

September 17, 2008

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; William G. Brace, Deputy Chief Clerk; James Blaum, County Solicitor; Tom Pribula, Chief of Budget and Finance; Michael Morreale, Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Director of Human Services; Gregory Hunsinger, Director of Purchasing; Joseph Gibbons, Engineer.

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance. Commissioner Petrilla thanked Hazleton City Counsel and Mayor Barletta for their hospitality. It is noted that all meetings are electronically recorded.

**BID OPENINGS:**      **No Bids**

**ANNOUNCEMENTS:**.....**Douglas A. Pape**  
**County Manager/Chief Clerk**

**No Announcements**

**RECOGNITIONS:**.....**Jason Jarecki**  
**Director Communications**

**RESOLUTION:**

***“Domestic Violence Awareness and Prevention Month in Luzerne County”***

**PUBLIC COMMENT:**

Grace Griffin from Larksville Borough questioned the commissioners as to what they were doing for the senior citizens and lower income households that were faced with loosing their homes due to the reassessment. Mrs. Griffin stated that she started a group called CAPT, which stands for Citizens Against Property Taxes. Mrs. Griffin stated that this group was also part of the state groups PCTA and PTCC. Mrs. Griffin went on to read an article that was published in a Philadelphia newspaper regarding reassessment.

Dorothy Spencer stated that she was here to represent the farmers. She stated that they couldn't be here this evening because they were bringing in their hay and crops. She asked the commissioners to consider how financially devastating this is going to be to them. Mrs. Spencer stated that most farmers need to work a second job. She stated that they don't take vacations or time off for the holidays, they live for their farm. Mrs. Spencer stated that considerations needed to be made for our farmers.

Bill Thornton from Penn Lake Boro stated that the land values were vastly overstated. Mr. Thornton questioned if Penn Lake was being reevaluated. Commissioner Petrilla responded that it was. Mr. Thornton stated that there needs to be equity in Luzerne County. Mr. Thornton provided examples as to how the millage will increase even if taxes are reduced.

Charmaine Maynard from Sugarloaf Township read a letter to the commissioners in which she explained some problems she is experiencing with certain officials in Sugarloaf Township. Ms. Maynard asked Commissioner Petrilla to provide a copy of her letter to the other Commissioners for their review.

Nicholas Sedlon stated that he was here on behalf of his brother. Mr. Sedlon voiced his concerns on the reassessment process and the county's borrowing plans.

Patty Butts stated she was speaking on behalf of the one third of property owners who have had their property taxes decrease from the reassessment. Ms. Butts stated that the people should be more upset with the taxes paid to the school districts. She stated that the taxpayers should not expect to pay taxes based on values from 1965.

Walter Griffith voiced his concerns on the travel policy. Mr. Griffith commented on the county planning to borrow \$16 million. Mr. Griffith stated that the county needed to cut costs and put a harness on the spending.

Mr. Scradder commented that the reassessment was not uniform or fair to the taxpayers of Luzerne County.

Robert Kovacsics stated that the reassessment was to be fair and accurate. Mr. Kovacsics provided examples of values from different properties throughout the county.

Michelle Boice from Harveys Lake stated that this was the third consecutive meeting of the Luzerne County Commissioners that she has attended. Mrs. Boice stated that she was here to report that things still have not changed, that they are in fact getting worse. Mrs. Boice stated that she still continues to receive numerous calls from people who do not understand the process. She stated that the errors were mind boggling and people are afraid they are going to lose their homes. Mrs. Boice stated that she respected Commissioner Skrepenak for visiting Harveys Lake and listening to her concerns.

Louann Horsfield questioned Commissioner Petrilla if she has gone through the informal/formal appeal process. Commissioner Petrilla responded that she had not. Ms. Horsfield questioned Commissioner Petrilla if she had an appraisal for her home. Commissioner Petrilla responded that Ms. Horsfield could look her property value up on the computer. Ms. Horsfield stated that the reassessment process was belittling to the people. She stated that the process should be stopped immediately. Ms. Horsfield also commented on the county borrowing \$14-\$15 million. She stated that the county didn't need to borrow any additional funds, they need to stop spending. Ms. Horsfield ended by making the statement, "you disgust me".

Marylou Bukman commented on the reassessment process and how the values were assigned to a property. Ms. Bukman stated that the process needed to be stopped.

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**COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK**

**Minutes**

**MOTION**

Request a Motion to approve the minutes of the Commissioner’s Meeting held on August 20th, 2008.

Commissioner Skrepenak stated he wanted to rescind his vote on the Declaration of Emergency for the Children & Youth Building. Commissioner Skrepenak stated according to Roberts Rules of Order he had the right to rescind his vote from a previous meeting. Attorney Blaum responded that he would have to research the issue; however he didn’t believe this could be done. Mr. Balum stated that this motion was a review of the minutes to point out any inaccuracies. Commissioner Skrepenak responded that according to Roberts Rules he can rescind his vote from the prior meeting. Commissioner Skrepenak questioned if this was the correct process or should he make a motion to go off of the agenda. Mr. Blaum responded that he could make a motion to go off of the agenda. Commissioner Skrepenak asked Mr. Blaum to provide a legal opinion. Commissioner Skrepenak also requested that Mr. Pape let the record reflect that he was not voting to approve the minutes based solely on the fact that he wants to rescind his vote on the Declaration of Emergency for Children & Youth occupying the building in Hazleton.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

**Vouchers**

**MOTION**

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 468288GF – 469232GF  
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

PNC Bank, Vouchers 502657LF – 502698LF  
Liquid Fuels Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Wachovia Bank, Vouchers 400341WC – 400343WC  
Worker’s Compensation for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a Motion to approve and release payment for the following amount:

PNC Bank, Bills Totaling \$27,846.82  
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“**AYES’ PETRILLA, SKREPENAK, URBAN**”

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:**

**Hazleton and Hazle Township**

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: August 27, 2008; September 3, 2008; September 10, 2008 and September 17, 2008.

**Luzerne County State of Emergency – Bridges**

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all County – owned bridges. Resolution dated: August 27, 2008; September 3, 2008; September 10, 2008 and September 17, 2008.

**Luzerne County State of Emergency – EMA Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of September 22, 2008, September 29, 2008, October 6, 2008 and October 13, 2008.

