

NOVEMBER 17, 2010

On the above date at 1:00 P.M., the Luzerne County Board of Commissioners convened a regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Thomas P. Cooney, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Tom Pribula, Chief of Budget and Finance; Walter Griffith, Controller; Michael Morreale, Treasurer; Joe DeVizia, Human Services; Andrew Reilly, Office of Community Development; Joseph Gibbons, County Engineer; Andrew Check, Director of Human Resources; Frank Pugliese; Director, Purchasing; Michael Vecchio, Probation Services

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

**ANNOUNCEMENTS.....Douglas A. Pape
County Manager /Chief Clerk**

No Announcements.

**RECOGNITIONS:.....Maryanne C. Petrilla
Commissioner/Chairman**

RECEIVING PROCLAMATIONS:

**“PANCREATIC CANCER AWARENESS MONTH”
Lesa Keener and Susan Pall**

**‘CELEBRATION OF NATIONAL FAMILY WEEK’
Howard Grossman**

**“NATIONAL ADOPTION MONTH”
Joan Salla from Children and Youth**

**“GREATER NANTICOKE AREA HIGH SCHOOL GIRLS SOFTBALL TEAM”
Gary Williams and Team Members**

PUBLIC COMMENT – AGENDA ONLY

TODD SHAPIRO

Commissioners Petrilla, Urban, and Cooney thank you for allowing me to speak. I had the opportunity to speak with you last week and one of the terms that were brought up was the indigent status as one of the concerns for the award of electronic monitoring contract with BI. I was not there to address that issue and I went back and did some work and submitted a letter to you on Monday via email. In my review the current provider is providing 15% of such indigent status and not all of them are free. It references a maximum amount of 000 and my company provides one indigent per every 15. The current contract is one for every 50 as well as our sliding scale which provides for other indigent status; a dollar a day if they are not making over \$200.00 a month. It is extremely difficult to protest this award without evaluating materials and that is why I brought in today the copies of the Commonwealth Procurement code and since the county does not have a formalized process to protest, I thought the county might take a look at what the State Procurement Coder for Protest. My intention is to review these contracts side by side; I cannot

say ours would be more or less without being able to review both. Here is a copy of the State Procurement Code.

COMMISSIONER PETRILLA

Thank you!

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COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner’s Meeting held on October 20th, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 498468GF – 4994897GF
ACH 001025 - 001040
\$3,932,237.13
County General Fund for 2010

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

PNC Bank, Vouchers 503904LF – 503957LF
\$106,908.51
Liquid Fuels Fund for 2010

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

Wachovia Bank, Vouchers 400453WC – 400454WC
\$4,815.00
Worker’s Compensation for 2010

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: November 17, 2010; November 24, 2010; December 1, 2010; December 8, 2010; December 15, 2010; December 22, 2010.

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: November 17, 2010; November 24, 2010; December 1, 2010; December 8, 2010; December 15, 2010; December 22, 2010.

Luzerne County State of Emergency – EMA Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of December 6, 2010; December 13, 2010; December 20, 2010, December 27, 2010.

Luzerne County State of Emergency – EMA Flash Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16th, 2006 due to flash flooding. This motion is for the weeks of December 6, 2010; December 13, 2010; December 20, 2010, December 27, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Recovery Zone Allocation Resolution for Wilkes-Barre YMCA Redevelopment Project

Request a Motion to adopt a Resolution of the Board of Commissioners of the County of Luzerne, Pennsylvania allocating \$6,000,000 of its Recovery Zone Facility Bond allocation within the meaning of, and for purposes of, Sections 1400U-1 and 1400U-3 of the Internal Revenue Code of 1986, as amended to the Mixed-Use Wilkes-Barre YMCA Redevelopment Project located at 40 West Northampton Street, Wilkes-Barre, Luzerne County, Pennsylvania, within Census Tract 200100; Authorizing the proper officers of the County to execute and deliver any necessary documents and authorizing the taking of other necessary action in connection with the foregoing; and repealing previous preliminary Recovery Zone Facility Bond allocation resolutions of the County.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

LCCF - Eastern Roofing Systems, repairs to the Minimal Offender’s Building

Request a Motion to the Luzerne County Board of Commissioners to recommend annulment of the Notice of Award to Eastern Roofing Systems, for repairs to the Minimal Offender’s Building, in the amount of \$52,245.00 and their bid security in the amount of \$5,224.50 be forfeited to the County. This project will be re-advertised in the early spring as approved at the Luzerne County Prison Board Meeting on November 8, 2010 by a unanimous vote of 5/0.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

LCCF - Settling Litigation with Valley Testing and Balancing

Request a Motion to the Luzerne County Board of Commissioners to approve settling litigation with Valley Testing and Balancing for the amount of \$255,000.00 as approved at the Luzerne County Prison Board Meeting on November 8, 2010 by a unanimous vote of 5/0.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY “NAY” URBAN

MOTION

IT Department - Software Maintenance

Request a Motion of the Luzerne County Board of Commissioners to approve the renewal of maintenance and support services for the LegalEdge Case Management Software system utilized in the Public Defender office. The cost of renewing the maintenance contract is \$5,900, which is the total of the 2009 fee of \$2,950 and the 2010 fee of \$2,950. LegalEdge Software is the sole source for maintenance and support services for this proprietary case management software.

Commissioner Urban

Steve, I asked a question at the work session on this. Did you get an answer?

Steve Englot

I provided all the information to Vito.

Commissioner Urban

This wasn't paid by the office at the time they received the bill. I'll take that up with the Public Defender who was the first assistant at that time.

Steve Englot

It wasn't budgeted.

Commissioner Cooney

It wasn't budgeted either year?

Commissioner Urban & Steve Englot

No.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

IT Department - Budget Transfer

Request a Motion to approve a 2010 General Fund budget transfer of \$5,900.00 from I.T Department account 100.4172.000.3250 to Public Defender Office account 100.4152.000.3111 for payment of 2009 and 2010 invoices for LegalEdge Case Management Software annual maintenance and support services.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Tax Refund-Assessment Appeals Office

Request a Motion to approve the total amount of \$44,116.55 for the month November, 2010 due to Court Mediation.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2011 Tax Revenue Anticipation Note (“TRAN”) - RFP

Request a Motion to approve the advertising of a Request for Proposal (“RFP”) for Luzerne County’s Tax Revenue Anticipation Note for 2011 in an amount not to exceed eighteen million dollars (\$18,000,000).

