

**NOVEMBER 25, 2009**

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Tom Pribula, Chief of Budget and Finance; Michael Morreale, Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Human Services; Christopher Bellman, County Engineer; Andrew Reilly, Office of Community Development; Frank Pugliese, Jr., Director of Purchasing; Adrian Merolli, Planning Commission, Michael Vecchio, Probation Services

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance. Commissioner Petrilla asked for a moment of silence to reflect on our troops who would not be home on this holiday and to be thankful for all the blessings in our life.

It is noted that all meetings are electronically recorded

**BID OPENINGS**

No Bids

**ANNOUNCEMENTS:**.....**Douglas A. Pape**  
**County Manager/Chief Clerk**

No Announcements

**RECOGNITIONS:**.....**Maryanne C. Petrilla**  
**Commissioner/Chairman**

No Recognitions

**PUBLIC COMMENT:**

**Will Toole of Pittston**---He stated that he comes not to criticize, but of offer suggestions...

Last month he suggested that the \$2 Million paid for cashing in the bond paid to a Philadelphia Law firm be recovered. Will suggested that all efforts be launched to recover the \$2 Million. Commissioner Petrilla stated that this was a Pension Board issue.

Will also suggested that leases on magistrate’s offices in Wilkes Barre and Hazleton should be renegotiated. He also stated that the County should aggressively look into selling the Valley Crest facility, in-house, and not use a Realtor, thus saving a Realtor fee. He also asked that the County look into securing an Appraisal on the Valley Crest facility, and Commissioner Urban stated that one had been conducted and resulted in an approximate \$5.7M Appraisal. Joe Gibbons was not present to verify that number.

The Forty Fort Airport should be closed and not operated by the county, but by an independent firm, thus saving tax payer dollars. As far as the Court System, Mr. Toole suggested that Home Confinement be used instead of In-House for non-violent offenders. This would result in a \$35 per day fee vs. \$80 per day and would result in another \$1,365,000 savings for the County. Commissioner Petrilla said that the County is looking into such a program.

As a final comment, Mr. Toole stated that the County can no longer borrow. It must renegotiate its total debt and put a curb on borrowing. He completed his public comment by volunteering his services to the county in light of the HR Manager having resigned.

### **Michelle Boice of Harvey's Lake**

Ms. Boice states that the taxpayers of Luzerne County deserve some answers and that they don't get many. She states that many residents of the County have seen their taxes double, plus now they are hit with a levee fee and its tough economic times with many people out of work.

\$1 Million has gone out to a Consulting Company to do background checks on employees and no one seems to know where the money went (\$800K). Questions in this County are always asked after the facts are brought out. She stated that she holds Commissioner Petrilla accountable because Commissioner Petrilla always asks questions after allegations are mentioned in the newspapers. She believes that since Mary Ann was Controller when this occurred with Continental Consulting, Mary Ann is responsible.

Commissioner Petrilla stated that there is an FBI probe going on and she will not comment on any part of the ongoing investigation. She is as sick of the problems as everyone else and she is going to get to the bottom of it. "The train is moving forward" and if you haven't noticed, "there are fewer employees on the train". The county is moving forward.

Ms. Boice confronted Commissioner Urban by stating that he is the "watchdog" and minority Commissioner and it is his job to bring these misdeeds to light. Commissioner Urban responded by stating that he is only 1 person with 1 vote and you need 2 votes to move on a situation. He reiterated that he called for the resignation of all those involved in the credit card debacle, but was the only vote cast for their resignations.

Mrs. Boice, not pleased with the responses of the Commissioners, continued to state that, "No one ever asks questions around here". Commissioner Petrilla responded by stating once again that a federal investigation is going on and there will be no response... Ms. Boice responded that Commissioner Petrilla is always trying to silence her...

Commissioner Petrilla asked Ms. Boice if she had any further questions and Ms. Boice responded by asking what were the additional funds received from reassessment? Commissioner Petrilla responded by stating that approximately \$7M was brought in and Ms. Boice responded by stating..."No more tax increases until the County gets accountable...people are struggling...Maryanne, get your hands out of our pockets".

### **Edward Gusastitis**

You spend more than money than you take in. Now we need 20-30% more to cover our county budget. Too many businesses are tax free; you have mismanaged; you overspend; and when is the county going to tighten your belt? Businesses know how to operate---they cut programs, they cut people, but the County spends like a drunken sailor---and I know what a drunken sailor is because I was in the Navy! When are you Commissioners going to make your people work? Rhetoric does not cut the mustard---action does---the people are not happy and I want you to know that this county is going to go to Home Rule.

### **Anita Dwen**

I would like to commend the Commissioners for the great job they are doing.

### **Walter Griffith**

I have two issues to discuss today. The contract for the Sheriff's website that I feel was put up illegally-- --the money came from the County Treasury. What authority did Savonkinas have to enter into this contract?

Commissioner Petrilla: None

Sheriff Guarnieri is cancelling the contract, but over \$12,000 is due and has to be paid by 1/4/2010. If there is a cancellation, why does this bill have to be paid?

County Solicitor Vito de Luca stated that the information presented by Mr. Griffiths was correct. DeLuca stated that the former sheriff was questioned about information concerning this contract. The Solicitors

Office received nothing from Savokinas and then Savokinas resigned shortly after the request. The new Sheriff, Guarnieri cancelled the contract in question.

Mr. Griffiths questioned Vito as to the possibility of the county being sued over the cancellation of the website. Vito responded by stating that anyone can sue anyone in America and that he personally interprets the reading of the County Code on a strict basis. He went on to state that the reality is that in the past many contracts were entered into by the county without official signatures from the Commissioners.

Griffiths wants the termination agreement in writing. Commissioner Petrilla states that Vito will contact the Sheriff's counsel to see if the contract was terminated. Mr. Griffiths challenges her by stating that Vito, and not the Sheriff's counsel, should contract the company to see that the website has been cancelled,

Commissioner Petrilla emphatically states that this is not a county contract because she did not, nor did the other Commissioners sign the contract and she will not take responsibility for it. Griffiths continues to argue that the money came out of the County Treasurer.