**Luzerne County State of Emergency – EMA Flash Flooding**

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>th</sup>, 2006 due to flash flooding. This motion is for the weeks of September 22, 2008, September 29, 2008, October 6, 2008 and October 13, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
“**AYES’ PETRILLA, SKREPENAK, URBAN**”

MOTION

**Tax Refunds-Assessment Appeals Office**

Request a Motion to approve the following refunds through the Assessment Appeals Office:

Everhart Sheldon & Mary Ann, 134 Lyndwood Ave., Hanover Township	\$ 83.69
Monick James & Malvina, 7 Deer Path Road, Hazle Township	\$225.99
Walaitis Anthony J Jr. & Diane, RR1 Box 279, Harvey's Lake Boro.	\$292.89
Iorio Sharon, 481 Charles Street, Luzerne Borough	\$12.09
Czarnecki Benjamin, 101 Connor Street, Pringle	\$46.49
Gergel George & Donna, 170 Limewood Rd., Kingston Twp.	\$69.74
Slocum Land Conservancy, 66 Allen Lane, Rte 40026, Slocum Twp.	<u>\$1,707.51</u>
TOTAL	\$2,438.40

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**Geisinger Tax Penalty Forgiveness**

Request a Motion to forgive the penalty from delinquent 2007 county real estate property tax on PIN: 50-H11-00A-20F, owned by Geisinger Wyoming Valley Medical, 1000 East Mountain Drive, Plains Township. Payment was made by the taxpayer to the tax collector by the due date however the payment was lost and never cashed.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**Request One Year Stay of Upset Price Sale**

Request a Motion be it resolved that the Luzerne County Board of Commissioners hereby direct and authorize the execution of any and all documents approving a one year stay of the Upset Price Sale, currently scheduled for October 23, 2008, on the following property:

Irem Temple Building  
46-56 North Franklin Street  
Wilkes-Barre, PA 18701  
Pin No: 73-H9SE2-003-021

This authorization is timely and appropriate as the Wilkes-Barre Area School District and the City of WilkesBarre have joined in the request.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**West Hazleton Tax Increment Financing (TIF) Plan**

Request a Motion to adopt a resolution accepting the West Hazleton TIF Plan for West Hazleton Borough in an amount not to exceed \$4.7 Million Dollars. Proceeds of TIF funds are for public infrastructure improvements including utilities, streets, lighting and other required improvements. The TIF will assist in the redevelopment of the Valmont Plaza tract of land that has been impacted by abandoned buildings, poor layout planning, water damage, theft and squatters.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**Forest Stewardship Plan**

Request a Motion to authorize the proper officials to execute an agreement with Pennsylvania Department of Conservation and Natural Resources (DCNR) to adopt the Forest Stewardship Plan for the future Forest and Recreation Management of Moon Lake Park, Plymouth Township. This program is strictly voluntary and may be terminated by Luzerne County at any time.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**Lease Agreement with Bella Vista Associates**

Request a Motion to ratify the amendment of the Lease Agreement with Bella Vista Associates, LLC, 270 North Sherman Street, Wilkes-Barre, PA 18702 in the amount of \$3,644.78 for additional construction services performed.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**Sales Agreement/ Spring Brook Water Building**

Request a Motion to authorize the proper officials to execute a Sales Agreement with T&L Associates, LLP, 68 South Franklin Street, Wilkes-Barre, PA 18702 in the amount of \$215,000.00 (less brokerage and applicable real estate transfer fees) for the purchase of the Spring Brook Water Building, 30 North Franklin Street, Wilkes-Barre, PA. The sales price is the fair market value of the property as identified by certified appraisal. The agreement will be subject to review and approval by the Luzerne County Solicitor.

Doug Pape stated that he was being advised to have the motion tabled due to some issues that are being worked on with the agreement.

Commissioner Petrilla entertained the motion to table the Sales Agreement/ Spring Brook Water Building.

It was moved by Commissioner Urban, seconded by Commissioner Skrepentak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-35 - Transfer (Appendix Page 30)**

REQUEST A MOTION TO ACKNOWLEDGE THE **TRANSFER** OF \$134,646.22 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-35.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES’ PETRILLA, SKREPENAK, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-35 - Payment (Appendix Page 30A)**

REQUEST A MOTION TO APPROVE **PAYMENT** OF \$134,646.22 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-35.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

MOTION

**Budget Transfer**

Request a Motion to approve a 2008 General Fund Budget transfer of \$515,130.00 from Department 4176 - General Government Operations to Department 4721 – debt service.

Commissioner Skrepenak questioned Mr. Pape if the transfer was to pay the debt service. Mr. Pape asked the Budget Director, Tom Pribula, to explain. Mr. Pribula stated that it was a reclassification of a budget line item from contractual services to debt services.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Agreement/Financial Advisory Services**

Request a Motion to enter into a Financial Advisory Services Agreement with Public Financial Management, Inc. (PFM) effective August 20, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

MOTION

**Settlement of Pending Litigation**

Request a Motion to approve settlement of pending litigation in the case of Joan A. Fisher vs. Luzerne County at 7487-C of 2002 in the amount of \$16,000.

Commissioner Skrepenak asked Mr. Blaum if he recommended paying this. Mr. Blaum stated that he did.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**



MOTION

**Luzerne County Travel Policy**

Request a Motion to amend the Luzerne County Personnel Policy by adopting and adding thereto as APPENDIX G, a TRAVEL POLICY.

Commissioner Petrilla requested a motion to table. She stated that she appreciated Mr. Griffith's comments on a penalty clause. Commissioner Petrilla stated that there is a penalty clause in the personnel policy but due to past practices there should be a penalty clause listed in this particular policy.

Commissioner Urban commented that he would agree to table the motion. Commissioner Urban stated when he worked for the federal government they would advance fees to employees for trainings, etc. He stated that there was an accounting mechanism in the department to recapture the money at the end of the month and if they didn't pay it back they would garnish the funds through their paycheck. Commissioner Urban stated that the government then went to a credit card system in which the individuals name was listed on the card and the individual would be responsible for paying the bill. Commissioner Urban stated the drawback of using the credit card would be reimbursing for the monthly interest on the card if it was not paid in full each month. He stated that this could end up costing the government more money.

Jim Blaum stated that the county's personnel policy does have a disciplinary clause. He stated that this travel policy would be an amendment to the personnel policy.