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-61 (Appendix Page 32)

Request a Motion to acknowledge the transfer of \$297,394.23 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-61.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-61 (Appendix Page 32A)

Request a Motion to approve payment of \$297,394.23 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-61.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Budget Transfer

Request a Motion to approve a 2010 General Fund budget transfer of \$180,000.00 from 4940 Other Financing Sources & Uses to 4850 Insurance & Benefits.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

EMA/Hazardous Materials Emergency Planning & Training (HMEP) Fund Grant

Request a Motion of the Luzerne County Board of Commissioners to approve the application for a grant under the Hazardous Materials Planning & Training Fund Grant and to authorize the appropriate officials to execute all documents relative to this application and subsequent award. This is a new application for State Fiscal Year 2010-2011. It is an 80/20 match grant program and can be used for Hazardous Materials planning and training.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

911/ Purchase ESRI- ArcGIS Server Software and Maintenance

Request permission from Luzerne County Board of Commissioners, to authorize the proper 9-1-1 officials to execute and purchase ESRI- ArcGIS Server software and maintenance for period 12/01/2010-11/30/2011. Purchase has been reviewed and approved as sole source by Luzerne County Solicitor. Cost is \$3,000.00 and will not require general fund money.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

911/Watson Synergy Full Lift Console & Monitor Arms from Watson Dispatch /PA Costars

Request a Motion to purchase one (1) Watson Synergy full lift console and 15 monitor arms from Watson Dispatch off of PA COSTARS, contract # 002-204 in the amount of \$37,841.40. Funding for this purchase will come from the Luzerne County 911 eligible wire line account.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

MOTION

911/5Yease for Emergency 911 Communications Tower with a Shelter

Request a Motion to enter into a five (5) year lease with Sylvio Gagliardi, 799 Bear Creek Boulevard, Bear Creek, Pa 18702 for approximately 1 acre of land containing a 160' Pyrod self-support emergency 911 communications tower with a shelter, at a price of \$800.00 per month. Lease to be signed by proper county officials pending a review/approval of the County Solicitor and County Engineer.

Commissioner Petrilla

The emails that were going back and forth with Solicitor O'Donnell about fair market value?

Commissioner Cooney

I talked to Neil. The negotiations have been going on for six months now relative to the actual per monthly rate. They're still going to do a fair market value on it. This will also be approved by The County Solicitor and the County Engineer before it's finalized.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY “NAY” URBAN

MOTION

911/Purchase a 160' Pyrod Self-Supporting Emergency Communications Tower

Request a Motion to purchase a 160' Pyrod self-supporting emergency 911 communications tower from Crown Castle MU LLC, located at 799 Bear Creek Rd., Bear Creek, Pa 18702 in the amount of \$10.00. Sales Agreement to be signed by proper county officials pending a review/approval of the County Solicitor and County Engineer.

Commissioner Urban

Vito, do we have to purchase this at fair market value according to the county code?

Vito DeLuca

We have to sell property at fair market value.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Insurance Risk Management Services

Request a Motion of the Luzerne County Board of Commissioners authorizing DGK Insurance and Financial Services, P.O. Box 337, Factoryville, PA as Insurance Risk Management Services consultants for Luzerne County for the period beginning January 1, 2011 and ending December 31, 2011; costs for this period are \$35,000.00.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY “NAY” URBAN

MOTION

Economic Development Initiative – Special Project Grant Agreement

Request a Motion of the Luzerne County Board of Commissioners authorizing the execution of the U.S. Department of Housing and Urban Development Economic Development Initiative Special Project grant agreement and all related documentation. This application was approved for submission at the April 14, 2010 Luzerne County Board of Commissioners Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Juvenile Accountability Block Grant – FY 2010 Solicitation

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Commission on Crime and Delinquency (PCCD), effective November 17, 2010, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PCCD funding in regards to the Juvenile Accountability Block Grant (JABG) funds. The County’s application is in the amount of \$27,547.00. The application requires a ten percent (10%) cash match.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

West Pittston Library – RACP Application

Request a Motion of the Luzerne County Board of Commissioners to adopt the attached resolution approving the submission of an application to the Commonwealth of Pennsylvania, effective November 17, 2010, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Redevelopment Assistance Capital Program funds. The County’s application, in the amount of \$1,000,000, is for project costs related to the West Pittston Library.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

West Pittston Library Cooperation Agreement

Request a Motion of the Luzerne County Board of Commissioners to enter into a Cooperation Agreement with the West Pittston Library, a non-profit corporation, concerning a \$1,000,000 Pennsylvania Redevelopment Assistance Capital Program (PA RACP) grant being sought for development costs related to the new West Pittston Library, West Pittston, Luzerne County, Pennsylvania.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Service Agreement with Quad 3/ Luzerne County Courthouse ADA Elevator

Request a Motion to Authorize the proper officials to execute Task Order No. 2010-02 with Quad 3, 37 North Washington Street, Wilkes-Barre, PA 18701 in accordance with the terms and conditions of the two-year open end design services agreement in the not to exceed amount of 6.5% of the final construction cost (plus reimbursable expenses). The task order provides for design services for the replacement of the Luzerne County Courthouse ADA Elevator at the ADA access point to the facility including incidental work. Funding will be provided by the Luzerne County Office of Community Development.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Commonwealth’s Black Fly Suppression Program for 2010.

Request a Motion to Authorize the proper officials to execute all documentation necessary to process the Pennsylvania Department of Environmental Protection’s invoice in the amount of \$75,000.00. This amount represents the County’s 2010 obligation under the Commonwealth’s Black Fly Suppression Program for 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

PA Department of Environmental Protection Agency & West Nile Virus Program

Request a Motion of the Luzerne County Board of Commissioners to continue to use the Luzerne County Conservation District as the grantee of the Pennsylvania Department of Environmental Protection Agency West Nile Virus Program and any other pest control programs previously administered by the Luzerne County Environmental Special Projects Department. Term of the agreement is January 1, 2011 to December 31, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Family Service Association of Wyoming Valley - 200 Help Line Directories

Request a Motion of the Luzerne County Board of Commissioners to ratify payment of \$600 to the Family Service Association of Wyoming Valley for 200 Help Line Directories. This invoice was billed to the Luzerne County Workforce Investment Agency on September 1, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Records Storage Analysis Performed by Quad 3

Request a Motion of the Luzerne County Board of Commissioners to ratify payment of an invoice in the amount of \$1,370 for a records storage analysis performed by Quad 3 for the Luzerne County Records Management Committee.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

