

**DECEMBER 17, 2008**

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; Vito DeLuca, County Solicitor; Tom Pribula, Chief of Budget and Finance; Michael Morreale, Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Director of Human Services; Andy Reilly, Community Development, Gregory Hunsinger, Director of Purchasing; Joseph Gibbons, Engineer; Adrian Merolli, Planning Commission.

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance. Commissioner Petrilla asked for a moment of silence to Pray for intentions of a good holiday season and a new year with good health.

It is noted that all meetings are electronically recorded.

**BID OPENINGS: No Bids**

**ANNOUNCEMENTS:.....Douglas A. Pape  
County Manager /Chief Clerk**

**No Announcements**

**CALL TO ORDER:.....Maryanne C. Petrilla, Chairman**

**PUBLIC COMMENT:**

Tom Dombroski questioned Commissioners if they were familiar with real time accounting. Mr. Dombroski went on to provide examples as to how real time accounting would benefit Luzerne County. Mr. Dombroski stated if the county was using real time accounting he doubted that there would be a deficit. Mr. Dombroski recommended that the Commissioners Parente & Randolf for more information.

Audrey Simpson provided comment on reassessment. Ms. Simpson stated that the taxpayers were still not happy with the reassessment process. She stated that the county should receive back some of the \$8 million dollars paid to 21<sup>st</sup> Century. Ms. Simpson stated that many mistakes have been made. She stated that she felt many people were afraid to fight the process.

Bob Reilly stated that the Commissioners and the Finance Office did not understand the functions performed by the Row Offices. Mr. Reilly suggested that the Commissioners take the time to understand the problems they face in operating their offices.

Mr. Reilly questioned if the Commissioners planned to leave a 3% management salary increase in the 2009 budget. Commissioner Petrilla responded that it was in the budget.

Mr. Reilly stated that the county currently is under a hiring freeze. Mr. Reilly questioned how many people were hired since then. Commissioner Petrilla stated that the hiring freeze requires departments to come and justify why these hirings have to be made. Commissioner Petrilla stated that there are certain positions that have to be filled. Mr. Reilly responded that he is asking Commissioners to put a hiring freeze on for the entire county. Commissioner Petrilla responded that they couldn't do that. She stated that there are some positions that have to be filled such as Prison Guards and 911 employees.

Mr. Reilly questioned how the Commissioners can tell him if he can hire someone or determine whether a position is essential when they don't understand what they do. Mr. Reilly stated that there has been a lot of threatening and bullying in the process with no compromise. Mr. Reilly stated an example was why the Commissioners each had a secretary. Mr. Reilly stated that the biggest growth in the Court House over the last four years has been in the Commissioners' staff. Commissioner Petrilla responded that she agreed. Mr. Reilly questioned if that was cut back. Commissioner Petrilla responded that there was a 20% cut in the budget for the Commissioners Office. Mr. Reilly replied that the growth has been 50% in the Commissioners Office.

Mr. Reilly questioned who the Public Information Officer will be and how requests will be handled. Commissioner Petrilla responded that the Executive Assistant replacing Marianne Svab will be handling all requests.

Mr. Reilly questioned when everything falls apart in February, will the Commissioners take the leadership role to solve these problems. Mr. Reilly questioned what would happen if it called for more employees. Commissioner Petrilla responded that if it called for more employees and there was money available they would address the situation.

Mr. Reilly requested that the County Solicitor indemnify him from any lawsuits filed in his office due to paperwork not getting filed on time because of staffing issues. Commissioner Petrilla responded that they did not have the power to do that. She stated that Mr. Reilly should have his office solicitor research the issue and get back to them.

Commissioner Petrilla commented that she held her tongue and let Mr. Reilly slam them month after month. She stated that Mr. Reilly keeps talking about people he is going to lose in his office; however she has a vivid recollection of the scathing, horrible emails he sent to her and Tom Pribula because he wanted to buy \$50,000 worth of furniture. Commissioner Petrilla stated that was one job. Mr. Reilly responded that everyone else who moved their offices got new furniture. Mr. Reilly stated that Commissioner Petrilla did not treat everyone fairly. He stated that she would pick and choose how to treat certain people. Commissioner Petrilla responded that Mr. Reilly should be careful in what he says.

Louis Pugh stated that he was a certified appraiser and he was here on behalf of his clients. Mr. Pugh stated that it was evident certified appraisals were not given any consideration in the values. Mr. Pugh stated that he wanted to thank Controller Martinelli because he was on the right track. Mr. Pugh commented that 21<sup>st</sup> Century had done a terrible job. He stated that many properties were over valued and a lot were undervalued. Mr. Pugh provided examples. Mr. Pugh stated that 21<sup>st</sup> Century didn't understand the definition of market value. Mr. Pugh stated that the Commissioners needed to take another look at 21<sup>st</sup> Century's contract.

Michelle Boice stated that she was a realtor and had done extensive research. She stated that the values were eschewed. Mrs. Boice stated that a study had been done which showed a 40% margin of error by 21<sup>st</sup> Century. Mrs. Boice questioned how the 20% that were undervalued would be handled. Mrs. Boice stated that the reassessment process was to make things more fair and equitable. Mrs. Boice stated 21<sup>st</sup> Century was required to provide competent trained employees to do the job. She stated that this was not done, which was a serious breach. Mrs. Boice stated that people still have not had their hearings nor received their values. She stated that it was going to be a very sad Christmas not only for the employees of Luzerne County but also for the people stuck fighting a process that is unfair. Mrs. Boice stated that two years from now there will be thousands of people who are going to loose their homes because they didn't have the means to fight a flawed reassessment. Mrs. Boice stated that no one was taking the opinion of the local realtors. Mrs. Boice stated that the Board should hold 21<sup>st</sup> Century accountable for the \$9 million dollars and 40% error margin. She stated that the county deficit had come from years of mismanagement and is still continuing today. She stated that this mismanagement is being pushed off on the taxpayers of Luzerne County and that it is not fair.

