

SEPTEMBER 24, 2009

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Tom Pribula, Chief of Budget and Finance; Dominic DePolo, Deputy Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Human Services; Joseph Gibbons, Engineer; Andrew Reilly, Office of Community Development; Adrian Merolli, Planning Commission;

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

Commissioner Petrilla asked for a moment of silence in memory of Stanley Dyleski who passed away the prior day. Commissioner Petrilla then went on to introduce Katie Owens and Julie Baron, from Marion Catholic in Hazleton, who shadowed the Commissioner that day.

It is noted that all meetings are electronically recorded

BID OPENINGS

No Bids

ANNOUNCEMENTS:.....**Douglas A. Pape**
County Manager/Chief Clerk

No Announcements

RECOGNITIONS:.....**Maryanne C. Petrilla**
Commissioner/Chairman

None

PUBLIC COMMENT:

Wile Toole spoke about the value of Valley Crest. He does not want the county to spend 6% on a real estate fee when he believes that the county call sell the property themselves and use that 6% to pay down debt. He believes that the \$200,000 bill for consultants is outrageous in that he believes the county could have come up with the same recommendations utilizing their own staff. He also objected to the county paying off a \$400,000 loan this year when he believed it should have been drug out. Tom Pribula disagreed and stated that paying off this loan saved the county thousands of dollars in interest. An objection Toole voiced, concerned the Ice Skating Rink on Coal Street. He also commented on the 27th pay of the year, which Commissioner Petrilla said was discussed at a prior time with him. He believes that it costs the county \$2 Million for this 27th pay and that payroll should only be on the 15th and 30th of each month. Commissioner Petrilla reiterated that the county has to work with existing Union contracts and that they cannot drop the 27th pay at the current time. He also states his displeasure with the million dollars requested by the Lackawanna Commissioners for the PNC Ball field. He agrees with Commissioner Urban that elected officials should pay 10% of their Healthcare. Row Officers do not want to pay and Commissioner Urban states that it should be a voluntary across the board contribution. Commissioner Urban became upset with Mr. Toole as he believes Mr. Toole is dictating to him on how he should spend his money. Commissioner Petrilla broke up the argument and ended the discussion.

Tom Concert commented about single fathers who are not receiving public funds although they are entitled to them. Mr. Concert stated that he has spent countless hours trying to secure help, but no one is listening to him. He believes that all county officials are criminals and believe that Mr. Pape and DeLuca are treating him like a “gerbil”. Mr. Concert continued on about subpoenas and lawsuits that he has leveled against county officials. Commissioner Petrilla suggests that he should acquire a “Right to Know” application to resolve many of his issues and he says he has done that. Mr. Concert then objects that he has not been invited to the Gala for the upcoming weekend. Commissioner Petrilla explains that the entire populace was invited by an invitation in the paper for a cost of \$65 per ticket. He ignores her and then goes on to complain about the dismissal of Richard Wren. Mr. Concert told Vito DeLuca that he wants to hear from him soon.

Sam Greenberg stated he is a World War II Veteran who is here to speak on behalf of Rick Wren. He states that 33,000 Vets in Luzerne County believe Rick Wren did an excellent job.

Nino Sartini stated he is a 28 year Veteran. Mr. Sartini stated that he screened all the applications for Mr. Wren’s position and stated that Mr. Wren was the best applicant for the Director of Veterans Affairs. Mr. Wren has received the highest praise from Vets and their families and Mr. Sartini believes that Wren has done a great job in keeping up the Memorials which belong to the people of the Wyoming Valley. These memorials must be cared for by the Commissioners Office and he asked the Board to reconsider their actions in regards to Mr. Wren.

Bob Alper from Kingston is a Korean War Vet and he goes on to relay the story of an 18 year old Vet who lost a hand and leg in combat and was having difficulty securing help. Mr. Alper recommended Rick Wren to this kid. Mr. Alper asks what Mr. Wren could possibly have done to have termination face him. Commissioner Petrilla responded that personnel issues cannot be discussed and will not be discussed due to privacy laws. Mr. Alper then goes on to say that Ed Holleran has told him that he would have to pay for a “Memorial Service”. He believes this is a disgrace and asks the Commissioners not to close down the Veterans Office with the County.

Marguerite Woelfel stated that she believes that commissioner meetings might be beneficial if they were to be held in the evenings; however, she realizes that the cost to the county would be great and therefore, keep the Commissioner meetings during the day. As to the Budget Crisis, the first year of taxes capped at 10%. She believes that any higher increase would break tax payer’s backs and sees cutting expenses and lay-offs as the only way to solve budget issues in the County. She believes that KOZ’s are part of the problem and should be dropped from 10 to 7 years. She also objects to the County taking on the roads in CenterPoint and stated that if Mericle can cough up \$2.5 Million for Children, he can pay for his own roads.

Carl Romanowski spoke on Healthcare Reform. He stated last year the County spent \$4 million for Healthcare Coverage and he believes that these costs can be greatly reduced. He is asking the Commissioners to support House Hill 1660 and Senate Bill 400 on Single Payer Health Care Plan. Carl thinks the County can save 50% using these single payer methods. He is asking for a resolution and believes the issue is too important to let it go to the wayside.

Larry Lebson asked if he would be able to provide comment at the end of the meeting. Commissioner Petrilla responded that he would have to speak during the Public Comment portion of the meeting.

Mayor James Gaugan is a retired teacher who loves the Courthouse and is proud of the Commissioners for their leadership. He is looking for funding for a park in his borough of Courtdale for the children of the town. Mayor Gaugan was wondering if the Commissioners might look into this for him. He disagrees with Mr. Toole about the Ice Skating Rink on Coal Street. He believes it is a good thing for the kids of the community.

Walter Griffith began by questioning the Sheriff's Website...apparently the sheriff spent \$167,000 for its upkeep and contains the same information that is on the county website. He believes this bears an investigation and also talks about the problem of COMP time. He also states the PFM reports that says Row Officers need changes in their departments, but he states that he knows the Commissioners had little or no influence over these departments.

Lew Sebia is counsel for Mericle and states that CounterPoint is the fastest growing part in Pennsylvania and that it has created over 10,000 jobs. He states that Mericle was under the assumption that the county would take over the roads in the park. Commissioner Petrilla stated that this is not feasible due to budget limitations. Mr. Sebia asked that the discussion on the roads be tabled so that they may secure more information for a better discussion. Commissioner Petrilla mentions that she met with Jenkins Township officials that morning and Commissioner Urban states that the county should not incur this road expense when Jenkins Township would be able to collect liquid fuel taxes on the project.