END OF COMMUNICATIONS

**TREASURER’S OFFICE – MICHAEL L. MORREALE
TREASURER’S REPORT**

Request a Motion to accept the following Treasurer’s Report:

**CHECKING ACCOUNT BALANCES
As of: November 08, 2010**

WACHOVIA BANK

Self Insured Workers Compensation Fund	\$56,305.51
Domestic Relations IV-D Fund.....	3,028,730.90
9-1-1 Construction Fund.....	346,326.22
9-1-1 Wire Fund.....	2,871,304.95
9-1-1 Wireless Fund.....	2,105,608.90
Hotel Room Rental Tax.....	197,426.55

PNC BANK

General Fund	\$5,240,230.90
Delinquent School Tax Fund	408,444.09
Delinquent Municipal Tax Fund.....	8,480.49
Real Estate Tax Sale.....	1,431,645.48
Transportation Department	1,812,271.65
Office for the Aging.....	2,093,910.45
Children & Youth Services.....	4,495,135.13
Mental Health/Mental Retardation.....	133,006.82
Human Services.....	273,307.08
Drug & Alcohol Program	122,809.05
Liquid Fuels Tax Fund.....	336,853.97

GWBIF Escrow Account	27,770.80
Juvenile Probation JCJC Grant-in-Aid	1,848.48
Juvenile Court Restitution.....	42,286.58
Act 44 Bridge Account	287,635.24
AID System to Roads & Bridges.....	853.19
2009 ARRA US DOE Entitlement.....	26.74
Coroner VSIA Act 2004-122 Account.....	106,150.73
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	20,959,956.48
Early Intervention.....	48.31
District Attorney Gun Buyback Program.....	2.33
HAVA Account.....	414,663.52
License Fee Account.....	399.05
Levee Fee Account.....	225,983.55
Recorder of Deeds Restitution.....	7,503.24
Sheriff Real Estate Escrow.....	1,754,095.58
Sheriff Writs of Execution.....	21,001.64
Sheriff Old Writ of Execution Escrow.....	8,663.00
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	30,207.02
District Attorney Federal ICAC Grant.....	81,774.14
Sheriff K-9 Donations.....	674.76
Cash in lieu of Performance Bond.....	74,119.43
FY 2009 Recovery Act JAG Program.....	0.98

CITIZENS BANK

Adult Probation Special Account.....	\$97,238.74
Bridge Fund	795.48
Hazardous Material Emergency Response Account	167,109.63
EMA Radiation Emergency Response Fund	33,559.35

FIRST NATIONAL COMMUNITY BANK

Convention and Visitors Bureau	\$144,417.93
Agencies Account.....	1,060,265.21
Solid Waste Recycling/Landfill Administration	391,065.44
Department of Probation (CPCMS System).....	317,617.78
Flood Protection Authority.....	875,716.29

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account.....	\$68,411.06
Tri-County Airport Feasibility Study.....	2,553.79
Series 2002 A&B Capital Projects	49,048.75
Series 2003 A&B Capital Projects	175,576.39
Series 2003 D Capital Projects	71,310.80
Series 2008 B Sinking Fund.....	520,812.33
Flood Protection Project Impact.....	4,395.61

M & T BANK

Adult Probation Drug & Alcohol RIP Program.....	\$44,029.75
District Attorney Bad Check Restitution Fund.....	5,929.58
Riverfront-GG2.....	977,619.50
Nesbitt Park-DCNR.....	351,680.16
Hicks/Abrahams Creek.....	4,826.56

RACP Redevelopment Assistance.....	5,179.00
Sheriff's Old Real Estate Account.....	17,639.78
2008 LCIDA Bond Fund.....	687,112.50
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Courthouse Fund (Bond Account).....	12,285,322.73
2008 Series A Courthouse Fund (Checking Account).....	315,195.86
2008 Series B LCCC Project Fund.....	10,898,291.70

COMMUNITY BANK & TRUST

2008 Series A Project Fund.....	\$1,489,587.28
2008 Series A Sinking Fund.....	19.05

NATIONAL PENN INVESTORS TRUST CO.

Short-Term Asset Management Accounts

As of: November 08, 2010

Liquid Fuels Tax Fund	\$540,806.84
9-1-1 Construction Fund	302,561.46
Hazardous Material Emergency Response Account	161,402.62
Housing Trust Fund	2,747,404.73
Solid Waste Recycle Fund	907,530.98
MH/MR Program	3,869,499.68
Human Services	353,794.77
	<hr/>
Total:	\$8,883,001.08

FIRST NATIONAL COMMUNITY BANK

NOW Investment Accounts

As of November 08, 2010

General Fund	\$15,030,018.71
Adult Probation Special Fund	300,767.57
Mental Health/Mental Retardation	4,696,702.74
Drug & Alcohol Program	450,674.31
	<hr/>
Total:	\$20,478,163.33

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

CONTROLLERS REPORT- WALTER GRIFFITH

CONTROLLER'S REPORT

Controller Walter Griffith requested that his report be accepted as listed.

1. Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:
 - \$ 163,600.09 Community Development Block Grant Program
 - \$ 42,719.71 Emergency Shelter Grants Program
 - \$ 21,798.40 HOME Investment Partnership Program
 - \$ 150,359.33 Business Development Loan Program
 - \$ 200,989.00 Homeless Prevention Rapid Re-Housing Program

2. Request a Motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of November 2010.

3. Request a Motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of November 2010.

4. Request a motion to ratify and confirm pre-payment of the following vouchers:
 - Adult Probation Special:
Voucher No. 400369 inclusive in the amount of \$ 187,500.00

 - EMA Radiation Emergency:
Voucher No. 400165 inclusive in the amount of \$ 1,238.94

 - Hazardous Material Emergency Fund:
Voucher No. 400249 inclusive in the amount of \$ 975.00

 - FPA – Operations:
Voucher No. 1200 to 1210 inclusive in the amount of \$ 61,485.06

 - Adult Probation D&A RIP:
Voucher No. 1084 to 1088 inclusive in the amount of \$ 2,564.13

 - Hicks Abrahams Creek:
Voucher No. 1002 to 1005 inclusive in the amount of \$ 82,008.82

 - Solid Waste Recycling:
Voucher No. 400973 to 401010 inclusive in the amount of \$ 54,578.71

 - Recorder of Deeds Archive in the amount of \$ 51,827.68
 - Housing Trust Fund:
Voucher No. 401073 to 401075 inclusive in the amount of \$ 19,459.69

