

FEBRUARY 23, 2011

On the above date at 10:00 A.M, the Luzerne County Board of Commissioners convened a regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Thomas P. Cooney, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Joan Pusateri, Chief of Budget and Finance; Walter Griffith, Controller; Michael Morreale, Treasurer; Joe DeVizia; Director, Human Services; Andrew Reilly, Office of Community Development; Joseph Gibbons, County Engineer; Andrew Check, Director of Human Resources; Frank Pugliese; Director, Purchasing; Adrian Merolli; Director, Planning Commission.

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

**RECOGNITIONS:.....Maryanne C. Petrilla
Commissioner/Chairman**

No Recognitions.

PUBLIC COMMENT: AGENDA ITEMS ONLY

Michael Steever

I am here today to talk about a problem we have in the Borough of Shickshinny. We were told that vacant lands in the Borough could be sold, but in the meantime we have found out that they can't be sold. The reason I am here is because these vacant lands are a burden to the taxpayers because if we sold them they could be taken care of by the people who bought the lots. Now that we can't do it, it puts a burden on the taxpayers---we have 13 or more properties and 10 more will be added soon. But we have to take care of them. The burden is on us to look after the lots, sidewalks, etc and we don't see why the County Commissioners can't waiver---that's why I am here.

Commissioner Urban

I mentioned this to Councilman Barry Noss and we will address this issue at our next Flood Protection meeting before it comes to this Board. The Flood Protection meeting is the 3rd Tuesday in March at 11:00 AM in this room. We need to look into this matter. We have to make sure none of the cost falls on the County. After Mr. Brozena told you that information---I just don't know why he didn't look at the covenants. There is a covenant inside those deeds that says these properties cannot be sold unless approved by the Board of Commissioners of Luzerne County. The intent is to take those buildings down and not to allow any properties to go up in the future. I think you had a situation like this in the past. After the 72 Flood, properties were bought by the Federal Government and then they were sold and house built back in the Flood Plain.

Steever

OK. The situation was this---the people were going to buy them and use them for recreational purposes. We know we couldn't build on them. They would take care of the maintenance of the properties, but now we can't sell them and it falls back on the taxpayers.

Commissioner Urban

I understand your dilemma and Mr. Brozena told me point blank that he screwed up when he told you that you can sell them. All 3 of us received a memo from Councilwoman Whitebread asking that we waiver

that requirement and we have to bring it to the Flood Protection Agency first to see if we can waiver that from the Federal Government. Those lots were bought with 75% Federal dollars; 12.5% county, and 12.5% state funds. Until we get to that point we can't arbitrarily put it on the Agenda because we may violate Federal Law. That has to be researched thoroughly. Jimmy will be at that meeting. It is to be held on Tuesday, March 15 at 11 o'clock.

Commissioner Cooney

Did you receive letters of interest for the sale of those properties?

Steever

Yes, we sold them for \$250 and they should be the ones to maintain those properties.

Commissioner Urban

Not only did Mr. Brozena tell you something that was incorrect, but those deeds had covenants in them prohibiting them from being sold. Mr. Malak, your Solicitor should have received those deeds and he allowed them to be sold. So there is some fault with your Solicitor. Our Solicitor will have to review and research and see if those lots can be sold.

Commissioner Cooney

Can you do a reverse subdivision on those lots?

Commissioner Urban

But if you do a reverse subdivision that adds value to the property and the County and State and Federal government are going to go and buy them again. The purpose was to take the houses down and not allow anything to be built there.

Thank you.

Thomas Concert

I got some serious issues going on. We have to locate the children out there. We have problems with the DA's office and the Public Defenders office. I know that there more families with children out there----we just have to locate them. We have the charges filed; the documents are filed.

Commissioner Urban

Have these documents been filed with the Solicitor?

Concert

I have been trying to communicate with this fellow and he sends a letter that says I have to go to Court. I shouldn't have to go to Court. It is all proven facts. It is your responsibility to uphold the constitution...

Commissioner Petrilla

Mister Concert, what does this have to do with the Agenda?

Concert

It has everything to do with the Agenda. This trumps your Agenda. A lot of people have been exploited and a lot of people knew what was going on. In 2005 I said the same thing to the Commissioners Office. Commissioner Urban, it is on the record that you had knowledge about what was going on and you did nothing!

Commissioner Urban

Mr. Concert, you come in here time and time again with the same thing. Your children are adults now. You need to start establishing a relationship with your children.

Concert

What do you think I'm trying to do?

Commissioner Petrilla

This has nothing to do with today's Agenda. I am going to ask you to either sit down or leave...

Concert

It has everything to do with today's Agenda. You continue to sign grants and policies which is federal exploitation....Don't touch me---there is a Code of Conduct---take your hands off me----(inaudible) What's the matter---does Thomas Concert know too much? There is a lot of suspicion between two people up there----you all had knowledge about what was going on. Maryanne Petrilla and Stephen Urban need to be investigated....(escorted out of the meeting)

Attorney Vullo

I am here to discuss an item on the Agenda, the Courtright Neighborhood Development Project. I am Chairman of the Housing Development Corporation Board. The Courtright Development is a 9 acre parcel that includes a vacant Industrial site for 9 years that has become a magnet for homeless people, drug paraphernalia has been found there; drugs were found there and it was not developed. The development is a partnership between the County, the city, and the Housing Development Corporation.

Commissioner Urban

Would you please repeat that?

Vullo

It is a partnership between the County, the City, and the Housing Development Corporation.

Commissioner Urban

You mean this isn't an exclusive project of Mayor Tom Leighton?

Vullo

It is a partnership between the County, City, and the Housing Development Corporation. The vacant buildings were subject to a fire several years ago. They were then demolished and the site cleared. Infrastructure such as sewers, utilities, and roads were put in place and it was designated for the construction of 12 homes; 6 senior cottages for rental and 6 cottages for sale. It is a very impressive project which has taken care of this blighted area. The first phase of the project is to be completed before years end. Also photos and a brochure are available.

Commissioner Urban

Who is going to sell these homes and how to people apply? What are the income levels?

Vullo

It will be economically diverse.

Commissioner Urban

Do you know the value of the homes and what they are going to cost?

Vullo

Not at this time...

Commissioner Cooney

Attorney, what were the demolitions cost?

Vullo

Close to one million dollars.

Commissioner Urban

I know that Governor Rendell gave approximately \$800,000 during a political event that the Mayors office stated over there and that the County has contributed towards the demolition.

Commissioner Urban

This is a \$9.3 Million dollar project. Do you anticipate going over budget?

Vullo

I don't anticipate it going over...

Commissioner Urban

Who is your contract manager to make sure this doesn't go over the project costs?

Vullo

Matt Basic---he has experience in the industry.

Commissioner Urban

How did you get hired? You were hired by the Housing Development Corporation so you are not a contractor, correct?

Basic

70% of the project is bid out' 30% remains open. It is a lot more definite now than 4 years ago.

Commissioner Urban

Are there any additional houses planned for the development?

Basic

Yes, 13.

Commissioner Urban

Do you have funding for these additional homes? How do you plan to advertise for this development?

Basic

We bid our work through a RFP process and all the work has been bid out and publically advertised.

Commissioner Urban

This is a pretty expensive project---how were all these contracted picked?

Vullo

Through a public bid.

Commissioner Urban

You know, there has been some concern by builders in the area about how the builders are chosen. Are you going to advertise and invite builders to build on these 13 sites?

Basic

The original site has room for 43 homes. We contracted out for 18 through an RFP process and all the construction has been publicly bid out. In the ear future, we will bid out 6 more units and then at some point, probably at the end of the summer, bid out the rest.

Commissioner Urban

How were contractors picked? Through public bid?

Basic

Yes through 2 public bids and an RFP process.