Boyd Barber stated at the meeting held at LCCC he was told that all he had to do was to prove the value of his home. He stated that he went through the process, had an appraisal done, and hired an attorney to represent him. Mr. Barber stated that his value went down \$117,000; however it was assessed by 21<sup>st</sup> Century at \$875,600 which left him at \$758,000. Mr. Barber stated that he hired Mike Gerrity, a certified appraiser, who appraised the home at \$413,000. Mr. Barber questioned where he needed to go from here. Tony Alu responded that he needed to follow through with the process and go to the Court of Common Pleas, go to the mediation and present his information. Mr. Barber questioned if he needed to get another appraisal done. Commissioner Urban stated that the Commissioners did not sit on the Assessment Board.

He stated that the decisions were made by the Assessment Board and not the Commissioners. Commissioner Urban stated that Mr. Barber needed to file with the Court of Common Pleas. He stated any decisions would then be in the courts hands.

John Faszi questioned why the county was taking Tim Barr's word for everything like it was the law. Mr. Faszi stated that a lot of people don't know how to follow the system nor can they afford it. Mr. Faszi asked why they don't have someone on the taxpayer's side to go against Tim Barr.

Linda Barber stated she has always been healthy until recently. Mrs. Barber stated that she hasn't been the same since the reassessment. She stated that she is always nervous and shaken because she can now lose her home.

Fred Murray stated that he was born and raised in the Back Mountain. Mr. Murray stated that he went through the informal/formal process. He stated that he walked in with a stack of paperwork, however he was only given not more than three minutes to present his information. Mr. Murray stated that this area was the coal fields of NEPA and was not a profitable area. Mr. Murray stated that if the Commissioners were watching the income and checks they wouldn't be here now listening to people complain.

Steve Sosarick questioned the Commissioners if they watched the national news. Mr. Sosarick stated that the housing market was depressed. He questioned if that would mean taxes would be cut in half. Commissioner Urban responded that he has looked at the housing market throughout the country and there are different parts where the market has come down 40/50% and there are other parts of the country where the housing market has gone up. Commissioner Urban stated that recently there was an article in the Citizens Voice that stated the housing market in NEPA has actually gone up 1.1% in the last year. Mr. Sosarick stated that this is Luzerne County not NEPA. Commissioner Urban responded that Luzerne County is in NEPA. Mr. Sosarick stated that the Commissioners understanding is incorrect. He stated that he wanted to know what was happening in Luzerne County. He questioned where the tax base would come from once people started selling their homes.

John Frank stated that if everything went on time it would have been under a year since he purchased a property. He stated that the property was cheap. He purchased it for \$30,000. Mr. Frank stated 21<sup>st</sup> Century valued it at \$72,000. He stated after his hearings the property was lowered to \$61,000. Mr. Frank stated that he is currently purchasing a property in which 21<sup>st</sup> Century valued it at \$285,000. He stated that it was not in foreclosure. He stated that he is purchasing the property for \$108,000. Mr. Frank stated that he thought the prices have gone down.

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**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**Minutes**

**MOTION**

Request a Motion to approve the minutes of the Commissioner's Meetings held on November 12<sup>th</sup>, 2008 and November 26<sup>th</sup>, 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**Vouchers**

**MOTION**

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 471146GF - 473190GF  
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

PNC Bank, Vouchers 502779LF - 502815LF  
Liquid Fuels Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

Wachovia Bank, Vouchers 400353WC - 400358WC  
Worker's Compensation for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

Request a Motion to approve and release payment for the following amount:

PNC Bank, \$4,930.00  
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: November 19, 2008; November 26, 2008; December 3, 2008; December 10, 2008; December 17, 2008; December 24, 2008 and December 31, 2008.

**Luzerne County State of Emergency – Bridges**

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: November 19, 2008; November 26, 2008; December 3, 2008; December 10, 2008; December 17, 2008; December 24, 2008 and December 31, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**Annual Maintenance Agreement for District Attorney Software**

Request a Motion of the Luzerne County Board of Commissioners to approve the Annual License and Maintenance Agreement between the Luzerne County District Attorney’s Office and Corrections Development, Inc. in the amount of \$11,152.50 for the year 2009, for the Prosecutorial Management System used by the District Attorney’s Office and also to authorize that District Attorney Jacqueline Musto Carroll execute the same.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

**Tax Refunds-Assessment Appeals Office**

Request a Motion to approve the following refunds through the Assessment Appeals Office as listed:

Nemshick Janine and Kerestes John  
Property Location: 168 Fairway Drive, Dorrance Twp.  
Pin # 12-N8S5-001-010 and Plate # 12-N8S5-259-3-D1-2  
Amount of Refund: \$ 1,766.10

Hoover Damian and Janice  
Property Location: Huntsville Township, RD7, Lehman Twp.  
Pin # 40-F7-00A-27A and Plate # 40-752-D4-2  
Amount of Refund: \$ 45.16

Total amount of refund: \$1,811.26

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Request for L.E.R.T.A.**

Request a Motion for L.E.R.T.A. (Local Economic Revitalization Tax Assistance) for the entirety of the I-2 Industrial District of the City of Hazleton designated as a “deteriorated area”. The exemption schedule for improvements will be as follows:

<u>Year</u>	
1-5	100%
6	80%
7	60%
8	40%
9	20%

Commissioner Skrepenak questioned if anyone had any additional information then what was provided to the Commissioners on Monday. Commissioner Urban stated that this was coal mine land that was to be developed in Hazleton. The Commissioners were informed that it was a two building project with no identified users of the property.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Local Economic Development Assistance (LEDA) Program**

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective December 17, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DCED funding in regards to the Local Economic Development Assistance (LEDA) Program. The LEDA Application is requesting assistance in the amount of \$88,893.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Luzerne County Flood Authority Insurance Policies**

Request a Motion to approve the following Insurance Policies effective January 1, 2009 to January 1, 2010 through Joseph J. Joyce Associates, Inc., with optional two year renewal based on a yearly percentage increase. All are subject to Solicitor’s review and approval.

