam Firewall Appliances.

Contract price: Web Filter - \$1,440.39

Contract price: Spam Firewall - \$1,079.90

Contract period: Web Filter - 07-24-2011 to 07-23-2012

Contract period: Spam Firewall – 10-18-2011 to 10-17-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Prothonotary’s Office:

Request a Motion to award Hillman Security the maintenance agreement for the 4 Rapid Print Time Stampers.

Contract price; \$1,008.00

Contract period: 07-01-2011 to 06-30-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Bureau of Elections:

Request a Motion to award Paper Handling Equipment Plus the annual service agreement for Voter ID Card Pressure Sealer.

Contract price: \$425.00

Contract period: 07-06-2011 to 07-05-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

9-1-1:

Request a Motion to award Mechanical Service the annual maintenance contract for Emergency Generating equipment.

Contract price: \$1,065.00

Contract period: 05-01-2011 to 04-30-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Controller's:

Request a Motion to award IMR Imaging the proposal for the Scanning, Imaging and Retrieval of Documents.

Total price: \$41,000.00

Funding from the 2008 Series Bond.

Commissioner Cooney

Can we move to table this at this time because I understand this is still being discussed with the bond issue?

Commissioner Petrilla

Joan, you are still in correspondence with the bond counsel to see if this is an eligible expense?

Joan Pusateri

The response I had thus far is they are researching to make sure, but their feeling is the document imaging is not allowed with the bond usage.

Request a motion to table.

It was moved by Commissioner Urban, seconded by Commissioner Cooney

“AYES” PETRILLA, COONEY, URBAN

PROBATION SERVICES- MICHAEL VECCHIO

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

PROBATION SERVICES: ADULT DIVISION:

(Signatures Requested)

<u>PROVIDER:</u>	<u>SERVICE:</u>	<u>TERM:</u>	<u>RATE/ CONTRACT CAP:</u>
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PA Board of Probation and Parole (I.D. No. 40-11-CP)	Grant-In-Aid Application	07/01/2011 -6/30/2012	
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*Award to be determined after submission of application.

PA Board of Probation and Parole (I.D. No. 40-11-SF)	Supervision Fee Fund	07/01/2011- 06/30/2012	
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*Yearly renewal agreement for and receipt of award in regard to Luzerne County Adult Probation Services Supervision Fee Fund.

It was moved by Commissioner Cooney, seconded by Commissioner Urban

“AYES” PETRILLA, COONEY, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

OFFICE OF HUMAN SERVICES:

Susan A. Nat, Courtdale, as Administrative Assistant at an Annual Salary of \$28,000 effective July 18, 2011 to fill a vacancy.

PUBLIC DEFENDERS OFFICE:

Danielle Bruno, West Pittston, as Assistant Public Defender at an Annual Salary of \$40,000 effective August 15, 2011 to fill a vacancy.

Nicholas Lermite, Harveys Lake, as Office Manager/Administrator at an Annual Salary of \$30,900 effective July 14, 2011 to fill a vacancy.

TRANSPORTATION:

John Gibbon, Plains, as a Child Care Aide at an Hourly Rate of \$7.50 effective July 6, 2011
Renee Madden, Wilkes-Barre, as a Child Care Aide at an Hourly Rate of \$7.50 effective July 6, 2011
Carol A. Shaffer, Wilkes-Barre, as A Child Care Aide at an Hourly Rate of \$7.50 effective July 6, 2011
Robert Castano, Nanticoke, as a Part Time Driver at an Hourly Rate of \$8.75 effective July 6, 2011
Frank Arcure, Freeland, as a Part Time Driver at an Hourly Rate of \$8.75 effective July 6, 2011.
John R. Dennis, Courtdale, as a Scheduler at an Annual Salary of \$19,096 effective July 25, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATION AT:

AGING:

Linda Casey from Care Management Supervisor 3 to Aging Care Management Supervisor 1 at an Annual Salary of \$46,177 effective July 25, 2011.

CHILDREN & YOUTH:

Andrew Jackloski from Social Services Aide to Social Services Aide 2 at an Annual Salary of \$21,739 effective July 22, 2011.

