

NOVEMBER 12, 2008

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; James Blaum, County Solicitor; Tom Pribula, Chief of Budget and Finance; Michael Morreale, Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Director of Human Services; Gregory Hunsinger, Director of Purchasing; Joseph Gibbons, Engineer; Adrian Merolli, Planning Commission.

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance.

It is noted that all meetings are electronically recorded.

BID OPENINGS: No Bids

ANNOUNCEMENTS:.....**Douglas A. Pape**
County Manager/Chief Clerk

No Announcements

RECOGNITIONS:.....**Jason Jarecki**
Communications Director

PROCLAMATION: C & Y NATIONAL ADOPTION MONTH

STEPS FOR A HEALTHIER PA: DIABETEES AWARENESS

PUBLIC COMMENT:

Michelle Boice from Harveys Lake stated that she was there to talk about the reassessment. She stated that the only consistent and uniform thing in regard to Luzerne County’s reassessment were the lies being told to the taxpaying public. She stated at the July meeting Mr. Urban told a standing room only crowd that he would go to the real estate professionals and seek their opinion, she stated that they had rendered an opinion and it was completely ignored. Mrs. Boice stated when the board was told it was impossible to conduct all the hearings and render a decision by the October 31st deadline, Chairwoman Petrilla stated that she thought it could be done and she asked for our patience. Mrs. Boice stated that all along the public was told it would take a court order to extend the October 31st deadline however the board had decided to continue past this deadline without seeking permission from the courts. Mrs. Boice stated that people who had their formal appeals are still waiting for a decision, some 5,000 in fact. She stated that this was unacceptable. Mrs. Boice stated now Mr. Barr states that an appraisal is merely an opinion. She stated that she wanted to inform him that a certified appraisal was a document accepted in the courts, by the banking industry, and the IRS. She stated that she had a neighbor from Harveys Lake who obtained an appraisal and his decision ended up being \$139,000 more than his appraisal. She stated that was very typical for Harveys Lake properties. She gave another example of a property at Harveys Lake that has no shoreline; it’s a quarter of an acre of land with a modest home. She stated that the land was assessed at \$400,000. This property owner followed the process and his land value remained at \$400,000. She stated that their taxes will be more than \$600 per month. Mrs. Boice stated that licensed appraisers would not jeopardize their license by pulling a number out of thin air. She stated that they must use a predetermined

guideline. Mrs. Boice commented that recent studies showed the margin of error to be 40%; this would be 20% under assessed and 20% over assessed. Mrs. Boice commented that the county paid \$9 million dollars for this slop, which in turn will destroy the county. Mrs. Boice questioned who was going to fix the problem. She stated that the county dug itself into a \$30 million dollar deficit and now they needed someone to help them get out of it. Mrs. Boice provided an example of a property that was under assessed on Pioneer Avenue in Kingston Township. She stated that 21st Century assessed the property at \$335,000 and it just sold for over \$600,000. Mrs. Boice stated that this was a slaughter to the home owners of Luzerne County where by hundreds/thousands of people will lose their homes to tax foreclosure. Mrs. Boice ended by requesting a list of expenses for the added step of mediation.

Bob Reilly stated that he wanted to read a few articles that were in the newspapers and see if the information was accurate. After reading the first article which stated that there would be no layoffs to life guards at Moon Lake Park, Mr. Reilly questioned if the information was accurate. Commissioner Urban responded that it was, however he was at a point to close Moon Lake Park. Mr. Reilly stated that a lot of things were being done in a callous manner. He stated that everyone is being asked to cut back but they plan to keep life guards. Mr. Reilly read another article which stated in 2004 county departments were taken down to the bare minimum. Commissioner Petrilla stated that she did make that statement in defense of the departments who have cooperated .

