

**DECEMBER 30, 2008**

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners continued the December 23, 2008 Special Commissioners' Meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Tom Pribula, Chief of Budget and Finance

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

**ANNOUNCEMENTS: .....Douglas A. Pape, County Mgr/Chief Clerk**

**None**

**PUBLIC COMMENT:**

**None**

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK ..... 1

    SERIES A OF 2009 TRAN ..... 1

    ACS Government Systems, Inc. - Contract Renewal ..... 1

    2009 Tax Millage/Resolution (Appendix Page 6) ..... 1

    Execute Documents - Transfer of 2008 Series B and 2008 Series A Project Fund Bond ..... 2

    Open Records Policy (Appendix Page 7 thru 16) ..... 2

PERSONNEL..... 3

**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**MOTION**

**SERIES A OF 2009 TRAN**

REQUEST A MOTION AUTHORIZING THE ADOPTION BY THE BOARD OF COMMISSIONERS OF A RESOLUTION OF THE COUNTY OF LUZERNE, PENNSYLVANIA, AUTHORIZING THE ISSUANCE OF ITS TAX AND REVENUE ANTICIPATION NOTE, SERIES A OF 2009 (THE "SERIES A TRAN") IN THE PRINCIPAL AMOUNT OF EIGHTEEN MILLION DOLLARS (\$18,000,000); AUTHORIZING CERTAIN ACTIONS TO BE TAKEN WITH REGARD TO THE EXECUTION, SALE AND DELIVERY OF THE SERIES A TRAN; AND APPROVING EXECUTION OF DOCUMENTATION IN CONNECTION WITH THE ISSUANCE OF AND THE INCURRENCE OF THE DEBT ASSOCIATED THEREWITH

Commissioner Skrepenak questioned what bank the County would use for the TAN. Tom Pribula responded that PNC Bank would be the lead but it would be a consortium of banks which included PNC, M&T, and FNCB.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**MOTION**

**ACS Government Systems, Inc. - Contract Renewal**

Request a Motion to approve the renewal of the ACS Government Systems, Inc. hosting services contract agreement for a 1 year term effective January 1, 2009 through December 31, 2009.

Commissioner Urban questioned if this was a renewal to their contract. Mr. Pribula responded that it was.

Commissioner Skrepenak questioned the terms/price. Mr. Pribula responded that it was a monthly fee of \$26,839.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, URBAN "NAY" SKREPENAK**

**MOTION**

**2009 Tax Millage/Resolution (Appendix Page 6)**

Request a Motion to accept **RESOLUTION 123008A** that there will be a tax levied on all real estate property and for the general County purpose, including the payment of interest and principal of the funded debt, in the total amount of 4.5347 mills.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, URBAN "NAY" SKREPENAK**

MOTION

**Execute Documents - Transfer of 2008 Series B and 2008 Series A Project Fund Bond**

Request a Motion to authorize proper County officials to execute all necessary documents to effectuate the transfer of all 2008 Series B and 2008 Series A Project Fund Bond proceeds from Fidelity Deposit and Discount Bank and Community Bank and Trust Company to M&T Bank.

Commissioner Skrepenak questioned the reason for the transfer. Mr. Pribula responded because no one responded to the TAN, the banks now want the full banking relationship of deposits/loans. He stated that the initial transfer would be to M&T Bank and then it would be split between the three banks.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Open Records Policy (Appendix Page 7 thru 16)**

Request a Motion to approve open records policy.

Commissioner Urban questioned if the Solicitor reviewed this policy. Mr. DeLuca stated that he had. He stated that his executive assistant would be the person in charge of these requests.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**END OF COMMUNICATIONS**

**PERSONNEL**

**CONTINUATION FROM DECEMBER 23, 2008 MEETING**

**DECEMBER 30, 2008**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**AGING:**

Brian McAdarra, Pittston, Aging Care Manager 2, at an annual salary of \$28,799, effective January 5, 2009.

**COMMISSIONERS OFFICE:**

Sandra Zurek, Dallas, Solicitor's Executive Secretary, at an annual salary of \$30,000, effective December 31, 2008 to fill a vacancy.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, URBAN "NAY" SKREPENAK**

**REQUEST A MOTION TO APPROVE THE FOLLOWING INVOLUNTARY TRANSFER:**

**VETERAN AFFAIRS DEPARTMENT:**

Rose Caladie, from Commissioners Office to Veteran Affairs Department, as a Clerk Typist II with no change in salary, effective January 1, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**REQUEST A TO MOTION TO APPROVE THE FOLLOWING CORRECTIONS AT:**

**CHILDREN & YOUTH:**

A Correction in the appointment date for Marion Hilleary, West Pittston, effective February 20, 2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION AT:**

**LUZERNE COUNTY 9-1-1:**

Sandra Zurek, Dallas, Clerk Typist I, effective December 31, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATION:**

**BUILDING & GROUNDS DEPARTMENT:**

Margaret Rovine, Custodian, effective December 19, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

**END OF PERSONNEL**

The Commissioners wished everyone a Happy New Year.

**MOTION TO ADJOURN:**

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“AYES” PETRILLA, SKREPENAK, URBAN

*Respectively submitted,*

A handwritten signature in black ink that reads "Jennifer Thomas". The signature is written in a cursive style with a long horizontal flourish extending to the right.

*Jennifer Thomas, Recording Secretary*