Insurance Company: Housing & Redevelopment Insurance Exchange

Property:	\$14,527.00
Inland Marine:	\$2,915.00
General Liability:	\$20,150.00
Hired & Non Owned Liability (Auto):	\$100.00

Insurance Company: Federal Insurance Company

Boiler & Machinery:	\$12,440.00
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Insurance Company: Darwin National Assurance Company

Public Officials & EPLI:	\$5,009.00
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Insurance Company: American Alternative Insurance Company

Umbrella:	\$5,950.00
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\*Note, above policy premiums exclude Terrorism coverage.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

MOTION

**Settlement/Richard Heffron vs. Luzerne County**

Request a Motion to approve settlement of the pending legal action entitled RICHARD HEFFRON vs. LUZERNE COUNTY, Docket No. 442-2007 (Luzerne County) for the sum of \$11,847.20 (subject to applicable withholdings if appropriate) based upon the plaintiff’s claim as a past employee for accumulated sick/vacation compensation.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“**AYES**” **PETRILLA, URBAN** “**NAY**” **SKREPENAK**

MOTION

**Keller Wheelchair Lifts Co.**

Request a Motion to settle the claim of Keller Wheelchair Lifts Co. on multiple invoices (June 25, 2008 thru September 22, 2008) for services requested by and satisfactorily rendered to the Luzerne/Wyoming County Transportation Department in the total sum of \$9,085.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“**AYES**” **PETRILLA, URBAN** “**NAY**” **SKREPENAK**

MOTION

**RFP - Cost Allocation**

Request a Motion to approve the advertising of an RFP for the development of central services cost allocation plans that identify the various costs incurred by Luzerne County to support and administer federal programs.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

MOTION

**2008 Capital Projects Bond Issue – LCCC – 2008B-1 Payment (Appendix Page 28-28A)**

REQUEST A MOTION TO APPROVE PAYMENT OF \$4,916,862.88 FROM THE 2008 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2008B-1.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-38– Transfer (Appendix Page 29)**

REQUEST A MOTION TO ACKNOWLEDGE THE TRANSFER OF \$ 505,822.40 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-38.



Acting Controller, AJ Martinelli questioned the amount of \$38,250 payable to 21<sup>st</sup> Century. Tony Alu responded that it was for work that had been completed. He stated that the installments were listed in the contract. Mr. Martinelli responded that he thought the last installment was in November. Mr. Alu responded that he would check the contract and get back to Mr. Martinelli.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

#### MOTION

#### **2003 Capital Projects Bond Issue – 2003D-38 - Payment (Appendix Page 29A)**

REQUEST A MOTION TO APPROVE PAYMENT OF \$ 505,822.40 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-38, SUBJECT TO THE SOLICITORS REVIEW.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

Mr. Pape asked the Budget Director, Tom Pribula, to review the final changes in the budget.

Mr. Pribula stated that the final revision of the budget came in at \$129,193,304. He stated that the primary change was the proposed levy tax and all associated costs involved. He stated that the levy maintenance system should be a separate fund. He stated that it is no longer a part of the General Fund. He explained that all revenue associated with the levies as well as the expenses have been pulled out of the General Fund. He stated on the expense side they reviewed some changes made in departments as well as fine tuned all the taxes and benefits in each department.

Commissioner Skrepenak questioned if there was a set millage rate in the budget. Mr. Pribula responded that the dollar amount will be the same, however the actual millage amount will be fine tuned in the next week.

Commissioner Skrepenak questioned Vito DeLuca if it was legal to pass a budget without a millage rate. Mr. DeLuca responded that the process needed to be completed by the end of the year. Commissioner Petrilla responded that the state requires fifteen days after the budget is adopted.

#### MOTION

#### **2009 General Fund Budget /Resolution (Appendix Page 30)**

Request a Motion to approve the 2009 General Fund Budget.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

#### MOTION

#### **2009 Liquid Fuels Budget/Resolution (Appendix Page 31)**

Request a Motion to approve the 2009 Liquid Fuels Budget.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Equipment – Luzerne County Conservation District**

Request a Motion to approve the loan of the following equipment, currently stored at the 9-1-1 Warehouse to the Luzerne County Conservation District.

1. Chainsaws, Echo CS440 C14808080487 14"
2. 2591 Chainsaws, Stihl MS280 269633319 18"
3. 2590 Chainsaws, Stihl MS441 166191967 20"
4. Stihl MS280 269552359 18"
5. Chainsaws, Stihl MS290 268282136 18"
6. Chainsaws, Stihl MS441 166193272 20"
7. Chainsaws, Stihl MS280 268517679 18"
8. Power Pruner, Stihl MS441 166191947 Power Pruner Stihl HT101 267842387 20"
9. Power Pruner, Stihl HT101 268828362
10. Chainsaws, Echo CS440 C14808080487 14"
11. 10 Helmets

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Pennsylvania Federal Surplus Property Program**

Request a Motion to Authorize the Chairman of the Luzerne County Commissioners to execute any and all documentation necessary to participate in the Pennsylvania Federal Surplus Property Program.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**RFP for Real Estate Appraisal Services**

Request a Motion to Authorize the proper officials to advertise an RFP for Real Estate Appraisal Services for Luzerne County.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Listing Agreement with Mericle Commercial Real Estate Services**

Request a Motion to Authorize the proper officials to execute a listing agreement with Mericle Commercial Real Estate Services to advertise the Valmar Building, 25-31 West Broad Street Property, Hazleton, PA for sale to the public. The property will be listed for 60 days before the bid due date. Minimum base bid will be set at current fair market appraisal value (\$625,000.00).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