Mr. Reilly questioned the amount of money the county needed to balance the budget. Tom Pribula responded stated that there would be a \$3.7 million shortfall at the end of the year. Mr. Reilly questioned if the amount was \$33 million dollars for next year. Mr. Pribula responded by deferring the cost into 2009 and factoring in the original budgets that were submitted there will be an out of balance of approximately \$33 million. Mr. Pribula stated that expenditures were exceeding the revenue. Mr. Reilly stated the \$33 million is based on the 2009 submittals, he questioned how many departments reduced their budgets. Mr. Pribula responded approximately 85%. Mr. Reilly responded that when it is stated in the paper that no one is cooperating the truth of the matter is that 85% of the people did cooperate. Mr. Pribula responded that when the county has a \$33 million dollar imbalance and someone comes in and reduces their budget, a \$20 million budget by \$10,000 that is not cooperating.

Mr. Reilly questioned what the average savings per employee would be if their were layoffs. Commissioner Petrilla responded \$50,000. Mr. Reilly questioned where that number came from. Doug Richards responded that was the average per person. Commissioner Petrilla stated that she didn't understand why Mr. Reilly was being so confrontational. She stated that it would have been courteous if he had sent Mr. Pribula an email and told him what he would be asking for at the meeting so Mr. Pribula could be prepared to supply the information. Mr. Reilly responded that he was looking at the numbers. He stated that it didn't cost \$50,000 per employee in his office. Doug Richards responded that Mr. Reilly had asked for the average. Mr. Richards explained that they took the average wage of an employee and multiplied that by 25%, which would be an average of what the costs are for federal taxes, state unemployment, workers compensation, etc. Mr. Richards went on to explain that on top of that number you would add a \$12,000 estimate for healthcare costs, which would come out to an average of \$50,000. Mr. Reilly questioned if there were 1,700 employees with the county. Mr. Richards responded that it was around 1,970 employees. Mr. Reilly questioned if they took \$50,000 and divided that into \$33 million , how many employees would that be. Mr. Richards responded 600 employees. Mr. Reilly questioned in order to make the budget work you are going to cut 600 employees. Mr. Richards responded that he didn't state that he was just asked to do the math. Mr. Reilly questioned where the county was going to make up the difference. Commissioner Petrilla responded that Mr. Reilly was somewhat premature here because the budget would not be locked down until 4pm this afternoon. She stated at that time they would have a better understanding of the numbers. Mr. Reilly questioned if there were any other areas that were being addressed to generate more money or stop expenditures. Commissioner Petrilla responded yes, they were looking to generate revenue and were asking for cooperation from the courts.

Mr. Reilly questioned if Luzerne County subsidized the Luzerne/Wyoming Transportation Authority in any way. Commissioner Petrilla yes, a half of million dollars. Commissioner Urban questioned if he was talking about the LCTA or the vans. Commissioner Petrilla responded that she thought Mr. Reilly was talking about the Transportation Authority. She stated that would be funded by the state, however the county did subsidize a small percent of their budget.

Mr. Reilly commented on the reassessment process. He stated after talking to people who had their appeals the decisions were coming back at an average of \$20,000 above the appraisals that were provided. Mr. Reilly stated that this wasn't right and it should be looked into.

Thomas Reddy stated that he was here to talk about the appeal process. He stated that he went out and got an appraisal for his property which he presented at his informal/formal hearings. He stated that his appraisal valued the property \$250,000 less than what 21st Century appraised it. Mr. Reddy stated when he received his notice the property value was only reduced \$30,000. Mr. Reddy stated that he looked at six homes around his property that were basically the same lot size, and same construction styles. Mr. Reddy stated the average reduction for those homes was \$234,000. Mr. Reddy stated that he went further and looked at his entire development which consisted of roughly forty homes. Mr. Reddy stated the average reduction for the twenty properties that were appealed was \$250,000, compared to his reduction of \$30,000. Mr. Reddy commented that this told him there was something very wrong with the process. Mr. Reddy stated that he will be paying \$2,500/year in extra taxes. Mr. Reddy stated that he now has to go to the next step in the process which is the courts. Mr. Reddy explained that it was not a simple process to gather the information needed to file the appeal. Mr. Reddy commented that most people did not have the time to gather all the information. Mr. Reddy stated that it was very frustrating and he felt most people would just give up. Mr. Reddy stated that he did not think the process was fair.