 - Convention & Visitors Bureau:
Voucher No. 404337 to 404383 inclusive in the amount of \$ 33,125.63

 - 2009 Government Study Commission:
Voucher No. 1050 to 1053 inclusive in the amount of \$ 5,148.00

 - Human Services:
Voucher No. 751598 to 751619 inclusive in the amount of \$ 938,966.61

Real Estate Tax Sale: Voucher No. 1008 inclusive	in the amount of \$	8,256.87
ACT 44 Bridge: Voucher No. 400246 to 400248 inclusive	in the amount of \$	23,500.00
Aid System to Road & Bridge: Voucher No. 1014 inclusive	in the amount of \$	18,724.51
Juvenile Probation Grant in Aid: Voucher No. 1053 to 1055 inclusive	in the amount of \$	319.72
Juvenile Court Restitution: Voucher No. 1047 inclusive	in the amount of \$	178.00
Treasurer License Fee: Disbursement No. 36 to 40 Voucher No. 6062 inclusive	in the amount of \$	5,032.20
Levee Fee: Voucher No. 1548 to 1605 inclusive	in the amount of \$	128,820.53
Transportation Department: Voucher No. 538566 to 538818 inclusive	in the amount of \$	395,080.68
Sheriff Real Estate Escrow: Voucher No. 4151 to 4249 inclusive	in the amount of \$	607,129.44
Writ of Execution Escrow: Voucher No. 1794 to 1843 inclusive	in the amount of \$	8,304.02
Bureau for the Aging: Voucher No. 735300 to 735846 inclusive	in the amount of \$	1,077,431.46
Children and Youth: Voucher No. 760692 to 761645 inclusive	in the amount of \$	3,370,932.80
Mental Health / Mental Retardation: Voucher No. 748786 to 748968 inclusive	in the amount of \$	2,686,802.54
Drug and Alcohol: Voucher No. 762089 to 762123 inclusive	in the amount of \$	374,953.16
Domestic Relations IV-D: Voucher No. 400285 to 400286 inclusive	in the amount of \$	348,985.00
Hotel Rental Tax: Voucher No. 483 to 485 inclusive	in the amount of \$	223,636.93
9-1-1 Wire: Voucher No. 1748 to 1784 inclusive	in the amount of \$	454,058.70
9-1-1 Wireless: Voucher No. 1055 to 1059 inclusive	in the amount of \$	702,113.20

5. Request a Motion to ratify and confirm payment of the following vouchers which exceed the budget:

Moon Lake Park: 100.4550.000.1315 – Per Diem Commonwealth of Pennsylvania	in the amount of \$	37,626.00
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100.4550.000.3111 – Other Contractual Services

Hillman Security & Fire Technologies	in the amount of \$	99.80
100.4550.000.2510 – Vehicle Fuel - Gas		
Luzerne County Road & Bridge	in the amount of \$	29.80
100.4550.000.3670 – Fuel Oil		
Montour Home Comfort Services	in the amount of \$	686.35
100.4550.000.3640 – Sewer		
Sharon’s Johnny on the Spot	in the amount of \$	265.00
100.4550.000.3610 – Electricity		
UGI Electric	in the amount of \$	182.07
UGI Energy Services	in the amount of \$	<u>606.76</u>
	Totaling	\$ 39,495.78

Prothonotary:

100.4195.000.4115 – Arbitration

Stacey Acri, Esq.	in the amount of \$	125.00
Jonathan Blum, Esq.	in the amount of \$	125.00
Frank Bognet, Esq.	in the amount of \$	125.00
Lewis J. Bott, Esq.	in the amount of \$	125.00
Kelly Bray, Esq.	in the amount of \$	125.00
J. Scott Brady, Esq.	in the amount of \$	125.00
Michael Butera, Esq.	in the amount of \$	125.00
Robert V. Davison, Esq.	in the amount of \$	250.00
Laura C. Dennis, Esq.	in the amount of \$	125.00
Joseph Dessoye, Esq.	in the amount of \$	125.00
Enid Harris, Esq.	in the amount of \$	125.00
Matthew Herbert, Esq.	in the amount of \$	125.00
Allyson L. Kacmarski, Esq.	in the amount of \$	125.00
Mark Makowski, Esq.	in the amount of \$	125.00
Frank T. McCabe, Esq.	in the amount of \$	125.00
Gary Michak, Esq.	in the amount of \$	125.00
Matthew Reinert, Esq.	in the amount of \$	50.00
Allen Reishtein, Esq.	in the amount of \$	50.00
Jenny Roberts, Esq.	in the amount of \$	50.00
Steven Serra, Esq.	in the amount of \$	50.00
George Spohrer, Esq.	in the amount of \$	125.00
Jeffrey Tokach, Esq.	in the amount of \$	50.00
Daniel Zola, Esq.	in the amount of \$	<u>50.00</u>
	Totaling	\$ 2,550.00

Public Defender:

100.4152.000.3140 – Special Legal Services

County of Berks	in the amount of \$	100.00
Robert V. Davison, Esq.	in the amount of \$	1,636.16
Paul L. Delaney, Esq.	in the amount of \$	1,540.00
Andrew J. Lentowski, Esq.	in the amount of \$	11,580.00
Stefanie J. Salavantis, Esq.	in the amount of \$	1,479.50
Angela F. Stevens, Esq.	in the amount of \$	5,805.56
William J. Watt, III, Esq.	in the amount of \$	1,232.00
100.4152.000.4125 – Examinations/Witnesses		
Nled Delaney, M.A.	in the amount of \$	300.00
Richard Feischbein, MD	in the amount of \$	2,100.00
Ly James & Associates	in the amount of \$	<u>3,630.00</u>
	Totaling	\$ 29,403.22

Commissioner Urban

Walter the next time anything comes down from the Prothonotary’s Office like this with money that hasn’t been budgeted, I’d like her to come down and explain this to the public at a work session, not just put it on the agenda. She has a responsibility to explain this to the public and commissioners why she exceeded her budget.

Controller Griffith

Would you like that from the other departments as well?

Commissioner Urban

Yes.