Commissioner Petrilla ends the discussion by stating that the Sheriff's Solicitor will contact the website and he will make sure that the contract is terminated.

Mr. Griffiths continues to argue that the Controller should have been aware that this was not a legal contract--Maryanne goes on to state that a previous Solicitor told them that contracts were legal and now that the Commissioners Office is finding out that many things were not legal, they are working on making things right. He continues to say that she was Controller and should have known what was happening during her tenure in that office.

### **Grace Griffin**

Grace introduces herself as a tax payer advocate and asks the Commissioners the projected revenue from the Reassessment last year. Commissioners Urban and Petrilla respond that there was no projected dollar amount from Century 21; it would be impossible to determine until Century 21 saw the homes in Luzerne County. Urban stated that after reassessment, revenue would be dropped from 9.49 to 4.5 mils with the opportunity to raise taxes 10%. Grace then asked if revenue was the same after reassessment and Urban commented no because many residents appealed their assessments.

She continues stating that what angers her is the new Levee fee which is not only imposed on individual home owners, but nonprofits, especially churches and synagogues. Whose pocket is the payment for the levee fee for churches going to come out of? The publics and this is double dipping. She also believes that everyone in Luzerne County from the Back Mountain to Mountaintop were affected by the flood and not only those in the Flood Plain--she goes back to the churches complaining that churches cannot afford to pay this tax; churches are closing and will end up on the tax rolls...

### **Audrey Simpson**

Audrey is shocked and dismayed at the Continental Contracts and does not understand the entire situation. She questions Commissioner Skrepenak by asking why he went to NYC to learn how to fight crime. Is that part of a Commissioners job? Commissioner Skrepenak responds by saying, "Yes, I thought it was part of my job then and I still believe it is part of my job now...As you know there are over 50+ individual municipalities with 50+ police forces." He believes that municipalities should work together on records management. Skrepenak believes that we have a very fragmented system and he went to NYC to find out how to regionalize the Departments to help everyone. He believes it is a very intricate system and they went to the city to learn how to bring the police departments together.

Audrey can't understand how these contracts were signed without bids....

### **Carl Larson**

Carl states that the people on his block in Nanticoke hold Commissioner Petrilla in high esteem because she terminated someone who would not cooperate. He also stated that Neil O'Donnell is a highly partisan political operative and should not be part of the Election Board.

The people of his block feel that since Skrep isolated himself downstairs with his colleagues and he wants Skrep to justify his actions. Skrep goes on to say that he accepts his part of the responsibility for what has gone on in the county and he feels terrible---horrible. And if he knows of anything else, he will come forward. A Commissioners job is very large and he believes he has done the best for the county. If something isn't right, he will try to fix it.

### **Ed Chesnovitch**

Mr. Chesnovitch stands up and begins to accuse Commissioner Petrilla about contracts that are currently under question...

Commissioner Petrilla stated to Mr. Chesnovitch that Solicitors are to review contracts and the Controllars office assumes they are valid. Now that they have discovered that many contracts were not valid, the county is moving forward and that all contracts from now on will be reviewed by the Solicitors office.

Vito, the Solicitor, goes on to say that the practice of the Row officers instituting contracts was pervasive prior to January 2009. What he has done since that time is to review contracts and make sure that they have been approved by the Commissioners and that they are in the best interests of the county. In some cases contracts are terminated if they are reviewed and found to be in a negative light.

He also stated that County Commissioners are responsible for the fiscal responsibility of the county and must approve contracts---not Row Officers.

Chesnovitch wants to know if money can be recouped on the money lost from many of these illegal contracts...

Vito stated there may be recourse for some contracts, but his investigation is still in its infancy. He does understand the publics desire to recover money from corruptive policies and if any people have been convicted of corruption, the county will go after them to recover monies due to the county.

Mr. Chesnovitch says all these issue point to the necessity for Home Rule. He believes the County Code is archaic and that there are too many ghosts in the county and that it is a joke...we need accountability...we need openness and transparency.

Reassessment was another joke---my assessment was higher than Pasonic who had more land and a larger home than mine...

### **George Koehis**

I can't tell you how depressing it is to sit here and listen to all the corruption...I think that you three Commissioners should get off the train and promise people to never seek office again. You three are responsible for the corruption in the county.

Commissioner Petrilla: I am responsible for cleaning up this county...

Koehis: What does a Commissioner do? Are you in work each day for 8 hours? Have you been to the prison to see who cuts hair? What happens there from 3 to 11? How was Ciavarella able to send 6,000 kids to detention? What is the cost of this corruption? I believe it is your responsibility for the corruption that has gone on in this county and that all 3 of you should get off the train.

Commissioner Petrilla: I am not responsible for the corruption, but I am responsible for cleaning it up and I will continue to clean it up.

Koehis: How many times have you visited with the Row Officers?

Comissioner Petrilla: A day after I was sworn in my Assistant made appointments for me to visit with each Row Officer...

Koehis: You raised my taxes, put a levee fee on me and gave no increase in services. You insult every Veteran of every war---Iraq, by the democracy that you have given to us in this county---the corruption...

Commissioner Petrilla: I agree with what you are saying Mr. Koehis, but I am not responsible for corruption in this county and I'm going to keep on going on fighting the corruption.

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**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**Minutes**

**MOTION**

Request a Motion to approve the minutes of the Commissioner's Meeting held on  
October 21, 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

**Vouchers**

**MOTION**

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 484422GF - 486709GF

County General Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

PNC Bank, Vouchers 503366LF - 503423LF

Liquid Fuels Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

Wachovia Bank, Vouchers 400411WC - 400414WC

Worker's Compensation for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

Request a Motion to approve and release payment for the following amount:

PNC Bank, \$25,178.25  
County General Fund for 2009

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**



**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: November 17, 2009; November 24, 2009; December 1, 2009; December 8, 2009; December 15, 2009; December 22, 2009.

**Luzerne County State of Emergency – Bridges**

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: November 17, 2009; November 24, 2009; December 1, 2009; December 8, 2009; December 15, 2009; December 22, 2009.