Walter Griffith questioned where the county was in regard to implementing a time clock for employees. Commissioner Skrepenak responded that it was included in the 2005 Master Plan however there were some roadblocks with the unions. Commissioner Skrepenak stated that the county was looking into using the current system with the employee swipe cards.

Mr. Griffith questioned if anyone researched the Auxiliary Board Pay Scale. Jim Blaum responded that the county code speaks of Salary Board for 4-8 class counties. Mr. Blaum stated that Luzerne County is a third class county.

Mr. Griffith stated at the work session he inquired on the cost for the mediation and was told there was no cost involved. Mr. Griffith questioned the \$111.75 fee. Mr. Blaum responded that the \$111.75 fee was to start the process. He stated that the Courts added the mediation to the process. Mr. Blaum stated that there were no additional fees for the mediation. He explained that normally the next step was the arbitration process. Mr. Griffith asked who was paying for the mediation. Mr. Blaum responded that Mr. Guesto would be receiving his normal salary. He stated that Mr. Guesto was given an additional duty to his job description. Mr. Griffith questioned if the county approved the process. Mr. Blaum responded that the Courts added this step in the process. Mr. Griffith stated that the Salary Board should have approved this process. Mr. Blaum responded that Mr. Guesto received his assignments from the Courts not the County Commissioners. Mr. Griffith questioned whether the county or the courts will be responsible to refund the \$96.25 if the mediation is successful. Commissioner Petrilla responded that it would be the county. Commissioner Petrilla stated that they did not agree to the process. She stated that the courts were making these decisions without any input from the Commissioners. Mr. Griffith questioned how the courts can go into the county budget and take money out to do as they see fit without approval from the County Commissioners. He stated that the Commissioners needed to take a vote on whether to pay someone to do the mediation. Mr. Griffith questioned if overtime would be paid. Commissioner Petrilla responded no. She stated that the only authority Commissioners had over the courts was to set their budget. Mr. Griffith responded that Mr. Guesto was not hired as a mediator, and he wanted to know why he was doing additional duties that did not come before the Salary Board. Commissioner Petrilla responded that Mr. Griffith's argument was with the President Judge. She stated the President Judge had not consulted with anyone in regard to this matter. She stated that the Commissioners can set the courts budget and that's what they will do. Mr. Griffith stated that the Commissioners should go on record that they are opposed to the process. Mr. Griffith stated that the process was not fair to the taxpayers nor was it something they could afford.

Walter Cepukaitis stated that he lived at Harveys Lake for the past 26 years. He stated that he was paying \$2,500/year for taxes and was now hit with a big assessment. Mr. Cepukaitis stated that he went to his appeal and was only in the meeting for 11 minutes. Mr. Cepukaitis stated that he had an appraisal from Lewith & Freeman showing a property value of \$287,000. He stated that 21st Century appraised his home at \$560,000. Mr. Cepukaitis explained that there are fifty steps to climb in order to reach his home. He stated that he had no garage, no street lights, a private driveway in which a 4WD was needed to access in the winter, and water run off when it rains. He stated that his value was dropped down to \$426,200; however he still did not know how they came up with that value.

Audrey Simpson stated that she wanted to speak about the ongoing mess with the reassessment process. Ms. Simpson questioned where the Commissioners hearts were for the taxpayers of Luzerne County. Ms. Simpson questioned what the county's plan was in regard to the reassessment. Commissioner Petrilla responded that there is a process in place. Ms. Simpson replied that it was not working. Ms. Simpson stated that she received a call from a woman who is on disability from Harveys Lake who went through the process but will still lose her home. Ms. Simpson commented on the mediation step added to the process and the qualifications of Mr. Guesto to handle the mediations. Ms. Simpson asked the Commissioners to do something about reassessment before more taxpayers are hurt.

