

JUNE 16, 2010

On the above date the Luzerne County Board of Commissioners convened a Salary Board Meeting with the following present: Maryanne Petrilla, Chairman; Thomas P. Cooney, Commissioner; Stephen A. Urban, Commissioner; Walter Griffith, Controller; Douglas Pape, County Manager for Legislation/Chief Clerk; Vito DeLuca, Solicitor; John Gilligan, Sheriff

CALL TO ORDER.....Maryanne C. Petrilla, Chairperson

PUBLIC COMMENT: None

**COMMUNICATIONS:.....Douglas A. Pape
County Manager/Chief Clerk**

REQUEST A MOTION TO APPROVE THE MINUTES FROM THE SALARY BOARD MEETING ON MAY 12, 2010.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH

REQUEST A MOTION TO RATIFY AND APPROVE THE FOLLOWING SALARY BOARD ACTIONS FOR:

DEPARTMENT OF PROBATION SERVICES:

- Create:** Three (3) Clerk Typist I's with an annual salary of \$23,461.73 effective July 1, 2010 for Twelve (12) months. [For duration of the PCCD Grant]
- One (1) Clerk Typist I for Eleven Months with an annual salary of \$21,080.88 effective July 1, 2010 for Eleven (11) months. [For the duration of the PCCD Grant]
- One (1) Clerk Typist I with an annual salary of \$26,286.20 effective July 1, 2010 [For the duration of the PCCD Grant]
- One (1) Clerk Typist I with an annual salary of \$25,897.73 effective July 1, 2010. [For the duration of the PCCD Grant]
- (These temporary positions are required to complete the juvenile record expungements as ordered by the Pennsylvania Supreme Court. The positions will be 100% PCCD Grant funded.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH

SECURITY:

- Create:** One (1) Chief of Security with an annual salary range of \$25,000 to \$35,000 effective June 16, 2010.

Commissioner Urban
Are we going to have an interview process?

Douglas Pape
We are going to advertise for that position and appoint in July or August.

Controller Griffith

Are we eliminating any positions? Right now we have a deputy security director doing that job.

Commissioner Petrilla

We will when this position gets filled.

Controller Griffith

So there are plans to eliminate a position.

Douglas Pape

Yes, eventually.

Commissioner Urban

We need a professional person in there that can do trainings, standards, and schedules.

Commissioner Petrilla

Basil has submitted his retirement. He will be retiring in August so this is to get the process going to replace him. When that is done we will take the necessary personnel action.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH

SHERIFF’S:

Create: One (1) Temporary Deputy Sheriff Position with an annual salary of \$28,550 effective June 16, 2010.

Controller Griffith

How long is this temporary position?

Commissioner Petrilla

This position is the result of a settlement of a lawsuit. The intent was to settle the lawsuit, which we are mandated to do. Should someone from the Sheriff’s Office leave a position of Deputy Sheriff that position would not be filled. That’s why this is considered temporary until a permanent vacancy becomes available.

Controller Griffith

So that is in writing?

Commissioner Petrilla

It is a settlement of a lawsuit.

Solicitor DeLuca

It hasn’t been signed yet but we have an agreement going back and forth between the attorneys handling the case for the county.

Doug Pape

I believe the due date is the 21st of June.

Controller Griffith

So the settlement agreement has not been signed yet?

Commissioner Petrilla

We voted on it tonight.

It was moved by Sheriff Gilligan, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH, GILLIGAN

MOTION TO ADJOURN:

It was moved by Commissioner Cooney, seconded by Controller Griffith
“AYES” PETRILLA, COONEY, URBAN, GRIFFITH

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Thomas".

Jennifer Thomas, Recording Secretary