**Luzerne County State of Emergency – EMA Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of November 30, 2009; December 7, 2009; December 14, 2009.

**Luzerne County State of Emergency – EMA Flash Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>th</sup>, 2006 due to flash flooding. This motion is for the weeks of November 30, 2009; December 7, 2009; December 14, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

**MOTION**

**I-81 Corridor Support Letter**

Request a Motion of the Luzerne County Board of Commissioners for the commissioners to sign a letter of support to the Honorable Arlen Specter and the Honorable Robert P. Casey for Federal funds for the I-81 Corridor Coalition. The County will not have any financial impact for this initiative.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

**MOTION**

**Lease Agreement - Luzerne County D. A.’s Office & Geisinger Wyo. Valley Medical Center**

The District Attorney of Luzerne County, Jacqueline Musto Carroll, hereby requests a Motion of the Luzerne County Board of Commissioners to approve the signing of a Lease Agreement between the Luzerne County District Attorney’s Office and the Geisinger Wyoming Valley Medical Center for lease of space located at 187 Hanover Street, Wilkes-Barre, PA to be used as a Child Advocacy Center for the fee of \$1.00 per year.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**STOP Violence Against Women Revised Agreement**

Request a Motion of the Luzerne County Board of Commissioners to authorize the execution of a revised agreement between Domestic Violence Service Center, Inc., and the Luzerne County Board of Commissioners regarding STOP Violence Against Women funds (STOP). The STOP funds will be awarded to the Domestic Violence Service Center, Inc. by the Pennsylvania Commission on Crime and Delinquency. The original agreement was approved at the October 21, 2009 Commissioners Meeting in the amount of \$187,500.00. The revised agreement is in the amount of \$183,750.00; the lesser amount is a reflection of administrative funds being retained by the Domestic Violence Service Center, Inc.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**Juvenile Accountability Block Grant – FY 2009 Solicitation**

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Commission on Crime and Delinquency (PCCD), effective November 25, 2009, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PCCD funding in regards to the Juvenile Accountability Block Grant (JABG) funds. The County’s application is in the amount of \$27,519.00. This application requires a ten percent (10%) cash match.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**Juvenile Accountability Block Grant – Project Modification Request**

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of a Project Modification Request (PMR) to the Pennsylvania Commission on Crime and Delinquency (PCCD), effective November 25, 2009, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the receipt of PCCD funding in regards to the Juvenile Accountability Block Grant (JABG) funds. The County’s PMR is requesting a change to the length of the project and amount of matching funds.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP for Computer Aided Dispatch Hardware**

Request permission to release an RFP for Computer Aided Dispatch hardware (servers and computers) in Luzerne County 911 needed to complete project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**Change of Contract, Additional Work**

Request permission for status change of contract, additional work to be completed by GeoComm under current ongoing addressing project. Additional project scope is for GIS maintenance workflow development and Master Street Address guide (MSAG) development needed for project completion between GIS and 9-1-1. Additional cost for project is \$86,580.00. All costs are 9-1-1 wire line eligible costs and will not come from general fund money.

Commissioner Urban questioned if this contract was reviewed by the county solicitor. Mr. DeLuca stated that he reviewed the contract with Mr. Rosencrans and Mr. Skoronski. He stated that he was satisfied this was something unforeseen when the county entered into the original contract.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**Purchase of a 2010 Chevrolet Silverado 2500**

Request a Motion of the Luzerne County Board of Commissioners to approve the purchase of a 2010 Chevrolet Silverado 2500 from Apple Chevrolet, York Pa. for the total of \$25,900.00 for Luzerne County 911. This purchase is off PA Co-Stars Contract #013-061. Multiple quotes were obtained from local dealers and other Co-stars dealers, these quotes were reviewed by the County Purchasing Director and this quote was the lowest received.

Commissioner Petrilla questioned if a vehicle is retired when a new one is purchased. Fred Rosencrans responded that they have a small fleet of vehicles, with most of them falling apart. He stated that the cost has been \$1200 every time they are taken to the garage. Commissioner Petrilla questioned if these vehicles were put out for auction. Mr. Rosencrans stated that nothing has been done as of yet, however they do have one or two vehicles that will be retired for scrap.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**Citizen Corps Grant**

Request a Motion of the Luzerne County Board of Commissioners to approve the application for a grant under the Citizen Corps Program and to authorize the appropriate officials to execute all documents relative to this application and subsequent award. This is a new application for Federal Fiscal Year (FFY) 2008 Citizen Corps (CCP).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to approve the following refunds through the Assessment Appeals Office:

**Tax Refund-Assessment Appeals Office- Bridon American Corporation**

Name: Bridon American Corporation  
Address: 280 New Commerce Blvd  
Hanover Twp, Pa.  
Property Location: 280 New Commerce Blvd, Hanover Twp  
Amount Due: \$ 13,576.83 (Lot 13)  
Reason for Refund: Court Order# 7350 C of 2003

**Tax Refund-Assessment Appeals Office-Greater W-B Ind. Fund %Bridon American Corp.**

Name: Greater W-B Ind Fund % Bridon American Corp  
Address: P.O. Box 6000  
Hanover Twp, Pa. 18706  
Property Location: New Commerce Blvd  
Amount Due: \$ 3,877.72 (Lot 13A)  
Reason for Refund: Court Order# 7350 C of 2003.