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COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner's Meeting held on August 12, 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 482239GF – 483601GF

County General Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

PNC Bank, Vouchers 503224LF – 503298LF

Liquid Fuels Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Wachovia Bank, Vouchers 400395WC – 400404WC

Worker's Compensation for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Request a Motion to approve and release payment for the following amount:

PNC Bank, \$40,939.43
County General Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: Sept. 8, 2009; Sept. 15, 2009; Sept. 22, 2009; Sept. 29, 2009; Oct. 6, 2009; Oct. 13, 2009.

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: Sept. 8, 2009; Sept. 15, 2009; Sept. 22, 2009; Sept. 29, 2009; Oct. 6, 2009; Oct. 13, 2009.

Luzerne County State of Emergency – EMA Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of September 28, 2009; October 5, 2009; October 12, 2009 and October 19, 2009.

Luzerne County State of Emergency – EMA Flash Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16th, 2006 due to flash flooding. This motion is for the weeks of September 28, 2009; October 5, 2009; October 12, 2009 and October 19, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Collective Bargaining Agreement (Residual)

Request a Motion to ratify the Collective Bargaining Agreement between Luzerne County and AFSCME, AFL-CIO, District Council 87 (Residual) effective January 1, 2009 through December 31, 2013.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Forgiveness Delinquent County Real Estate Taxes on property at 44 Coal St., Glen Lyon, PA

Request a Motion to approve the forgiveness of delinquent County real estate taxes on property at 44 Coal Street, Glen Lyon in the amount of \$34,121.74 contingent upon the new owner authorizing the Newport Authority to raze all structures on said property within one year. Newport Township and Greater Nanticoke Area School District approved similar requests.

Vito DeLuca recommended that the motion be tabled. Mr. DeLuca stated that they were not able to resolve all the issues or answer all the questions that were brought forth at the work session.

Request a motion to table the action on the Forgiveness Delinquent County Real Estate Taxes on property at 44 Coal St., Glen Lyon, PA.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Execution of Capital Grant Agreements

Request a Motion of the Luzerne County Board of Commissioners authorizing the proper officials to sign the following Capital Grant Agreements for the dates, municipalities and organizations as listed. The agreements were approved at previous Luzerne County Board of Commissioners Meetings, but never fully executed. The County Solicitor has recommended that current County officials sign as a successor to their predecessor.

December 21, 2006

- Back Mountain Recreation, Inc.
- Back Mountain Youth Football & Cheerleading
- City of Wilkes-Barre – Intermodal Facility
- CityVest/Kinship Square
- Duryea Borough
- F.M. Kirby Center
- The Lands at Hillside Farms
- Redevelopment Authority/Plymouth Borough Redevelopment
- Wright Township

February 21, 2007

- Butler Township

April 18, 2007

- Nescopeck Township

July 18, 2007

- Sugarloaf Fire Company
- YMCA

December 21, 2006 – Release of Funds Approved

- Junior Achievement

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Misericordia University RACP Application

Request a Motion of the Luzerne County Board of Commissioners to adopt a Resolution authorizing the submission of an application to the Commonwealth of Pennsylvania for and receipt of Redevelopment Assistance Capital Program funds effective September 23, 2009. The County’s application will be for the amount of \$2,250,000 the purpose of which will be for costs associated with construction/renovation of a health science facility at Misericordia University; and further authorizing the Chairman of the Board of Commissioners to execute any and all documents necessary for the application process including a Cooperative Agreement between Luzerne County and Misericordia University.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

West Side Park RFP

Request a Motion of the Luzerne County Board of Commissioners to authorize the advertisement/release of a Request for Proposals (RFP). This RFP will seek a consultant to prepare a West Side Parks Master Plan. Funding, in the amount of \$50,000, has been awarded by the Pennsylvania Department of Conservation and Natural Resources (DCNR) for this project. In accordance with the DCNR contract, the County must provide matching funds.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Tax Claim Bureau - (1) year Stay of the Upset Price Sale / Irem Temple Building

Request a Motion to ratify/approve authorizing the commissioners to execute any and all documents related to approving a year (1) year Stay of the Upset Price Sale, scheduled for September 16, 2009 for the following property. This stay will affirm the agreement signed by the City of Wilkes-Barre and the Wilkes-Barre Area School District for the following property:

Irem Temple Building
45-56 N. Franklin Street
Wilkes-Barre, PA 18701
Pin No. H9SE2 003 021

Commissioner Urban stated that he could not support this agreement. Commissioner Urban stated that he understood it was a historic structure, however, he has seen little progress done to the building since the last time the Wilkes Barre Chamber requested that the property be removed from the tax sale. Commissioner Urban provided an example of a property in White Haven called the Engine House. Commissioner Urban stated that the community was behind this project by actively pursuing grants and funding. Commissioner Urban stated that he didn't feel the Chamber had a solid plan in place for this property.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK “NAY” URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-47 Transfer (Appendix Page 32)

Request a Motion to acknowledge the transfer of \$ 590,012.55 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-47.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-47 Payment (Appendix Page 32A)

Request a Motion to approve payment of \$ 590,012.55 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-47 .

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Tax Refund-Assessment Appeals Office

Request a Motion to approve the following refund through the Assessment Appeals Office:

Name: Katra, Scott A & Breining, Colleen R
1490 W 8th Street
Address: Wyoming, Pa. 18644-9416
Property Location: 1490 Corner W 8th Street
Amount Due: \$ 90.23
Reason for Refund: Correction of acres.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Tax Refund-Assessment Appeals Office

Request a Motion to refund \$ 425.62 which is the interest, penalties and costs associated with Past due taxes for the years 2006 and 2007 on parcel # 04-H11-00A-05C, property owners are Annette Kline, Betty Manfred and Jean Erickson Trustees of the Zeta Realty Trust, 16 Layup Lane, Salem, SC. The address was incorrect due to an error in address verification.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

911 - Change the Watson Dispatch Console Furniture State Contract

Request a Motion to change the Watson Dispatch Console furniture state contract purchase price from \$18,425.64 to \$30,934.57. The change in price will cover the costs of additional pieces of furniture needed to complete a change in the console floor design.