Walter Griffith

Under the Personnel Agenda on page 27, there is something that is of concern. We are going to hire three more people at the County. Now we have the Valley Crest situation that has fallen through. And now we'll have \$200,000 more in Salaries and I just can't understand why we can't wait on these hiring's. My other concern is since I've been here we have had several people in 911 Director Positions and some have done this job over and over and over again. I believe we should give the Acting Director the job and place him in that position as something similar to what we did when Tom Pribula resigned and the Deputy Director was put into his position. My biggest concern is the spending of money---\$200,000 and we have a \$4.5 million dollar problem with Valley Crest. Not that Joan doesn't need a Deputy; she does. But do they need to hire one right now? The Salary Board has an increase in and hourly rate increase for Mr. Manta.

Doug Pape

Walter, there was an action several years ago on a range for those fellows based on time and performance.

Griffith

I appreciate that clarification...as far as the 911 Directors

Commissioner Petrilla

Walter, you are out of order on this...

Griffith

If Dave Parsnik is going to take this position, we will have to hire someone for his position. I am concerned especially in light of the fact that the Commissioners said there was going to be a hiring freeze.

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COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner's Meeting held on. January 20, 2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, ACH 1071-1074
\$409,899.81
County General Fund for 2010

PNC Bank, Vouchers 502010GF – 502909GF
ACH 001075 - 001096
\$5,523,288.26
County General Fund for 2010

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

PNC Bank, Vouchers 504062LF – 50401271LF
\$113,762.91
Liquid Fuels Fund for 2010

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

Wachovia Bank, Vouchers 400463WC – 400467WC
\$320,936.00
Worker's Compensation for 2010

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency with in the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: February 23, 2011; March 2, 2011; March 9, 2011; March 16, 2011; March 23, 2011; March 30, 2011

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county-owned bridges. Resolution dated: February 23, 2011; March 2, 2011; March 9, 2011; March 16, 2011; March 23, 2011; March 30, 2011

Luzerne County State of Emergency – EMA Flooding

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from the June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of February 21, 2011, February 28, 2011, March 7, 2011, March 14, 2011, March 21, 2011 and March 28, 2011.

Luzerne County State of Emergency – EMA Flash Flooding

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16th, 2006 due to flash flooding. This motion is for the weeks of February 21, 2011, February 28, 2011, March 7, 2011, March 14, 2011, March 21, 2011 and March 28, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

IT Department: CCAP Core Technology Program

Request a motion of the Luzerne County Board of Commissioners to approve the participation of the County IT Department in the County Commissioners Association of Pennsylvania (CCAP) 2011 Core Technology Program. For the annual fee of \$1,100 the County IT Department will have access to quarterly IT trainings, repositories for RFP's and MOU's, libraries of various templates, materials related to IT best practices for local government, and other program offerings.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

TAX REFUND-ASSESSMENT APPEALS OFFICE

Request a Motion to approve the following refunds through the Assessment Appeals Office:

Name: Greater Haz Comm Area New Develop Organ
C/o CanDo Renaissance Center
Address: 1 S Church Street Suite 200
Hazleton Pa. 18201-6200
Property Location: Adj Humboldt Ind Pk N
Amount Due: \$ 429.09
Reason for Refund: 2010 Partial KOZ Approval

Name: Frank J & Donna J Wills
Address: 9 Morris Lane Hazleton, Pa 18201-5219
Property Location: 9 Morris Lane, Hazleton City
Amount Due: \$281.09
Reason for Refund: Disabled Veteran Exemption 2010

Name: Cease, David
Address: 624 Reyburn Road, Shickshinny, Pa. 18655-4308
Property Location: 624 Reyburn Road, Union Twp
Amount Due: \$ 755.36
Reason for Refund: Disabled Veteran Exemption Approval for 2010

Name: Kevin Judd
Address: 958 Grant Street, Hazleton, Pa 18201
Property Location: 958 Grant Street, Hazleton City
Amount Due: \$484.49
Reason for Refund: Disabled Veterans Exemption

Name: Lennox, James J
Address: 87 Belles Hill Rd., Shickshinny, PA. 18655
Property Location: 98 Belles Hill Rd., Union Township
Amount Due: \$79.94
Reason for Refund: Trailer removed May 2010

Name: Judith M. Gonshor
Address: 7839 Blue Ridge Trail, Mountaintop, PA. 18707
Property Location: 7839 Blue Ridge Trail, Dorrance Township
Amount Due: \$652.64
Reason for Refund: Disabled Veterans Exemption

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Veteran Affairs Bureau-VIMS Agreement

Request a Motion of the Luzerne County Board of Commissioners for the Veteran Affairs Bureau to renew the VIMS Maintenance Agreement with Sterling Solutions, Inc. for \$700.00 for the period of January 1, 2011 to December 31, 2011.

Commissioner Urban

Mr. Spagnola can you give this item to Colette Check so it can be put on the Records Management Fund Committee agenda for next months meeting so we can get it paid from the Records Improvement Fund rather than the General Fund?

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2008 Series A Courthouse Bond Issue – 2008A-03

Request a motion to acknowledge the transfer of \$427,752.05 from the 2008 Series A Courthouse Bond Issue for items identified on Schedule “A” of Requisition 2008A-03.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2008 Series A Courthouse Bond Issue – 2008A-03

Request a motion to approve payment of \$427,752.05 from the 2008 Series A Courthouse Bond Issue, for items identified on Schedule “A” of Requisition 2008A-03.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-66

Request a motion to acknowledge the transfer of \$27,906.00 from the 2003, Capital Projects Bond Issue Series D.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-66

Request a motion to approve payment of \$27,906.00 from the 2003, Capital Projects Bond Issue Series D.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Luzerne County Search & Rescue Accident & Health Insurance

Request a Motion to ratify Provident as provider for the Luzerne County Search & Rescue Accident and Health Policy, effective February 6, 2011 to February 6, 2014 through Joseph J. Joyce Associates, Inc. The cost associated with this policy is \$3,976.00 per year.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Public Defenders Liability Insurance – Correction in Premium

Request a Motion to ratify a \$300.00 correction to the annual premium of the Public Defenders Liability Insurance. The January agenda incorrectly listed the premium as \$13,517.00 instead of \$13,817.00.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

F.M. Kirby Center Capital Grant – Change in Scope

Request a Motion of the Luzerne County Board of Commissioners approving the change in scope requested in December 2010 by the F.M. Kirby Center in regards to their Luzerne County Capital Grant that was awarded on December 21, 2006.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

PCCD Application – District Attorney’s Office

Request a motion of the Board of Commissioners authorizing the submission of an application to the Pennsylvania Commission on Crime and Delinquency (PCCD), effective February 23, 2011, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PCCD funding in regards to the 2011 Advancing Diversion Policy and Practice in Pennsylvania. There is no match required for this application. Funding is being requested to establish a comprehensive policy on pre-adjudication diversion in the Hazleton Area School District.

Commissioner Petrilla

The DA has requested that this item be stricken. They are not going to apply for this grant.

Request a motion to table the motion on the PCCD Application for the District Attorney’s Office.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Controller's Office- Journal Entries

Request a Motion to authorize the Controller's Office to make adjusting journal entries as recommended by the independent auditor, Jones Kohanski, for calendar year 2009.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

9-1-1 - RFP for Phone Switch Replacement Project

Request permission from the Luzerne County Board of Commissioner's to authorize proper 9-1-1 officials to release an RFP for project management and procurement services for Plant CML ECS-1000 phone switch replacement project. All costs will be considered professional services under wireless and wire line funding, and will not require any general fund money.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

9-1-1 – RFP for Supplemental ALI Database Service

Request permission from the Luzerne County Board of Commissioner's to authorize proper 9-1-1 officials to release an RFP for supplemental ALI database services, specifically, Smart911 and Smart SMS services. This allows County residents to supply critical information about themselves such as photo, physical description, allergies, medications, location, family profile, emergency contacts, children's photos, household details, pet information and vehicle information. Any information entered by subscriber will populate when 9-1-1 services are utilized and will help Luzerne County 9-1-1 more efficiently process emergency calls for service. This service will better prepare Luzerne County for next generation 9-1-1 services as well.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Task Order No. 2010-05 with Quad 3

Authorize the proper officials to execute Task Order No. 2010-05 with Quad 3, 37 North Washington Street, Wilkes-Barre, PA 18701 in accordance with the terms and conditions of the two-year open end design services agreement in the not to exceed amount of 6.5% of the final construction cost (plus reimbursable expenses). The task order provides for design services for the replacement of the rooftop dual function air handlers at the Luzerne County 911 Facility in Hanover Twp.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Repair Agreement with The Baut Studios, Inc.