Commissioner Skrepenak stated that currently there is no travel policy in place. He recommended that the county approve the policy now and make amendments as necessary.

Commissioner Petrilla stated that she would entertain a motion to amend the Luzerne County Personnel Policy by adopting and adding thereto as Appendix G, a travel policy pending verification of a penalty clause.

It was moved by Commissioner Petrilla, seconded by Commissioner Urban  
**"AYES" PETRILLA, SKREPENAK, URBAN**

MOTION

**City of Wilkes-Barre Reallocation of Funds**

Request a Motion of the Luzerne County Board of Commissioners approving the reallocation request of the City of Wilkes-Barre to transfer \$1,000,000 of their \$1,200,000 Capital Grant for their Housing Initiative, awarded on December 21, 2006, to the City's Coal Street project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

MOTION

**Proposal -Redevelopment Authority of Luzerne County/Purchase of Delinquent Tax Liens**

Request a Motion to accept the September 8, 2008 Proposal of the Redevelopment Authority of Luzerne County for the purchase of the County's 2007 Tax Claims in consideration for a payment estimated not to exceed \$4,700,000.00; and, on or after January 15, 2009, to sell the County's anticipated 2008 Tax Claims in consideration for a payment estimated not to exceed \$5M; and, on or after January 15, 2010, to sell the County's anticipated 2009 Tax Claims in consideration for a payment estimated not to exceed \$5.0M to the Redevelopment Authority of Luzerne County pursuant to its September 8, 2008 Proposal; and further, to authorize the County Solicitor to negotiate an

Agreement between the County of Luzerne and Redevelopment Authority of Luzerne County in strict compliance with said Proposal; and, further, to authorize the Chairman and Chief Clerk to execute all documents necessary to effectuate said Agreement with the approval of the County Solicitor.

Commissioner Urban questioned if the county was selling the 2008 taxes. Tom Pribula responded that it would be the delinquent taxes for 2004, 2005, 2006, and 2007.

Commissioner Skrepenak questioned if the anticipated amount was \$4.7 million. Mr. Pribula responded it would be \$4.41 million. Commissioner Skrepenak requested that it be researched if a contract concerning the approval of a collection agency is on file with the county. Acting Controller AJ Martinelli responded that there was a motion made and approved at a commissioners meeting, however he could not locate a copy of the contract. Commissioner Skrepenak requested that Mr. Martinelli contact the company for a copy of the contract.

It was moved by Commissioner Petrilla, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **City’s KOZ Zone**

Request a Motion to agree and allow The City Council of Wilkes-Barre to apply to expand the city’s KOZ zone to include the following parcels:

177 North Main Street	73-H10SW1-021-011
155-157 North Main Street	73-H10SW1-021-009
RR 15-17 E. North Street	73-H10SW1-021-12A

These properties are owned by Kinship Square, a local non-profit corporation organized to benefit the North Wilkes-Barre Community.

Commissioner Urban explained that this would only be through the year 2010. He stated that this was in addition to an existing KOZ for the property being developed into offices and apartments across the street from Kings College. Commissioner Urban stated that there is an existing KOZ on the site however there are several small parcels of land that were excluded that they would now like include. Commissioner Urban stated it was his understanding that this company would not be applying for a KOZ after 2010 when it expires. Commissioner Urban stated that if they would apply for a KOZ at that time he would not support it.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

#### MOTION

#### **Resolution to petition the Luzerne County Court of Common Pleas**

Request a Motion to adopt Resolution #09172008 authorizing the Board of Commissioners to petition the Luzerne County Court of Common Pleas for permission to fund unfunded debt in an amount not to exceed \$16,000,000; authorizing incidental action; and repealing inconsistent resolutions.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

MOTION

**Resolution/ Mobile Services Agreement**

Request a Motion to adopt Resolution #09172008A authorizing the execution and delivery of a certain Mobile Services Agreement by and between the County of Luzerne and Frontier Communications of America, Inc.; designating the Chairperson of the Board of Commissioners as the person to act on behalf of the Board; Authorize the Chairperson to take certain actions on behalf of the Board; authorize other necessary appropriate action.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK “NAY” URBAN**

MOTION

**Request a Replacement - Auxiliary Boards**

In an effort to meet the Tax Roll Certification deadline on November 15, 2008 the Auxiliary Boards must be staffed. To eliminate any lag time the Board of Assessment Appeals Requests a Motion to “authorize the Board of Assessment Appeals to replace any Auxiliary member or Alternate Auxiliary Board member who resigns with an individual from an approved list. The Board of Assessment Appeals may choose any individual from the list which best meets the need if a vacancy occurs”. The name of William D. Farrell is hereby added to said list.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Agreement with the Cultural Council of Luzerne County**

Request a Motion to authorize the proper officials to execute an agreement with the Cultural Council of Luzerne County to provide Event Programming Services for the Wilkes-Barre River Common in the not to exceed amount of \$125,000.00.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

**Declaration of State Emergency/Bureau of Elections**

Request a Motion to authorize the purchase of a memory card duplicator from International Microsystems, Inc. of Milpitas, California at a cost of \$21,000.00 plus 15% of cost for an extended warranty.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” SKREPENAK, URBAN “NAY” PETRILLA**

MOTION

**Permission to Advertise**

Request a Motion of the Luzerne County Board of Commissioners authorizing the advertisement of Requests for Proposals for the following insurance policies: Property and Inland Marine, General Liability, Automobile, Crime and Fidelity. The current policies will expire on January 1, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**END OF COMMUNICATIONS**

**TREASURER'S OFFICE – MICHAEL L. MORREALE**

**FINANCIAL STATEMENT**

**Request a motion to accept the following Treasurer's Report:**

**CHECKING ACCOUNT BALANCES**

**As of: September 08, 2008**

**WACHOVIA BANK**

General Fund (Old Account) .....	\$191,949.88
School, Road & Institution District (Old Account) .....	710,567.68
Real Estate Tax Sale Account (Old Account).....	292,689.91
Self Insured Workers Compensation Fund.....	136,449.45
Domestic Relations IV-D Fund.....	916,655.53
Patients' Personal Fund Account .....	7,551.89
9-1-1 Construction Fund .....	698,430.86
9-1-1 Operational Fund.....	18,654.90
9-1-1 Wire Fund.....	1,857,607.87
9-1-1 Wireless Fund.....	2,201,664.27