Commissioner Skrepenak questioned why the purchase price went from \$18,000 to \$30,000. John Ankenbrand from 911 stated that the floor plan was changed and additional pieces were needed.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

911 - Sole Source Purchase of the Zetron ACOM Gold Manufactures Service Plan

Request a Motion for a Sole Source purchase of the Zetron ACOM Gold Manufactures Service Plan from Zetron in the amount of \$301,542.60. The County Solicitor has reviewed the documentation and has agreed that this is a Sole Source purchase. Funding for this Manufactures Service Plan will come from the 911 Wire Line Fund. No County General Fund Monies will be spent.

Commissioner Skrepenak questioned if the Sole Source service was offered by other companies. John Ankenbrand stated that the upgrade on the software, which was proprietary, could only be purchased from the factory.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

911 – Change the Tri-Tech Visi CAD and Visi CAD Mobile State Contract

Request a Motion to change the Tri-Tech Visi CAD and Visi CAD mobile state contract purchase from \$1,179,688.00 to \$2,011,032.00. The increased costs will cover the first five years of software maintenance and technical support. The change comes on the advice and recommendation of the County Solicitor. Contract to be signed pending the Solicitors review.

Commissioner Skrepenak questioned if this should be put out for a re-bid.

Vito DeLuca stated that he advised 911 to re-bid with a maintenance contract.

John Ankenbrand stated that an original RFP was done, however they decided to purchase off of a state contract.

Mr. DeLuca questioned if additional quotes were received after the maintenance contact was added. Mr. Ankenbrand replied no. Mr. DeLuca stated that his main concern was that the county had an absolute price for the maintenance and the equipment for the life of the equipment.

Commissioner Skrepenak commented that he did not know they were purchasing this off of a state contract.

Mr. Ankenbrand stated that the motion on August's agenda stated it was a state contract. Mr. Ankenbrand explained that they narrowed the responses down to three companies that would potentially work. He stated after the interviews they narrowed it down to the two companies. He stated that they spent months looking at these companies trying to determine which system would work best.

Commissioner Skrepenak questioned if there was any price comparison between the two companies.

Mr. Ankenbrand stated that the two companies were very similar in price. He stated that Tri Tech was a little more, however they offered a one year on site technician, where the other company only provided a technician for six months.

Commissioner Skrepenak stated that his only concern was that now Tri Tech knows the county has to lock into them for a service contract.

Request a motion to table the action on the Tri-Tech Visi CAD and Visi CAD Mobile State Contract

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

Request a motion to go off of the agenda.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

Request a motion to re-bid the 911 CAD System with a maintenance contract.

Public Comment: None

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Rescind Resolution No. 113006B of November 30, 2006

Request a Motion to Authorize the proper officials to rescind Resolution No. 113006B of November 30, 2006. The November 30, 2006 motion did not include the following:

- Accurate and complete legal description of the limits of responsibility.
- Accurate and complete description of the facilities to be dedicated to Luzerne County.
- A Maintenance Agreement acceptable to Luzerne County and the owner/developer of

CenterPoint Commerce and Trade parks.

Request a motion to table the action of Rescinding Resolution No. 113006B of November 30, 2006:

Commissioner Petrilla stated that Luzerne County was so financially strapped that they could not take on the additional expenses of taking ownership of roads. Commissioner Petrilla stated that it was not a fiscally smart thing to do. Commissioner Petrilla stated that they needed to work with the Jenkins Twp. Supervisors, Mericle Corp, and the entities at CenterPoint to get this right. Commissioner Petrilla stated that this burden could not go on the taxpayers of Luzerne County.

Commissioner Skrepenak stated that the original intent of this agreement was to initiate job creation. He stated it was always the intent to go back and talk to the municipalities in the hopes of working out an agreement. Commissioner Skrepenak provided the following analogy. Your son or daughter has been accepted into medical school but you do not have the means to send them. Do you find a way to send them to medical school or do you not send them. He stated that has been his thought process over the past five years, to invest in areas such as this. He stated that he understood the condition that the county was in, however the county has been in this position for the past ten to fifteen years. Commissioner Skrepenak stated that he was trying to create the opportunity. He stated that he understood now may not be the time and he was glad that all parties involved were willing to negotiate,

Commissioner Urban stated that he did not support this because the county does not have any additional liquid fuel funds. Commissioner Urban stated creating more debt to the county was not healthy. He stated that the county could not support more responsibility with no income stream coming in to pay for it. Commissioner Urban stated that he felt Jenkins Twp. was the right entity to take over these roads.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Execute Listing Agreements with Mericle Commercial Real Estate Services

Request a Motion to Authorize the proper officials to execute listing agreements with Mericle Commercial Real Estate Services to advertise the following Luzerne County Surplus Real Estate (vacant land and improvements in Plains Twp.) for sale to the public as follows:

- Valley Crest Residual Parcel, PIN # 50H10-00A002

The property will be listed for 60 days before the bid due date. Minimum base bid will be set at current fair market value (\$5,741,000.00).

Request a motion to table the action of Executing Listing Agreements with Mericle Commercial Real Estate Services:

It was moved by Commissioner, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Lease Agreement with the United States of America - Land in Wyoming, PA

Request a Motion to Authorize the proper officials to execute a Lease Agreement with The United States of America to provide approximately 138,956 square feet of land in Wyoming, PA at a Lump Sum Price of \$36,500/year for a term of one year (with four additional one-year renewal periods) commencing on October 1, 2008. The Lease Agreement shall be subject to the approval of the Luzerne County Solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Execute a permanent Easement Agreement with Mericle Commercial Real Estate Group, Inc.

Request a Motion to Authorize the proper officials to execute a permanent Easement Agreement with Mericle Commercial Real Estate Group, Inc., 100 Baltimore Drive, Suite 300, Wilkes-Barre, PA 18702 for the stormwater detention basin situated on Lot #18, Elmwood Avenue, Wright Township, PA. The Easement Agreement assigns the perpetual operation and maintenance duties of the basin to Mericle Commercial Real Estate Group, Inc. The permanent Easement Agreement shall be subject to the approval of the Luzerne County Solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

United States Department of Energy Grants

Request a Motion to Authorize the proper officials to execute all documents necessary to accept the United States Department of Energy Grants available through the American Recovery and Reinvestment Act of 2009. Grant funding will be provided by the Energy Efficiency and Conservation Block Grant (EECBG) Program.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Advertise for the completion of the Luzerne County Strategic Energy Plan

Request a Motion to Authorize the proper officials to advertise for the completion of the Luzerne County Strategic Energy Plan. This project is the first County Priority Project through the American Recovery and Reinvestment Act of 2009. Grant funding will be provided by the Energy Efficiency and Conservation Block Grant (EECBG) Program. Advertisement will contingent on the award of the grant by the United States Department of Energy.