Authorize the proper officials to execute a repair agreement with The Baut Studios, Inc., 1095 Main Street, Swoyersville, PA 18704 in the not to exceed amount of \$2,800.00. The repair is needed to structurally secure the stained glass in the Courthouse Rotunda to the existing window supports.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

RFP for Property Title Search Services

Authorize the proper officials to advertise an RFP for property title search services for the disbursement of surplus Luzerne County Property.

Commissioner Urban

Can we also add a clarification on this that they will do searches for any properties identified by the Mapping Department when they can't find an owner?

Joe Gibbons

I can put that in the RFP scope. We have to make sure for the work they are doing they will be compensated for. On any of these properties, if we can determine that they can possibly be conveyed to someone, I'm sure the successful responder will want to try and do that.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Resolution to Approve Recreational Field & Pavilion Fees for 2011

Adopt a resolution that approves Recreational Field and Pavilion Fees for 2011 at the Luzerne County Recreational Complex in Forty Fort, PA as per the attached schedule of fees.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Re-advertise Sale of Valley Crest Property

Authorize the proper officials to re-advertise the sale of Valley Crest Facility, 1551 East End Boulevard, Wilkes Barre, PA. 18702. The facility will be advertised for 3 weeks with a minimum bid of \$4.7 Million. This minimum bid will be confirmed by Certified Appraisal Update.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

BUDGET TRANSFER

Request a motion to approve a 2011 General Fund budget transfer of \$4,772.00 from 4195 Prothonotary to 4197 Sheriff.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Northeast Revenue Service LLC Contract

Request a motion of the Luzerne County Board of Commissioners to extend the contract term with Northeast Revenue Service LLC for two additional one year periods (May 1, 2012-April 30, 2013 and May 1, 2013-April 30, 2014) under the terms and conditions of the current agreement.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Roof Repairs- Minimal Offender’s Building

Request a Motion of the Luzerne County Board of Commissioners to re-advertise an Invitation to Bid for Roof Repairs at the Minimal Offender’s Building as approved by the Prison Board on 2/14/11 by a unanimous vote of 6/0.

Commissioner Urban

This is for the roof on the Minimal Offenders Building?

Joe Gibbons

Yes. We tried to do this repair last year and we ran into a contractual issue with the contractor. The project wasn’t completed and the contractor pulled out of the agreement. At that time we didn’t feel we had enough time left in the construction season to repair it. We’re trying to get a jump on the paperwork now so we can be ready as soon as the weather breaks.

Commissioner Urban

That building is only 8 years old.

Joe Gibbons

Yes, but sometimes you find these defects. The first thing to go on a building is the roof.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Forensic Auditor

Request a motion to retain Maher Duessel as the Forensic Auditor in connection with the completion of Luzerne County Records Retention Committee Forensic Audit for the year ended December 31, 2007 at a fee of \$13,800, with the option of two annual renewals at the sole discretion of the County for the years ended December 31, 2008 and year ended December 31, 2009 subject to the approval of the County Solicitor. This will be fully funded by the Records Improvement Fund (500 Fund).

Public Comment: None

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Settlement Agreement and Release

This Motion authorizes representatives of Luzerne County to finalize and execute a Settlement Agreement concerning the distribution of \$100,000 escrowed in conjunction with Luzerne County’s claim for tax commissions due from the Hazleton Area School District pursuant to Section 205 of the Real Estate Tax Sales Act. The proposed Agreement will be subject to review and approval by the Solicitor’s Office.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

END OF COMMUNICATIONS

**TREASURER’S OFFICE – MICHAEL L. MORREALE
TREASURER’S REPORT**

Request a motion to accept the following Treasurer’s Report:

**CHECKING ACCOUNT BALANCES
As of: February 11, 2011**

WACHOVIA BANK

Self Insured Workers Compensation Fund	\$394,664.70
Domestic Relations IV-D Fund	2,926,076.33
9-1-1 Construction Fund	351,575.43
9-1-1 Wire Fund	1,951,853.87
9-1-1 Wireless Fund	2,297,418.02
Hotel Room Rental Tax.....	31,429.18

PNC BANK

General Fund.....	\$16,918,228.54
Delinquent School Tax Fund.....	408,810.04
Delinquent Municipal Tax Fund	8,486.32
Real Estate Tax Sale	1,423,595.76
Transportation Department.....	1,435,674.20
Office for the Aging.....	2,048,297.35
Children & Youth Services	3,766,119.54
Mental Health/Mental Retardation.....	8,690.04
Human Services.....	158,237.82

Drug & Alcohol Program	148,980.14
Liquid Fuels Tax Fund	613,862.52
GWEIF Escrow Account	27,784.84
Juvenile Probation JCJC Grant-in-Aid	291,344.74
Juvenile Court Restitution.....	46,369.11
Act 44 Bridge Account	429,084.89
AID System to Roads & Bridges.....	0.00
2009 ARRA US DOE Entitlement.....	68.69
Coroner VSIA Act 2004-122 Account.....	106,275.99
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	24,220.00
Series 2008 A Project Fund.....	20,984,688.67
Early Intervention.....	48.36
District Attorney Gun Buyback Program.....	2.34
HAVA Account.....	418,934.55
License Fee Account.....	10,612.75
Levee Fee Account.....	608,117.17
Recorder of Deeds Restitution.....	8,257.16
Sheriff Real Estate Escrow.....	1,936,909.65
Sheriff Writs of Execution.....	16,270.22
Sheriff Old Writ of Execution Escrow.....	8,663.00
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	29,138.62
District Attorney Federal ICAC Grant.....	62,708.11
Sheriff K-9 Donations.....	675.10
Cash in lieu of Performance Bond.....	74,119.43
FY 2009 Recovery Act JAG Program.....	1,999.68
State Route 93/Broad St Corridor.....	200,000.00

CITIZENS BANK

Adult Probation Special Account	\$95,821.56
Bridge Fund	795.50
Hazardous Material Emergency Response Account.....	161,941.60
EMA Radiation Emergency Response Fund	33,560.40

FIRST NATIONAL COMMUNITY BANK

Convention and Visitors Bureau	\$199,229.74
Agencies Account	1,004,253.98
Solid Waste Recycling/Landfill Administration.....	448,575.76
Department of Probation (CPCMS System).....	189,290.41
Flood Protection Authority.....	2,761,942.70

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account	\$61,893.70
Tri-County Airport Feasibility Study	2,553.79
Series 2002 A&B Capital Projects	49,065.46
Series 2003 A&B Capital Projects	175,635.56
Series 2003 D Capital Projects	71,421.76
Series 2008 B Sinking Fund.....	520,812.33

M & T BANK

Adult Probation Drug & Alcohol RIP Program.....	\$43,088.34
District Attorney Bad Check Restitution Fund.....	6,506.51
Riverfront-GG2.....	977,619.50
Nesbitt Park-DCNR.....	351,989.41
Hicks/Abrahams Creek.....	974.47
RACP Redevelopment Assistance.....	5,179.00
Sheriff's Old Real Estate Account.....	17,651.00

2008 LCIDA Bond Fund.....	59.46
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Courthouse Fund (Bond Account).....	9,421,251.08
2008 Series A Courthouse Fund (Checking Account).....	19.06
2008 Series B LCCC Project Fund.....	7,859,805.69

COMMUNITY BANK & TRUST

2008 Series A Project Fund.....	\$25,732.81
2008 Series A Sinking Fund.....	19.05

NATIONAL PENN INVESTORS TRUST CO.