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COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a Motion to approve the minutes of the Commissioner's Meeting held on October 15th, 2008, October 21st, 2008 and October 29, 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Vouchers

MOTION

Request a Motion to ratify and confirm pre-payment of the following vouchers:

PNC Bank, Vouchers 470171GF – 471145GF
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

PNC Bank, Vouchers 502746LF – 502778LF
Liquid Fuels Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Wachovia Bank, Vouchers 400349WC – 400352WC
Worker's Compensation for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Request a Motion to approve and release payment for the following amount:

PNC Bank, \$19,417.43
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a Motion to adopt a Resolution continuing a Declaration of a State of Emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated: October 22, 2008; October 29, 2008; November 5, 2008 and November 12, 2008.

Luzerne County State of Emergency – Bridges

Request a Motion to adopt a Resolution declaring the existence of a State of Emergency in the County of Luzerne relating to all county – owned bridges. Resolution dated: October 22, 2008; October 29, 2008; November 5, 2008 and November 12, 2008.

Luzerne County State of Emergency – EMA Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of November 17, 2008, November 24, 2008, December 1, 2008, December 8, 2008, December 15, 2008, December 22, 2008 and December 29, 2008.

Luzerne County State of Emergency – EMA Flash Flooding

Request a Motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16th, 2006 due to flash flooding. This motion is for the weeks of November 17, 2008, November 24, 2008, December 1, 2008, December 8, 2008, December 15, 2008, December 22, 2008 and December 29, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Ups Dropbox

Request a Motion of the Luzerne County Board of Commissioners to authorize the proper officials to execute a contract with United Parcel Service, Inc. (“UPS”) for installation of a Drop Box outside the rear entrance to the Luzerne County Courthouse for the receipt of UPS Air Services shipments. There is no cost involved and the agreement can be terminated at any time by either Luzerne County or UPS.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Telephone System Maintenance Services

Request a Motion of the Luzerne County Board of Commissioners to authorize the proper officials to execute a contract with Norstar Networks for maintenance services on the County’s Nortel telephone systems, subject to contract review by the County Solicitor. Of the two proposals that were received in response to the RFP that was advertised, Norstar Networks’ proposal was \$7,853 lower in annual cost while meeting all requirements. The annual cost of the contract is \$24,950 and the term is three years.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Tax Refunds-Assessment Appeals Office

Request a Motion to approve the following refunds through the Assessment Appeals Office:

Karnes, Lawrence J. and Jodi B.
Property location: 651 Varsity Drive, Nanticoke City
Pin # 42-J7NE3-004-014 and Plate # 42-C-2-R5-D1-2-D2-D10
Amount of refund: \$626.84

Yateshin, Michael J.
Property location: Graceland Avenue, Fairview Township
Pin # 20-K10S2-3-16A and Plate # 20-355-6-D1-1
Amount of refund: \$61.38

Weis Market
Property location: Route 309, Dallas Borough
Pin # 11-E8NW2-003-VAR and Plate # 11-128-D2-D1-1
Amount of refund: \$3,505.07

Brazinski, Sterling and Catherine
Property location: Adj. Twp Rd. 398, Dorrance Township
Pin # 12-07-00A-30A and Plate # 12-134-5-D1-2
Amount of refund: \$30.07

Stausser, Stefan
Property location: Carverton Road, Kingston Township
Pin # 35-E9-00A-64A and Plate # 35-849-1-D8-D23-D2-1-D1
Amount of refund: \$37.20

Rubando, Peter A.
Property location: Rte 315, Plains Township
Pin # 50-G11-00A-27C and Plate # 50-C-52-R10-D8-D2-1
Amount of refund: \$6,518.33

Total amount of refunds.....\$10,778.89

Commissioner Urban questioned if interest was paid on a refund. Tony Alu responded that interest is not paid on a refund unless it is stated in a court order.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Solid Waste Management/901 Planning Grant