**PNC BANK**

General Fund (New Account) .....	\$3,494,282.25
Schools (New Account) .....	1,125,188.62
Towns (New Account).....	134,465.77
Real Estate Tax Sale (New Account).....	461,035.39
Transportation Department.....	1,046,303.89
Office for the Aging .....	487,965.36
Children & Youth Services .....	1,476,498.05
Mental Health/Mental Retardation.....	72,327.16
Office of Human Services.....	19,950.23
Drug & Alcohol Program.....	24,141.21
Liquid Fuels Tax Fund.....	401,234.41
Luzerne County GWBIF Escrow Account.....	27,640.67
Juvenile Probation JCJC Grant-in-Aid.....	51.86
Act 44 Bridge Account.....	151,349.87
Redevelopment Assistance.....	0.00
Coroner VSIA Account.....	37,006.63

**CITIZENS BANK**

Adult Probation Special Account .....	\$460,253.43
Luzerne County Bridges .....	774.49
Hazardous Material Emergency Response Account .....	73,688.20
EMA Radiation Emergency Response Fund.....	32,265.14

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$67,530.71
Luzerne County Agencies Account .....	800,279.20
Luzerne County Solid Waste Recycle Account.....	286,337.12
Luzerne County Property Tax Collection .....	61,012.30

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account .....\$38,813.60  
Tri-County Airport Feasibility Study .....2,553.79  
Luzerne County 2002 A & B Capital Projects.....48,874.19

Luzerne County 2003 A & B Capital Projects.....174,958.44  
Luzerne County 2003 D Capital Projects.....135,449.04  
Luzerne County 2008 B Settlement Fund.....0.00  
Luzerne County 2008 B Sinking Fund.....0.00  
Luzerne County 2008 B Project Fund.....0.00

**M & T Bank**

Adult Probation Drug & Alcohol RIP Program.....\$73,485.11  
Riverfront-GG2.....600,000.00  
Nesbitt Park-DCNR.....75,166.53

**Community Bank & Trust**

2008 Series A Settlement Fund.....\$18.34  
2008 Series B Bond Trust.....0.00  
2008 LCIDA Series Bond Trust.....0.00  
2008 Series A Project Fund.....38,384,341.16  
2008 Series A Sinking Fund.....48,610.77

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
“AYES” PETRILLA, SKREPENAK, URBAN

**CERTIFICATES OF DEPOSIT**

**(Principal Values only)**

**As of: September 08, 2008**

General Fund	\$7,000,000.00
Real Estate Tax Sale	\$750,000.00
Liquid Fuels Tax Fund	\$900,000.00
9-1-1 Construction Fund	\$200,000.00
Domestic Relations IV-D Fund	\$2,485,000.00
Transportation Dept	\$250,000.00
Office for the Aging	\$900,000.00
Mental Health/Mental Retardation	\$9,750,000.00
Office of Human Services	\$330,000.00
Drug & Alcohol Program	\$190,000.00
Adult Probation Special Account	\$2,200,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$700,000.00
Luzerne County Agencies Account	<u>\$2,575,000.00</u>
<b>Total:</b>	<b>\$28,390,000.00</b>

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
“AYES” PETRILLA, SKREPENAK, URBAN

**CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI**

**CONTROLLER’S REPORT**

Acting Controller, AJ Martinelli requested that all motions be accepted as presented.  
Mr. Martinelli stated there were no changes made since the work session.

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$58,075.82	Business Development Loan Program
\$56,174.51	Community Development Block Grant Program
\$8,105.65	Emergency Shelter Grant Program
\$26,108.49	HOME Investment Partnership Program
  
2. Request a motion to ratify and confirm the payment of **\$15,597.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of September, 2008.
  
3. Request a motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s appropriation for the month of September, 2008.
  
4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 534364 to 534509 inclusive in the amount of \$1,261,051.18

Bureau for the Aging:

Voucher No. 720513 to 720932 inclusive in the amount of \$3,717,778.55

Children and Youth:

Voucher No. 736423 to 737269 inclusive in the amount of \$1,311,401.62

Mental Health / Mental Retardation:

Voucher No. 744145 to 744319 inclusive in the amount of \$8,729,356.29

Human Services:

Voucher No. 750803 to 750846 inclusive in the amount of \$2,853,836.71

Drug and Alcohol:

Voucher No. 761142 to 761184 inclusive in the amount of \$1,622,883.09

Domestic Relations IV-D:

Voucher No. 400205 to 400209 inclusive in the amount of \$1,236,678.00

County Agencies:

Voucher No. 400855 to 400864 inclusive in the amount of \$1,065,918.13

Adult Probation Special: Voucher No. 400305 to 400320 inclusive	in the amount of \$1,023,968.00
9-1-1 Operating: Voucher No. 400056 to 400057 inclusive	in the amount of \$ 435,000.00
9-1-1 Construction: Voucher No. 400401 to 400413 inclusive	in the amount of \$ 106,718.80
9-1-1 Wire: Voucher No. 1000	in the amount of \$ 26,590.91
9-1-1 Wireless: Voucher No. 1000	in the amount of \$ 69,693.00
EMA Radiation Emergency: Voucher No. 400106	in the amount of \$ 15,600.00
Hazardous Material Emergency Response: Voucher No. 400169	in the amount of \$ 160,000.00
Solid Waste Recycling: Voucher No. 400748 to 400754 inclusive	in the amount of \$ 305,867.23
Schools: Voucher No. 405066 to 405086 inclusive	in the amount of \$ 35,578.54
Towns: Voucher No. 406308 to 406389 inclusive	in the amount of \$ 118,281.32
Real Estate Tax Sale: Voucher No. 401021 to 401031 inclusive	in the amount of \$ 795,028.77
Convention & Visitors Bureau: Voucher No. 403146 to 403206 inclusive	in the amount of \$ 60,620.89
County Bridge: Voucher No. 400051	in the amount of \$ 178.50
Flood Protection Authority: Voucher No. 400551 to 400554 inclusive	in the amount of \$ 37,727.20
Wyoming Valley Airport: Voucher No. 400167	in the amount of \$ 411.21

5. Request a Motion to approve and release payment for the following amounts:

Transportation Department	in the amount of \$	54.53
Bureau for the Aging	in the amount of \$	975.45
Mental Health / Mental Retardation	in the amount of \$	1,113.83
9-1-1 Construction	in the amount of \$	104.62
Tourist Promotion Agency	in the amount of \$	4,024.44