Commissioner Cooney **Abstained** on item #3 stating a family member and/or I are associated with A+E Group, Inc. (A+E). A+E has agreements to perform design services with Luzerne County Community College. All other motions were approved as follows:

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE / CONTRACT CAP</u>
<u>CHILDREN & YOUTH:</u>			
Luzerne County Head Start, Inc.	Intregrated Children’s Plan Grant	7/1/10-6/30/11	\$62,000.00 No County Dollars Required
Luzerne County Drug & Alcohol	Case Coordinator Children & Youth will be the payer of last resort	11/1/10-6/30/11	\$51.00/hour \$20,000.00 Cap

CHILDREN & YOUTH AND JUVENILE PROBATION SERVICES:

Northeast Counseling Services	Outreach Prevention Program	7/1/10-7/31/10	\$50.00/hr. \$387.50 CAP
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<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>
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OFFICE OF HUMAN SERVICES:

Snyder & Clement	Auditing	7/1/10-6/30/11	\$19,000
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It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM:</u>	<u>TO:</u>
<u>AREA AGENCY ON AGING:</u>				
GTL Inc., d/b/a Link to Life	PERS	7/1/10-6/30/11	\$1,000	\$10,000
Home Sweet Home Personal Care, Inc.	Personal Care	“ “	\$5,000	\$18,000

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBA N

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM:</u>	<u>TO:</u>
<u>CHILDREN & YOUTH AND JUVENILE PROBATION SERVICES:</u>				
Angel Baby Ministries	Mother and Child	7/1/10-6/30/11	\$208.86	\$200.00
<u>OFFICE OF HUMAN SERVICES:</u>				
Luzerne/Wyoming Counties Drug & Alcohol	Inpatient Non-Hospital	7/1/10-6/30/11	\$4,625	\$ 0.00
Commission on Economic Opportunity	Rental Assistance	7/1/10-6/30/11	\$624,800	\$617,768
	Case management	“ “	\$96,678	\$95,711
Domestic Violence Service Center	Bridge Housing	“ “	\$158,199	\$156,617
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Luz. Cty. Dept. Probation	Admin. Mangmt.	7/1/09-6/30/10	\$45,898	\$53,602
Conyngham Care Center	Housing Support	7/1/10-7/31/10	\$41,667	\$43,134
Valley Crest Nursing D/B/A Timber Ridge	Respite Services	7/1/10-6/30/11	\$7,000	\$14,000
Jennifer Menichini D/B/A Keystone Adult Day Care	Comm. Hab. Base Lvl	“ “	\$1.14/qtr hr	\$1.17/qtr hr
<u>(No change to final total – rate changes)</u>				
Step-By-Step, Inc.	Supported Employmt.	“ “	\$12.35/qtr hr	\$12.72/qtr hr
	Comm. Hab. Base Lvl	“ “	\$3.36/qtr hr	\$3.44/qtr hr
	Comm. Hab. Lvl 1	“ “	\$2.95/qtr hr	\$3.02/qtr hr
	Comm. Hab. Lvl 3	“ “	\$8.65/qtr hr	\$8.85/qtr hr
	Home & Comm. Lvl 3	“ “	\$7.74/qtr hr	\$7.92/qtr hr
<u>(No change to final total – rate changes)</u>				

Goodwill Industries NE PA	Employmt. Svcs.	“	“	\$25.08/qtr hr	\$25.67/qtr hr
<u>(No change to final total – rate changes)</u>					
Nat'l Mentor Healthcare	Home & Comm. Lvl 3	“	“	\$8.08/qtr hr	\$8.27/qtr hr
	Respite O/H 15 Min.	“	“	\$11.78/day	\$12.05/day
	Respite O/H 24 Hr.	“	“	\$411.19/day	\$420.81/day
	Respite Unlic. 24 Hr.	“	“	\$177.53/day	\$181.68/day
	Res. Hab. Unlic.2-Indiv.	“	“	\$91.64/day	\$93.77/day
<u>(No change to final total – rate changes)</u>					
ReDCo Group	Comm. Hab. Base Lvl	“	“	\$2.87/qtr hr	\$2.93/qtr hr
	Comm. Hab. Lvl 1	“	“	\$2.95/qtr hr	\$3.02/qtr hr
	Comm. Hab. Lvl 2	“	“	\$3.94/qtr hr	\$4.03/qtr hr
<u>(No change to final total – rate changes)</u>					
ACT	Employmt. Svcs.	“	“	\$13.86/qtr hr	\$14.27/qtr hr
<u>(No change to final total – rate changes)</u>					
W-B Behavioral Hospital	Comm. Hab. Base Lvl	“	“	\$1.96/qtr hr	\$2.01/qtr hr
D/B/A Comm. Counseling	Comm. Hab. Lvl 3	“	“	\$11.42/qtr hr	\$11.69/qtr hr
<u>(No change to final total – rate changes)</u>					
Reliable Inc.	Transport Svcs.	9/1/10-6/30/11		\$6,840	\$11,840

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBA N

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING REPORTS FOR:

MENTAL HEALTH/MENTAL RETARDATION:

To approve the Annual County Income and Expenditures Report for Mental Health Services, fiscal year 2009-2010 submitted to the Department of Public Welfare (DPW) , Bureau of Financial Operations (BFO).

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBA N

To approve the Annual County Income and Expenditures Report for Early Intervention Services, fiscal year 2009-2010 submitted to the Department of Public Welfare (DPW).

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBA N

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATIONS, AGREEMENTS OR SUBMISSIONS FOR:

AREA AGENCY ON AGING:

Authorize the Chairman of the Board of Commissioners to execute an agreement for the Area Agency on Aging to secure a room at Luzerne County Community College, at no charge, on Wednesdays, from February 2, 2010 to April 6, 2010 for the RSVP Free tax filing season.

Commissioner Cooney **Abstained** stating a family member and/or I are associated with A+E Group, Inc. (A+E). A+E has agreements to perform design services with Luzerne County Community College.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “ABSTAIN” COONEY

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING SIGNATURES FOR:

CHILDREN & YOUTH SERVICES AND JUVENILE PROBATION SERVICES:

The Luzerne County Commissioners to authorize the Act 148 invoice of receipts and expenditures for the period 7/1/10-9/30/10.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING PLAN FOR:

MENTAL HEALTH/MENTAL RETARDATION

The Annual County Mental Retardation Plan for fiscal year 2011/2012 to be submitted to the Department of Public Welfare (DPW), Office of Developmental Programs (ODP) by December 1, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING END OF LEASE:

MENTAL HEALTH/MENTAL RETARDATION:

Request a Motion to approve and authorize the Chairman of the Board of Commissioners to sign an End of 3-Year Lease between IBM and Luzerne-Wyoming Counties MH/MR Program to purchase the AS400 server and back up tape drive at a cost of \$9,674.97

Joe DeVizia

I ask that you table this motion until the next meeting. We are still researching it and haven't come up with a conclusion on it.