Short Term Asset Management Accounts

As of: February 11, 2011

Liquid Fuels Tax Fund	\$542,625.87
9-1-1 Construction Fund	303,553.53
Hazardous Material Emergency Response Account	161,931.73
Housing Trust Fund	2,756,471.63
Solid Waste Recycle Fund	910,507.17
MH/MR Program	3,882,228.70
Human Services	354,962.19
	<hr/>
Total:	\$8,912,280.82

FIRST NATIONAL COMMUNITY BANK

NOW Investment Accounts

As of February 11, 2011

General Fund	\$1,741.19
Adult Probation Special Fund	201,628.94
Mental Health/Mental Retardation	2,623,588.37
Drug & Alcohol Program	601,642.54
	<hr/>
Total:	\$3,428,601.04

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

CONTROLLER'S REPORT – WALTER GRIFFITH

Request a Motion to authorize the execution of the Release and Assignment of Claim requested by The Ohio Casualty Company in exchange for the sum of Forty-Seven Thousand Six Hundred Eighty-Three and 63/100 Dollars (\$47,683.63) as payment in full for the County's Claim under Bond Number 3-781-716 dated 1/2/2003.

Commissioner Urban

Can you explain this?

Walter Griffith

We did an audit of all the tax collectors in the county. This particular municipality was under by that much money according to our audit. So we followed the procedures by notifying the commissioners as well as the solicitor, to tell them there was a shortfall of \$47,683.63. We turned that claim into the bonding company along with our findings and we will be reimbursed for that money. They will proceed accordingly with the DA as well as the bonding company.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

Walter Griffith

I'd like to go on record to thank Tom Mosca for his hard work. It took a lot of extra work on his part to get this ironed out. I want to thank him publicly for that as well as Vito. We worked together hand in hand with the administration to make that happen. I appreciate the hard work and cooperation.

I also want to report to the commissioners the collection system is in place for the tax collectors. It's going to be a wonderful thing for the county. I appreciate the cooperation from the administration as well as RBA to get that to happen so when you get our revenue in a more timely fashion and more accountable fashion. The tax collectors have been most appreciative as well as cooperative with the new system. It's difficult for them to pick up something new but they are all on board with trying to do that and I appreciate that from them. I think we will have a much quicker return on our revenue as well as better accountability to tax claim when it comes time to turn over the land returns. I want to make sure the commissioners are aware that this is in place as well.

Controller Walter Griffith requested that his report be accepted as listed.

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$ 169,923.48	Business Development Loan Program
\$ 252,986.28	Community Development Block Grant Program
\$ 12,778.83	Emergency Shelter Grants Program
\$ 68,249.81	HOME Investment Partnership Program
\$ 296,158.00	Homeless Prevention Rapid Re-Housing Program
2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of February 2011.
3. Request a motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of February 2011.

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Hazardous Material Emergency Fund: Voucher No. 400253 to 400256 inclusive	in the amount of \$	8,656.31
FPA – Operations: Voucher No. 1222 to 1231 inclusive	in the amount of \$	21,191.58
Adult Probation D&A RIP: Voucher No. 1091 to 1093 inclusive	in the amount of \$	1,335.70
Solid Waste Recycling: Voucher No. 401027 to 401038 inclusive	in the amount of \$	8,747.39
County Records Improvement	in the amount of \$	19,894.08
Recorder of Deeds Archive	in the amount of \$	66.00
Prothonotary Automation	in the amount of \$	10,904.43
Clerk of Courts Automation: Voucher No. 401089 to 401094 inclusive	in the amount of \$	1,000.00
Convention & Visitors Bureau: Voucher No. 404445 to 404502 inclusive	in the amount of \$	48,616.10
Human Services: Voucher No. 751663 to 751700 inclusive	in the amount of \$	988,472.69
Real Estate Tax Sale: Disbursement No. 401255 inclusive	in the amount of \$	118.00
Aid System to Road & Bridge: Disbursement No. 001015 inclusive	in the amount of \$	853.19
2009 ARRA US DOE Entitlement: Voucher No. 1009 to 1013 inclusive	in the amount of \$	265,598.00
Juvenile Probation JCJC Grant in Aid: Voucher No. 1062 to 1064 inclusive	in the amount of \$	1,801.36
Treasurer License Fee: Disbursement No. 52 to 59 Voucher No. 6064 to 6065 inclusive	in the amount of \$	29,827.00
Levee Fee: Voucher No. 1666 to 1707 inclusive	in the amount of \$	467,091.09
Transportation Department: Voucher No. 539149 to 539369 inclusive	in the amount of \$	537,703.77
Sheriff Real Estate Escrow: Voucher No. 4315 to 4418 inclusive	in the amount of \$	411,416.24
Writ of Execution Escrow: Voucher No. 1906 to 1950 inclusive	in the amount of \$	7,890.11
Bureau for the Aging: Voucher No. 736784 to 737670 inclusive	in the amount of \$	1,661,723.69
Children and Youth: Voucher No. 763499 to 764593 inclusive	in the amount of \$	4,108,464.36

Mental Health / Mental Retardation: Voucher No. 749272 to 749511 inclusive	in the amount of \$2,328,248.55
Drug and Alcohol: Voucher No. 762189 to 762229 inclusive	in the amount of \$ 305,779.03
Domestic Relations Title IV-D: Voucher No. 400289 to 400292 inclusive	in the amount of \$ 624,818.00
Hotel Rental Tax: Voucher No. 492 to 497 inclusive	in the amount of \$ 305,451.43
9-1-1 Wire: Voucher No. 1839 to 1882 inclusive	in the amount of \$1,416,426.33
9-1-1 Wireless: Voucher No. 1064 to 1066 inclusive	in the amount of \$ 591,760.93

5. Request a motion to ratify and confirm payment of the following vouchers which exceed the budget:

General Government Operations:

Human Services

100.4176.000.3675 – 111 N. Penn Expenses

Jan-Pro Cleaning Systems	in the amount of \$ 4,166.58
Don Wilkinson Agency	in the amount of \$ 676.44
Kingston Locksmithing	in the amount of \$ 92.00

Solicitor's Office

100.4176.000.3140 – Special Legal Services

Elliott, Greenleaf & Dean	in the amount of \$ 24,818.21
Reed Smith, LLP	in the amount of \$ 8,847.20
Rosenn, Jenkins & Greenwald, LLP	in the amount of \$ <u>4,043.00</u>
Totaling	\$ 42,643.43

Moon Lake Park:

100.4550.000.2220 – Parts

Reimbursement to Road & Bridge	in the amount of \$ 109.20
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100.4550.000.3640 – Sewer

Gerald J. Hudak, Sr.	in the amount of \$ 265.00
Kappe Associates, Inc	in the amount of \$ 143.51
Sharon's Johnny on the Spot	in the amount of \$ <u>125.00</u>
Totaling	\$ 642.71

Public Defender:

100.4152.000.3140 – Special Legal Services

Debra Hart	in the amount of \$ 230.35
Stefanie Salavantis, Esquire	in the amount of \$ 2,326.50
Angela Stevens, Esquire	in the amount of \$ 15,056.08

100.4152.000.4125 – Examinations/Witnesses

Richard Fischbein, M.D.	in the amount of \$ 1,312.50
Robert Johnson, Ph.D.	in the amount of \$ 1,850.00
Ly James & Associates, Inc.	in the amount of \$ <u>1,102.50</u>
Totaling	\$ 21,877.93

Commissioner Cooney **Abstained** on item #3 stating a family member and/or I are associated with A+E Group, Inc. (A+E). A+E has agreements to perform design services with Luzerne County Community College. All other motions were approved as follows:

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE / CONTRACT CAP</u>
<u>AREA AGENCY ON AGING:</u>			
GS & Associates	Contract Audit Of Hazleton Senior Center	2/1/11-6/30/11	\$3,000.00
<u>CHILDREN & YOUTH:</u>			
Maternal & Family Health Services	Intregrated Children’s Plan Grant	2/1/11-6/30/11	\$62,500.00 No County Dollars Required
Adoption Connection, PA	Foster Care	2/11/11-6/30/11	\$68.90/day
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>			
Friendship House	Family Support Srvs.	12/1/10-6/30/11	\$6,500
AHEDD	Employment Srvs.	1/1/11-6/30/11	\$8,000
Mildred Urban	Spanish Interpreter	2/1/11-6/30/11	\$7.50/qtr hr & mileage \$2,000
Molly Riley-Cygan	Speaker/Presenter	3/10/11-3/10/11	\$350
<u>TRANSPORTATION:</u>			
Mobile Wash	Washing Vehicles CAR WASH	7/1/10-6/30/11	\$5,500.00

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT ASSIGNMENT FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE / CONTRACT CAP</u>
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**CHILDREN & YOUTH
AND JUVENILE PROBATION
SERVICES**

EIHAB Human Services	Residential	12/16/10-6/30/11	\$175.00/day
	Diag/Evaluation		227.90/day
	Residential Treatment I		270.04/day
	Residential Treatment II		245.32/day
	RTF Billed to County		3.00/day
	Day Treatment		90.00/day
	Short Stay		185.00/day
	Group Home		160.00/day

(Formally St. Michael’s School(Services and rates stayed the same)

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE FROM TO</u>
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AREA AGENCY ON AGING:

Bayada Nurses	Personal Care	7/1/10-6/30/11	\$56,000	\$95,000
Caregivers America	Personal Care	“ “	\$212,000	\$375,000
Lifestation, Inc.	PERS	“ “	\$500	\$900

**CHILDREN & YOUTH AND
JUVENILE PROBATION SERVICES**

Concern	Foster Care Medical Level I	7/1/10-6/30/11	\$80.59/day	\$81.40/day
	Foster Care Medical Level II		\$70.29/day	70.99/day
	Foster Care Medical Level III		\$50.64/day	51.15/day
	Foster Care Treatment 0-11		\$80.60/day	81.41/day
	Foster Care Treatment 12+		\$88.75/day	89.64/day
	Foster Care Intermediate 0-11		\$63.95/day	64.59/day
	Foster Care Intermediate 12+		\$72.15/day	72.87/day
	Traditional Foster Care 0-11		\$35.00/day	35.35/day
	Foster Care Medical Level IV		\$33.76/day	34.10/day
	Treatment Unit for Boys		\$188.70/day	190.59/day

MENTAL HEALTH/MENTAL RETARDATION:

Luz. Cty. Probation	Admin. Mangmt.	7/1/09-6/30/10	\$53,602	\$58,279
Four Winds Community	Residential	5/1/10-6/30/10	\$16,000	\$18,652

Four Winds Community	Residential	7/1/10-6/30/11		\$62,000	\$92,955
Institute for Human Res. <u>(No change to final total – Cost Center/Service revision)</u>	Residential	“	“	\$263,800	\$263,800
Step-By-Step, Inc.	Residential, Housing Support, Employ. Srvs., Home & Comm. Srvs., & Comm. Hab.	“	“	\$2,368,840	\$2,399,631
Deutsch Institute	Home & Comm. Srvs., & Employmt. Srvs.	“	“	\$51,710	\$31,710
Support Services for Infants	Early Intervention	“	“	\$80,000	\$95,000
Luz. Cty. Probation	Admin. Mangmt.	“	“	\$45,000	\$62,000
W-B Behavioral Hospital D/B/A Comm. Counseling Srvs.	Comm. Srvs., ICM, OP, Day Treatment, Crisis, Comm. Habilit., Transp., CE, Soc. Rehab., Residential, RC, Admin. Mangmt., Emergency & Psych. Rehab. Srvs.	“	“	\$3,763,759	\$3,758,021
The Advocacy Alliance	Comm. Srvs., Family Support Srvs., & Certified Invest.	“	“	\$67,000	\$78,738
Luz-Wyo. Cty. Transp. Dept. <u>(No change final total – add service description)</u>	Transport Srvs.	“	“	\$423,311	\$423,311

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS, REPORTS, APPLICATION/SUBMISSIONS FOR:

CHILDREN & YOUTH:

An Agreement between the County of Luzerne, the University of Pittsburgh, and the following Luzerne County Children & Youth Services’ employee to participate in the Child Welfare Education for Leadership (CWEL) Program: Rosalyn Hnasko

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING REPORTS FOR:

MENTAL HEALTH/MENTAL RETARDATION:

To amend the Annual County Income and Expenditures Report for Early Intervention Services, fiscal year 2009-2010 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO) due to revision from original report.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

To amend the Annual County Income and Expenditures Report for Mental Retardation fiscal year 2009-2010 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO) due to revision from original report.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

To amend the Annual County Income and Expenditures Report for Mental Retardation fiscal year 2009-2010 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO) due to correction to revised report.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS AND AUTHORIZATIONS FOR:

AREA AGENCY ON AGING:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>APPROX. COST</u>
Genetti’s Hotel & Conference Center	Annual Senior Dinner Dance	5/11/11	\$2,600

MENTAL HEALTH/MENTAL RETARDATION:

Tribeca Banquet & Convention Pittston Twp., PA	Positive Behavior Supports Training	5/17/11	*\$2,400
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*Lackawanna-Susquehanna Counties MH/MR Program will reimburse for their portion based on the number of participants from their counties.

ShadowBrook Inn and Resort Tunkhannock, PA	Annual Intellectual Disability Awareness Month Breakfast	3/10/11	\$2,600
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It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING:

OFFICE OF HUMAN SERVICES:

Request a motion to re-establish the Human Services Advisory Board and its applicants consisting of Chair to the Board for each of the Categoricals, or designee by the Chair, as well as, a Consumer and Community at Large member.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT RENEWAL FOR:

MENTAL HEALTH/MENTAL RETARDATION:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>APPROX. COST</u>
Network Solutions	Web Hosting	5/13/11 – 5/13/13	\$294.00

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATION SUBMISSION FOR:

OFFICE OF HUMAN SERVICES:

Request a motion of the Board of Commissioners authorizing the submission of a new grant to the United States Department of Justice, effective February 23, 2011, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of USDOJ funding in regards to the Office of Violence Against Women for the Safe Havens Supervised Visitation and Safe Exchange Program, CFDA#16.527. There is no county match required for this application. Funding is being requested on behalf of Family Services Association of Wyoming Valley.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATIONS, AGREEMENTS OR SUBMISSIONS FOR:

MENTAL HEALTH/MENTAL RETARDATION:

Pennsylvania Commission on Crime and Delinquency (PCCD) – Mental Health Court Grant Project Modification Request (PMR)

Request a Motion of the Luzerne County Board of Commissioners authorizing the ratification of a Project Modification Request (PMR) to the Pennsylvania Commission on Crime and Delinquency (PCCD), effective February 23, 2011, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the receipt of PCCD funding in regards to grant #18939-2. The County’s MH/MR Program is requesting modification to change line item funding for a percentage increase of salary reimbursement for the Assistant District Attorney, Trial Assistant and Probation Officer’s involvement in Mental Health Court.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING PROPOSAL:

TRANSPORTATION:

Request a motion to authorize the Chair of the Luzerne County Board of Commissioners to sign an Acceptance of Proposal with Pickett Facilities Maintenance, Kingston, Pa., in the amount of \$6,743.00, for replacement of a door and concrete pad at the Luzerne-Wyoming Counties Transportation Department.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

ENGINEER’S DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Amend the Courthouse Exterior Restoration Design agreement with Eyerman, Csala, Hapeman & Handman, 69 Public Square, Suite 1000, Wilkes-Barre, PA 18701 in the amount of \$3,300.00 (plus reimbursables) for additional metal flashing inspection services for the construction phase of the exterior restoration project.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Amend the Courthouse Exterior Restoration Design agreement with Eyerman, Csala, Hapeman & Handman, 69 Public Square, Suite 1000, Wilkes-Barre, PA 18701 in the amount of \$6,045.60 (plus reimbursables) for reconnaissance soil boring and testing services for the construction phase of the exterior restoration project. The additional services also include any design modifications required as a result of the tests conducted.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Authorize the proper officials to award the design/build services contract to complete the Wilkes-Barre/Wyoming Valley Airport Generic Visual Glide Slope Indicators project to the joint venture of Alfred Benesch & Company, 300 Renaissance Center, Hazleton, PA 18201 and Kuharchik Construction Incorporated, 420 Schooley Avenue, Exeter, PA 18643 in the lump sum amount of \$244,202.63. The contract will be subject to the approval of the Pennsylvania Bureau of Aviation, the Federal Aviation Administration, and the County Engineers Office.

