

January 10, 2008

On the above date the Salary Board convened their meeting with the following present: Maryanne C. Petrilla, Chairman; Gregory A. Skrepenak, and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joe DiVizia, Director, Human Services; Michael L. Morreale, Treasurer; Anthony Martinelli, Acting Controller; James J. Brozena, County Engineer; Gregory Hunsinger, Director of Property and Supply; Adrian F. Merolli, Director of Planning; Salvatore Diaz, Chief of Budget and Finance.

Commissioner Maryanne C. Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance. It is noted that all meetings are electronically recorded.

**PUBLIC COMMENT:**

Walter Griffiths, Wilkes-Barre, welcomed Maryanne Petrilla as Chairman. Mr. Griffiths asked the Salary Board to make a recommendation to fire all Debit Card holders. He asked that the Salary Board suspend the creation of jobs due to the \$93 million debt..

Jen Learn, Times Leader, questioned if all the positions listed are budgeted. Commissioner Petrilla responded that will be noted as we go through the positions and the rational for the court positions will be explained.

**ANNOUNCEMENTS:**

Samuel T. Guesto, Jr.  
County Manager /Chief Clerk

No announcements.

**COMMUNICATIONS:**

Samuel T. Guesto, Jr.  
County Manager /Chief Clerk

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTIONS FOR:**

**OFFICE OF COURT ADMINISTRATION:**

Commissioner Urban requested a motion to go off the agenda to vote on these items individually. It was seconded by Commissioner Petrilla.

**AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

Request a motion to **Create:** One (1) Director of Specialty Courts and Alternative Sentencing at an annual salary range of \$75,000 to \$85,000 effective January 10, 2008.

It was moved by Mr. Martinelli, seconded by Commissioner Skrepenak.

**“AYES” PETRILLA, SKREPENAK, MARTINELLI, CIAVARELLA, “NAYES” URBAN.**

Request a motion to **Create:** One (1) Senior Law Clerk position at an annual salary of \$39,456 effective January 10, 2008.

It was moved by Mr. Martinelli, seconded by Commissioner Petrilla.

**“AYES” PETRILLA, SKREPENAK, MARTINELLI, CIAVARELLA, “NAYES” URBAN.**

Request a motion to **Create:** Two (2) Law Clerks positions at an annual salary of \$31,228 effective January 4, 2008.

It was moved by Mr. Martinelli, seconded by Commissioner Urban.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

Request a motion to **Create**: One (1) Executive Secretary position at an annual salary range of \$37,500 to \$47,500 effective January 4, 2008.

It was moved by Commissioner Urban, seconded by Mr. Martinelli..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

Request a motion to **Create**: Two (2) Executive Secretary positions at an annual salary range of \$37,500 to \$47,500 effective January 10, 2008.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli..

**“AYES” PETRILLA, SKREPENAK, MARTINELLI, CIAVARELLA, “NAYES” URBAN.**

Request a motion to **Create**: One (1) Tipstaff position at an annual salary of \$38,510 effective January 4, 2008.

It was moved by Commissioner Urban, seconded by Mr. Martinelli.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

Request a motion to **Create**: One (1) Tipstaff position at an annual salary of \$39,510 effective January 10, 2008.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli..

**“AYES” PETRILLA, SKREPENAK, MARTINELLI, CIAVARELLA, “NAYES” URBAN.**

Request a motion to **Eliminate**: One (1) Administrative Assistant at an annual salary of \$41,240 effective January 10, 2008.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

#### **COURT STENOGRAPHERS:**

Request a motion to **Create**: One (1) Court Stenographer at an annual salary \$55,478 effective January 10, 2008.

This position is not in the budget. The creation of this position is due to a Supreme Court Order that requires there to be a Court Stenographer dedicated to that facility.

It was moved by Mr. Martinelli, seconded by Commissioner Skrepenak.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

#### **ORPHANS COURT:**

Request a motion to **Create**: One (1) Administrative Clerk/Secretary position at an annual salary of \$35,000 effective January 10, 2008. One (1) Custody Master position at an annual salary of \$41,905 effective January 10, 2008.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

#### **CENTRAL COURT / MAGISTRATES:**

Request a motion to **Create**: One (1) Management Supervisor position at an annual salary of \$47,304 effective January 10, 2008.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli..

**“AYES” PETRILLA, SKREPENAK, MARTINELLI, CIAVARELLA, “NAYES” URBAN.**

**DEPARTMENT OF PROBATION SERVICES:**

Request a motion to **Create:** One (1) Fiscal Tech/Clerk IV position at an annual salary of \$26,346 effective January 10, 2008. Four (4) Administrative Aides positions at an annual salary of \$25,270 effective January 10, 2008. Three (3) Clerk Typist II positions at an annual salary of \$24,192 effective January 10, 2008.