**Tax Refund-Assessment Appeals Office-Bridon American Corporation**

Name: Bridon American Corporation  
Address: 280 New Commerce Blvd  
Hanover Twp, Pa 18706-1448  
Property Location: 101 Stevens Lane, Exeter Borough  
Amount Due: \$12,233.90  
Reason for Refund: Court Order # 7350-C of 2003

**Tax Refund-Assessment Appeals Office-Bridon American Corporation**

Name: Bridon American Corporation  
Address: 280 New Commerce Blvd  
Hanover Twp, Pa 18706-1448  
Property Location: Stevens Lane, Exeter Borough  
Amount Due: \$5,070.50  
Reason for Refund: Court Order # 7350-C of 2003

**Tax Refund-Assessment Appeals Office-Rokom, Inc. Woodlands Inn**

Name: Rokom Inc. Woodlands Inn  
Address: 1073 Highway 315  
Wilkes-Barre, Pa 18702-6926  
Property Location: Route 315, Plains  
Amount Due: \$11,900.54  
Reason for Refund: Court Order # 13424, 13425 and 13426 of 2007 and Court Order # 154 and 11001 of 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**Tax Claim Bureau – Dallas Area School District**

Request a Motion to accept \$75,000.00 in settlement of the Dallas Area School District 5% Commission in regards to third party collection of school district taxes. To be immediately payable upon approval of the Luzerne County Commissioners.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP for Tax Claim**

Request a Motion of the Luzerne County Board of Commissioners to authorize advertisement of a Request for Proposals (RFP) for collections companies to oversee the county Tax Claim Bureau.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-49 Transfer (Appendix Page 29)**

Request a Motion to acknowledge the transfer of \$84,802.03 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-49.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-49 Payment (Appendix Page 29A)**

Request a Motion to approve payment of \$84,802.03 from the 2003, Capital Projects Bond Issue Series D for items identified on Schedule “A” of Requisition 2003D-49.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**Budget Transfer**

Request a Motion to approve a 2009 General Fund budget transfer of \$150,000.00 from the Other Financing Sources and Uses (4940) to General Government Operations (4176).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**2010 Tax Anticipation Note (“TAN”) - RFP**

Request a Motion to advertise a request for proposal for Luzerne County’s Tax Revenue Anticipation Note on borrowing for the year 2010 in an amount not to exceed \$20,000,000.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP Auditing Services/Fee Accountant**

Request a motion to authorize the advertising of a Request for Proposal (RFP) for services of a Fee Accountant as required prior to the start of the County's 2009 audit.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP Auditing Services/Auditor**

Request a Motion to authorize the advertising of a Request for Proposal (RFP) for services of an Auditor as required prior to the start of the County's 2009 audit.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**Amend Lease Agreement with George Sincavage, Plains Township, PA**

Request a Motion to Authorize the Proper Officials to amend the lease agreement with George Sincavage, 62 Maffett Street, Plains Township, PA 18705 to provide for 2,592 square feet of occupancy space by Magisterial District Court 11-3-08 for the following terms and rates:

January 1, 2010 Thru December 31, 2010	\$1,995.00/mo.
January 1, 2011 Thru December 31, 2011	\$2,034.00/mo.
January 1, 2012 Thru December 31, 2012	\$2,074.00/mo.
January 1, 2013 Thru December 31, 2013	\$2,115.00/mo.
January 1, 2014 Thru December 31, 2014	\$2,157.00/mo.

The lease agreement will be subject to approval by the Luzerne County Solicitor and the new rates will be subject to space approval by Luzerne County. The agreement also includes an option to extend for an additional 5 years with the same terms and annual rent percentage increases.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**Amend the Sales Agreement (with addendum) with Y.Judd Shoal, Wilkes-Barre, PA**

Request a Motion to Amend the sales agreement (with addendum) for 30 North Franklin Street, Wilkes-Barre, PA (Springbrook Water Building) with Y.Judd Shoal, 24 South River Street, Wilkes-Barre, PA 18702. The amendment extends the expiration of the sales agreement until February 25, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**Advertise Carpeting Replacement**

Request a Motion to Authorize the proper officials to advertise for the following projects:

Carpeting replacement in the District Attorney's Office.  
Carpeting Replacement in the Veterans' Affairs Building.

Commissioner Petrilla stated that these carpets were being replaced due to holes and safety hazards.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**Luzerne County Energy Efficiency and Conservation Strategy Plan Development Project**

Request a Motion to Ratify the November 9, 2009 award of the Luzerne County Energy Efficiency and Conservation Strategy plan development project to Pennoni Associates, Inc., 100 North Wilkes-Barre Blvd., Wilkes-Barre, PA 18702 in the amount of \$95,000.00. This project is Activity No. 1 to be completed using 100% federal funding provided by the 2009 ARRA Program, through the United States Department of Energy.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP's for Magisterial Districts Space and Moon Lake Park Services**

Authorize the Proper Officials to advertise RFP's for the following projects:

Office space for Magisterial District Court No. 11-1-01.  
Office space for Magisterial District Court No. 11-1-03.  
Moon Lake Park Management Services.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP for Credit Card Payment Providers**

Request a Motion of the Luzerne County Board of Commissioners to authorize advertisement of a Request for Proposals (RFP) for credit card payment system providers in order for residents to have the option of paying county bills, fees and fines via credit card.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES "PETRILLA, SKREPENAK, URBAN**

**END OF COMMUNICATIONS**

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a Motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: November 13, 2009

WACHOVIA BANK

School, Road & Institutional (Old Account).....	\$744.60
Self Insured Workers Compensation Fund .....	622,865.56
Domestic Relations IV-D Fund .....	649,547.96
9-1-1 Construction Fund .....	485,697.12
9-1-1 Wire Fund .....	2,854,031.61
9-1-1 Wireless Fund .....	1,018,376.53
Hotel Room Rental Tax.....	29,652.62