Commissioner Urban

Joe, this was competitively bid?

Joe Gibbons

Yes it was done through an RFP. Now we have to send it to DOA and FAA to get their approval.

Commissioner Urban

How long will that take?

Joe Gibbons

It depends. Sometimes it gets held up on a federal level. We’re trying to push it so we can have notice to proceed with a grant agreement coming later. We’re at the point now that we have a number that my staff is ok with. We’re still having an issue with the scope and we don’t want to revise it for this number and

then we will send it to DOA and FAA to approve it. Regardless of what we do here if they don't approve it we can't do the project.

Commissioner Urban

Assuming you get the approval, when will it start?

Joe Gibbons

If we can get them to approve it and write us a notice to proceed then all the contracting and grant paperwork takes about 60 to 90 days for DOA to produce. This can be done while the contractor is ordering the equipment. Hopefully we can get the entire thing constructed and the grant closed by the end of June.

Commissioner Cooney

Are you doing the inspection services?

Joe Gibbons

We do the project management for it. The inspection phase is done by a section of Alfred Benesch.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Amend agreement no. 048646 (Amendment B) with the Pennsylvania Department of Transportation for the reconstruction of County Bridge No. 24001 in Hanover Twp., Breaker Road, to revise the construction phase funding for the project to incorporate Pennsylvania Act 26 funding. The cost share for the project is 80% Federal/20% State (Act 26 Funding).

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request permission to advertise for the following items:

- TRAFFIC LINE PAINTING
- ANTI-SKID MATERIALS
- BITUMINOUS PAVING MATERIALS
- CRUSHED STONE & ROCK LINING MATERIALS
- GASOLINE & DIESEL FUEL OIL DELIVERY
- LUBRICANTS
- PRESSURE TREATED BRIDGE PLANKS
- READY MIXED CONCRETE
- PRECAST CONCRETE INLETS
- HIGH DENSITY POLYETHYLENE DRAINAGE PIPE
- ROADWAY SIGNS
- GENERAL USE HERBICIDES
- LAWN AND LANDSCAPE MAINTENANCE
- DOUBLE SHREDDED BARK MULCH
- HYDRO SEEDING
- GRASS SEED, FERTILIZER AND GRANULATED LIME
- HIGHWAY STREET LAMPS AND VALVES

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Ratify the authorization of the proper officials to execute documents required for Luzerne County to participate in the 2011-2012 Sodium Chloride Procurement Contract under the Pennsylvania State Contract (COSTARS).

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a motion approving a grant for the Housing Development Corporation, in the amount of \$1,000,000 through the County’s HOME Program. The County’s funding will be utilized to assist in the residential development of the former Murray Complex on Courtright Street in Wilkes-Barre City.

Commissioner Urban

I would like to make a comment and recommendation to HDC. I don’t want to see any press releases coming out of the mayor’s office saying this is his project. I think any press release should come from you; you are the developer, and include all county commissioners and city officials if we are truly partners with this project.

HDC Representative

I cannot control.....I’m here on behalf on HDC.

Commissioner Urban

I understand the politics involved with the city and what goes on. Sometimes his handlers create a media event out of this saying it’s purely a city project and certain elected officials get snubbed and not invited. I just want to see that stopped.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

Request a motion approving funding for the Housing Development Corporation, in the amount of \$73,656 through the County’s Housing Trust Fund. The County’s funding will be utilized to administer the Homebuyer Counseling Program. This counseling program is a requirement of the County’s Growing Homeowners Program.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

PLANNING COMMISSION- ADRIAN MEROLLI, DIRECTOR

Request a motion to adopt a resolution authorizing the filing and execution of the annual Transportation Planning Grant with PaDOT to fund the transportation planning activities for Fiscal Year 2011-2012 in the amount of \$ 366,595.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

Request a motion to approve the annual Memorandum of Agreement for Fiscal Year 2011-2012 between the County of Luzerne and the Northeastern Pennsylvania Alliance (NEPA) to provide funding assistance for the work activities of the Focus 81 Committee. The Agreement will allow the pass-through of Federal and State funding in an amount not to exceed \$ 32,200.

Commissioner Urban

What is Focus 81 doing? I know when Senator Specter was around his goal was to put a 3rd lane in each direction along 81. What are they focusing on now?

Adrian Merolli

That project will be very expensive and hard to fund given the federal and state budgets. They tend to focus on what they can do in small bits and pieces to ease the congestion. They try to get out information as well to truckers and other entities about diverting traffic such as the turnpike and other methods.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

Request a motion to approve Amendment No. 2 to the Professional Services Contract between the County of Luzerne and McCormick Taylor to increase the total contract price by \$ 40,000 to a new total of \$1,257,777. This additional cost is necessary due additional work requirements for the Bi- County Comprehensive Plan and the preparation of new County Zoning and Subdivision/Land Development Ordinances. The additional cost is 33% shared by Lackawanna County and is fully funded by DCED and prior programmed funding from the Luzerne County Office of Community Development.

Commissioner Urban

Can you explain this comprehensive plan?

Adrian Merolli

We've been working on this for several years with Lackawanna County preparing probably the first in the state, two county comprehensive plan. It included the hazard mitigation plan that was completed and adopted in 2010 and also required by Federal Housing Administration the bi-county long range (inaudible) plan. So this puts all of it together.

Inaudible: Problem with microphones.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

Request a motion to approve Amendment No. 3 to the Cooperation Agreement between the County of Luzerne and the County of Lackawanna to provide for their 33% cost sharing of the McCormick Taylor Contract Amendment No. 2 and to allow for the pass-through of DCED grant funding.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

Commissioner Petrilla

Frank congratulations on the auction. It was a major success and I know you worked really hard on it.

Frank Pugliese

Thank you commissioner. I would like to thank my staff; they worked very hard and did a great job.

PURCHASING DEPARTMENT –FRANK PUGLIESE, JR., DIRECTOR

MOTION

Request a Motion to advertise for:

Area Agency on Aging:

Janitorial Service Freeland Senior Center

Transportation Department:

87 Octane Gasoline for Tunkhannock Area

Court House:

Office Equipment Maintenance

Print Management Services

MH/MR:

Conference Room Furniture

9-1-1:

Network Switches for CAD System

IT Department:

Windows Network Engineering (RFP)

UNIX Server Support Services (RFP)

Postage Meter for Magistrates (RFP)

LCCE:

Meat, Groceries & Non-Perishables, Dairy, Fresh & Frozen Foods, Coffee, Bread, and Paper Products

Sprinkler and Fire Inspection and Maintenance

Kitchen Equipment Repairs

Laundry Equipment Repairs

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“**AYES**” **PETRILLA, COONEY, URBAN**

MOTION

Request a Motion to approve purchasing the following items from the low bidders as listed:

Bureau of Elections:

Delivery & Re-Delivery Voting Machines (Primary and General Election):

Matheson Transfer Co.