Theresa Birth from Caseworker Supervisor to Caseworker 2 at an Annual Salary of \$53,645 effective September 2, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE OF STATUS AT:

AGING:

Jeanette Moyer from Part Time Aging Care Manager 2 to Aging Care Manager 2 at an Annual Salary of \$33,685 effective July 25, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE AT:

CHILDREN & YOUTH:

A Change in Resignation Date of Kathleen Stapleton, Caseworker 2 effective July 7, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTIONS AT:

AGING:

Brian McAdarra from Care Manager Supervisor 1 to Aging Care Management Supervisor 2 at an Annual Salary of \$36,558 effective July 11, 2011.

Melody Zapotoczny from Care Manager 2 to Aging Care Manager 3 at an Annual Salary of \$32,258 effective July 11, 2011.

Tina Dorshefski from Distributed Systems Specialist 1 to Distributed Systems Specialist 2 at an Annual Salary of \$42,690 effective July 25, 2011.

CHILDREN & YOUTH:

Dawn Labar to Legal Assistant 1 at an Annual Salary of \$25,169 effective July 22, 2011.

Linda Mlodzienski to Clerk Typist 2 at an Annual Salary of \$22,330 effective July 22, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:

AREA AGENCY ON AGING:

Alice Russomano, Part Time Aging Case Aide 2, effective July 1, 2011.

ASSESSORS:

Colette R. Zendarski, Clerk Typist I effective July 11, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSIONS AT:

LUZERNE COUNTY 911:

Melchiorre Morreale, Telecommunicator, a Three (3) Day Suspension Without Pay effective July 17, 18, 21, 2011.

George Smith, Data Entry/Clean Clerk, a One (1) Day Suspension Without Pay effective July 18, 2011.

MENTAL HEALTH/MENTAL RETARDATION

Peter Kost, Caseworker 2, a One (1) Day Suspension Without Pay effective July 19, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:

AGING:

A Leave of Absence Without Pay for James Rucco, Senior Center Manager 1, effective June 13 through June 24, 2011.

An Intermittent Family Medical Leave of Absence for Hazel Dennis, Senior Center Manager 1 effective July 7, 2011.

A Family Medical Leave of Absence for Mary DiLiberto, Aging Care Manager 2 effective July 12 through August 8, 2011.

CHILDREN & YOUTH

An Intermittent Family Medical Leave of Absence for Amy Allardyce, Caseworker 2 effective June 17, 2011.

An Intermittent Family Medical Leave of Absence for Andrea Palute, Caseworker 2 effective June 20, 2011.

An Intermittent Family Medical Leave of Absence for Emily Teal, Social Services Aide 1 effective June 27, 2011.

A Family Medical Leave of Absence for Diane Polzer, Caseworker 2 effective June 30, 2011.

A Family Medical Leave of Absence for Mary Loretta Yurgaitis, Clerk Typist 2 effective July 7, 2011.

A Family Medical Leave of Absence for Jennifer Christman, Caseworker 2 effective July 8, 2011.

A One Leave Without Pay for Kelly Horning, Caseworker Supervisor effective May 23, 2011.

ROAD & BRIDGE:

A Leave of Absence Without Pay for Andress Derby, Truck Driver effective July 5, 2011 through July 11, 2011.

TRANSPORTATION:

A Family Medical Leave of Absence for Richard Wascalus, Driver effective June 5, 2011 through September 12, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:

LUZERNE COUNTY 911:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATES</u>	<u>COST</u>
Brian Black	APCO National	Philadelphia, PA	August 11, 2011	None
William Ives	Conference			
Scott Neff				

(This is an addendum to previously approved APCO Conference)

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD APPOINTMENTS/RE-APPOINTMENTS:

LUZERNE-WYOMING COUNTIES DRUG AND ALCOHOL PROGRAM:

Appointment to the Luzerne-Wyoming Counties Drug and Alcohol Executive Commission for a three-year term beginning August 1, 2011 through August 1, 2014.

Gabriella A. Belt, Tunkhannock, PA – 11th Grade Student attending Tunkhannock Area High School, Student Representative Volunteer.

Gabriella A. Belt
25 Lower Shore Drive
Tunkhannock, PA 18657

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD APPOINTMENTS FOR:

AREA AGENCY ON AGING:

Appointment to the Area Agency on Aging for Luzerne/Wyoming Counties Advisory Board for a three year term beginning July 20, 2011 through December 31, 2014.