MOTION

**RFP for certified appraisals services/Huber Breaker**

Request a Motion to Authorize the proper officials to advertise an RFP for certified appraisals services for the Huber Breaker Restoration Project.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” SKREPENAK, URBAN “NAY” PETRILLA**

MOTION

**Extension of Unoccupied Parcels (Appendix Page 32-34)**

Request a Motion to approve Resolution authorizing the extension of existing unoccupied Keystone Opportunity Zones, as shown on the resolution attachments A-1 thru A-3, for a period which expires no later than 7 years following the expiration date of the existing zone.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Expansion of Unoccupied Parcels (Appendix Page 35)**

Request a Motion to approve Resolution authorizing the expansion of three (3) existing Keystone Opportunity Zones as shown on the resolution attachment “A” for a period running concurrent with the adjacent zone.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Additional KOEZ (Appendix Page 36)**

Request a Motion to approve Resolution authorizing the creation of one (1) new Keystone Opportunity Expansion Zone consisting of unoccupied land parcels, as shown on attachment “A” of the resolution, for the period as provided for in Senate Bill 1412.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**END OF COMMUNICATIONS**

TREASURER'S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a Motion to accept the following Treasurer's Report:

CHECKING ACCOUNT BALANCES

As of: December 08, 2008

WACHOVIA BANK

General Fund (Old Account).....	\$204,420.30
School, Road & Institutional (Old Account).....	552.77
Real Estate Tax Sale Account (Old Account) .....	0.00
Self Insured Workers Compensation Fund .....	261,610.34
Domestic Relations IV-D Fund.....	1,139,874.78
Patients' Personal Fund Account.....	7,551.89
9-1-1 Construction Fund.....	934,066.83
9-1-1 Operational Fund.....	451,419.61
9-1-1 Wire Fund.....	2,440,073.32
9-1-1 Wireless Fund.....	648,262.46

PNC BANK

General Fund (New Account).....	\$2,833,640.93
Schools (New Account).....	1,085,091.66
Towns (New Account) .....	89,374.49
Real Estate Tax Sale (New Account) .....	210,642.42
Transportation Department .....	106,368.67
Office for the Aging .....	903,863.73
Children & Youth Services.....	1,306,829.30
Mental Health/Mental Retardation .....	3,613.15
Office of Human Services .....	30,974.38
Drug & Alcohol Program .....	86,530.50
Liquid Fuels Tax Fund.....	596,266.18
Luzerne County GWBIF Escrow Account.....	27,664.99
Juvenile Probation JCJC Grant-in-Aid .....	51.91
Act 44 Bridge Account .....	151,349.87
Redevelopment Assistance.....	0.00
Coroner VSIA Account.....	37,123.03
Hicks/Abrahams Creek .....	0.00
PEMA Hazard Mitigation.....	0.00

CITIZENS BANK

Adult Probation Special Account.....	\$431,778.65
Luzerne County Bridges .....	793.07
Hazardous Material Emergency Response Account .....	59,166.85
EMA Radiation Emergency Response Fund .....	32,300.72

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau .....	\$68,038.55
Luzerne County Agencies Account.....	872,961.15
Luzerne County Solid Waste Recycle Account.....	175,779.40
Luzerne County Property Tax Collection.....	76,254.74

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account.....	\$39,938.91
Tri-County Airport Feasibility Study.....	2,553.79
Luzerne County 2002 A & B Capital Projects.....	48,905.34

Luzerne County 2003 A & B Capital Projects.....	175,068.70
Luzerne County 2003 D Capital Projects.....	356,514.36
Luzerne County 2008 B Settlement Fund.....	0.00
Luzerne County 2008 B Sinking Fund.....	25,794.45
Luzerne County 2008 B Project Fund.....	21,439,052.86

**M & T Bank**

Adult Probation Drug & Alcohol RIP Program.....	\$56,901.06
Riverfront-GG2.....	601,661.43
Nesbitt Park-DCNR.....	75,413.67
2008 LCIDA Bond Fund.....	308,957.52
2008 LCIDA Settlement Fund.....	0.00
2008 LCIDA Project Fund.....	0.00
2008 LCIDA Revenue Fund.....	0.00
2008 LCIDA Debt Service Reserve.....	6,124,713.67

**Community Bank & Trust**

2008 Series A Settlement Fund.....	\$0.00
2008 Series A Project Fund.....	38,573,840.48
2008 Series A Sinking Fund.....	48,869.18

**CERTIFICATES OF DEPOSIT**

**(Principal Values only)**

**As of: December 08, 2008**

Real Estate Tax Sale	\$750,000.00
Liquid Fuels Tax Fund	\$1,100,000.00
9-1-1 Construction Fund	\$200,000.00
Domestic Relations IV-D Fund	\$1,785,000.00
Transportation Dept	\$150,000.00
Mental Health/Mental Retardation	\$9,300,000.00
Office of Human Services	\$370,000.00
Drug & Alcohol Program	\$180,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$800,000.00
Luzerne County Agencies Account	<u>\$2,575,000.00</u>
<b>Total:</b>	<b>\$17,370,000.00</b>

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“AYES” PETRILLA, SKREPENAK, URBAN

**CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI**

Acting Controller, AJ Martinelli requested that all motions be accepted as presented. Mr. Martinelli stated that there were no changes made since the work session.

**CONTROLLER’S REPORT**

1. Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:
  - \$1,186,143.63 Community Development Block Grant Program
  - \$3,030,000.00 Business Development Loan Program
  - \$ 32,983.47 Emergency Shelter Grants Program
  - \$ 70,640.00 HOME Investment Partnership Program
  
2. Request a Motion to ratify and confirm the payment of **\$15,597.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of December, 2008.
  