PNC BANK

General Fund.....	\$21,680,073.21
Schools (New Account) .....	584,226.98
Towns (New Account) .....	32,387.41
Real Estate Tax Sale .....	2,355,180.91
Transportation Department.....	382,748.75
Office for the Aging.....	1,564,964.00
Children & Youth Services .....	952,934.53
Mental Health/Mental Retardation.....	5,273.27
Human Services.....	172,569.02
Drug & Alcohol Program .....	483,897.96
Liquid Fuels Tax Fund .....	88,561.86
GWEIF Escrow Account .....	27,729.17
Juvenile Probation JCJC Grant-in-Aid .....	152.97
Juvenile Court Restitution.....	19,011.35
Act 44 Bridge Account .....	177,014.48
AID System to Roads & Bridges.....	0.00
Coroner VSIA Act 2004-122 Account.....	70,495.92
Hicks/Abrahams Creek .....	0.00
PEMA Hazard Mitigation.....	0.00
Convention & Visitors Bureau.....	0.00
Series 2008 A Project Fund.....	20,892,744.06
Early Intervention.....	80,368.33
District Attorney Gun Buyback Program.....	2.33
HAVA Account.....	321,318.38
License Fee Account.....	809.35
Levee Account.....	186,100.07
Recorder of Deeds Restitution.....	142.80
Sheriff Real Estate Escrow.....	2,227,807.37
Sheriff Writs of Execution.....	17,313.76
Sheriff DCED Grant.....	0.00
2009 Government Study Commission.....	29,096.94
District Attorney Federal ICAC Grant.....	78,038.36
Sheriff K-9 Donations.....	174.00

CITIZENS BANK

Adult Probation Special Account .....	\$405,804.50
Bridge Fund .....	794.29
Hazardous Material Emergency Response Account.....	95,148.27
EMA Radiation Emergency Response Fund .....	75,449.85



**FIRST NATIONAL COMMUNITY BANK**

Convention and Visitors Bureau .....	\$124,353.26
Agencies Account .....	927,019.13
Solid Waste Recycling/Landfill Administration.....	249,797.82
Property Tax Collection .....	3,985.58
Department of Probation (CPCMS System).....	394,278.11
Flood Protection Authority.....	3,565,427.51

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Grant Account .....	\$12,988.12
Tri-County Airport Feasibility Study .....	2,553.79
Series 2002 A & B Capital Projects.....	48,986.83
Series 2003 A & B Capital Projects.....	175,357.18
Series 2003 D Capital Projects.....	2,073.34
Series 2008 B Settlement Fund.....	0.00
Series 2008 B Sinking Fund.....	0.00
Series 2008 B Project Fund.....	0.00
Flood Protection Project Impact.....	4,390.11

**M & T BANK**

Adult Probation Drug & Alcohol RIP Program.....	\$2,809.71
District Attorney Bad Check Restitution Fund.....	3,103.75
Riverfront-GG2.....	2,619.50
Nesbitt Park-DCNR.....	75,727.11
RACP Redevelopment Assistance.....	5,179.00
Sheriff's Old Real Estate Account.....	56,949.57
2006 Series A Refunding Escrow.....	736,151.26
2008 LCIDA Bond Fund.....	759,192.38
2008 LCIDA Settlement Fund.....	0.00
2008 LCIDA Project Fund.....	0.00
2008 LCIDA Revenue Fund.....	0.00
2008 LCIDA Debt Service Reserve.....	6,100,000.00
2008 Series A Project Fund.....	0.00
2008 Series A Courthouse Fund.....	14,000,943.85
2008 Series B Project Fund.....	0.00
2008 Series B LCCC Project Fund.....	15,657,841.34
2008 Series C Settlement Fund.....	0.00
2008 Series D Sinking Fund.....	0.00
2008 Series E Sinking Fund.....	0.00

**COMMUNITY BANK & TRUST**

2008 Series A Settlement Fund.....	\$0.00
2008 Series A Project Fund.....	1,987,749.74
2008 Series A Sinking Fund.....	505,019.05

**U.S. BANK**

2000 Series A Refunding Escrow.....	\$0.00
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**CERTIFICATES OF DEPOSIT**  
**(Principal Values only)**  
**As of: November 13, 2009**

<b>Liquid Fuels Tax Fund</b>	<b>\$1,000,000.00</b>
<b>9-1-1 Construction Fund</b>	<b>\$200,000.00</b>
<b>Domestic Relations IV-D Fund</b>	<b>\$2,500,000.00</b>
<b>Hazardous Material Emergency Response Account</b>	<b>\$160,000.00</b>
<b>Solid Waste Recycle Account</b>	<b>\$900,000.00</b>
<b>Agencies Account</b>	<b>\$2,725,000.00</b>
<b>MH/MR Program</b>	<b>8,115,000.00</b>
<b>Human Services</b>	<b>500,000.00</b>
	<hr style="width: 100%;"/>
<b>Total:</b>	<b>\$16,100,000.00</b>

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES ‘PETRILLA, SKREPENAK, URBAN**

**CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI**

**CONTROLLER’S REPORT**

Acting Controller, AJ Martinelli requested that all motions be accepted as presented. Mr. Martinelli stated that there were no changes made to his agenda since the work session.

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:
  - \$ 582,354.58 Community Development Block Grant Program
  - \$ 414,857.51 Business Development Loan Program
  - \$ 46,569.43 Emergency Shelter Grants Program
  - \$ 131,111.35 HOME Investment Partnership Program
  
2. Request a motion to ratify and confirm the payment of \$16,141.67 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of November 2009.
  
3. Request a motion to ratify and confirm the payment of \$514,166.67 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s appropriation for the month of November 2009.
  
4. Request a motion to ratify and confirm pre-payment of the following vouchers:
  - Transportation Department:
  - Voucher No. 536691 to 536853 inclusive                      in the amount of \$ 668,954.27