157 Welles Street

Forty Fort, Pa 18704

Total Bid \$49,000.00

District Attorney – Detective Division:

2 – “uFRED” Micro Forensic Computers

Digital Intelligence Inc.

(D.A. Verizon Grant)

17165 w. Glendale Dr.

New Berlin, Wi 53151

Total Bid \$7,618.00

IT Department:

Cisco Network Equipment Maintenance:

Lightspeed Technologies

1167 N. Washington Street

Wilkes Barre, Pa 18705

Total Bid \$17,322.30

Unsuccessful Bidders:
Aglow Technologies Inc.
Aprisa Technology LLC

Total Bid \$23,863.01
18,072.58

Convention and Visitors Bureau:
2011/2012 Visitors Guides:

KK Media
25 Evergreen Lake Drive
Mountain Top, Pa 18707

Total Bid \$27,990.00

Unsuccessful Bidders:
Office Max
Blasi Printing

Total Bid \$34,444.12
31,000.00

Luzerne County Court House:
Drinking Water:

Glen Summit
PO Box 129
Mountain Top, Pa 18707

Total Bid \$7,920.00

LCCE:
Garbage Disposal

K & K Supply
PO Box 111
Archbald, Pa 18423

Total Bid \$7,499.00

Transportation Department:
87 Octane Gas for Hazleton

No Bid 2nd Time

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Central Court:

Request a Motion to award Guyette Communications for the yearly maintenance agreement on ASPIRE.
Total Contract: \$364.00
Contract Period: 1-1-2011 to 12-31-2011

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

MOTION

Senior Judges:

Request a Motion to award Office Business Systems for the yearly maintenance agreement on the Phillips
Transcriber S/N381886 and S/N026802.
Total Contract: \$168.00
Contract Period: 1-26-2011 to 1-25-2012

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Area Agency on Aging:

Request a Motion to award Yellow Book USA a yearly contract for advertising for the year 2011-2012.
Total Contract: \$1,092.00.
Contract Period: 7-1-2011 to 6-30-2012

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to award Sage Software the yearly contract for the Support/Sage
Accpac Gold Software Package.
Total Contract \$4,950.00.
Contract Period: 4-1-2011 to 3-3-2012.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

MOTION

Recorder of Deeds:

Request a Motion to award Unified Office Equipment the yearly lease contract for two Kyocera Digital
Copiers.
Total Contract: \$6,780.00.
Contract Period: 3-4-2011 to 3-3-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Domestic Relations:

Request a Motion to award Business Office Systems the yearly maintenance agreement for the 5 Dictation
Machines.
Total Contract: \$420.00
Contract Period: 12-20-2010 to 12-19-2011

Commissioner Petrilla

Is that for each one?

Frank Pugliese

That's the total.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Court Reporters:

Request a Motion to award Stenograph LLC the yearly Software Support agreement renewal for Steno
Machines.
Total Contract: \$7,485.00
Contract period: 1-16-2011 to 1-15-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to award Stenograph LLC the yearly Steno machine/writer support agreement software renewal.

Total Contract: \$2,868.00

Contract period: 1-27-2011 to 1-26-2012

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Data Processing:

Request a Motion to award Lightspeed Technologies the Solorwinds Orion NPM SL250 Software maintenance.

Total Contract: \$1,040.25.

Contract Period: 2-25-2011 to 2-24-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Orphan’s Court:

Request a Motion to award Guyette Communications Industries the yearly maintenance agreement for the recording system.

Total Contract: \$55.00 per hour and \$45.00 traveling time.

Contract Period: 3-1-2011 to 2-28-2012.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

IT Department:

Request a Motion to award Optical Storage Solutions, Inc. the yearly maintenance on the LANDEX Software for Mapping, Assessors and Tax Claim.

Total Contract: \$1,884.00

Contract Period: 1-1-2011 to 12-31-2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to award RBA Professional data Systems the annual maintenance for Tax Billing & Collection Software.

Total Contract: \$11,174.60

Contract Period: 1-1-2011 to 12-31-2011

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Children & Youth:

Request a Motion to award Golden Business machines the annual maintenance contract for LaserFiche (LSAP) Software Assurance Plan

Total Contract: \$583.00.

Contract Period: 1-11-2011 to 1-11-2012.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN

MOTION

Court House Business:

Request a Motion to execute work order #2 for Auctioneer Services Valley Crest on March 5, 2011 as per Master Agreement.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

AGING:

Sherlene Long, Sugar Notch as a Part Time Senior Center Manager 1 at an hourly rate of \$12.18 effective February 25, 2011.

CHILDREN & YOUTH:

David Maslowski, Duryea as a Distributed Systems Specialist II at an annual salary of \$37,490 effective February 28, 2011.

COMMISSIONERS OFFICE:

Donna Magni, West Wyoming, as Deputy Chief of Budget & Finance at an annual salary of \$40,000 effective March 7, 2011 to fill a vacancy.

TRANSPORTATION:

Joseph Chairge, Jr., Wilkes-Barre as Transportation Director at an annual salary of \$50,000 effective March 14, 2011 to fill a vacancy.

The Appointment of the following Part Time Drivers at an hourly rate of \$8 effective January 31, 2011:

Martin Kranson, Kingston
Rudy Adamchak, Swoyersville

LUZERNE COUNTY 911:

David Parsnik, Plains, as Executive Director of 911 at an annual salary of \$54,637.35 effective February 23, 2011 to fill a vacancy.

Commissioner Urban

The Aging, Children & Youth, Transportation, and Senior Center positions are not funded from the general fund. The 911 position is 70% funded also. I'll support them all except the 911 Director.

Commissioner Urban voted **NO** on the Luzerne County 911 Position, all other positions were approved as follows:

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENT AT:

CHILDREN & YOUTH:

Elsbeth Hoefler, Caseworker 2 effective February 11, 2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATION AT:

CHILDREN & YOUTH:

Ruth Burns to Clerk Typist 2 at an annual salary of \$22,215 effective March 4, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:

TRANSPORTATION:

Richard Manta, Part Time Driver at an hourly rate of \$9 effective January 17, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:

AGING:

Ann Juzwiak, Alternate Senior Center Manager effective February 7, 2011.

CHILDREN & YOUTH:

Donna Brislin, Caseworker 2, effective December 10, 2010.

LUZERNE COUNTY 911:

Loretta Rey, Telecommunicator, effective January 28, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSION AT:

CHILDREN & YOUTH:

A Suspension Without Pay for Steven Price, Caseworker 2, effective February 4, 2011.

AGING

A Suspension Without Pay for Deborah Switzer, Aging Care Manager 3, effective February 18, 2011.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATIONS AT:

TRANSPORTATION:

Dennis LaCoste, Part Time Driver effective January 6, 2011
John Vacula, Part Time Driver effective January 13, 2011

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:

AGING:

A Family Medical Leave of Absence for Charlene Yurko, Aging Care Manager 2 effective February 16, 2011

CHILDREN & YOUTH:

A Family Medical Leave of Absence for Jacquelyn Bonitatis, Social Services Aide 3, effective January 18, 2011.

A Leave of Absence Without Pay for Kimberlee Kovaleski, Clerk 2 effective January 13, 14, 18 and 19, 2011.

A Leave of Absence for Diana Matrone, Social Services Aide 3 effective January 27, 2011.