Marianne Infantino, Wilkes-Barre
Kenneth Evans, Tunkhannock
Richard Daniel, Tunkhannock
Henry Pennoni, Plains
Charles Adams, Edwardsville

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

END OF PERSONNEL

PUBLIC COMMENT: NON-AGENDA ITEMS

Tom Dombrowski

I see nothing on the Agenda about what was done in the Recorders Office with paying out approximately \$13,000 without the authorization of the Commissioners and the other is the controversy over the 2 Human Service Attorneys who did not perform 1/3 of the work, but took pay anyway. I am against paying anyone for no work. The Recorder of Deeds and the 2 lawyers must be responsible for paying the money back like Basil Russin did to the tune of \$54,000. The days of people getting paid for doing no work is over. With Home Rule and the new Ethics Code, it is not going to happen next year.

Ed Chesnovitch

I was reading the paper last night about the budget and Maryanne you said the Deputies will be eliminated---abolished by the Charter. I was at one of the Transition meetings and you said Doug Pape might be the next Manager. And you will be eliminated as of January 2012 as a Commissioner, so where does he stand?

Commissioner Petrilla

That will be up to the new Council.

Dombrowski

Will the same be true with the deputies? Actually, the Transition team can make recommendations for whom they want to serve.

Commissioner Petrilla

The Deputies are allowed through the second class county code. Since the second class county code will no longer exist, the Row Offices go away as well as Deputy positions. There will be no Row Officers and no Deputies.

Dombrowski

They don't have to be called deputies. They can still be employed.

Commissioner Petrilla

Well of course, they may apply for individual positions. What you are saying is that Deputies are not being eliminated. What I said last night is "How can we have a Deputy position for an office that has been eliminated by the Charter?"

Commissioner Cooney

I hope that they would apply for positions because they are talented and capable people.

Commissioner Urban

But there has to be a valid position for them to apply to.

Chesnovitch

How do you define a valid position?

Commissioner Urban

Anyone in the world can apply for a position. I think most people know that these Deputy positions are eliminated.

Chesnovitch

What about the Bond money? Are you going to make that available to the Transition Team members because I can remember a lot of money going to Hillside Farms and other projects.

Commissioner Petrilla

Absolutely, anyone can have a look at that money. There is a list of what has been spent and what is going to be spent on future projects. I did tell Home Rule that I will make that information available to them.

Commissioner Urban

Mr. Chesnovitch, the Home Rule Charter has set up a new organizational structure with the goal of eliminating costs and to reduce the government in this county. You did away with the Prothonotary; you did away with the Clerk of Courts; you did away with the Recorder of Deeds; you did away with the Register of Wills. Each one of these departments under the County Code is allowed a Deputy and Solicitor. And I think the intent was to do away with these elected officials and put a person in charge of these 5 Departments under the Home Rule Charter. We did not put this Charter together. All we are trying to do is to make sure that the new positions are funded that we don't produce another government that is going to cost \$2 to \$3 Million with more overhead and leave everything else in place. This was the intent of the Charter. We want to comply with what the Charter says. After a year that can change. And the Charter does not say that there is a Deputy in the Prothonotary's office; a Deputy in the Treasurer's office, etc. All these offices are gone. If there is a new position created in any of those offices, of course, the former deputy can apply for the position. That's the way I look at it---you did away with these positions

Chesnovitch

We didn't do away with those Departments---they are consolidated. We will have overlapping and therefore I don't think it will be more costly.

Commissioner Urban

We have people coming in here all the time telling us to reduce the size of government and now we are trying to reduce the size of government and we are getting flack from people. It doesn't make sense.

Chesnovitch

You haven't reduced spending---don't forget all the money you have spent. The only thing in our economy that is growing is the government.

Commissioner Urban

Don't forget we reduced the size of this government from \$142 Million to \$125 Million. That's a reduction that is in writing. That's a reduction that is a FACT. Mr. Chesnovitch, I hope people realize that the debt is partly due to spending dollars that were not covered by the proper inflow of revenue to cover the services that was being provided. Why? Because of a reassessment not being done in over 40 years. The reassessment was started by two Commissioners: Commissioners Urban and Makowski. And two Commissioners completed the project: Commissioners Petrilla and Commissioners Urban who had the guts and nerve to stand up and do what was right despite a lot of problems. It's a better system now to track revenues; there is more accountability; and the County is now on the right track and hopefully will be under Home Rule.