Bureau for the Aging: Voucher No. 728588 to 729219 inclusive	in the amount of \$1,853,520.84
Children and Youth: Voucher No. 749157 to 750732 inclusive	in the amount of \$8,097,365.58
Mental Health / Mental Retardation: Voucher No. 746742 to 746892 inclusive	in the amount of \$10,433,007.15
Human Services: Voucher No. 751261 to 751288 inclusive	in the amount of \$2,943,380.90
Drug and Alcohol: Voucher No. 761683 to 761719 inclusive	in the amount of \$ 688,553.31
Domestic Relations IV-D: Voucher No. 400257 to 400260 inclusive	in the amount of \$3,213,985.00
County Agencies: Voucher No. 401004 to 401017 inclusive	in the amount of \$1,396,169.52
Adult Probation Special: Voucher No. 400357 to 400358 inclusive	in the amount of \$1,006,002.00
Adult Probation D & A: Voucher No. 1040 to 1047 inclusive	in the amount of \$ 205,117.20
Juvenile Restitution: Voucher No. 1002 to 1005 inclusive	in the amount of \$ 420.00
9-1-1 Construction: Voucher No. 400527 - 400532 inclusive	in the amount of \$ 205,526.09
9-1-1 Wire: Voucher No. 1325 to 1364 inclusive	in the amount of \$ 561,865.88
9-1-1 Wireless: Voucher No. 1035 inclusive	in the amount of \$ 667,024.50
EMA Radiation: Voucher No. 400137 inclusive	in the amount of \$ 235.00
Hazardous Material Emergency Response: Voucher No. 400225 to 400227 inclusive	in the amount of \$ 2,807.00
Solid Waste Recycling: Voucher No. 400868 to 400885 inclusive	in the amount of \$ 35,120.97
Hotel Rental: Voucher No. 449 to 451 inclusive	in the amount of \$ 166,199.62
License Fees: Voucher No. 6049 inclusive	in the amount of \$ 3,511.00
Schools: Voucher No. 405295 to 405314 inclusive	in the amount of \$ 463,775.38
Towns: Voucher No. 407458 to 407537 inclusive	in the amount of \$ 54,646.63
Real Estate Tax Sale: Voucher No. 401127 to 401135 inclusive	in the amount of \$ 22,147.66

Recorder of Deeds Restitution: Voucher No. 400005 inclusive	in the amount of \$	90,227.11
Writ of Execution Escrow: Voucher No. 1586 to 1609 inclusive	in the amount of \$	2,167.10
Convention & Visitors Bureau: Voucher No. 403817 to 403876 inclusive	in the amount of \$	49,514.62
Redevelopment Assistance: Voucher No. 1000 inclusive	in the amount of \$	3,185,000.00
Airport: Voucher No. 400173 inclusive	in the amount of \$	31,415.92
Flood Protection Authority: Voucher No. 1097 to 1106 inclusive	in the amount of \$	402,604.08
Act 44 Bridge: Voucher No. 1002 inclusive	in the amount of \$	1,197.69
Aid System to Road & Bridge: Voucher No. 1002 inclusive	in the amount of \$	54,612.35
Government Study Commission: Voucher No. 1007 - 1012 inclusive	in the amount of \$	7,365.67
VSIA Act 2004-122: Voucher No. 1002 inclusive	in the amount of \$	571.92

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE / CONTRACT CAP</u></b>
<b><u>CHILDREN &amp; YOUTH:</u></b>			
Luzerne/Wyoming Counties MH/MR	Functional Family Therapy	7/1/09-6/30/10	\$20.13/qtr hour \$40,000.00
Wyoming Valley Health Care System	Urinalysis	10/1/09-6/30/10	\$85.80/test
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>			
Allied Services	Pre-Voc. Srvs.	7/1/09-6/30/10	\$4,634.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Commission on Economic Opportunity	Environmental Modifications	7/1/09-6/30/10	\$60,000	\$80,000
Joseph Van Jura, Esq.	Guardianship/Legal Consult.for Protective	“ “	\$3,500	\$8,000
Luzerne County Community College	Training	“ “	\$7,500	\$42,000
Target Marketing Services, Inc.	Advertising	“ “	\$1,000	\$6,000
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>				
The Advocacy Alliance \$107,000	Comm. Srvs., Family Support & Cert. Invest.	7/1/09-6/30/10	\$102,400	
Valley Crest Nursing, Inc.	Comm. Hab. & Respite Srvs.	“ “	\$13,500	\$28,500
The ReDCo Group	Comm. Hab. & Transport Srvs.	“ “	\$73,176	\$77,280
Support Srvs. for Infants \$170,000	Early Intervention	“ “	\$120,000	
<b><u>OFFICE OF HUMAN SERVICES:</u></b>				
Commission on Economic Opportunity \$102,028	CHORE Home Delivered Meals Housing	7/1/09-6/30/10	\$81,000 \$54,000 \$102,775	\$80,000 \$53,000
	Life Skills		\$27,500	\$24,500
Family Service \$143,000 Association of Wyoming Valley	HelpLine	“ “	\$160,000	
Luzerne/Wyoming Co. Department of Transportation	Transportation	“ “	\$82,000	\$10,000
Volunteers of America	Transitional Housing	“ “	\$65,000	\$57,000
Commission on Economic Opportunity \$628,726	Case Management Rental Assistance	“ “	\$109,914 \$703,296	\$98,656

Domestic Violence Bridge Housing “ “ \$179,758  
\$159,637  
Service Center

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING APPLICATION FOR:**

**AREA AGENCY ON AGING:**

For Support for the Area Plan on Aging from the Pennsylvania Department of Aging in the amount of \$11,721,006.00 for the period July 1, 2009 through June 30, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING REPORTS FOR:**

**MENTAL HEALTH/MENTAL RETARDATION:**

The Annual County Income and Expenditures Report for Mental Health Services, fiscal year 2008-2009 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

The Annual County Income and Expenditures Report for Early Intervention Services, fiscal year 2008-2009 submitted to the Department of Public Welfare (DPW).

The Annual County Mental Retardation Plan for fiscal year 2010-2011 to be submitted to the Department of Public Welfare (DPW), Office of Developmental Programs (ODP) effective December 1, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

To amend the Annual County Income and Expenditures Report for Mental Health Services, fiscal year 2008-2009 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO) due to a revised year end cost settlement.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AUTHORIZATION FOR:**

**OFFICE OF HUMAN SERVICES:**

Commissioners to sign an Assurance of Compliance form for the Homeless Assistance Program revised Pre-Expenditure Budget for 2009/2010.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