Commissioner Urban

Are you going to need maintenance on it?

Joe DeVizia

We will need maintenance but we want to make sure we have the right information.

Request a motion to table.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

ENGINEER'S OFFICE – JOSEPH GIBBONS

MOTION

Request a Motion to Award the Luzerne County Courthouse Hydronic Baseboard Heating System Replacement Project to Yanuzzi, Inc., 410 West Mine Street, Hazleton, PA 18201 in the amount of \$2,194,000.00 (Base Bid). The project is funded by federal funds through the 2009 ARRA-EECBG Program and Luzerne County Capital Bond Proceeds.

Commissioner Urban

When is this going to start?

Joe Gibbons

Once we get approval, we will issue notice to the board. It will be up to the contractor to submit the paperwork back to us.

Commissioner Urban

Was this the bid opened two days ago? Was it the lowest bid?

Joe Gibbons

Yes. It was a little over budget but it was well below our engineers estimate.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS

MOTION

Request a Motion to Amend Agreement No. 048652 (Amendment B) with the Pennsylvania Department of Transportation for the reconstruction of County Bridge No. 26304 in Kingston Twp., South Main Street, to increase ROW acquisition required due to total take action. The cost share for the project is 80% Federal/20% State (Act 26 Funding).

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to Amend Agreement No. 048648 (Amendment B) with the Pennsylvania Department of Transportation for the reconstruction of County Bridge No. 57305 in Sugarloaf Twp., T-336 Mill Hill Road, to increase construction phase funding. The cost share for the project is 80% Federal/20% State (Act 26 Funding).

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to Authorize the proper officials to execute an Agreement (No. 04R061) with the Wyoming Valley Sanitary Authority (aka WVSA) to assign construction costs to relocate WVSA’s force main sewer located along Breaker Road, Hanover Twp., associated with the future reconstruction of County Bridge No. 24001 in Hanover Township.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a Motion authorizing the Board of Commissioners of the County of Luzerne to enter into a contract for the provision of professional auditing services to the Luzerne County Office of Community Development for 2010, with the option for two additional years:

Jones Kohanski & Co. \$13,500 (2010)
\$13,900 (2011 - option)
\$14,320 (2012 - option)

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

PURCHASING DEPT. - FRANK PUGLIESE, JR., DIRECTOR

MOTION

Request a Motion to advertise for bids:

Bureau of Elections:

Digital Copier

LCCF:

Digital Copier

Rotating Rack Oven (1)

Fryer (1)

Bowl Cutter (1)

LCCF, District Attorney's, & Sheriff's Departments:

Ammunition

Road & Bridge Department:

Snow Plow Blades

Domestic Relations:

2 vehicles at no cost to the County

Sheriff's Department:

License to carry concealed weapon items

It was moved by Commissioner Cooney, seconded by Commissioner Urban
"AYES" PETRILLA, COONEY, URBAN

MOTION

Request a Motion to approve purchasing the following items from the low bidders as listed:

SHERIFF'S DEPARTMENT:

Title Search Services:

Continental Land Abstract Services
Suite 211- 480 Pierce Street
Kingston, Pa 18704

Total Bid \$75.00 EA.

UNSUCCESSFUL BIDDERS:

Girard Mecadon, ESQ.

Total Bid \$250.00

Richard Wojtowicz, ESQ.

200.00

John Haley, ESQ.

148.00

PROTHONOTARY'S OFFICE:

3-Servers:

Dell Marketing
One Dell Way
Round Rock, Texas 78682

Total Bid \$10,904.43

UNSUCCESSFUL BIDDERS:

SHI (Rejected - sent paper copy of check)

Total Bid \$11,337.75

EDC Systems (Rejected - no bid security)

11,025.00

VETERANS AFFAIRS:

Flags:

Flagzone
105A Industrial Drive
P.O. Box 526
Gilbertsville, Pa 19525
Total Bid \$71,787.60

UNSUCCESSFUL BIDDERS:

AGAS Manufacturing
Con-Serve
Metro Flag
(Rejected –Business Check)
Total Bid \$87,837.24
75,072.00
74,321.28

Flag Holders:

Gohn Manufacturing
201 Elk Avenue
Marietta, Pa. 17547
Total Bid \$9,000.00

UNSUCCESSFUL BIDDER:

Temple Aluminum Foundry
Total Bid \$12,105.00

Pre-Cast Bases:

Wilkes Barre Burial Vault
68 East St. Mary’s Road
Wilkes Barre, Pa 18706
Total Bid \$22,400.00

ROAD & BRIDGE DEPARTMENT:

#2 Fuel Oil:

Superior Plus/DBA Montour Oil
112 Broad Street
Montoursville, Pa 17754
Scranton Opis Dailey
Profit \$\$.0150
Differential \$.0150
Total \$.0300

UNSUCCESSFUL BIDDER:

Naughton Energy
Profit \$.0250
Differential \$.0213
Total \$.0463

LUZERNE COUNTY CONVENTION & VISITORS BUREAU:

Design for Official 2011 – 2012 Visitors Guide:

KK Media
25 Evergreen Lake Drive
Mountain Top, Pa 18707
Total Bid \$4,489.00

CHILDREN & YOUTH (HAZLETON):

Janitorial Services:

Jan Pro
1108 Route 315
Wilkes Barre, Pa. 18702
Total Bid \$6,799.00

OFFICE HUMAN SERVICES:

Janitorial Services:

Jan Pro
Total Bid \$47,999.00

1108 Route 315
Wilkes Barre, Pa 18702

UNSUCCESSFUL BIDDER:

Tridon Janitorial Service Total Bid \$71,560.00

COURT HOUSE:

File Cabinets:

Office Service Co. Total Bid \$40,278.39
1009 Tuckerton Court
Reading, Pa 19605

UNSUCCESSFUL BIDDERS:

Phillips Supply Total Bid \$49,099.00
Stone Office Solutions 45,056.68
One Point 41,428.00

ADULT PROBATION:

Vehicle Purchase:

Hertrich Fleet 2011 Dodge Caravan Total Bid \$21,437.00
1427 Bay Road 2011 Chevy Impala LS 18,437.00
Milford, De 19963

UNSUCCESSFUL BIDDERS:

Whiteside Chevy	2011 Dodge Caravan	Total Bid \$28,760.00
	2011 Chevy Impala LS	21,409.00
Sherwood Chevrolet	2011 Dodge Caravan	25,497.00
	2011 Chevy Impala LS	19,997.00
Hondru Fleet Group	2011 Dodge Caravan	23,209.00
	2011 Chevy Impala LS	20,854.00
New Holland Auto	2010 Dodge Caravan	20,747.84
	2010 Ford Fusion	16,179.08
Day Ford	2011 Dodge Caravan	N/A
	2011 Chevy Impala LS	20,345.00
Bob Fisher	2011 Dodge Caravan	N/A
	2011 Chevy Impala LS	20,187.50

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

COURT HOUSE:

Request a Motion to ratify Seitz Brothers Pest Control Contract due to performance bond error.