3. Request a Motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s appropriation for the month of December, 2008.
  
4. Request a Motion to ratify and confirm pre-payment of the following vouchers:
  - Transportation Department:  
Voucher No. 534825 to 534977 inclusive in the amount of \$ 856,941.07
  
  - Bureau for the Aging:  
Voucher No. 722012 to 722794 inclusive in the amount of \$ 2,294,474.26
  
  - Children and Youth:  
Voucher No. 739166 to 740253 inclusive in the amount of \$ 3,095,960.13
  
  - Mental Health / Mental Retardation:  
Voucher No. 744686 to 750961 inclusive in the amount of \$12,859,545.56
  
  - Human Services:  
Voucher No. 750920 to 750961 inclusive in the amount of \$ 2,570,925.33
  
  - Drug and Alcohol:  
Voucher No. 761267 to 761311 inclusive in the amount of \$ 1,265,035.38
  
  - Domestic Relations IV-D:  
Voucher No. 400219 to 400223 inclusive in the amount of \$ 3,125,470.00
  
  - County Agencies:  
Voucher No. 400882 to 400892 inclusive in the amount of \$ 1,636,949.32
  
  - Adult Probation Special:  
Voucher No. 400333 to 400338 inclusive in the amount of \$ 1,280,608.45
  
  - Adult Probation D&A RIP Program:

Voucher No. 1007 to 1010 inclusive	in the amount of \$	16,595.15
9-1-1 Construction:		
Voucher No. 400435 to 400444 inclusive	in the amount of \$	241,045.18
9-1-1 Wire:		
Voucher No. 1005 to 1014 inclusive	in the amount of \$	24,702.75
9-1-1 Wireless:		
Voucher No. 1003 to 1005 inclusive	in the amount of \$	1,851,048.36
Hazardous Material Emergency Response:		
Voucher No. 400182 to 400185 inclusive	in the amount of \$	166,962.99
Solid Waste Recycling:		
Voucher No. 400777 to 400793 inclusive	in the amount of \$	1,305,278.50
Hotel Rental Tax:		
Voucher No. 415 to 418 inclusive	in the amount of \$	432,463.56
Schools:		
Voucher No. 405123 to 405135 inclusive	in the amount of \$	762,525.09
Towns:		
Voucher No. 406552 to 406624 inclusive	in the amount of \$	100,653.20
Real Estate Tax Sale:		
Voucher No. 401052 to 401057 inclusive	in the amount of \$	1,095,058.80
Convention & Visitors Bureau:		
Voucher No. 403299 to 403365 inclusive	in the amount of \$	53,280.68
Flood Protection Authority:		
Voucher No. 400583 to 400599 inclusive	in the amount of \$	2,835,655.19
Wyoming Valley Airport:		
Voucher No. 400168	in the amount of \$	2,033.02

5. Request a Motion to approve and release payment for the following amounts:

9-1-1 Construction	in the amount of \$	2,317.05
Convention and Visitors	in the amount of \$	300.00

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

END OF CONTROLLER’S REPORT

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<b><u>CHILDREN &amp; YOUTH:</u></b>			
Valley Counseling Associates	Court Appearances, staff meetings, requested reports	7/1/08-6/30/09	\$80/hour
<b><u>OFFICE OF HUMAN SERVICES:</u></b>			
REACH	Clothes Closet	12/1/08-6/30/09	\$8,750.00
Commission on Economic Opportunity	Life Skills Education	12/1/08-6/30/09	\$17,500.00
<b><u>TRANSPORTATION:</u></b>			
Behavioral Health Services	Transportation	11/1/08-6/30/09	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to Less than 4 air miles \$18.50/passenger more than 4 air miles.
Children's Service Center	Transportation	" "	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Institute for Human Resources	Transportation	" "	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Luzerne County Children & Youth	Transportation	" "	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Luz. Co. Workforce Investment	Transportation	" "	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger



				more than 4 air miles.
Northeast Counseling Services	Transportation	11/1/08-6/30/09		\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Northeast Foster Care	Transportation	“	“	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Office of Vocational Rehabilitation	Transportation	“	“	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
United Children’s Home	Transportation	“	“	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Wyoming County Children & Youth	Transportation	“	“	\$14.25/passenger less than 2 air miles. \$16.50/passenger 2 air miles to less than 4 air miles. \$18.50/passenger more than 4 air miles.
Behavioral Health Services-Community Counseling (CAB)	Transportation Services	11/1/06-6/30/09		\$12.25/trip
Children’s Service Center (CAB)	Transportation Services	“	“	\$12.25/trip
Northeast Counseling Services	Transportation Services	“	“	\$12.25/trip
Volunteers of America	Transportation Services	“	“	\$12.25/trip
Conyngham Per. Care	Transportation Services	“	“	\$12.25/trip

Commissioner Urban noted to **“ABSTAIN”** from voting on the United Children’s Home contract. All other motions were approved unanimously by the following vote:

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Allied	Personal Care	7/1/08-6/30/09	\$1,000	\$4,000
Caregivers America	Emergency Response	“ “	\$1,900	\$4,000
<b><u>CHILDREN &amp; YOUTH:</u></b>				
Serento Gardens	Urinalysis and Court Appearance	7/1/08-6/30/09	\$5,000	\$10,000
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>				
Community Counseling Services	Comm. Svcs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., & P/FDS Wv.	7/1/07-6/30/08	\$6,071,192	\$6,325,304
Northeast Counseling Services	Comm. Svcs., ICM, OP, Day Treatment., Crisis, CE, Soc. Rehab., RC, Adm. Mangmt. & Emergency	“ “	\$3,213,300	\$3,476,195
Children’s Service Center	Comm. Svcs., ICM, OP, Day Treatment, Crisis, RC, FB, Adm. Mgmt., & Emergency	“ “	\$1,342,200	\$1,348,448
Institute for Human Resources & Services	Residential	“ “	\$4,657,159	\$4,614,701
Impact Systems, Inc.	Residential, Respite, Home & Comm. Hab.	“ “	\$3,941,298	\$3,884,741
ARC of Wyoming County	Residential	“ “	\$1,078,246	\$999,764
Woods Services	Pre-Voc. & Res. Svcs.	7/1/07-6/30/08	\$143,838	\$144,683
Bayada Nurses, Inc.	Home & Comm. & Nursing Svcs.	7/1/08-6/30/09	\$312,144	\$337,444
Creating Unlimited Poss.	Comm. Hab. & Transport Svcs.	“ “	\$596,462	\$602,462
Luz-Wyo. Cty. Transp. Dept.	Transport Svcs.	7/1/08-6/30/09	\$719,574	\$719,574
	Zone 1	11/1/08-6/30/09		\$14.25/Trip
	Zone 2	“ “		\$16.50/Trip
	Zone 3	“ “		\$18.50/Trip
	Lottery Zone 1	“ “		\$2.15/Trip
	Lottery Zone 2	“ “		\$2.50/Trip