The Executive Director of the Office of Human Services to review and sign a Certification for the Provision of Supportive Services to the US Department of Housing's Urban Development for a project submitted by Catholic Social Services for funding of four units for disabled veterans in the Saint Hedwig's building.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Request a Motion to Amend the County Road #23, Blytheburne Resurfacing Contract with Pennsy Supply Inc., DBA Slusser Brothers, 125 North Warren Street, West Hazleton, PA 18202 in the amount of (\$1,006.70).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Amend the County Road #20, Nuangola Road Resurfacing Contract with Pennsy Supply Inc., DBA Slusser Brothers, 125 North Warren Street, West Hazleton, PA 18202 in the amount of \$2,477.23.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Amend the County Road #24, Kirby Avenue Resurfacing Contract with Pennsy Supply Inc., DBA Slusser Brothers, 125 North Warren Street, West Hazleton, PA 18202 in the amount of (\$6,409.15).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Authorize the proper officials to amend supplemental reimbursement agreement no. 040329D with PennDOT to increase the funding for construction for the Reconstruction of County Road No. 9, Huntsville Road, Dallas Borough, Jackson, Dallas and Lehman Twps. The supplemental agreement also provides for the eligibility of 2009 ARRA funding.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Authorize the proper officials to advertise for the procurement of repair materials for County Bridge No. 54706, BMS ID No. 40 7204 0356 4706, Butler Twp.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Authorize the proper officials to execute an agreement with Borton Lawson Engineering in the not to exceed amount of \$17,952.00 for design services for the repair of County Bridge No. 57312 in Sugarloaf Twp. as a result of an automobile accident. This agreement is a subagreement to the existing two-year open end agreement.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Authorize the proper officials to advertise for the repair of County Bridge No. 57312, BMS ID No. 40 7230 0342 7312, Sugarloaf Twp.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Authorize the proper officials to execute all documents necessary for the replacement of County Bridge No. 26114 and 26119 with PennDOT during the construction phase of each project. Project funding is 80% Federal/20% State.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR**

MOTION

Request a Motion approving the following activities through the County’s Economic Development Program(s):

IDEAL SLEEVES INTERNATIONAL, LLC – \$490,000 loan to assist in financing a \$2.7 million project for a shrink label manufacturing company located in Plains Township. County funds will be utilized for machinery and equipment.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to formally rescind the following activity through the County’s Economic Development Program:

WRIGHT TOWNSHIP PROPERTIES, INC – \$425,000 loan to assist in financing an \$870,000 project for the purchase and redevelopment of commercial property along Route 309 in Wright Township, for failure to comply with the program requirements.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**



**PURCHASING DEPARTMENT - FRANK A. PUGLIESE, JR., DIRECTOR**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**CARTRIDGES FOR MAGISTRATES:**

VISION BUSINESS PRODUCTS	TOTAL BID \$24,300.00
600 LOGAN STREET	
CARNEGIE, PA 15106	

**UNSUCCESSFUL BIDDERS:**

PHILLIPS SUPPLY	TOTAL BID \$39,850.00
UNIFIED OFFICE SUPPLIES	38,595.00
AUTOMATION AIDES	35,935.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**REQUEST A MOTION TO REJECT ALL #2 FUEL OIL BILLS DUE TO CONFUSING LANGUAGE IN THE SPECIFICATIONS.**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**REQUEST A MOTION TO RE-ADVERTISE #2 FUEL OIL**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**REQUEST A MOTION TO REJECT ALL BIDS FOR THE CHILDREN & YOUTH JANITORIAL SERVICES (HAZLETON), DUE TO CHANGING OF SPECIFICATIONS.**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**REQUEST A MOTION TO RE-ADVERTISE JANITORIAL SERVICES FOR CHILDREN & YOUTH (HAZLETON)**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PROBATION SERVICES – MICHAEL VECCHIO, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<b><u>PROBATION SERVICES</u></b> (Juvenile Division)			
JCJC GIA	Award Notification/ Invoice (FC #4100041503) (Invoice # G0910-40) -Probation Services \$94,975.00 -Specialized Probation Services \$498,152.00	7/1/09 - 6/30/10	\$593,127.00
(Adult)			
Luzerne/Wyoming Counties Drug & Alcohol Program	Administrative Treatment Oversight (Coordination of all Inpatient, Intensive Outpatient, and Halfway House Residency)	7/1/09 - 6/30/10	\$159,563.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**November 25, 2009**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**CHILDREN & YOUTH:**

Ryan Hackenberg, Ashley as an Unpaid County Social Casework Intern, effective November 16, 2009.

**MENTAL HEALTH/MENTAL RETARDATION:**

Amy Buzinski, West Pittston, as a Caseworker 2, at an annual salary of \$30,719, effective October 26, 2009.

**ROAD & BRIDGE:**

Andress L. Derby, Shickshinny, as a Truck Drive at an annual salary of \$20,500, effective November 30, 2009 to fill a vacancy.

Michael J. Michno, Nanticoke, as a Mechanic at an annual salary of \$22,500, effective January 4, 2009 to fill a vacancy.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:**

**AGING:**

Gerald Chickeletti to Administrative Officer 1, at an annual salary of \$41,662, effective November 16, 2009.

Sheila Rothenbecker to Clerk Typist 2, at an annual salary of \$21,785, effective November 16, 2009.

**INFORMATION TECHNOLOGY:**

Janel Blaskiewicz to Mailroom Clerk II, at an annual salary of \$ 20,500, effective November 25, 2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
AYES “PETRILLA, SKREPENAK, URBAN”

**REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:**

**AGING:**

A \$250 Masters Degree Pay Adjustment for David Bowen, Aging Care Manager 2, at an annual salary of \$29,189, effective November 16, 2009.

**CHILDREN & YOUTH:**

A \$500 Certification Pay Adjustment for Brian Steve, Casework Supervisor, at an annual salary of \$36,031, effective April 20, 2007.

A \$1000 Certification Pay Adjustment for the following Caseworker 2's:

Jennifer Chirstman at an annual salary of \$31,956, effective May 2, 2008  
Kelly Flaherty at an annual salary of \$31,956, effective October 3, 2008  
Jessica Dobosh at an annual salary of \$31,956, effective November 14, 2008  
Patricia Thompson at an annual salary of \$32,370, effective April 10, 2009  
Kristi Hartman at an annual salary of \$31,869, effective July 17, 2009

**TRANSPORTATION:**

Joseph Man, Part Time Driver, at an hourly rate of \$9, effective November 9, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSION AT:**

**CHILDREN & YOUTH:**

A Suspension Without Pay for Bernard Podcasy, Part Time Attorney 2, effective October 26, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**AGING:**

Debbie Woo, Aging Care Manager 2, effective November 20, 2009.