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

END OF CONTROLLER’S REPORT

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
<b><u>AREA AGENCY ON AGING:</u></b>			
Joseph Charles	Lease Agreement for Tunkhannock Senior Citizens Center	11/1/08-10/31/09	\$2,600/month
<b><u>CHILDREN &amp; YOUTH:</u></b>			
Child Care Information Services of Luzerne Co.	Administrative Costs Center-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Center-Part Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Group-Full Time Infant Young Toddler Old Toddler Pre-School Young School Age Old School Age Group-Part Time Infant Young Toddler	7/1/08-6/30/09	\$7,000.00  \$27.92/day 26.00/day 25.00/day 22.32/day 20.70/day 20.70/day  \$25.00/day 24.59/day 23.25/day 19.00/day 19.10/day 19.10/day  \$26.30/day 25.40/day 24.50/day 22.50/day 20.70/day 20.70/day  \$24.50/day 22.00/day



Old Toddler	22.00/day
Pre-School	21.10/day
Young School Age	19.90/day
Old School Age	19.90/day
Family-Full Time	
Infant	\$25.00/day
Young Toddler	25.00/day
Old Toddler	23.65/day
Pre-School	23.00/day
Young School Age	20.00/day
Old School Age	20.00/day
Family-Part Time	
Infant	\$20.00/day
Young Toddler	20.00/day
Old Toddler	20.00/day
Pre-School	20.00/day
Young School Age	16.72/day
Old School Age	16.72/day

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
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**CHILDREN & YOUTH:**

	Relative/Neighbor-Full Time		
	Infant		\$11.75/day
	Young Toddler		11.10/day
	Old Toddler		11.10/day
	Pre-School		11.10/day
	Young School Age		10.97/day
	Old School Age		10.97/day
	Relative/Neighbor-Part Time		
	Infant		\$7.85/day
	Young Toddler		7.53/day
	Old Toddler		7.53/day
	Pre-School		7.46/day
	Young School Age		8.18/day
	Old School Age		8.18/day
Centre County Youth Service Bureau	Shelter Care and Group Home-Female ages 12-18	9/1/08-6/30/09	\$155.00/day
	Independent Living Ages 16-21		\$118.00/day
	Shelter Care and Group Home-Males ages 12-18		\$163.00/day
Children's Service Center	Private Foster Care	7/1/08-6/30/09	\$49.53/day

**MENTAL HEALTH/MENTAL RETARDATION:**

Wyoming Valley Healthcare	Laboratory Testing	7/1/07-6/30/08	\$27,000
<u>Rates based on Medical Asst. program fee schedules.</u>			
Mercy Hospital of Nanticoke	Laboratory Testing	“ “	\$1,200
<u>Rates based on Medical Asst. program fee schedules.</u>			
Wyoming Valley Healthcare	Laboratory Testing	7/1/08-6/30/09	\$28,500
<u>Rates based on Medical Asst. program fee schedules.</u>			
Mercy Hospital of	Laboratory Testing	“ “	\$1,500

Nanticoke

Rates based on Medical Asst. program fee schedules.

Family Srv. Assoc. Wyoming Valley	Administrative & Guardianship	“	“	\$24,000
Snyder & Clemente	Auditing Srvs.	“	“	\$51,000
Posten Taxi, Inc.	Transport Srvs.	“	“	\$7.00/trip \$8.00/trip \$10.00/trip \$64,825
ACT, Inc.	Employment Srvs.	“	“	\$10.00/qtr hr \$10,000

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT CAP</u></b>
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**MENTAL HEALTH/MENTAL RETARDATION: (Continued)**

Family Srv. Assoc. of Wyo. Valley	Administrative, Guardianship & Warmline	7/1/08-6/30/09	\$42,000
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**TRANSPORTATION:**

Posten Trans.	Trans. Services	6/1/08-8/31/08	\$9.25 trips under 5 mi. \$9.25 + \$1.85 per mile for trips over 5 mi.
Country Coach	Trans. Services	6/1/08-8/31/08	\$50 per hour/per vehicle
AVP	Trans. Services	6/1/08-8/31/08	\$12.50 for 1 <sup>st</sup> pick- up/\$8.50 for each add.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>FROM</u></b>	<b><u>RATE</u></b>	<b><u>TO</u></b>
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**MENTAL HEALTH/MENTAL RETARDATION:**

Support Srvs. for Infants Toddlers	Early Intervention	7/1/07-6/30/08	\$120,000	\$120,243
Community Counseling Services	Comm. Srvs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., & P/FDS Wv.	7/1/08-6/30/09	\$4,860,969	\$4,873,874

Suncom Industries, Inc.	Transport Svcs.	“	“	\$8.25/trip	\$8.50/trip
Creating Unlimited Poss.	Comm. Hab. & Transport Svcs.	“	“	\$596,462	\$596,462
<b><u>No changes to final total – categorical funding changes</u></b>					
AVP Transport, Inc.	Transport Svcs.	“	“	\$44,500	\$55,640
Susan Gratalo D/B/A Castle Transportation	Transport Svcs.	“	“	\$116,500	\$134,926
Glen & Gwen Transp.	Transport Svcs	7/1/08-6/30/09		\$29,500	\$33,384
					<b>RATE</b>
<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>		<b><u>FROM</u></b>	<b><u>TO</u></b>
Valley Crest Nursing, Inc.	Comm. Hab. & Respite Svcs.	“	“	\$232,442	\$244,442
CareGivers America LLC	Home & Comm. Svcs.	“	“	\$16,290	\$21,523
Home Sweet Home Personal Care, Inc.	Home & Comm. Svcs.	“	“	\$32,054	\$87,206
Institute for Human Resources & Svcs.	Residential	“	“	\$5,133,413	\$5,158,990
Step-By-Step, Inc.	Residential, Employ., Comm. Habilit. & Housing Support	"	"	\$7,223,154	\$7,252,543
Nat'l Mentor Healthcare	Home & Comm Hab., Respite & Res. Svcs.	"	"	\$1,398,518	\$1,433,082
Community Counseling	Comm. Svcs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., P/FDS Wv & MH Court Casemangmt.	"	"	\$4,880,969	\$4,963,874

It was moved by Commissioner Urban, seconded by Commissioner Skrepnak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENT,  
RENEWAL POLICY, OR SETTLEMENT, FOR:**

**CHILDREN & YOUTH:**

Authorize the Chairman of the Board of Commissioners of Luzerne County to execute, on behalf of Luzerne County, subject to Solicitor review and approval, a Lease Agreement between Luzerne County and McCarthy Realty, Inc., whereby Luzerne County will lease from McCarthy Realty, Inc., approximately 13,000 square feet of space located at 93-97 North State Street, Wilkes-Barre, Luzerne County, Pennsylvania, for an initial term of two (2) years at an annual gross rent of \$194,350.00 per year, which includes parking for 90 cars, designated drop-off and pick-up area, cleaning services and utilities.