COMMISSIONERS OFFICE:

A Family Medical Leave of Absence With Pay for Jean Kislavage, Executive Secretary, effective February 1, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATES</u>	<u>APPROX COST</u>
Joseph J. Gibbons	ARRA-EECBG Program	Washington, DC	3/10-11	\$570.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

BOARD APPOINTMENTS:

REQUEST A MOTION TO APPROVE THE FOLLOWING BOARD RE-APPOINTMENTS AT:

MENTAL HEALTH/MENTAL RETARDATION:

- Raelene Daring, Dallas, for a 3-year term beginning April 1, 2011 through March 31, 2014
- Dr. Mahmoud Fahmy, Dallas, for a 3-year term beginning April 1, 2011 through March 31, 2014
- Sandy Faux, Tunkhannock, for a 3-year term beginning April 1, 2011 through March 31, 2014
- Paul Gritman, Dallas, for a 3-year term beginning April 1, 2011 through March 31, 2014
- Tom O’Neill, Wilkes-Barre, for a 3-year term beginning April 1, 2011 through March 31, 2014
- Tom Tinsley, Jr., Mountaintop, for a 3-year term beginning April 1, 2011 through March 31, 2014

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

AREA AGENCY ON AGING:

Re-appointment to the Area Agency on Aging for Luzerne/Wyoming Counties Advisory Board for a three (3) year term beginning January 1, 2011 through December 31, 2013:

Dorothy Yazurlo – Member since April 2004

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

LUZERNE COUNTY AGRICULTURAL PRESERVATION BOARD:

Amy L. Salansky, 212 Meeker Outlet Road, Dallas, Pa. 18612 to a three (3) year term, beginning on January 1, 2011 and ending on December 31, 2013.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

END OF PERSONNEL

PUBLIC COMMENT: NON-AGENDA ITEMS:

None

REQUEST A MOTION TO ADJOURN:

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Thomas".

Jennifer Thomas, Recording Secretary

APPENDIX SHEET

2008 Capital Projects Bond Issue – 2008A-03 Transfer.....Page 33
2008 Capital Projects Bond Issue – 2008A-03 Payment.....Page 34
2003 Capital Projects Bond Issue – 2003D-66 Transfer.....Page 35
2003 Capital Projects Bond Issue – 2003D-66 Payment.....Page 36
Luzerne County Recreation Complex 2011 Fee SchedulePage 37

Copies of Journal Entries for Capital Projects Fund, General Fund, and Special Revenue Fund are available in the Commissioners Office.

(FORM OF REQUISITION)

LUZERNE COUNTY, PENNSYLVANIA
GENERAL OBLIGATION BONDS
Series D of 2003

REQUISITION NO. 2003D-66

As defined by the Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania and The Project Fund & Capitalized Interest Fund Agreement by and between Luzerne County, Pennsylvania (the "County") and The Fidelity Deposit and Discount Bank, (the "Paying Agent"), the undersigned duly authorized officer of the County hereby requests that payment be made from the Capital Projects Fund by the Paying Agent, and in connection therewith, certifies as follows:

1. The persons to whom payment is due, the amounts to be paid and the purposes for which the obligations were incurred are set forth on Schedule A hereto; and
2. Each obligation set forth on Schedule A has been incurred properly by the County, is a proper charge against the Capital Projects Fund, is unpaid and has not been the basis of any previous withdrawal

Respectfully submitted,

LUZERNE COUNTY

By _____
Maryanne C. Petrilla
Chairman

Attest: _____
Douglas A. Pape
Chief Clerk

SCHEDULE A (2003D-66)

Name of Payee	Amount to be Paid	Purpose for Which Obligation was Incurred
City of Hazleton	22,641.00	Invoice #91028848-3 - Costs & Exp. related to Hazleton City Owned Street Lights - SR 0093-307 Project
Borough of West Hazleton	5,265.00	Invoice #91028968-3 - Costs & Exp. related to the Borough of West Hazleton Owned Street Lights - SR 0093-0307 Project
TOTAL	\$ 27,906.00	

LUZERNE COUNTY, PENNSYLVANIA
GENERAL OBLIGATION BONDS
SERIES A OF 2008

REQUISITION NO. 2008A-03

As defined by the Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania, the undersigned duly authorized officer of the County hereby requests that payment be made from the **2008 Series A Courthouse 191 Fund**, and in connection therewith, certifies as follows:

1. The person to whom payment is due, the amounts to be paid and the purposes for which the obligations were incurred are set forth on Schedule A hereto:
and
2. Each obligation set forth on Schedule A has been incurred properly by the County, is a proper charge against the Courthouse 191 Fund, is unpaid and has not been the basis of any previous withdrawal.

Respectfully submitted,

LUZERNE COUNTY

By _____

Maryanne C. Petrilla
Chairman

Attest: _____

Douglas A. Pape
Chief Clerk

All Payments are to be paid out of expenditure account 191.4315.191.3111

SCHEDULE A (2008A-03)

Name of Payee	Project Code	Amount to be Paid	Purpose for Which Obligation was Incurred
Eyerman, Csala, Hapeman & Handman	300.01	12,907.94	Invoice # 11005 LC Courthouse - Exterior Restoration Phase 2 - Project No. 0114.4 - Construction Administration
D.A. Nolt, Inc.	300.03	18,869.17	Invoice # 2 - A1A Document - Exterior Restoration Phase 2 - Period 12-31-2010
D.A. Nolt, Inc.	300.03	196,353.04	Invoice # 3 - A1A Document - Exterior Restoration Phase 2 - Period 01-31-2011
PLD Associates, Inc.	100.41	2,945.00	Invoice # 69969 - Penn Place Bldg. - Install 9000 BTU ductless unit - electrical room cooling
Wexcon, Inc.	2200.03	86,561.55	Invoice # 2 - June 2006 Flood - LC Bridge replacement, Marchalitus Road, bridge # 16501
Wexcon, Inc.	2200.06	82,707.75	Invoice # 2 - June 2006 Flood - LC Bridge Replacement, Moss Road Bridge
Michael Baker Jr., Inc.	2100.01	27,188.42	Invoice # 795748 - Hicks Creek - professional services for period ending December 31, 2010
Epsco	100.41	219.18	Invoice # S4635719.001 - Voting Machine Warehouse - furnace repairs
TOTAL		\$ 427,752.05	

Provide copies of issued checks to:
 Luzerne County Courthouse
 200 North River St.
 Wilkes-Barre, PA 18711
 Attn: Beverly Shelley - Budget & Finance

Luzerne County Recreation Complex

Forty Fort, PA

2011 Field and Pavilion Fee Schedule

Seasons: Spring Season – April 2* through June 15
 Summer Season – June 16 through August 31
 Fall Season – September 1 through October 17*

*Consideration will be given as to the actual starting and ending dates each year, based on field conditions and weather. Any change in opening or closing dates will be at the discretion of Luzerne County and the Luzerne County Recreation Coalition.

Soccer Fields

Field Rental Fees: (Full Size Field)	Seasonal Rental Fee	\$1,275
	Monthly Rental Fee	\$ 850
	Weekly Rental Fee	\$ 390
	Daily Rental Fee	\$ 145
	Single Game Rental Fee	\$ 75

Field Rental Fees: (Small Size Field)	Seasonal Rental Fee	\$ 950
	Monthly Rental Fee	\$ 650
	Weekly Rental Fee	\$ 300
	Daily Rental Fee	\$ 100
	Single Game Rental Fee	\$ 50

Softball Fields

Field Rental Fees	Seasonal Rental Fee/Team	\$ 225
	Daily Rental Fee	\$ 145
	Single Game Rental Fee	\$ 75

Picnic Pavilion

Daily Rental Fee (Weekend)	\$ 80 (Sat. or Sun.)
Daily Rental Fee (Weekend)	\$ 55 (Mon. – Fri.)

- All fees and permit applications are due 14 days prior to use of the facility.
- Payment to be made by check payable to Luzerne County Recreation Coalition.
- Use of the facility requires written approval by the Recreation Coalition.
- Use of the facility requires approval by the Luzerne County Special Events Policy.
- Use of the facility may be canceled or denied based on field/weather conditions.
- Official facility operating hours are dawn to dusk.
- Users of the facility must provide their own debris removal, rest room facilities, and if needed, line striping, goals, bases, and other equipment.

- All fees are subject to the approval of Luzerne County and the Luzerne County Recreation Coalition, who reserve the right to amend such fees, from time to time, as may be deemed appropriate and in the best interest of the Luzerne County Recreation Complex.