Commissioner Skrepenak questioned if the county was collaborating with anyone on this plan. Joe Gibbons stated that this was the first step the county was required to do to get our entitlement money from the federal government.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

KOZ Expansion Zone Correction / Humboldt Industrial Park

Request a Motion to Amend the Luzerne County Resolution Dated December 17, 2008 authorizing the creation of one (1) New Keystone Opportunity Expansion Zone in the Humboldt Industrial Park, Hazle Twp., to reflect a revised expiration date of December 31, 2019. All other contents of the December 17, 2008 Resolution remain effective.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request for Proposals (RFP) for County Wide Time Management

Request a Motion of the Luzerne County Board of Commissioners to authorize the advertisement/release of a Request for Proposals (RFP) for County Wide Time Management System..

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request for Proposals (RFP) for Insurance Risk Management Services

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify permission to advertise a Request for Proposals (RFP) for Insurance Risk Management Services.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Lease Revenue Bonds

Request a Motion authorizing the enactment by the Board of Commissioners of the County of Luzerne, Pennsylvania (the “County”), of an ordinance (the “Ordinance”) authorizing certain actions to be taken and approving execution of documentation in connection with the issuance of one or more series of lease revenue bonds in the aggregate principal amount not to exceed \$29,000,000 and the incurrence of the lease rental debt associated therewith for the purposes of funding a project of the County, all as more fully described in the Ordinance.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

MOTION

Solid Waste Management Plan – Consultant Contract

Request a Motion to enter a contractual agreement with MSW Consultants, Camp Hill PA for the amount not to exceed \$40,844.00. MSW Consultants will assist the county with developing an update to our ten year Solid Waste Management Plan as required by the PA Department of Environmental Protection. This expense will be paid with a PA DEP (80-20) Planning Grant.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

END OF COMMUNICATIONS

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a Motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: Sept 17, 2009

WACHOVIA BANK

School, Road & Institutional (Old Account).....	\$744.60
Self Insured Workers Compensation Fund.....	537,060.14
Domestic Relations IV-D Fund	1,206,396.10
9-1-1 Construction Fund	510,818.65
9-1-1 Wire Fund	3,018,101.17
9-1-1 Wireless Fund	172,771.17
Hotel Room Rental Tax.....	47,529.61

PNC BANK

General Fund.....	\$11,207,620.39
Schools (New Account)	2,155,077.77
Towns (New Account).....	254,629.40
Real Estate Tax Sale	2,075,305.31
Transportation Department.....	671,947.16
Office for the Aging	2,133,972.57
Children & Youth Services	531,706.69
Mental Health/Mental Retardation.....	2,848,067.15
Human Services.....	321,872.57
Drug & Alcohol Program.....	242,767.59
Liquid Fuels Tax Fund	516,580.26
GWBIF Escrow Account.....	27,720.55
Juvenile Probation JCJC Grant-in-Aid.....	152.92
Juvenile Court Restitution.....	16,401.23
Act 44 Bridge Account.....	180,983.67
AID System to Roads & Bridges.....	0.00
Coroner VSIA Act 2004-122 Account.....	70,984.48
Hicks/Abrahams Creek	0.00
PEMA Hazard Mitigation.....	79,901.16
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	20,880,357.03
Early Intervention.....	2.72
District Attorney Gun Buyback Program.....	2.32
HAVA Account.....	318,901.71
License Fee Account.....	2,416.35
Levee Account.....	83.34
Recorder of Deeds Restitution.....	96.45
Sheriff Real Estate Escrow.....	2,364,042.44
Sheriff Writs of Execution.....	17,106.76
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	32,887.97
District Attorney Federal ICAC Grant.....	78,000.00

CITIZENS BANK

Adult Probation Special Account	\$1,357,564.06
Bridge Fund	794.09
Hazardous Material Emergency Response Account	98,124.78
EMA Radiation Emergency Response Fund.....	22,526.48

FIRST NATIONAL COMMUNITY BANK

Convention and Visitors Bureau	\$122,128.31
Agencies Account	1,044,538.58
Solid Waste Recycling/Landfill Administration	220,043.54
Property Tax Collection	3,984.17
Department of Probation (CPCMS System).....	219,053.83
Flood Protection Authority.....	437,423.57

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account	\$43,893.11
Tri-County Airport Feasibility Study	2,553.79
Series 2002 A & B Capital Projects.....	48,974.41
Series 2003 A & B Capital Projects.....	175,313.23
Series 2003 D Capital Projects.....	2,039.08
Series 2008 B Settlement Fund.....	0.00
Series 2008 B Sinking Fund.....	0.00
Series 2008 B Project Fund.....	0.00
Flood Protection Project Impact.....	4,389.01

M & T BANK

Adult Probation Drug & Alcohol RIP Program.....	\$65,816.40
District Attorney Bad Check Restitution Fund.....	2,888.79
Riverfront-GG2.....	2,619.50
Nesbitt Park-DCNR.....	75,687.26
RACP Redevelopment Assistance.....	3,190,179.00
Sheriff's Old Real Estate Account.....	56,875.82
2006 Series A Refunding Escrow.....	1,841,866.50
2008 LCIDA Bond Fund.....	532,891.52
2008 LCIDA Settlement Fund.....	0.00
2008 LCIDA Project Fund.....	0.00
2008 LCIDA Revenue Fund.....	0.00
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Project Fund.....	0.00
2008 Series A Courthouse Fund.....	14,005,984.31
2008 Series B Project Fund.....	0.00
2008 Series B LCCC Project Fund.....	15,663,468.22
2008 Series C Settlement Fund.....	0.00
2008 Series D Sinking Fund.....	0.00
2008 Series E Sinking Fund.....	0.00

COMMUNITY BANK & TRUST

2008 Series A Settlement Fund.....	\$0.00
2008 Series A Project Fund.....	1,987,043.70
2008 Series A Sinking Fund.....	505,019.05

U.S. BANK

2000 Series A Refunding Escrow.....	\$1,904,153.00
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CERTIFICATES OF DEPOSIT

(Principal Values only)

As of: Sept 17, 2009

Liquid Fuels Tax Fund	\$650,000.00
9-1-1 Construction Fund	\$200,000.00
Domestic Relations IV-D Fund	\$2,100,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$900,000.00
Agencies Account	<u>\$2,575,000.00</u>
Total:	\$6,585,000.00

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI

CONTROLLER’S REPORT

Acting Controller, AJ Martinelli requested that all motions be accepted as presented. Mr. Martinelli stated that there were no changes made to his agenda since the work session.