Doug Pape requested the Children & Youth motion to be tabled. Mr. Pape stated that negotiations were currently ongoing.

Commissioner Petrilla requested a motion to table the motion on the lease agreement between Luzerne County and McCarthy Realty.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MENTAL HEALTH/MENTAL RETARDATION:**

Approve the following insurance renewal policy, effective September 26, 2008 to September 26, 2009 through Joseph J. Joyce Associates, Inc.:

Insurance Company: American Alternative Insurance Corporation  
Professional Liability Insurance: \$14,982

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**TRANSPORTATION:**

The settlement of the legal claim of Pompey Dodge, 303 Wyoming Avenue, Kingston, PA, stemming from services rendered to Luzerne/Wyoming Counties Transportation Department vehicles in the amount of \$17,059.46. The services rendered were rendered satisfactorily to the Department.

Commissioner Urban asked the Solicitor to comment on this motion. Mr. Blaum responded that this was a service that was provided outside of the county’s purchasing policy. Mr. Blaum stated based on his discussions with the Transportation Department he recommends that the invoice be paid.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

**ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER**

**MOTION**

Request a Motion to authorize the proper officials to advertise an RFP for Roof Design Services for the exterior Courthouse renovations project.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

Request a Motion to authorize the proper officials to advertise for the replacement of the Penn Place HVAC Compressor.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to authorize the proper officials to reject the bids for carpet and padding replacement in the County Administration Office Area.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to authorize the proper officials to re-advertise for carpet and padding replacement in the County Administration Office Area.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to authorize the proper officials to re-advertise for Structural Skylight Replacement in the Atrium of 111 Pennsylvania Avenue, Wilkes-Barre, PA.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to authorize the proper officials to the Agreement with A+E Group, Inc., 140 Maffet Street, Wilkes-Barre, PA 18705, in the amount of \$2,000.00 for infra-red testing of the entire steam and condensate line between the Luzerne County Courthouse and at the Luzerne County Correctional Facility.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER**

MOTION

Request a Motion to authorize the proper officials to re-advertise for a replacement engine for a 1999 720 Champion Road Grader located in District #1, Hunlock Twp.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

MOTION

Request a Motion to Ratify the September 15, 2008 applications to decrease the encumbrance of Liquid Fuels Tax Funds for the following Luzerne County Projects:

- Project No. 06-40-000-03 Revision No. 1 (\$115,195.76)
- Project No. 06-40-000-03 Revision No. 2 (\$63,950.01)
- Project No. 07-40-000-01 Revision No. 1 (\$80,000.00)

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR**

MOTION

Request a Motion approving the following activities through the County’s Economic Development Program(s):

KENNEDY WATER JJWR, INC. – an increase in the amount of an existing loan from \$262,000 to \$500,000 to assist in financing a \$1.9 million project for a bank branch to be located at Kennedy Blvd. and Water Street in downtown Pittston City. County funds will be utilized for the acquisition of land, purchase of machinery and equipment, and professional/financial fees.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

WILLS DEVELOPMENT – \$210,000 loan to assist in financing a \$425,000 project to locate an Insurance Office and several other commercial tenants at 1 West Broad Street in Hazleton City. County funds will be utilized for acquisition.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

WILLS DEVELOPMENT – \$150,000 loan to assist in financing a \$300,000 project to locate an Insurance Office and several other commercial tenants at 824 Main Street in Nanticoke City. County funds will be utilized for acquisition.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

BROADWAY DREAMS, LTD. – \$300,000 loan to assist in financing a \$600,000 project for the purpose of purchasing an automated fulfillment system to improve storage and distribution operations at 180 Welles Street, Forty Fort. County funds will be utilized for the purchase of machinery and equipment.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Request a Motion authorizing the Board of Commissioners of the County of Luzerne to enter into a contract, with the following, for the provision of professional services to the Luzerne County Office of Community Development for 2008, with the option for two additional years:

Primary Legal Service and Advice: Pedri Law Office - \$100.00 per hour, not to exceed \$15,000 per year

Commissioner Urban stated that he reviewed the files of the two individuals that had applied. Mr. Urban stated that the lower price was the law firm of Pedri Law Offices. Mr. Urban stated that he felt this firm was more qualified.

Commissioner Skrepenak stated he believed this contract was for secondary legal services Commissioner Skrepenak stated it was a travesty what the board was doing to the current counsel who has held the position since the 1970's. Commissioner Skrepenak stated it was politically motivated and he questioned the lawfulness of this decision. Commissioner Skrepenak asked Attorney Blaum to look into this matter.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, URBAN “NAY” SKREPENAK**

Request a Motion approving an increase for Catholic Social Services of the Diocese of Scranton, Inc., in the amount of \$100,000, for a total of \$580,000, through the County's Rental Housing Program. The County's funding will be utilized for the rehabilitation of the former St. Stanislaus Orphanage, located at 141 Newport Street, Newport Township which will be converted to 30 general occupancy apartments.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR**

**MOTION**

**REQUEST A MOTION TO ADVERTISE FOR BIDS:**

**LUZERNE COUNTY COURT HOUSE:**

CARPET RENTALS  
COPY PAPER  
LASER PAPER

**LUZERNE COUNTY GIS/MAPPING DEPARTMENT:**

SIX COMPUTERS – SEVEN COMPUTER MONITORS

**LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT:**

1. EXTERIOR AND INTERIOR MINI-BUS ADVERTISING

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**PROTHONOTARY: FILE FOLDERS**