Request a motion to **Eliminate:** Seven (7) Clerk I positions at an annual salary of \$23,115 effective January 10, 2008.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

**COMMISSIONERS OFFICE:**

Request a motion to **Create:** One (1) Assistant County Solicitor position at an annual salary of \$39,885 effective January 10, 2008. One (1) Grant Writer position with an annual salary range of \$30,000 to \$40,000 effective January 10, 2008.

The creation of the Assistant County Solicitor is to eliminate several amounts of our outside labor counsel costs.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.**

**LUZERNE COUNTY 911:**

Request a motion to **Create** Six (6) Telecommunicator II positions at an annual salary \$24,750 effective January 10, 2008 Six (6) Telecommunicator III positions at an annual salary of \$25,250 effective January 10, 2008

Request a motion to **Create:** Twelve (12) Telecommunication positions at an annual salary of \$24,000 upon vacancy and fulfillment of the Telecommunicator II & III positions effective January 10, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.**

**DISTRICT ATTORNEY’S OFFICE:**

Request a motion to **Create:** Two (2) Full Time Assistant District Attorney positions at an annual salary of \$28,710 effective January 10, 2008. One (1) Trial Assistant position at an annual salary of \$21,900 effective January 10, 2008.

District Attorney asked that the salary for full time Assistant District Attorney be amended to \$32,000.00 which is a contractual obligation of the teamsters. Mr. Diaz stated that after considerable time on this, this number is in fact accurate.

It was moved by Jackie Musto-Carroll, seconded by Commissioner Skrepenak..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, MUSTO-CARROLL.**

**PUBLIC DEFENDERS OFFICE:**

Request a motion to **Create:** One (1) Full Time Public Defender position at an annual salary of \$44,777 effective January 10, 2008.

It was moved by Basil Russin, seconded by Commissioner Skrepenak.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, RUSSIN.**

**TREASURER’S OFFICE:**

Request a motion to **Create:** One (1) Bookkeeper position at an annual salary of \$20,500 effective January 10, 2008.

Request a motion to **Eliminate:** One (1) Data Entry Clerk II position at an annual salary of \$18,800 effective January 10,2008.

It was moved by Mike Morreale, seconded by Commissioner Urban.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, MORREALE.**

**COMMISSIONERS OFFICE:**

Request a motion to **Eliminate:** All current non-union county positions at current salaries; and

Request a motion to **Create:** All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

Commissioner Urban requested a list of all the above mentioned positions.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.**

**OFFICE OF COURT ADMINISTRATION:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Mr. Martinelli, seconded by Commissioner Skrepenak..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CIAVARELLA.**

**DISTRICT ATTORNEY’S OFFICE:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Jackie Musto-Carroll, seconded by Commissioner Skrepenak..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, CARROLL.**

**CLERK OF COURTS OFFICE:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Mr. Martinelli, seconded by Robert Reilly.

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, REILLY.**

**TREASURER’S OFFICE:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Mike Morreale, seconded by Mr. Martinelli..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, MORREALE.**

**REGISTER OF WILLS OFFICE:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Mr. Martinelli, seconded by Commissioner Petrilla..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.**

**RECORDER OF DEEDS:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by James O’Brien, seconded by Commissioner Skrepenak..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, O’BRIEN.**

**PROTHONOTARY’S OFFICE:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla..

**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.**

**CONTROLLER’S OFFICE:**

Request a motion to Eliminate: All current non-union county positions at current salaries; and

Request a motion to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla..  
“AYES” PETRILLA, SKREPENAK, URBAN, “ABSTAIN” MARTINELLI.

**SHERIFF’S OFFICE:**

Request to Eliminate: All current non-union county positions at current salaries; and

Request to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Mike Savokinas, seconded by Commissioner Skrepenak..  
“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, SAVOKINAS.

**CORONER’S OFFICE:**

Request to Eliminate: All current non-union county positions at current salaries; and

Request to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Mr. Martinelli, seconded by Commissioner Petrilla..  
“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, “ABSTAIN” LISMAN.

**PUBLIC DEFENDERS:**

Request to Eliminate: All current non-union county positions at current salaries; and

Request to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Basil Russin, seconded by Commissioner Skrepenak..  
“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI, RUSSIN.

**BOARD OF ASSESSMENT APPEALS:**

Request to Eliminate: All current non-union county positions at current salaries; and

Request to Create: All current non-union county positions and fix salaries therefore at current rate plus 3% increase effective January 1, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla..  
“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.

**END OF SALARY BOARD**

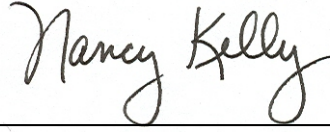
There was a discussion on the qualifications and explanation of Court positions created.

**MOTION TO ADJOURN**

Request a motion to adjourn.

It was moved by Commissioner Skrepenak, seconded by Mr. Martinelli.  
**“AYES” PETRILLA, SKREPENAK, URBAN, MARTINELLI.**

Respectfully,

A handwritten signature in cursive script that reads "Nancy Kelly". The signature is written in black ink and is positioned above a horizontal line.

Nancy Kelly, Recording Secretary