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:
 - \$ 793,797.81 Community Development Block Grant Program
 - \$ 907,432.72 Business Development Loan Program
 - \$ 59,118.39 Emergency Shelter Grants Program
 - \$ 75,402.01 HOME Investment Partnership Program
2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of September 2009.
3. Request a motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s appropriation for the month of September 2009.
4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:
Voucher No. 536242 to 536414 inclusive in the amount of \$ 384,903.57

Bureau for the Aging: Voucher No. 727338 to 728020 inclusive	in the amount of \$1,968,570.49
Children and Youth: Voucher No. 747343 to 748875 inclusive	in the amount of \$4,143,966.66
Mental Health / Mental Retardation: Voucher No. 746357 to 746599 inclusive	in the amount of \$2,113,951.68
Human Services: Voucher No. 751210 to 751247 inclusive	in the amount of \$ 200,231.42
Drug and Alcohol: Voucher No. 761640 to 761666 inclusive	in the amount of \$ 206,017.08
Domestic Relations IV-D: Voucher No. 400251 to 400254 inclusive	in the amount of \$1,363,985.00
County Agencies: Voucher No. 400984 to 400997 inclusive	in the amount of \$1,641,050.70
Adult Probation Special: Voucher No. 400353 to 400354 inclusive	in the amount of \$ 18,702.00
Adult Probation D&A RIP Program: Voucher No. 1037 to 1039 inclusive	in the amount of \$ 95,180.13
JCJC Grant in Aid: Voucher No. 1004 inclusive	in the amount of \$ 233,384.53
Juvenile Restitution: Voucher No. 1000 inclusive	in the amount of \$ 250.00
9-1-1 Construction: Voucher No. 400516 to 400525 inclusive	in the amount of \$ 206,918.38
9-1-1 Wire: Voucher No. 1224 to 1299 inclusive	in the amount of \$ 573,681.42
9-1-1 Wireless: Voucher No. 1015 to 1029 inclusive	in the amount of \$ 1,109,635.20
EMA Radiation: Voucher No. 400133 to 400136 inclusive	in the amount of \$ 9,213.60
Hazardous Material Emergency Response: Voucher No. 400211 to 400219 inclusive	in the amount of \$ 180,730.91
Solid Waste Recycling: Voucher No. 400852 to 400855 inclusive	in the amount of \$ 500,780.88
Hotel Rental: Voucher No. 440 to 445 inclusive	in the amount of \$ 399,557.65
License Fees: Voucher No. 6043 to 6046 inclusive	in the amount of \$ 14,251.00
Schools: Voucher No. 405251 to 405277 inclusive	in the amount of \$ 2,777,898.27

Towns: Voucher No. 407228 to 407377 inclusive	in the amount of \$	325,288.38
Real Estate Tax Sale: Voucher No. 401122 to 401124 inclusive	in the amount of \$	2,035.74
Writ of Execution Escrow: Voucher No. 1523 to 1538 inclusive	in the amount of \$	3,345.00
Sheriff DCED Grant: Voucher No. 1000	in the amount of \$	8,735.00
Convention & Visitors Bureau: Voucher No. 403705 to 403777 inclusive	in the amount of \$	71,252.56
Flood Protection Authority: Voucher No. 1063 to 1084 inclusive	in the amount of \$	190,668.28
Act 44 Bridge: Voucher No. 1000 inclusive	in the amount of \$	122,284.91
Aid System to Road & Bridge: Voucher No. 1000 inclusive	in the amount of \$	272,536.72

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

END OF CONTROLLER’S REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>AREA AGENCY ON AGING:</u>			
The Freeland and Northside Area Senior Citizens Services Assoc.	Lease Agreement for Freeland Senior Citizens Center	11/01/09-11/10/10	\$600/month
<u>CHILDREN & YOUTH:</u>			
Children’s Behavioral Health	Comprehensive Family Assessments, Consultation to staff, Court Testimony	7/1/09-6/30/10	\$65.00/hour \$40,000.00
Cornerstone Counseling & Consulting Specialists	Court Appearance	“ “	\$80.00/hour \$2,500.00

CHILDREN & YOUTH and JUVENILE PROBATION SERVICES:

Children’s Aid Society of Mercer County	Foster Care	7/1/09-6/30/10	\$70.00/day
George Junior Republic in PA	Intensive Supervision	“ “	\$284.37/day

DRUG & ALCOHOL

Catholic Social Services	Comprehensive Highway Safety Program	10/1/09– 9/30/10	\$105,349.00
	DUI Checkpoint Program	" "	\$44,859.00

MENTAL HEALTH/MENTAL RETARDATION:

Posten Taxi	Transport Svcs.	7/1/09-6/30/10	\$5,500
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It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS
FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>

AREA AGENCY ON AGING:

Northeast Center for Independent Living	Attendant Care	7/1/09-6/30/10	\$2,000.00	\$20,000.00
Safetycare Technologies	PERS	“ “	\$1,000.00	\$7,500.00
Valued Relationships, Inc.	PERS	“ “	\$1,000.00	\$7,500.00

CHILDREN & YOUTH:

Children’s Services Center	Functional Family Therapy	10/16/08-6/30/09	\$15,000.00	\$30,985.00 No County Dollars Required
Nurse Family Partnership Of Luzerne County	Integrated Children’s Services Plan Grant	7/1/08-6/30/09	\$20,000.00	\$30,000.00 No County Dollars Required

MENTAL HEALTH/MENTAL RETARDATION:

Creating Unlimited Poss.	Comm. Hab. & Transport Svcs.	7/1/08-6/30/09	\$615,998	\$601,946
Acumen Fiscal Agent, LLC	Vendor Fiscal Agent	“ “	\$87,684	\$89,199
Interim Healthcare Svcs.	Home & Comm. & Specialized Suppt.	“ “	\$206,868	\$223,884
Luz. Cty. Transp. Authority	Transport Svcs.	“ “	\$35,050	\$35,134
Scovish Transportation	Transport Svcs.	7/1/09-6/30/10	\$10,000	-0-

AVP Transport, Inc.	Transport Svcs.	“	“	\$9,000	\$1,002
Susan Gratalo D/B/A Castle Transportation	Transport Svcs.	“	“	\$30,191	\$38,082
Keystone Garden Estates	Respite & Transport Svcs.	7/1/09-6/30/10		\$78,000	\$1,000
Deutsch Institute	Home & Comm. & Employmt. Svcs.	“	“	\$100,000	\$125,070
<u>Correction from prior commissioners agenda dated 7-15-09.</u>					
Michael Shucosky, Esq.	Legal Svcs.	“	“	\$18,000	\$3,653
Joseph Giovannini, Esq.	Legal Svcs.	“	“	\$18,000	\$32,347

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING RENEWAL POLICY AND/OR AGREEMENTS FOR:

MENTAL HEALTH/MENTAL RETARDATION:

Request a Motion to Approve the insurance renewal policy through Joseph J. Joyce Associates, Inc., with American Alternative Insurance Corporation, professional liability insurance, in the amount of \$12,627.00, effective September 26, 2009 to September 26, 2010.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENT FOR:

TRANSPORTATION DEPARTMENT:

Request a Motion to Authorize the Luzerne/Wyoming Counties Transportation Department to enter into an agreement with PADoT Bureau of Public Transportation for FY2009-2010 Community Public Transportation Programs (CPT) to provide the Shared Ride Program for Senior Citizens in the amount of \$820,000 and the Persons With Disabilities Program (PWD) in the amount of \$17,880.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

TRANSPORTATION DEPARTMENT:

Request a Motion to Authorize Anthony R. DePolo, Director of Luzerne-Wyoming Counties Transportation Department to execute an agreement and all necessary documentation with PADoT Bureau of Public Transportation for FY2009-2010 Community Public Transportation Programs (CPT) to provide the Shared Ride Program for Senior citizens in the amount of \$820,000 and the Persons With Disabilities Program (PWD) in the amount of \$17,880.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

ENGINEER'S OFFICE – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the proper officials to award the WVLS Forty Fort/Swoyersville Reach Pedestrian Walkway Resurfacing Project to American Asphalt Paving Co., 500 Chase Road, Shavertown, PA 18708 in the amount of \$64,667.59 (Base Bid plus Add Alternate No. 1). This project is partially funded by the 2008 PaDEP Growing Greener II Flood Protection Grant. The cost share for the project is 65% State/35% Local.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Amend the Contract for the Courthouse Condensate Renovation Project with J.L. Turner Co., 100 Keith Street, Wilkes-Barre, PA 18702 in the amount of (\$632.08) for closeout balancing. The change order also provides for an extension of the contract completion time until October 19, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Amend the Contract for the Penn Place Courtroom Modifications Project with G.C. Wall Inc., PO Box 4181, 73 E. 8th Street, Wyoming, PA 18644, in the amount of \$3,261.80 (Change Order #2) for additional electrical, signage and manual locks.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Amend the Contract for the Brominski Building Courthouse Step Replacement Project with L.R. Costanzo Co., Inc., 123 North Main Avenue, Scranton, PA 18504 in the amount of \$15,156.28 (Change Order #1) for additional structural concrete demolition, new stainless hand rail, electrical conduit, granite work and pedestrian access control.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to advertise for the Courthouse Sub-basement sump pump replacement project.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to award the Courtroom A and B Access Control System, Penn Place Office Building Project to Hillman Security & Fire Technologies, 398 Marion Street, Luzerne, PA 18709 in the amount of \$13,890.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Authorize the proper officials to execute and adopt a Resolution for Supplemental Reimbursement Agreement No. 040329-C in addition to existing Agreement No. 040329 (including 040329-A and 040329-B) with PennDOT to increase the construction funding for the Reconstruction of County Road No. 9, Huntsville Road, Dallas Borough/Jackson Twp. The supplemental agreement also provides for the update of several project documents. The cost share for the agreement is 80% Federal/20% Local.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to execute and adopt a Resolution for Reimbursement Agreement No. 04R038 with PennDOT to complete the 2009 Luzerne County K-Route Project. This project provides for the resurfacing of County Road #12, Lower Demunds Road, Dallas Twp. The cost share for the agreement 80% Federal/20% Local.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to award the County Road #20 Resurfacing Contract to Pennsy Supply Inc., DBA Slusser Brothers, 125 North Warren Street, West Hazleton, PA 18202 in the amount of \$382,874.05.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to award the County Road #23 Resurfacing Contract to Pennsy Supply Inc., DBA Slusser Brothers, 125 North Warren Street, West Hazleton, PA 18202 in the amount of \$194,775.16.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to award the County Road #24 Resurfacing Contract to Pennsy Supply Inc., DBA Slusser Brothers, 125 North Warren Street, West Hazleton, PA 18202 in the amount of \$173,325.07.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to decrease the encumbrance of Liquid Fuels Tax Funds for the following Luzerne County Projects:

- Project No. 06-40-000-02 Revision No. 1 (\$172,000.00)
- Project No. 06-40-000-05 Revision No. 1 (\$171,000.00)
- Project No. 07-40-000-01 Revision No. 2 (\$226,674.93)
- Project No. 07-40-000-02 Revision No. 2 (\$8,389.73)

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a Motion approving the following activities through the County’s Community Development Program(s):

Request a Motion approving a grant for Wyoming Valley Habitat for Humanity, in the amount of \$50,000 through the County’s Housing Trust Fund. The County’s funding will be utilized to assist in the rehabilitation of properties located in Edwardsville Borough and Wilkes-Barre City to make them available to eligible homebuyers.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion approving a grant for the Housing Development Corporation of Northeastern Pennsylvania, in the amount of \$1,000,000 through the County’s Housing Trust Fund for the Courtright Street Neighborhood Initiative. HDC will utilize the funding in partnership with the Luzerne County Office of Community Development and the City of Wilkes-Barre, to undertake a project at the site of the former Murray Complex on Courtright St., in Wilkes-Barre City. The scope of the project consists of the demolition of blighted structures and the development of a mixed income neighborhood which will include the construction of 18 energy efficient homebuyer units and 12 rental units for seniors. The total cost for this project is estimated to be \$9.3 million.