Kathy Dobash

I have been conducting my own interviews of various departments. There are a few I haven't met with yet, but hope to do so soon. The Treasurer's Office is going to be combined with the Budget & finance Department and the one question I asked was, "Is there anything going on now to plan for the transition of combining those offices?" I am asking that the Commissioners to work with those offices for a smooth transition.

Commissioner Petrilla

The Treasurers/Budget & Finance work together very closely on a daily basis so I am sure Joan and members of her office are well aware of the functions of the Treasurer's Office. Obviously the manpower of the Departments will be reduced with the new Home Rule Charter.

Dobash

With that topic in mind...with the positions that come up----will that be a secret application process?

Commissioner Petrilla

That will be decided by the Home Rule Committee.

Commissioner Urban

Keep in mind that the Consultant, Mr. Mohr, has three ongoing studies, one of which is the consolidation of the Treasurer's Office with Budget & Finance.

Commissioner Petrilla thanked the Wright Township Supervisors for their hospitality.

MOTION TO ADJOURN:

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

Respectfully submitted,



Jennifer Thomas, Recording Secretary

APPENDIX SHEET

RESOLUTION NO. 07202011 State of Emergency Hazleton and Hazle Twp.....Page 34

RESOLUTION NO. 07202011 BridgesPage 35

2008 Series A Courthouse Bond Issue Transfer– 2008A-08 Requisition.....Page 36

2008 Series A Courthouse Bond Issue Transfer– 2008A-08 Schedule “A”..... Page 37

2003 Capital Projects Bond Issue Payment– 2003D-68 Requisition.....Page 38

2003 Capital Projects Bond Issue Payment– 2003D-68 Schedule “A”.....Page 39

LC Recreation Complex in Forty-Fort, PA Fields and Pavilion Fees for 2011.....Page 40

RESOLUTION NO. 07202011

**A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY
WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY,
PENNSYLVANIA**

Whereas, in excess of 200 homeowners residing in the City of Hazleton and Hazle Township, Luzerne County are adversely affected by a gasoline spill which was entered into the underground mine system in that section of the County, and

Whereas, a potentially serious health risk exists due to the exposure to Benzene as well as other toxic by-products of the gasoline spill, and

WHEREAS, the Mayor of the City of Hazleton, the Honorable Louis Barletta, has declared that the area within the City of Hazleton delineated within the 22nd Street spill (Tranguch Spill) is in a state of emergency and said declaration was ratified by Resolution of the Council of the City of Hazleton on the 6th day of March 2001.

WHEREAS, the Hazle Township Board of Supervisors has declared that the area within Hazle Township delineated within the 22nd Street spill (Tranguch Spill) is in a state of emergency and said declaration was ratified by Resolution of the Board of Supervisors of Hazle Township on the 12th day of March 2001.

WHEREAS, according to law, this Resolution must be reinstated every 7 days.

Therefore, Be It Resolved that the Luzerne County Board of Commissioners hereby declares that a state of emergency continues to exist within those areas of the City of Hazleton and Hazle Township, Luzerne County affected by and delineated as within the 22nd Street spill (Tranguch Spill) and hereby indicates its support for a acquisition of the affected residential real estate.

Adopted By, Luzerne County Board of Commissioners, 20th day of July, 2011

Attest:

Luzerne County Commissioners

Maryanne C. Petrilla, Chairman

Thomas Cooney

DATE: _____

Stephen A. Urban

RESOLUTION NO. 07202011

WHEREAS, after recent annual inspections of County-owned bridges the County Engineer has concluded further inspections are warranted; and

WHEREAS, in the interest of the bridge safety and public welfare, the Luzerne County Board of Commissioners deems it necessary to immediately undertake to inspect for structural integrity all County-owned bridges throughout Luzerne County, and to promptly correct any detected deficiencies.

BE IT RESOLVED BY THE Board of Commissioners of Luzerne County that a state of emergency now exists in the County of Luzerne for all County-owned bridges, and that each bridge is in immediate need of:

- a) inspection, testing and design so as to determine the structural integrity of each such bridge; and
- b) identification of any deficiencies currently existing and the extent thereof; and
- c) determination of the appropriate operational status of each such bridge; and
- d) determinations of the alterations/repairs which may be required to restore the structural integrity of any bridge deemed to be deficient so as to bring any such bridge to safe operational status, and if any bridge is determined to be in need of immediate alterations/repairs to undertake emergency repairs as recommended by inspector(s)

ADOPTED BY the Luzerne County Board of Commissioners, 20th day of July, 2011.