Commissioner Petrilla

We are ratifying the contract because of an error?

Frank Pugliese

Commissioners there was a technicality, the agreement that was returned to the bonding company was not an original. They insisted on an original. Because the original was not in their possession at the time, rather than have them proceed with their service until it was rectified, we asked them to stop. Vito and Walter were also involved. We thought it was a good idea to ratify now that the original is signed.

Commissioner Petrilla

So we are resuming the contract?

Frank Pugliese

Yes.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

BUDGET & FINANCE:

Request a motion to ratify retaining GS and Associates (Grevera & Smith) as the Auditor in connection with the completion of the Early Intervention Phase II program audit at a cost of \$2,075.00.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

MOTION

PROTHONOTARY’S:

Request a Motion to award Reynolds Business Systems the annual maintenance agreement for the Minolta Microfilm Reader.

Total Contract: \$1,347.00

Contract period: 12-31-2010 to 12-30-2011

Commissioner Urban

How much does this reader cost?

Frank Pugliese

I’m not aware of the total cost but my guess is that it is not an inexpensive piece of equipment.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

MOTION

Request a Motion to award Reynolds Business Systems the annual maintenance agreement for the Minolta Microfilm Printer.

Total Contract: \$1,082.00

Contract period: 12-31-2010 to 12-30-2011

Commissioner Urban

What does the printer cost?

Frank Pugliese

I’m not aware of the total price of that printer. I would guess it is a rather large printer. I can find out.

Commissioner Petrilla

Do you know Steve?

Steve Englot

I don’t know.

Commissioner Urban

I’m just trying to find out if we pay \$1,000 a year for a printer. Maybe it’s only worth \$500.

Commissioner Cooney

Do you want us to table this until you can check these items out?

Commissioner Urban

You're still under the warranty period until the end of December anyway, correct?

Frank Pugliese

Yes.

Commissioner Urban

Ms. Medico should be involved with this and help you out with this. I hope she is.

Frank Pugliese

She has been very cooperative.

Request a motion to table.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

Request a motion to go off of the agenda.

Public Comment: None

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
"AYES" PETRILLA, COONEY, URBAN

Request a motion to rescind the motion on the award of the contract for the Microfilm Reader until we receive the answers to the questions brought forth on the printer.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

DOMESTIC RELATIONS

MOTION

Request a Motion to award Business Office Systems the yearly maintenance agreement for 2 Transcribers.
Total Contract: \$160.00
Contract Period: 11-16-2010 to 11-15-2011

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

MOTION

AREA AGENCY ON AGING:

Request a Motion to award Business Office Systems the yearly maintenance agreement for Shredder (Pittston Senior Center).
Total Contract: \$150.00
Contract Period: 11-21-2010 to 11-20-2011

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
"AYES" PETRILLA, COONEY, URBAN

MOTION

LCCE:

A Motion to approve the purchase for the Prison various food items from the second lowest bidder as follows:

Dairy:	Fran Tomalis	\$4,000.00
	Karetas Foods	3,528.00
Fresh & Frozen:	Pittston Candy	7,075.50
	Karetas Foods	1,905.00
	DW Richards Sons	1,380.00
	Wholesale Liquidation	1,185.00
Meats:	DW Richards Sons	6,558.00
	Karetas Foods	6,440.00
Groceries & Non-Perishables:	Wholesale Liquidation	11,441.05
	Karetas Foods	3,903.40
	Schiff's Foods	953.20
	City Mager	227.00
Paper Supplies:	Wholesale Liquidation	36,264.00
	Karetas Foods	3,905.00
	Pennsylvania Paper & Supply	2,128.00
	Pittston Candy Company	843.60

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

PROBATION SERVICES – MICHAEL VECCHIO, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>PROBATION SERVICES</u> (Adult Division)			
Bureau of Probation Services PA Board of Probation and Parole	Grant-In-Aid Funds Agreement I.D. No. 40-10/11-CP Amendment Two – Right to Know Law clause	FY 2007-2011	
Bureau of Probation Services PABoard of Probation and Parole	Supervision Funds Agreement I.D. No. 40-10/11-SF Amendment Two – Right to Know Law clause	FY 2007-2011	

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

NOVEMBER 17, 2010

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

AGING:

Twila Watkins, Falls as a Part Time Senior Center Manager 1, at an hourly rate of \$12.18, effective November 8, 2010.

CHILDREN & YOUTH:

Mallory Kane-Liller, Duryea, as a Social Services Aide 1, at an annual salary of \$20,186, effective November 15, 2010.

Kathy Boltz, Dallas, as a Caseworker 2, at an annual salary of \$31,295, effective December 1, 2010.

ROAD AND BRIDGE DEPARTMENT:

Joseph A. Roback, Wilkes-Barre, as a Truck Driver (Class A CDL), at an annual salary of \$20,500, effective November 29, 2010.

TRANSPORTATION:

William Davis, Laflin, as a Part Time Driver, at the hourly rate of \$8, effective October 21, 2010.

It was moved by Commissioner Cooney, seconded by Commissioner Petrilla
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENTS:

LUZERNE COUNTY 9-1-1:

Kimberly Johnson ,Telecommunicator, effective October 15, 2010.

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTION AT:

AGING:

Doreen Evanko to Senior Center Manager 2, at an annual salary of \$25,539, effective November 15, 2010.

Pamela Roberts to Aging Care Manager 3, at an annual salary of \$32,258, effective November 22, 2010.

CHILDREN & YOUTH:

Ruth Burns to Substitute Legal Assistant 1, at an annual salary of \$25,169, effective November 5, 2010.

LUZERNE COUNTY 9-1-1

Michael Ankenbrand ,West Pittston, PSAP Supervisor at an annual salary of \$33,990.00, effective November 17, 2010. (To fill vacancy)

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATION AT:

CHILDREN & YOUTH:

Erin Smith, to Social Services Aide 2, at an annual salary of \$21,739, effective September 17, 2010.