Commissioner Urban voiced his concerns on the project. Commissioner Urban questioned whether people will be able to afford the homes/taxes that are being built. Commissioner Urban felt that the funds would be better spent marketing the homes that are currently for sale in Wilkes Barre.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK “NAY” URBAN

PURCHASING DEPARTMENT

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

COURTHOUSE: CARPET RENTALS
LASER PAPER
COPY PAPER

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

COURTHOUSE:

NEO-POST INK CARTRIDGES:

AUTOMATION AIDES TOTAL BID: \$5,697.00
420 BABYLON ROAD
SUITE B
HORSHAM, PA 19044

PROTHONOTARY:

FOLDERS:

AVAIL BUSINESS SYSTEMS TOTAL BID: \$31,600.00
PO BOX 1030
JOHNSTOWN, PA 15907

UNSUCCESSFUL BIDDERS:

ONE POINT TOTAL BID: \$33,600.00
AMES COLOR TILE 33,000.00

AREA AGENCY ON AGING:

PEST CONTROL:

SEITZ BROTHERS TOTAL BID: \$4,944.00
641 PINE CREEK DRIVE
BARNESVILLE, PA 18214

UNSUCCESSFUL BIDDER:

NEPA BUGMAN TOTAL BID: \$5,460.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

PROBATION SERVICES – MICHAEL VECCHIO, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>PROBATION SERVICES</u> (Juvenile Division)			
JCJC GIA	Letter of Equity	07/01/09-06/30/10	FY 2009-10 GIA
JCJC GIA	Financial Statement (Funds Expended For Juvenile Probation Services) (2 copies with original signatures)	07/01/08-06/30/09	\$95,386.00
JCJC GIA	Financial Statement (Funds Expended For Juvenile Specialized Probation Services) (2 copies with original signatures)	07/01/08-06/30/09	\$498,194.53
Schuykill Mobile Fone, Inc.	Pager Equipment and Service	Indefinite	Alphanumeric Paging Service \$20.00 Per month per pager Numeric Paging Service \$11.00 per month per pager

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

LCWIDA – RICHARD J. AMMON, EXECUTIVE DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>TERM</u>	<u>RATE</u>
LUZERNE COUNTY COOPERATIVE EXTENSION (Conflict Resolution)	7/1/09-6/30/10	\$5,000.00
LUZERNE COUNTY COOPERATIVE EXTENSION (Money Management)	7/1/09-6/30/10	\$7,000.00
LUZERNE COUNTY COOPERATIVE EXTENSION	7/1/09-6/30/10	\$7,000.00

(Self Improvement Education)

LUZERNE COUNTY INTERMEDIATE UNIT (Adult/Basic GED Services)	7/1/09-6/30/10	\$175,000.00
LUZERNE COUNTY INTERMEDIATE UNIT (Assessment & Skills Development)	7/1/09-6/30/10	\$143,000.00
LUZERNE COUNTY INTERMEDIATE UNIT (Youth Services & Special Programs)	7/1/09-6/30/10	\$16,700.00
LUZERNE COUNTY CHILDCARE INFORMATION SERVICES (Childcare Information Services)	7/1/09-6/30/10	\$4,000.00
LUZERNE COUNTY AREA AGENCY ON AGING (Older Individual Employment & Training)	7/1/09-6/30/10	\$5,000.00
HAZLETON AREA SCHOOL DISTRICT COMMUNITY CLASSROOM	7/1/09-6/30/010	\$14,575.00
LUZERNE COUNTY INTERMEDIATE UNIT (METS - Mall Education Training Site)	7/1/09-6/30/10	\$8,000.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

SEPTEMBER 24, 2009

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

LUZERNE COUNTY 911:

Janine Brody, Shickshinny, Telecommunicator at an annual salary of \$24,000, effective September 25, 2009 to fill a vacancy.

Gina Domashinski, Glen Lyon, Telecommunicator at an annual salary of \$24,000, effective September 25, 2009 to fill a vacancy.

Christopher Collins, Avoca, Telecommunicator at an annual salary of \$24,000, effective September 25, 2009 to fill a vacancy.

Matthew Maciejczak, Sweet Valley, Telecommunicator at an annual salary of \$24,000, effective September 25, 2009 to fill a vacancy.

Richard Machej Jr., Conyngham, Telecommunicator at an annual salary of \$24,000 effective September 25, 2009 to fill a vacancy.

PURCHASING:

Frank A. Pugliese, Jr., West Wyoming, Purchasing Director at an annual salary of \$45,000 effective September 24, 2009 to fill a vacancy..

AGING:

Irma Macareo, Plains as an Alternate Food Service Worker 1 at an hourly rate of \$9.83, effective September 8, 2009.

CHILDREN & YOUTH:

Colleen Boyko, Duryea as a Caseworker 2 at an annual salary of \$30,869, effective September 8, 2009.

TRANSPORTATION:

Michelle, Collis, Wilkes-Barre as a Part Time Child Care Aide at an hourly rate of \$7.50, effective September 2, 2009.

Louis Uritz, Wilkes-Barre as a Scheduler at an annual salary of \$19,096, effective October 4, 2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTION AT:

BUILDING & GROUNDS:

John J. Maloney to Foreman at an annual salary of \$26,500, effective September 28, 2009.

AGING:

Brian McAdarra to Aging Care Management Supervisor 1 at an annual salary of \$32,630, effective August 31, 2009.

MENTAL HEALTH/MENTAL RETARDATION:

Denyse Duaima, to MR Program Specialist 1 at an annual salary of \$36,299, effective August 14, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING REASSIGNMENT AT:

ROAD & BRIDGE:

David Beynon to the position of Truck Driver at an annual salary of \$20,500, effective September 28, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TEMPORARY ASSIGNMENT AT:

MENTAL HEALTH/MENTAL RETARDATION:

Lou Ellen Zekas, Statistical Assistant at an annual salary of \$28,947, effective April 24, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:

CHILDREN & YOUTH:

A \$250 Masters Degree Pay Adjustment for Andrea Zwolinski, Caseworker 2 at an annual salary of \$31,620, effective September 5, 2009.