**ONE POINT, INC. TOTAL BID: \$30,600.00**  
**101 POPLAR STREET**  
**SCRANTON, PA 18509**

**UNSUCCESSFUL BIDDER:**

**AVAIL BUSINESS SYSTEMS TOTAL BID: \$36,000.00**

**LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT:**

**SALE OF SEVEN (7) VEHICLES**

**ORVAL'S ITEM #2,3,4,5,6,7 TOTAL BID: \$3,000.00**  
**85-89 GARDEN DRIVE**  
**HUNLOCK CREEK, PA 18621**

**PURCHASING DEPARTMENT: (Continued)**

**JAMES A. CASEY**                      **ITEM #1**                      **TOTAL BID: \$600.00**  
**199 S. MAIN STREET**  
**WILKES BARRE, PA 18701**

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

REQUEST A MOTION TO REJECT ALL THE RFP RESPONSES RECEIVED FOR 9-1-1 ADDRESSING PROJECT AND 9-1-1 FUNDS MANAGEMENT PROJECT BECAUSE THE COSTS DRASTICALLY EXCEED ORIGINAL BUDGETARY PROJECTIONS.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**MOTION**

REQUEST A MOTION TO RE-RELEASE THE RFP’S FOR 9-1-1-ADDRESSING PROJECT AND 9-1-1 FUNDS MANAGEMENT PROJECT.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**PROBATION SERVICES - LARRY SABA, DIRECTOR**

**REQUEST A MOTION TO APPROVE / RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICE</u></b>	<b><u>TERM</u></b>	<b><u>RATE/ CONTRACT/CAP</u></b>
<b><u>PROBATION SERVICES:</u></b>			
Dept. of Transportation Grant # CT SP 209-LUZ-00008	Northeast Highway Safety Program	10/01/08 - 10/01/09	\$111,072.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**SEPTEMBER 17, 2008**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**LUZERNE COUNTY 911:**

Holly Long, Trucksville, Telecommunicator at an annual salary of \$24,000, effective September 29, 2008 to fill a vacancy.

Marissa Pauska, Nanticoke, Telecommunicator at an annual salary of \$24,000, effective September 29, 2008 to fill a vacancy.



**AGING:**

The Appointment of the following Aging Care Manager 2's at an annual salary of \$27,960:

David Bowen, Frackville, effective September 22, 2008  
Kelly McCrudden, Zion Grove, effective September 23, 2008

**CHILDREN & YOUTH:**

The Appointment of Jacquelyn Diction, Forty Fort, as a Social Services Aide 1, at an annual salary of \$19,214, effective September 19, 2008.

The Appointment of Steven Price, Wilkes-Barre, as a Caseworker 2, at an annual salary of \$30,456, effective September 19, 2008.

**TRANSPORTATION:**

The Appointment of the following Part Time Drivers at an hourly rate of \$8, effective August 26, 2008:

Wilbert Breymeier, Hanover Twp.  
Henry Turchanick, Hanover Twp.  
Richard Manta, Shavertown

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TRANSFER:**

**PUBLIC DEFENDER'S OFFICE:**

Edward Olexa, Esq., from the District Attorney's Office to the Public Defender's Office, as a part-time Assistant Public Defender, at an annual salary of \$27,453.48 as per the union contract, effective September 22, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:**

**MENTAL HEALTH/MENTAL RETARDATION:**

The Reclassification of the following to Caseworker 2 at an annual salary of \$29,824, effective June 20, 2008:

Jessica Gibbon  
Laura Davis  
Philip Buickus

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**"AYES" PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTIONS AT:**

**MENTAL HEALTH/MENTAL RETARDATION:**

Tara Gallagher to Mental Health Program Specialist 2 at an annual salary of \$38,632, effective September 17, 2008.

Sarah Walker to Casework Supervisor at an annual salary of \$33,792, effective September 17, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS AT:**

**ROAD AND BRIDGE DEPARTMENT:**

Stanley Goliembeski, Hanover Township, to the position of Maintenance Repair at an annual salary of \$21,500.00, effective September 15, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:**

**CHILDREN & YOUTH:**

A \$250 Masters Degree Pay Adjustment for Lauren O’Brien, Caseworker 2, at an annual salary of \$34,623, effective May 16, 2008.

A \$250 Masters Degree Pay Adjustment for Sarah Kwarcinski, Caseworker 2, at an annual salary of \$33,321, effective May 16, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CORRECTIONS AT:**

**CHILDREN & YOUTH:**

A Correction in the Appointment Date for Mary Ladish, Dallas, Caseworker 2, effective September 15, 2008.

**MENTAL HEALTH/MENTAL RETARDATION:**

A Correction in the Hourly Rate for Stanley Perry, Part Time Administrative Officer 3, at an hourly rate of \$34.28, effective August 22, 2008.

**TRANSPORTATION:**

A Correction in the Appointment Date for John Alu, Fiscal Officer, effective August 15, 2008.

A Correction in the Resignation Date for Jason Parrish, Fiscal Officer, effective August 15, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**LUZERNE COUNTY 911:**

Terri Moran, Telecommunicator, effective August 15, 2008.

Laurie Ostrowski, Telecommunicator, effective August 31, 2008.

**AGING:**

Ann O'Haire, Aging Care Manager 3, effective September 5, 2008.

**COMMISSION FOR WOMEN:**

Dawn Seidel, Executive Director, effective September 16, 2008.

**DRUG & ALCOHOL:**

Ralph Gayoski, Drug & Alcohol Case Management Supervisor, effective, August 28, 2008.

**TRANSPORTATION:**

Charlene Eckhart, Part Time Driver, effective August 19, 2008.

Robert Sanchuk, Part Time Driver, effective July 21, 2008.

**SECURITY:**

Dennis O'Brien, Security Guard, effective, September 2, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SEPARATION AT:**

**CHILDREN & YOUTH:**

Rose Schwenk, Caseworker 2, effective September 19, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RETIREMENTS AT:**

**AGING:**

Marcia Musial, Administrative Assistant 1, effective October 3, 2008.

Karen Camasse, Clerk Typist 2, effective October 3, 2008.

Anne Juzwiak, Senior Center Manager 1, effective October 3, 2008.

**CHILDREN & YOUTH:**

Rosemary Ostrosky, Caseworker Manager 1, effective October 3, 2008.

**MENTAL HEALTH/MENTAL RETARDATION:**

Thomas Kokura, Mental Retardation Program Specialist 1, effective October 3, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:**

**CHILDREN & YOUTH:**

A Family Medical Leave of Absence for Danay Rebo, Caseworker 2, effective September 15, 2008.