Attest:

Luzerne County Commissioners

Maryanne C. Petrilla, Chairman

Thomas Cooney

DATE: _____

Stephen A. Urban

LUZERNE COUNTY, PENNSYLVANIA
GENERAL OBLIGATION BONDS
SERIES A OF 2008

REQUISITION NO. 2008A-08

As defined by the Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania, the undersigned duly authorized officer of the County hereby requests that payment be made from the **2008 Series A Courthouse 191 Fund**, and in connection therewith, certifies as follows:

1. The person to whom payment is due, the amounts to be paid and the purposes for which the obligations were incurred are set forth on Schedule A hereto: and
2. Each obligation set forth on Schedule A has been incurred properly by the County, is a proper charge against the Courthouse 191 Fund, is unpaid and has not been the basis of any previous withdrawal.

Respectfully submitted,

LUZERNE COUNTY

By _____

Maryanne C. Petrilla
Chairman

Attest: _____

Douglas A. Pape
Chief Clerk

SCHEDULE A (2008A-08)

Name of Payee	Project Code	Amount to be Paid	Purpose for Which Obligation was Incurred
Election Systems & Software, Inc.	2400.01	347,538.64	Invoice #778628 dated: 5/27/2011 - Final Election Systems & Software Voting Systems - Title II, Section 251 - HAVA
Election Systems & Software, Inc.	2400.01	17,054.23	Invoice #779138 dated: 6/9/2011 - Final Election Systems & Software Voting Systems - Title II, Section 251 - HAVA
Election Systems & Software, Inc.	2400.01	1,430.82	Invoice #778729 dated: 5/31/2011 - Final Election Systems & Software Voting Systems - Title II, Section 251 - HAVA
Kronos	800.08	31,160.00	Invoice #10612221 dated : 6/30/2011 - Continuance application consultant fees for Time & Attendance. - June
Kronos	800.08	863.32	Invoice #10611710 dated: 6/30/2011 - Expenses for May 31, 2011 through June 2, 2011
Eyerman,Csala, Hapeman & Handman	300.01	1,440.87	Invoice #11025 dated: 07/01/2011 - Courthouse Exterior Renovations Phase 2 - Construction Adm. & Reimbursable Exp.
Simpson Gumpertz Heger	300.01	5,000.00	Invoice #11025-1 dated 07/01/2011 - Courthouse Exterior Renovations Phase 2 - Construction Administration
D. A. Nolt, Inc.	300.03	366,903.54	Invoice #AIA application #8 - Exterior Restoration - Phase 2 - Period to: 06/30/2011
Pickarski Inc.	2200.02	1,449.00	Invoice # AIA application 268-003-Bridge 16404 - Period 4/26/11 to 06/25/11 - June 2006 Flood E. Sorber Mtn. Road
Pickarski Inc.	2200.01	43,814.11	Invoice # AIA application 290B-06 - Period 5/23/11 to 6/30/11 - June 2006 Flood CB 17416
Pickarski Inc.	2200.04	69,870.38	Invoice #AIA 290A-005 - Period 5/23/11 to 6/30/11 - June 2006 Flood CB 17006
Latona Trucking	2200.05	37,617.39	Invoice #A1A application 5 - Period 6/1/11 to 6/20/11 - June 2006 Flood CB 17011
Midlantic Engineering	2200.01	80.00	Invoice #03122 dated: 3/31/2011 - Soils - June 2006 Flood County Bridge 17416
Wexcon, Inc.	2200.06	121,981.20	Invoice #4 period to: 6/27/11 - June 2006 Flood Moss Rd. Bridge
Michael Baker Jr., Inc.	2100.01	15,536.24	Invoice #804104 dated: 6/15/2011 - Professional Services for period ending 5/31/2011 - Hicks Creek
TOTAL		\$1,061,739.74	

Provide copies of issued checks to:
 Luzerne County Courthouse
 200 North River St.
 Wilkes-Barre, PA 18711
 Attn: Beverly Shelley - Budget & Finance

(FORM OF REQUISITION)