TRANSPORTATION:

Richard Manta, Part Time Driver at an hourly rate of \$8.50, effective September 13, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:

BUILDING & GROUNDS:

Sandra Loftus, Administrative Assistant, effective October 5, 2009

LUZERNE COUNTY 911:

Carlyle T. Robinson, Telecommunicator, effective August 28, 2009.

PURCHASING:

Greg Hunsinger, Purchasing Director, effective August 20, 2009.

ROAD & BRIDGE:

Michael Donald Dwyer, Truck Driver, effective August 28, 2009.

Joseph H. Wrhel, Truck Driver, effective September 4, 2009.

AGING:

Marion Daniel, Alternate Food Service Worker 1, effective June 27, 2009.

Diane Early, Senior Center Manager 1, effective September 25, 2009

CHILDREN & YOUTH:

Melinda Larson, Caseworker 2, effective September 9, 2009.

Denise Martin, Caseworker 2, effective September 10, 2009

Brandy Boyer, Social Services Aide 3, effective September 14, 2009

MENTAL HEALTH/MENTAL RETARDATION:

Jessica Gibbon, Caseworker 2, effective September 4, 2009.

TRANSPORTATION:

Kenneth Jordan, Part Time Driver, effective August 12, 2009
Maureen Kraus, Part Time Child Care Aide, effective August 31, 2009
Basil Desiderio, Part Time Driver, effective August 28, 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RETIREMENT AT:

AGING:

Mary Lou Perez, Aging Case Aide 2, effective October 9, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATION AT:

VETERAN AFFAIRS:

Richard S. Wren, Director, effective September 23, 2009.

LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY:

Lisa Hawk, Youth/Incumbent Report Coordinator, effective September 24, 2009.

AGING:

Bonnie Johns, Aging Care Manager 2, effective July 3, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE OF STATUS AT:

CHILDREN & YOUTH:

A Change from Family Medical Leave of Absence to Leave of Absence for Brandy Boyer, Social Services Aide 3, effective July 27, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:

SECURITY:

A Leave of Absence Without Pay for Edyth L. Vann effective September 14, 2009.

BUILDING & GROUNDS:

An Intermittent Family Medical Leave of Absence for Corrine Jasulevicz effective August 27, 2009.

LUZERNE COUNTY CONVENTION & VISITORS BUREAU:

A Family Medical Leave of Absence for Connie Mazur, Executive Secretary, effective August 12, 2009.

AGING:

A Family Medical Leave of Absence for Diane Yocum, Clerk Typist 2, effective September 22, 2009.

CHILDREN & YOUTH:

A Leave of Absence for Nicole Rodweller, Caseworker 2, effective August 24, 2009.

A Family Medical Leave of Absence for Donna Barnes, Paralegal, effective September 1, 2009.

A Family Medical Leave of Absence for Kerin Dellasala, Caseworker 2, effective July 21, 2009.

HUMAN SERVICES:

An Intermittent Family Medical Leave of Absence for Mary Dysleski, Fiscal Officer/Contract Manager, effective September 14, 2009.

MENTAL HEALTH/MENTAL RETARDATION:

An Intermittent Family Medical Leave of Absence for Tammy Kester, Casework Supervisor, effective September 3, 2009.

An Intermittent Family Medical Leave of Absence for Florence Muth, Fiscal Officer 2, effective September 1, 2009.

TRANSPORTATION:

A Leave Without Pay for Heather Dourand, Driver, effective July 9, 10, 28, August 4, 10, 17 and 18, 2009.

A Leave Without Pay for John Humko, Driver, effective August 17, 18 and 20, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
"AYES" PETRILLA, URBAN "NAY" SKREPENAK

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
Anthony Alu, CPE	AAP Fall	Lancaster, PA	10/29/09-10/30/09	\$1100.00
George Kechula, CPE	Conference			

BOARD OF ASSESSMENT APPEALS:

BOARD OF ASSESSMENT APPEALS:

Anthony Alu CPE NECAAP Chapter Scotrun, PA 09/18/09 \$250.00
Rocco Amentler CPE Meeting & Continuing
George Kechula CPE Education
Gerald Kane CPE
Eileen Heffron CPE
Jill Emmert CPE
Ron Bertram CPE
John Mazur CPE
Larry DeFluri CPE
Ann Snopkowski CPE

LUZERNE COUNTY PLANNING COMMISSION:

Adrian Merolli PaDOT State College, PA 10/19/09-10/21/09 \$900.00
Nancy Snee Transportation
Planning Partners
Conference

EMERGENCY MANAGEMENT AGENCY:

4 to Attend EPA Emergency Baltimore, Maryland 11/15/09-11/18/09 *\$3600.00
Preparedness & Prevention
& Hazmat Spills Conference

*The Act 165/Hazardous Materials Response Fund will be used to pay for this training as it is an eligible expense under Act 165 guidelines.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

BOARD APPOINTMENTS

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD APPOINTMENTS/RE-APPOINTMENTS:

LUZERNE /SCHUYLKILL WORKFORCE INVESTMENT BOARD, INC. (WIB)

REAPPOINT:

Dr. Diane M. Niederriter, Executive Director Elect of the Schuylkill Intermediate Unit 29, 17 Maple Avenue Mar Lin, PA 17951 Term: 8/31/2009 – 8/30/11.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

Request a motion to go off of the agenda:

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Request a motion to appoint Michael Rozitski, 9 Graystone Dr., Mountaintop, PA. 18707, to the Luzerne County Housing Authority effective September 24, 2009 through September 24, 2012.

Public Comment: None

It was moved by Commissioner Petrilla, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

Commissioner Urban recommended that the Richard Wren matter be referred to the District Attorney’s Office.

Commissioner Urban commented that he felt the Director for the Building & Grounds Department should be at the courthouse during the daytime. Commissioner Urban stated that he felt Mr. Holleran needed to make a decision on whether he wanted to work from 9am to 4:30pm.

Ed Holleran responded that he worked for the county for thirty seven years and his record speaks for itself.

MOTION TO ADJOURN

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

Respectfully submitted,

A handwritten signature in cursive script that reads "Jennifer Thomas".

Jennifer Thomas, Recording Secretary

APPENDIX SHEET

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2003 CAPITAL PROJECTS BOND ISSUE — 2003D-47 PAYMENT.....32A