A Leave of Absence for Ruth Burns, Clerk 2, effective September 1, 2008.

**MENTAL HEALTH/MENTAL RETARDATION:**

An Intermittent Family Medical Leave of Absence for Florence Muth, Fiscal Officer 2, effective September 1, 2008.

**WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

An Intermittent Family Medical Leave of Absence for Sharon Rampola, Intake Specialist, effective September 9, 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
"AYES" PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<b><u>LUZERNE COUNTY PLANNING COMMISSION</u></b>				
Nancy Snee	Penn DOT Transportation Planning Partner's Meeting	Canonsburg, Pa.	10/06-10/08/08	\$ 650
<b><u>CHILDREN &amp; YOUTH:</u></b>				
Kelly Gauhan Jacqueline Pollard	Child Interview Techniques	New Cumberland	7/14-7/16/08	\$1,100
Juanita Salla Gerard Muth Frank Castano	PCYA 2008 October Quarterly Meeting	York	10/22-10/24/08 " " 10/22/08	\$ 963
Susan Martin	Bipolar Spectrum Illness	Binghamton, NY	9/26/08	\$ 310
Juanita Salla David Gryczko	Ethical Pitfalls	Wilkes-Barre	9/11/08	\$ 318
Lisa Kemzura	Healing from Loss Abandonment	Lancaster	9/11-9/12/08	\$ 577
Judith Omerza Ceil Bartolai	Excel Basics	Wilkes-Barre	9/24/08	\$ 158
<b><u>DRUG &amp; ALCOHOL:</u></b>				
Jill Urban Michelle Galey	PACNET Case Management Conf.	State College	9/30-10/03/08	\$1,500
Jeff Kimmel	TB/STD/Hepatitis	Nanticoke	9/16/08	\$ 10

**MENTAL HEALTH/MENTAL RETARDATION:**

Gina Galli	2008 Aging/MR Cross-Systems Conf.	Grantville	9/23/08	\$ 197
Gina Galli Grace Bradshaw Jean Noss	Office of Developmental Programs (ODP) Academy	Mechanicsburg	10/14/08	\$ 159
Jim Davis	MH Disaster Coordinators Meeting	Harrisburg	9/23/08	\$ 130

**OFFICE OF HUMAN SERVICES:**

Bill Anzalone	Mental Health Symposium	Harrisburg	9/30/08	\$ 134
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**PARKS AND RECREATION:**

Andy Gegaris Director	4th Annual Pa Greenways & Trail Summit	Pocono Manor	9/28/29/30/08	\$ 0
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<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
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**COMMISSIONERS OFFICE:**

Douglas Pape Steve Urban Jason Jarecki	Seminar/ Marcellus Shale	Scranton	8/21/08	\$ 25/each
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**PLANNING AND ZONING:**

Adrian Merolli	Seminar/ Marcellus Shale	Scranton	8/21/08	\$ 25
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**ASSESSMENT APPEALS OFFICE:**

Anthony R. Alu Director	AAP Fall. Conference	Gettysburg	11/13/14/08	\$ 650
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It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla  
**“AYES” PETRILLA, SKREPENAK, URBAN**

Commissioner Skrepenak requested a motion to go off of the agenda to delay the implementation of reassessment and to rescind his vote on the Declaration of Emergency for Children & Youth from the last agenda.

Motion died for lack of a second.

Commissioner Skrepenak stated that he was very disappointed in Commissioner Urban. Commissioner Skrepenak stated every time Commissioner Urban wanted to go off of the agenda he would support that motion. Commissioner Skrepenak stated that they were killing the democratic process when he has information to share and bring to light. Commissioner Skrepenak stated he ran the numbers and received an estimate from the Prothonotary’s Office. Commissioner Skrepenak stated that 1,000 petitions would cost the county approximately \$422,000 to continue the process and place a further burden on the taxpayers. Commissioner Skrepenak questioned if the county budgeted for expenses for appeals after the

formal review. Commissioner Petrilla responded that Commissioner Skrepenak was out of order. She stated a work session was held in which none of these questions were even brought up before the board. Commissioner Skrepenak responded that he was a commissioner and had a right to speak. He questioned if the county budgeted for these expenses. Tom Pribula responded that some funds from the bond have been set aside. Commissioner Skrepenak questioned Tony Alu as to whether it was true that after reassessment the normal appeal process will see a heavy volume of regular appeals next year. Mr. Alu responded that he expected around 1,000 appeals. Commissioner Skrepenak commented that 21<sup>st</sup> Century would not be on hand to help with the extra volume. He questioned why everyone is assuming that the county won't spend more money if the implementation is delayed. Commissioner Skrepenak stated that to get the reassessment done the county would need to complete 550 appeals per day from now to the end of the appeal process. Commissioner Skrepenak stated that it just adds to his position that now is not the time. He stated that people should be concentrating on reform.

Commissioner Petrilla commented that the former administration had a plan in place, hired PFM to restructure the finances and nothing was ever done. Commissioner Petrilla stated that the debt went to \$16 million in November and now Commissioner Skrepenak was not going to support the motion.

Commissioner Skrepenak responded that Commissioner Petrilla was the Controller for two years and said nothing about the budget. Commissioner Skrepenak stated that no one could anticipate additional costs that arose such as bridge repairs for \$15 million. Commissioner Petrilla responded that fell under general operation, she stated the revenue was fabricated.

Commissioner Urban stated that for the last two years he told the Budget Director that the revenue was not on the books. Commissioner Urban stated that former Budget Director, Sam Diaz, told him there was \$17 million in back taxes to collect when in fact the actual number was no more than \$5 million. Commissioner Urban stated the budget listed \$9 million for land sales which never materialized. He stated that these were the phony numbers that were put into the budget to have it passed. Commissioner Urban applauded the new members of the Budget Department who he stated are bringing forth the truth.

Commissioner Skrepenak stated that everyone blames the previous administration, that it's the easiest thing to do. Commissioner Skrepenak stated that expenses continue to rise, that everything is not black and white.

### **MOTION TO ADJOURN**

It was moved by Commissioner Urban, seconded by Commissioner Petrilla  
**"AYES" PETRILLA, SKREPENAK, URBAN**

Respectively submitted,



Jennifer Thomas, Recording Secretary