**CHILDREN & YOUTH:**

Brandi Hindmarsh, Caseworker 2, effective November 13, 2009.

Shannon Massey-Anderson, Social Services Aide 3, effective November 30, 2009.

**MENTAL HEALTH/MENTAL RETARDATION:**

Jennifer Lock, Caseworker 2, effective December 1, 2009.

**ASSESSORS:**

Ashley Walker, Clerk 1, effective November 6, 2009.

**INFORMATION TECHNOLOGY:**

Wendy Wickham, Mailroom Clerk II, effective November 2, 2009.

**ROAD & BRIDGE:**

Richard McNeil, Mechanic, effective November 16, 2009.

Patrick Shovlin, Mechanic, effective November 20, 2009.

Commissioner Urban voted “**Nay**” on the resignation of Wendy Wickham in the Information Technology Department, all other motions were approved as follows:

It was moved by Commissioner Skrepnak, seconded by Commissioner Petrilla

**AYES “PETRILLA, SKREPENAK, URBAN”**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATION AT:**

**CHILDREN & YOUTH:**

Bernard Podcasy, Attorney 2, effective November 20, 2009.

**TRANSPORTATION:**

Al-Nissa Hickson, Part Time Driver, effective November 9, 2009.

**COMMISSIONERS OFFICE:**

Douglas M. Richards, Human Resources Director, effective November 18, 2009 AT 12:00 p.m.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT:**

**CHILDREN & YOUTH:**

A Family Medical Leave of Absence for Corinne Giordano, Caseworker 2, effective November 4, 2009.

A Family Medical Leave of Absence for Andrea Zwolinski-Palute, Caseworker 2, effective September 23, 2009.

**TRANSPORTATION:**

A One Day Leave Without Pay for Heather Dourand, Driver, effective November 9, 2009.

**SECURITY:**

A Family Medical Leave of Absence for Richard Gebhardt, Security Guard, effective October 29, 2009.

**LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

A One Day Leave Without Pay for Amanda Suda, Intake Specialist, effective October 29, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

**INFORMATION TECHNOLOGY DEPARTMENT:**

<b>ATTENDEE</b>	<b>TITLE</b>	<b>LOCATION</b>	<b>DATES</b>	<b>APPROX. COST</b>
Steve Englot	CCAP CIO Certification Program	CCAP (Harrisburg) + online classes	February 2010 - March 2011	\$3,500

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**BOARD APPOINTMENTS**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD APPOINTMENTS/RE-APPOINTMENTS:**

**PLANNING COMMISSION MEMBERS:**

**RE-APPOINT:**

N. Brian Caverly, Chairman

Mike Fera

Jane Manganella

The above terms, effective from January 1, 2010 to December 31, 2013.

Commissioner Urban stated that last year the Board of Commissioners put a term limit policy into effect. He questioned if any of these people served more than two terms.

Adrian Merolli stated that the expertise of the people on the Planning and Zoning Boards are critical. He questioned whether the Commissioners could modify the policy. Commissioner Urban stated that the motions should be tabled until next month so the commissioners can review the policy.

Request a motion to table:

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban

**AYES “PETRILLA, SKREPENAK, URBAN”**

**ZONING HEARING BOARD:**

**RE-APPOINT:**

Lawrence Newman, effective January 1, 2010 to December 31, 2012.

Mr. Merolli stated that this would be Mr. Newman's second term.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**“AYES” PETRILLA, SKREPENAK, URBAN**

**AGRICULTURAL PRESERVATION BOARD:**

**RE-APPOINT:**

Linda Thoma, Chair

Richard Maculaitis

The above terms, effective from January 1, 2010 to December 31, 2012.

Adrian Merolli stated that these members had served more than two terms.

Request a motion to table:

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak

**AYES “PETRILLA, SKREPENAK, URBAN”**

Mr. Merolli questioned whether the commissioners would look into amending this policy. Commissioner Petrilla stated once a new Human Resources Director was hired the commissioners would address this issue. Commissioner Petrilla stated in areas where there is certain requirements or expertise, exemptions should be made. Commissioner Petrilla stated that a work session would be scheduled to discuss the matter with the board. Commissioner Petrilla stated that any appointments that were made would continue to serve until otherwise noted.

**LUZERNE COUNTY CONSERVATION DISTRICT BOARD APPOINTMENTS:**

**RE-APPOINT:**

Commissioner Stephen A. Urban, Commissioner Director, 166 Willow Street, Wilkes-Barre, PA, effective January 1, 2010 to December 31, 2010.

It was moved by Commissioner Skrepenak, seconded Commissioner Petrilla

**AYES “PETRILLA, SKREPENAK, URBAN**

**RE-APPOINT:**

Timothy Ference, Public Director, P.O. Box 495, Conyngham, PA 18219, effective January 1, 2010 to December 31, 2013.

Commissioner Urban stated that this would be Mr. Ference's second term.

It was moved by Commissioner Petrilla, seconded by Commissioner Urban

**AYES “PETRILLA, SKREPENAK, URBAN**

**RE-APPOINT:**

Thomas Vanesky, Farmer Director, 450 W. County Road, Wapwallopen, PA, effective January 1, 2010 to December 31, 2013.

Commissioner Urban stated that this would be Mr. Vanesky's second term.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

**AYES “PETRILLA, SKREPENAK, URBAN**

**MOTION TO ADJOURN:**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**AYES “PETRILLA, SKREPENAK, URBAN**

On behalf of the Commissioners, Maryanne Petrilla wished everyone a blessed Thanksgiving.

*Respectfully submitted,*

A handwritten signature in cursive script that reads "Jennifer Thomas".

*Jennifer Thomas, Recording Secretary*