	Lottery Zone 3	“	“		\$2.80/Trip
<b><u>No change to final total – add new rates</u></b>					
Susan Gratalo D/B/A Castle Transportation	Transport Svcs.	7/1/08-6/30/09		\$139,426	\$142,426
Posten Taxi, Inc.	Transport Svcs.	“	“	\$64,825	\$79,736
AWC Business Services	ISO Agency Admin. & Program	“	“	\$500,000	\$1,236,000
<b><u>Name change to AWC Services, Inc. with new tax identification number</u></b>					
Nat’l Mentor Healthcare	Home & Comm. Hab. Respite & Res. Svcs.	“	“	\$1,421,364	\$1,454,452
The ReDCo Group	Comm. Habilit. & Transport Svcs.	“	“	\$598,310	\$648,254
Support Svcs. for Infants and Toddlers	Early Intervention	“	“	\$120,000	\$120,000
<b><u>No changes to final total – categorical funding changes</u></b>					
Interim Healthcare Svcs.	Home & Comm Svcs. & Nursing Svcs.	7/1/08-6/30/09		\$192,368	\$196,868

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Request a Motion to Award the Penn Place Courtroom Modifications Project to G.C. Wall Inc., PO Box 4181, 73 E. 8<sup>th</sup> Street, Wyoming, PA 18644, in the amount of \$259,700.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Authorize the Proper Officials to amend the contract with J.L. Turner Co., 100 Keith Street, Hanover Township, PA 18706 in the amount of \$670.07 for additional work performed on the Luzerne County Road and Bridge HVAC Renovations Project (Domestic Hot Water Pump Replacement).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Request a Motion to Award the District 1 Grader Engine Replacement Project to Diesel Service Inc., 150 Lehigh Street, Reading, PA 19601, in the amount of \$10,382.00 (Plus Refundable Core Deposit of

\$2,700.00). This project was publicly advertised twice with no bids received. The above award represents the lowest solicited quote received.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to Ratify the award of the emergency bridge scour repair project for the Water Street Bridge (County Bridge # 40 7303 2305 0004) to Bi-State Construction Co. Inc., 1500 Uhler Road, Suite 102, Easton, PA 18040, effective December 2, 2008 , in the amount of \$86,870.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR**

Request a Motion approving the following activities through the County’s Economic Development Program(s):

WRIGHT TOWNSHIP PROPERTIES, INC – \$425,000 loan to assist in financing an \$870,000 project for the purchase and redevelopment of commercial property along Route 309 in Wright Township. County funds will be utilized for acquisition costs.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a Motion authorizing the Office of Community Development to submit an application to the Pennsylvania DCED for maximum funding under the Neighborhood Stabilization Program for various communities and locations throughout Luzerne County.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a Motion approving a Memorandum of Understanding between Luzerne County, the City of Wilkes-Barre, and the Housing Development Corporation related to the application and administration of the Neighborhood Stabilization Program.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PURCHASING DEPARTMENT - GREGORY HUNSINGER, DIRECTOR**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**LUZERNE COUNTY COURTHOUSE: SALE OF VEHICLES**

<b>GENERAL METALS</b>	<b>#1,7,8,9,11,12,13,</b>	<b>TOTAL BID \$2,136.00</b>
<b>28 KRESGE STREET</b>	<b>14,17</b>	
<b>WILKES BARRE, PA 18705</b>		

**MICHAEL TRACY  
1325 RIVER ROAD  
PLAINS, PA 18705**

**#10,15,16**

**TOTAL BID \$850.00**

**ITEM #6 – ADULT PROBATION – 1992 FORD TEMPO GL – NO BID 2<sup>ND</sup> TIME**

**CHILDREN & YOUTH SERVICES: JANITORIAL SERVICE (HAZLETON)**

**SWEEP IT UP CLEANING  
6 S. BROAD STREET  
WEST HAZLETON, PA 18202**

**TOTAL BID \$7,200.00**

**UNSUCCESSFUL BIDDERS:**

**HAZLETON DEVELOPMENT CO., INC.  
TRIDON SERVICES INC.**

**TOTAL BID \$14,400.00  
9,468.00**

**LUZERNE COUNTY COURTHOUSE: TOWING OF COUNTY VEHICLE FLEET**

**AYERS TOWING SERVICE  
138 SERVICE ST.  
MOUNTAINTOP, PA 18707**

**CLASS A: AGENCY PASSENGER VEHICLE,  
TRUCK OR VAN LESS THEN  
10,000 GVW:  
\$65.00 WITHIN 10 MILE RADIUS  
\$92.50 WITHIN 10 TO 20 MI. RAD.  
\$120.00 WITHIN 20 TO 30 MI. RAD.  
\$157.50 WITHIN 30 TO 50 MI. RAD.**

**CLASS B: IF VEHICLE EXCEEDS 10,000 BUT  
LESS THEN 25,000 GVW:  
\$100.00 WITHIN 10 MILE RADIUS  
\$130.00 WITHIN 10 TO 20 MI. RAD.  
\$160.00 WITHIN 20 TO 30 MI. RAD.  
\$190.00 WITHIN 30 TO 50 MI. RAD.  
ADDITIONAL LABOR CHARGE FOR  
REMOVAL OF DRIVE LINE \$35.00 CLASS B**

