

APRIL 14, 2010

On the above date the Luzerne County Board of Commissioners convened a Salary Board Meeting with the following present: Maryanne Petrilla, Chairman; Thomas P. Cooney, Commissioner; Stephen A. Urban, Commissioner; Walter Griffith, Controller; Douglas Pape, County Manager for Legislation/Chief Clerk; Vito DeLuca, Solicitor; James O'Brien, Recorder of Deeds

CALL TO ORDER.....Maryanne C. Petrilla, Chairperson

PUBLIC COMMENT: NONE

**COMMUNICATIONS:.....Douglas A. Pape
County Manager/Chief Clerk**

REQUEST A MOTION TO APPROVE THE MINUTES FROM THE SALARY BOARD MEETING ON MARCH 17, 2010.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN, GRIFFITH

REQUEST A MOTION TO AFFIRM THE FOLLOWING SALARY BOARD ACTIONS FOR:

LUZERNE COUNTY 911:

Create the following positions effective April 14, 2010:

- One (1) 911 Executive Director at an annual salary of \$54,637.35.
- One (1) Executive Administrative Assistant/911 at an annual salary of \$37,693.91.

Eliminate the following positions effective April 14, 2010:

- One (1) 911 Executive Director at an annual salary of \$60,000
- One (1) Executive Administrative Assistant/Department of Public Safety at an annual salary of \$37,637.35.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN, GRIFFITH

REQUEST A MOTION TO RATIFY AND APPROVE THE FOLLOWING SALARY BOARD ACTIONS FOR:

LUZERNE/WYOMING TRANSPORTATION DEPARTMENT:

- (37) Thirty Seven Part Time Drivers at a Salary Range of \$8.00 - \$9.00 per Hour.
- (8) Child Care Workers at a salary of \$7.50 per Hour

Walter Griffith

Do the people who are hired by the Transportation Department get prior approval from the Commissioners before or after they are hired? The part time drivers.

Doug Pape

They are put on the agenda to be hired.

Walter Griffith

Before or after they are hired?

Doug Pape

They are put on the agenda then they are hired.

Walter Griffith

We approved Rich Manta who was hired in March and we just approved that today. Is he in this list of 37 people?

Doug Pape

You are never going to have an accurate list. We discussed this yesterday. You said we didn't need to do the exhibits, just this motion.

Walter Griffith

My question is we have 37 people we are approving. Does this include the ones today?

Doug Pape

Yes, there are 37 positions over there with 4-5 vacancies.

Commissioner Petrilla

So should those vacancies be filled in the future this motion would cover the issue.

Walter Griffith

There are 2 people that were hired on the 12th of April who have not been put on the agenda for approval yet. Are they in the 37 as well?

Doug Pape

They have 37 positions over there with 5-6 vacancies.

Commissioner Petrilla

So anyone that comes in is filling the vacancy. They are not creating new positions.

Walter Griffith

I just want to make sure the commissioners approve the people that are hired prior to their being hired. That obviously has not been the case.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH

REQUEST A MOTION TO AFFIRM THE FOLLOWING SALARY BOARD ACTIONS FOR:

RECORDER OF DEEDS:

Re-Create the following positions effective April 14, 2010:

(2) Two Clerk Typist 2's at an annual salary of \$19,800

Recorder O'Brien

These are two Clerk II positions that I did not fill and now want to promote within from a Clerk I to a Clerk II which would be a \$1,000 increase to each individual. I do have the money in my budget. In

January of this year I did not fill a position when an individual resigned. We are looking at a savings of \$30,000. For the record since I've been here I haven't filled a Bookkeeper, Clerk I, 2-Clerk II, and a Executive Accounts Position.

Commissioner Petrilla

Were they funded in your budget?

Recorder O'Brien

Two of them are.

Joan Pusateri, Deputy Director of Budget & Finance

These positions were not funded in the 2010 budget.

Commissioner Petrilla

He is saying the money is in the budget because of a vacancy funded in the budget that was not filled.