LUZERNE COUNTY, PENNSYLVANIA
GENERAL OBLIGATION BONDS
Series D of 2003

REQUISITION NO. 2003D-68

As defined by the Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania and The Project Fund & Capitalized Interest Fund Agreement by and between Luzerne County, Pennsylvania (the "County") and The Fidelity Deposit and Discount Bank, (the "Paying Agent"), the undersigned duly authorized officer of the County hereby requests that payment be made from the Capital Projects Fund by the Paying Agent, and in connection therewith, certifies as follows:

1. The persons to whom payment is due, the amounts to be paid and the purposes for which the obligations were incurred are set forth on Schedule A hereto; and
2. Each obligation set forth on Schedule A has been incurred properly by the County, is a proper charge against the Capital Projects Fund, is unpaid and has not been the basis of any previous withdrawal

Respectfully submitted,

LUZERNE COUNTY

By _____

Maryanne C. Petrilla
Chairman

Attest: _____

Douglas A. Pape
Chief Clerk

SCHEDULE A (2003D-68)

	Amount	
Name of Payee	to be Paid	Purpose for Which Obligation was Incurred
F.M. Kirby Center	17,350.00	2006 Grant - invoice # 1813 dated 6/29/11 - "Commonwealth Energy Group, LLC - Completion of Project
TOTAL	\$ 17,350.00	

Provide copies of issued checks to:
 Luzerne County Courthouse
 200 North River St.
 Wilkes-Barre, PA 18711
 Attn: Beverly Shelley - Budget &
 Finance

Luzerne County Recreation Complex Forty Fort, PA

2011 Field and Pavilion Fee Schedule

Seasons: Spring Season – April 2* through June 15
 Summer Season – June 16 through August 31
 Fall Season – September 1 through October 17*

*Consideration will be given as to the actual starting and ending dates each year, based on field conditions and weather. Any change in opening or closing dates will be at the discretion of Luzerne County and the Luzerne County Recreation Coalition.

Soccer Fields

Field Rental Fees:	Seasonal Rental Fee	\$1,275
(Full Size Field)	Monthly Rental Fee	\$ 850
	Weekly Rental Fee	\$ 390
	Daily Rental Fee	\$ 145
	Single Game Rental Fee	\$ 75

Field Rental Fees:	Seasonal Rental Fee	\$ 950
(Small Size Field)	Monthly Rental Fee	\$ 650
	Weekly Rental Fee	\$ 300
	Daily Rental Fee	\$ 100
	Single Game Rental Fee	\$ 50

Softball Fields

Field Rental Fees	Seasonal Rental Fee/Team	\$ 225
	Daily Rental Fee	\$ 145
	Single Game Rental Fee	\$ 75

Picnic Pavilion

Daily Rental Fee (Weekend)	\$ 80 (Sat. or Sun.)
Daily Rental Fee (Weekend)	\$ 55 (Mon. – Fri.)

Pavilion Plus	Daily Rental Fee (Weekend)	\$250 (Sat. or Sun.)
Immediate	Daily Rental Fee (Weekend)	\$200 (Mon. – Fri.)
Grounds		

Pavilion	Daily Rental Fee (Weekend)	\$500 (Sat. or Sun.)
PlusComplex*	Daily Rental Fee (Weekend)	\$400 (Mon. – Fri.)

**For private, non-profit fund raiser events, walkathons, or other charitable programs or events.*

Pavilion	
Plus Complex**	Seasonal Fee: \$200 per weekday; \$250 per weekend day

***Based on minimum of 10 dates in any one season. Applies to organized events such as track meets, or other events that do not preclude the simultaneous use of soccer and softball fields by other organizations.*

- All fees and permit applications are due 14 days prior to use of the facility.
- Payment to be made by check payable to Luzerne County Recreation Coalition.
- Use of the facility requires written approval by the Recreation Coalition.
- Use of the facility requires approval by the Luzerne County Special Events Policy.
- Use of the facility may be canceled or denied based on field/weather conditions.
- Official facility operating hours are dawn to dusk.
- Users of the facility must provide their own debris removal, rest room facilities, and if needed, line striping, goals, bases, and other equipment.
- All fees are subject to the approval of Luzerne County and the Luzerne County Recreation Coalition, who reserve the right to amend such fees, from time to time, as may be deemed appropriate and in the best interest of the Luzerne County Recreation Complex.