**CLASS C: IF VEHICLE EXCEEDS 26,000  
GVW:  
\$150.00 WITHIN 10 MILE RADIUS  
\$180.00 WITHIN 10 TO 20 MI. RAD.  
\$210.00 WITHIN 20 TO 30 MI. RAD.  
\$240.00 WITHIN 30 TO 50 MI. RAD.  
ADDITIONAL LABOR CHARGE FOR  
REMOVAL OF DRIVE LINE \$35.00 CLASS C**

**UNSUCCESSFUL BIDDER:**

**FALZONES TOWING**

**VETERANS AFFAIRS: PRE CAST BASES**

**WILKES BARRE BURIAL VAULT  
68 EAST SAINT MARY'S ROAD  
WILKES -BARRE, PA 18706**

**TOTAL BID \$20,000.00**

**SOLID WASTE MANAGEMENT: TRASH REMOVAL AND RECYCLING SERVICES**

**WASTE MANAGEMENT  
13 PEGGY PARKWAY**

**TOTAL BID \$86,140.00**

DUNMORE, PA 18512

**UNSUCCESSFUL BIDDER:**

J.P. MASCARO & SONS

TOTAL BID \$87,394.00

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“AYES” PETRILLA, SKREPENAK, URBAN

**PROBATION SERVICES - LARRY SABA, DIRECTOR**

**REQUEST A MOTION TO APPROVE / RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED FOR A ONE YEAR EXTENSION.**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT/CAP</u></b>
<b><u>PROBATION SERVICES:</u></b>			
BEKIDS Property Mgmt. 131 Warren St. Hazleton, PA 18711	Commerical Lease	1/01/09	\$ 6,002 1 <sup>st</sup> year \$72,024.00
	w/Dumpster Furniture/Daily Cleaning	1/01/10	\$ 6,046 2 <sup>nd</sup> year \$72,552.00
		1/01/11	\$ 6,091 3 <sup>rd</sup> year \$73,092.00

Commissioner Urban questioned the terms of the lease and whether it was advertised. Mr. Saba responded that this was the lease that the commissioner signed in 2008. Commissioner Petrilla stated that she did have Attorney Blaum research the lease to see if there was an extension allowed. She stated that he informed her that it could be extended.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“AYES” PETRILLA, SKREPENAK, URBAN

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**DECEMBER 17, 2008**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**AGING:**

Sheila Rothenbecker, Wilkes-Barre, as a Part Time Clerk 2 at an hourly rate of \$10.28, effective December 15, 2008.

Sarah Smith, Kingston, as a Clerk Typist 2 at an annual salary of \$20,793, effective December 15, 2008.

Denise Hatcher, Dallas, as a Clerk Typist 2 at an annual salary of \$20,793, effective December 15, 2008.

Roberta Shendock, Swoyersville, as a Senior Center Services Director 2, at an annual salary of \$27,960, effective December 8, 2008.

**HUMAN SERVICES:**

Rosalie Mazzarella, Exeter, as a Clerk 1, at an hourly rate of \$9.40, effective January 2, 2009.

Mary Dysleski, Wyoming, as a Fiscal Officer, at an annual salary of \$45,000, effective January 2, 2009.

**MENTAL HEALTH/MENTAL RETARDATION:**

Joseph DeVizia, as Interim Mental Health/Mental Retardation Administrator 3, effective January 1, 2009 with no change in salary to fill a vacancy.

Tara Phillips, Plains, as a Clerk Typist 2, at an annual salary of \$22,179, effective December 19, 2008.

Sean Kane, Clarks Summit, as a Fiscal Officer 3, at an annual salary of \$52,000, effective January 5, 2009.

**ASSESSORS OFFICE:**

George Kechula, Shenandoah, Commercial / Industrial Land Appraisals Manager, at an annual salary of \$40,000, effective January 2, 2009 to fill a vacancy.

**COMMISSIONERS OFFICE:**

Stephen A. Menn, Plains, as Assistant County Solicitor, at an annual salary of \$39,885, effective December 17, 2008 to fill a vacancy.

**IT DEPARTMENT:**

Janel Blaskiewicz, Shickshinny, as a Mailroom Clerk I, at an annual salary of \$18,500, effective December 17, 2008 to fill a vacancy.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENT AT:**

**DRUG & ALCOHOL:**

Rescind the Appointment of Albert Ciliberto, Jr., Wilkes-Barre, as a Drug & Alcohol Case Management Supervisor, at an annual salary of \$37,162, effective December 1, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTIONS AT:**

**AGING:**

Angelo Grasso, to Aging Care Management Supervisor 2, at an annual salary of \$37,826, effective December 1, 2008.

Doris Magee, to Aging Care Management Supervisor 1, at an annual salary of \$31,680, effective December 1, 2008.

Helene Flannery, to Volunteer Resources Coordinator, at an annual salary of \$30,406, effective December 8, 2008.

Elizabeth Kinter, to Administrative Officer 1, at an annual salary of \$30,406, effective December 8, 2008.

**CHILDREN & YOUTH:**

Peggy O'Connor, to Casework Manager 2, at an annual salary of \$58,110, effective December 12, 2008.

Ceil Bartolai, to Casework Manager 2, at an annual salary of \$55,141, effective December 12, 2008.

Ruth Burns, to Clerk Typist 2, at an annual salary of \$20,940, effective December 12, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:**

**AGING:**

Ann Marie Hirko, to Aging Care Manager 2, at an annual salary of \$29,886, effective December 15, 2008.

**CHILDREN & YOUTH:**

Georgine Meyers, to Administrative Officer 1, at an annual salary of \$38,635, effective July 11, 2008.

Margaret Cragle, to Legal Assistant 1, at an annual salary of \$24,708, effective August 22, 2008.

Renee O'Donnell, to Legal Assistant 1, at an annual salary of \$24,698, effective August 22, 2008.