Recorder O'Brien

Correct.

Tom Pribula, Director of Budget & Finance

If he is creating two, then they should be eliminating two.

Commissioner Petrilla

Is there a funded 2010 vacancy in your office where the funds are not being used that would create the funds for this position?

Recorder O'Brien

Correct.

Commissioner Petrilla

You are positive?

Recorder O'Brien

Yes, I'm positive.

Commissioner Petrilla

If that is not the case we will have to rescind this at the next meeting.

Controller Griffith

I request we make a motion to table until we find out the information.

REQUEST A MOTION TO TABLE.

It was moved by Controller Griffith, seconded by Commissioner Urban
“AYES” PETRILLA, URBAN, GRIFFITH “NAYS” COONEY, O'BRIEN

Recorder O'Brien

I spoke numerous times about this. The proper way was to post it, which I did. I followed the proper procedures with the union. The way I see it is I didn't fill numerous jobs over the past two years showing I'm doing the right thing for the taxpayers, and I come looking to upgrade these two positions for a \$2,000. You are saving over \$100,000.

Commissioner Petrilla

I understand but keep in mind a lot of these positions you had when you were elected have not been funded in 2010.

Recorder O'Brien

I understand that.

Commissioner Petrilla

But you are saying that there are funded positions that are vacant that would absorb these two increases.

Recorder O'Brien

Absolutely. I had a deputy resign and I moved my accounts executive into the deputy position, which was a savings of \$30,000.

Commissioner Petrilla

Is that true?

Tom Pribula, Director of Budget & Finance

There is a managerial favorability. He's promoting two so he should be eliminating two positions.

Doug Pape

In the past we never eliminated positions in the Row Offices, we just didn't fund them. Red had four positions total in the past previous year. He had two Clerk II, a Bookkeeper, and a Clerk I. When we did the salary board in the beginning of the year the Clerk II's he's trying to recreate were eliminated and were not on the agenda. They probably should have been on the agenda but just not funded.

Commissioner Petrilla

The motion has been tabled. I would have no problem when it's resolved to have it retroactive back to today because of the few questions we need answered.

Recorder O'Brien

I would like to see it go back to January 15th when it was posted on the board.

Commissioner Petrilla

We can't do that. I can go as far as today. You can't give them the position until they get it so therefore they are not doing the work. If they are they shouldn't be.

REQUEST A MOTION TO RATIFY / APPROVE THE FOLLOWING SALARY BOARD ACTIONS FOR:

MENTAL HEALTH/MENTAL RETARDATION:

Create: On-Call Management Rates as follows:

- \$ 575.00 / Per Week
- \$ 4.58 / Hour (125.5 hours)
- 2.84 / Hour if Administration only
- 50.00 / Phone Call
- 60.00 / Holiday Flat Rate

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
"AYES" PETRILLA, COONEY, GRIFFITH "NAY" URBAN

REQUEST A MOTION TO RATIFY / APPROVE THE FOLLOWING SALARY BOARD ACTIONS FOR:

CHILDREN & YOUTH:

Create: On-Call Management Rates as follows:

\$ 575.00 / Week
45.00 / Face to Face Contact
50.00 / For Holiday While on Call

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, GRIFFITH “NAY” URBAN

REQUEST A MOTION TO RATIFY / APPROVE THE FOLLOWING SALARY BOARD ACTIONS FOR:

AREA AGENCY ON AGING:

Create: On-Call Supervisors Rates as follows:

\$575.00 / Week
675.00 / Holiday
420.00 / Caseworker / Week

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, GRIFFITH “NAY” URBAN

Controller Griffith

I’m requesting a motion to go off of the agenda for the Treatment Court Coordinator Position that is not funded.

Request a motion to go off of the agenda

It was moved by Controller Griffith, seconded by Commissioner Petrilla
“AYES” PETRILLA, GRIFFITH “NAYS” URBAN, COONEY

Motion fails.

MOTION TO ADJOURN

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH

Respectfully submitted,



Jennifer Thomas, Recording Secretary