MENTAL HEALTH/MENTAL RETARDATION:

Eugenia Galli, MR Program Specialist II, at an annual salary of \$65,924, effective September 20, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:

CHILDREN & YOUTH:

A \$1,000 Certification Pay Adjustment for the following Caseworker 2's:

Joy Gavrish, at an annual salary of \$32,295, effective August 6, 2010.
Marie Boyd, at an annual salary of \$32,370, effective April 14, 2009.
Sherri Hartman, at an annual salary of \$31,456, effective November 14, 2008

A \$250 Certification Pay Adjustment for Jacquelyn Bonitatis, Social Services Aide 3, at an annual salary of \$23,910, effective November 13, 2009.

TRANSPORTATION:

A Pay Adjustment for the following Part Time Drivers, at an hourly rate of \$8.75, effective October 25, 2010:

Benjamin Prutzman
James Shaffer

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE AT:

TRANSPORTATION:

A Change in the Resignation Date for David Kotyk, Scheduler, effective October 15, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING COMPLETION OF A TEMPORARY ASSIGNMENT:

Renee Tessitore, to Caseworker 2, at an annual salary of \$44,172., effective October 12, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSION AT:

LUZERNE COUNTY 9-1-1:

William Singley, Telecommunicator Suspended Without Pay, effective October 19, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION AT:

AGING:

Daniel O'Brien, Part Time Aging Case Aide 2, effective November 19, 2010.

LUZERNE COUNTY 9-1-1:

Rebecca Adams, 911 Supervisor, effective November 2, 2010.
Holly Long, Telecommunicator, effective November 9, 2010.

TRANSPORTATION:

Phil Belisle, Part Time Driver, effective October 13, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT:

ASSESSORS:

A Family Medical Leave of Absence for Deborah A. Jones, Real Property Field Investigator, effective December 6, 2010.

GIS/MAPPING:

A Family Medical Leave of Absence for Christina Polomchak, Cadastral Draftsman Specialist, effective December 6, 2010.

AGING:

An Intermittent Family Medical Leave for Sandra Longo, Aging Case Aide 2, effective September 30, 2010.

An Intermittent Family Medical Leave for Maria Benfante, Aging Care Manager 2, effective October 28, 2010.

A One Day Leave Without Pay for Jaime Sekusky, Aging Care Manager 2, effective October 14, 2010.

A Leave of Absence Without Pay for Victoria Buchman, Clerical Supervisor, effective October 13, 14, 15 and 27, 2010.

An Intermittent Family Medical Leave of Absence for Victoria Buchman, Clerical Supervisor, effective October 28, 2010.

CHILDREN & YOUTH:

A Family Medical Leave of Absence for James Nardone, Caseworker 2, effective November 19, 2010.

A Leave of Absence Without Pay for Holly Talerico, Caseworker 2, effective October 11, 12, 13, 18 and 27, 2010.

A Leave of Absence Without Pay for Cathy Lamm, Caseworker 2, effective October 28, 2010 related to a Workers' Comp Claim..

MENTAL HEALTH/MENTAL RETARDATION:

A One Day Leave Without Pay for Holly Hess, Caseworker 2, effective October 15, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:

AREA AGENCY ON AGING:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
Sharon Considine	Nursing Home	Hershey	12-8-20/10	\$1,300
Terry Joyce	Transition 2010			
Melody Jo Zapotoczny	Conference			

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR

MENTAL HEALTH/MENTAL RETARDATION:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
Mental Health Court Team: William Anzalone Christine Snarski Michelle Hardik Judy Knick Mollie Katrenicz	PA Drug Court Conference	State College, PA	11-14-16, 2010	\$2365.80

There will be no cost to the MH/MR Program. The training will be paid from Pennsylvania Commission on Crime and Delinquency (PCCD) grant money that should be spent by December 31, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Cooney
"AYES" PETRILLA, COONEY, URBAN

BOARD APPOINTMENTS:

REQUEST A MOTION TO APPROVE THE FOLLOWING BOARD RE-APPOINTMENTS AT:

LUZERNE COUNTY CHILDREN AND YOUTH SERVICES ADVISORY BOARD:

Rosella Fedor-Purcell, West Pittston
For a three year term
Effective September 1, 2010 through September 1, 2013

Andrew Logue, Dallas
For a three year term
Effective April 1, 2009 through April 1, 2012

Charles Suppon, Dallas
For a three year term
Effective September 1, 2010 through September 1, 2013

It was moved by Commissioner Cooney, seconded by Commissioner Urban
“AYES” PETRILLA, COONEY, URBAN

PUBLIC COMMENT – NON-AGENDA

Ray Hillman

I'd like to ask the commissioners to reconsider the RFP that was put out for the time and attendance project. The reason why is it states to submit a bid on hosted systems (inaudible) In order for any company to quote on a hosted system you need to know the specifications of the software, the hardware, what type of terminals will be tied into the server. No one knows what type of operating system it is. Is it windows or unit (inaudible), how much number, this is not in the bid specs. I also suggest to the commissioners if you looked at a web hosted. There are no up front costs to the county. You pay a small minimum monthly fee. The IT Department is not involved with it. You can rent clocks or purchase the clocks and just rent the software on a monthly basis. Can you do a different RFP with more specs or a web hosted?

Steve Englot

I worked with Doug on this RFP. It's primarily for hosting services as opposed to a hard spec or piece of hardware or software because you can't just (inaudible) a hosted system if and when we get it. Our requirements can change. I don't want to be locked in a contract with certain processor or software. The hosting server should be able to adapt as we change. Hosting service is geared toward the actual services that the company provides. I have a copy of the RFP specs; management security, IT controls, help desk service, back up power. That's what we're looking for.

Ray Hillman

Not knowing the type of software installed on it (inaudible) In order to pay a hosting fee how does the company know what they are getting into?

Steve Englot

What I would expect from a RFP like this is a response that would give a list of hosting services with a price.

Commissioner Petrilla

If you have any additional questions you can talk to Steve. Your concerns are noted.

Walter Griffith

On the issue we had with the Prison and Keyco, should we not have a motion to reject the previous motion?

Commissioner Petrilla

I believe we did that last month.

Frank Pugliese

I'm almost sure we did that last month.

MOTION TO ADJOURN:

It was moved by Commissioner Urban, seconded by Commissioner Cooney
“AYES” PETRILLA, COONEY, URBAN

Respectfully submitted,



Jennifer Thomas, Recording Secretary

APPENDIX SHEET

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