**CHILDREN & YOUTH:**

David Rothenbecker, to Legal Assistant 1, at an annual salary of \$24,356, effective October 3, 2008.

**MENTAL HEALTH/MENTAL RETARDATION:**

Lou Ellen Zekas, to Statistical Assistant, at an annual salary of \$26,637, effective February 15, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE OF STATUS AT:**

**COMMISSIONERS OFFICE:**

Vito J. DeLuca, to Chief County Solicitor, at an annual salary of \$50,811.71, effective December 17, 2008 to fill a vacancy.

**IT DEPARTMENT:**

Wendy Wickham, to Mailroom Clerk II, at an annual salary of \$20,000.02, effective December 17, 2008 to fill a vacancy.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

Maura Conklin from Earn Technician to Employment Counselor, at an annual salary of \$29,800, effective November 11, 2008.

Marie Kay from Intake Specialist/Exit Analyst to OJT Contract Specialist, at an annual salary of \$29,303, effective November 11, 2008.



Christopher Romanelli from OJT Contract Specialist to Employment Counselor, at an annual salary of \$30,796, effective November 28, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:**

**TRANSPORTATION:**

A Pay Adjustment for the following Part Time Drivers, effective November 30, 2008:

George Reese, at an hourly rate of \$8.25  
Joan Simko, at an hourly rate of \$8.25  
Fatime Grady, at an hourly rate of \$8.75

**MENTAL HEALTH/MENTAL RETARDATION:**

Holly Hess to Mental Retardation Program Specialist 1, at an annual salary of \$35,242, effective December 19, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**CHILDREN & YOUTH:**

Jacqueline Repasky, Clerk 2, effective December 5, 2008.

**LUZERNE COUNTY 911:**

Brian Kalish, Telecommunicator, effective November 29, 2008.

**IT DEPARTMENT:**

Kathleen M. Biernacki, Mailroom Clerk II, effective December 5, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE COMPLETION OF ASSIGNMENT AT:**

**MENTAL HEALTH/MENTAL RETARDATION:**

Stanley Perry, Administrative Officer 3, effective December 31, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:**

**AGING:**

A Family Medical Leave of Absence for Christine Corbett, Aging Care Manager 2, effective November 21, 2008.

A Family Medical Leave of Absence for Joyce Cardillo, Aging Care Manager 2, effective December 11, 2008.

**HUMAN SERVICES:**

A Family Medical Leave of Absence for Jack McCutcheon, Manager, Personnel Services, effective December 3, 2008.

**ASSESSORS:**

A Leave of Absence for Ann O'Brien, Real Property Field Investigator, effective December 2, 2008 through December 22, 2008.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

A Leave of Absence Without Pay for Lisa Hawk, Data Specialist, effective December 4, 2008 and returning on December 8, 2008.

It was moved by Commissioner Skrepnak, seconded by Commissioner Urban  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Angelo Grasso	Differentiating Care Management Cases From Protective Service Cases	Harrisburg	12/3/08	\$122
Mary Beth Farrell	Conversation & Collaboration	Harrisburg	12/9/08	\$260.
<b><u>CHILDREN &amp; YOUTH:</u></b>				
Denise Dessoie Sabrina Pall Jamie Stuart	Managing Emotions Under Pressure	Wilkes-Barre	11/10/08	\$300
David Steinkirchner	Advance Training Microsoft Excel	Scranton	11/11/08	\$211
Maureen Taroli	Experiences Of Darkness, Spiritual Desolation, The Dark Knight & Depression	Scranton	11/19/08	\$ 55
Laura Pish	Managing Emotions & Thriving Under Pressure	Wilkes-Barre	01/23/09	\$150

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**BOARD APPOINTMENTS**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD RE-APPOINTMENTS:**

**LUZERNE COUNTY FLOOD PROTECTION AUTHORITY BOARD APPOINTMENT:**

**REQUEST A MOTION TO RE-APPOINT:**

Commissioner Stephen A. Urban, 166 Willow Street, Wilkes-Barre  
For a five year term  
Effective January 1, 2009 through December 31, 2013

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**LUZERNE COUNTY CONSERVATION DISTRICT BOARD APPOINTMENTS:**

**RE-APPOINT**

Joseph Boiwka, Farmer Director, 112 Old County Road, Benton, PA, effective January 1, 2009 to December 31, 2012.

Bruce Trumbower, Public Director, 21 Bonham Road, Hunlock Creek, PA, effective January 1, 2009 to December 31, 2012.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
“AYES” PETRILLA, SKREPENAK, URBAN

**APPOINT:**

Commissioner Stephen A. Urban, Commissioner Director, 166 Willow Street, Wilkes-Barre, effective January 1, 2009 to December 31, 2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
“AYES” PETRILLA, SKREPENAK, URBAN

**END OF PERSONNEL**

Commissioner Petrilla thanked Mary Dysleski for all the hard work she did in the Tax Claim Office. Commissioner Petrilla stated that Mrs. Dysleski had accepted a position in the Human Services Office.

Commissioner Skrepenak stated that it has been a very difficult year that has come with a price. He stated as we come to the Christmas Season we are reminded that hope exists. Commissioner Skrepenak stated that we needed to reflect on what we have. He stated through the difficult times there is hope. Commissioner Skrepenak wished everyone a very Merry Christmas.

**MOTION TO ADJOURN**

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

*Respectively submitted,*

A handwritten signature in cursive script that reads "Jennifer Thomas". The signature is written in black ink and is positioned above the typed name.

*Jennifer Thomas, Recording Secretary*

APPENDIX SHEET

2008 CAPITAL PROJECTS BOND ISSUE – LCCC – 2008B-1 PAYMENT.....28- 28A

2003 CAPITAL PROJECTS BOND ISSUE – 2003D-3 – TRANSFER .....29

2003 CAPITAL PROJECTS BOND ISSUE –2003D-3 – PAYMENT .....29A

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