Request a Motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Environmental Protection (PA DEP), Bureau of Land Recycling and Waste Management, Division of Waste Minimization and Planning, for an Act 901 Planning Grant to fund the update of the County’s Solid Waste Management Plan, effective November 12, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DEP funding. Additionally, permission to solicit an RFP for consultant(s) to assist with this process is also requested. The County’s grant application will not exceed \$100,000.00. This is an 80-20 funding source and the County match will be provided with funds from the landfill administration fund account.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

911 Zetron

Request a Motion to approve/ratify the purchase of Hardware upgrades for the 911 Zetron 2200 Paging systems from Zetron through PA State contract in the amount of \$5,770.00.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-37 – Transfer (Appendix Page 26)

REQUEST A MOTION TO ACKNOWLEDGE THE TRANSFER OF \$1,607,331.48 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-37.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-37 - Payment (Appendix Page 26A)

REQUEST A MOTION TO APPROVE PAYMENT OF \$1,607,331.48 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-37.

Commissioner Skrepenak questioned who Wilkes Barre Publishing was. Jason Jarecki responded that they were the Times Leader. Commissioner Skrepenak questioned if this was an allowable expense. Jim Blaum responded that it was a legal requirement under the law for a bond project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Budget Transfer

REQUEST A MOTION TO APPROVE A 2008 GENERAL FUND BUDGET TRANSFER OF \$7,500.00 FROM THE COURTS (4184) TO THE MAGISTRATES (4186).

Commissioner Urban asked Tom Pribula to explain the motion. Mr. Pribula responded that the funds were in the courts budget, they just needed to transfer between the line items.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Emergency Structure Demolition Project

Request a Motion to Ratify the award of the 299/300 Fedor Road, Jackson Twp. Emergency Structure Demolition project to Corey Sales & Service Inc., 101 Corey Street, Plains, PA 18702, effective October 15, 2008 , in the amount of \$9,950.00.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Stipulation To Stay Upset Sale of Real Estate

Request a Motion to approve a STIPULATION TO STAY UPSET SALE of real estate owned by the Greater Wilkes-Barre Development Corporation situated at 27-29 South Main Street, Wilkes-Barre, Luzerne County, Pennsylvania, formerly known as the Blum Brothers Department Store; and, to authorize execution of said Stipulation by the members of the Board of County Commissioners.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Amend the Sales Agreement with T&L Associates, LLP

Request a Motion to authorize the proper officials to amend the sales agreement with T&L Associates, LLP, 68 South Franklin Street, Wilkes-Barre, PA 18702 to extend the expiration of the agreement until January 31, 2008 at the request of the purchaser. All other terms and conditions remain unchanged.

Commissioner Skrepenak questioned why they were asking for an extension. Joe Gibbons responded they could not secure financing by the end of the year deadline. Commissioner Skrepenak questioned if the revenue from this sale was in the 2008 or 2009 budget. Mr. Pribula responded that it was in the 2009 budget.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Apply for Brownfield Assessment Grant

Request a Motion to authorize the proper officials to execute all documents necessary to apply for a United States Environmental Protection Agency Brownfield Assessment Grant.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

END OF COMMUNICATIONS

TREASURER’S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a motion to accept the following Treasurer’s Report:

CHECKING ACCOUNT BALANCES

As of: November 03, 2008

WACHOVIA BANK

General Fund (Old Account)	\$205,355.40
School, Road & Institutional (Old Account).....	442.90
Real Estate Tax Sale Account (Old Account)	293,264.51
Self Insured Workers Compensation Fund	272,246.47
Domestic Relations IV-D Fund	752,511.12
Patients’ Personal Fund Account	7,551.89
9-1-1 Construction Fund	622,227.86
9-1-1 Operational Fund	240,155.35

9-1-1 Wire Fund 1,831,988.24
 9-1-1 Wireless Fund 2,056,546.81

PNC BANK

General Fund (New Account) \$6,203,069.00
 Schools (New Account) 1,107,589.75
 Towns (New Account) 103,831.16
 Real Estate Tax Sale (New Account) 225,715.42
 Transportation Department 116,617.91
 Office for the Aging 228,907.98
 Children & Youth Services 1,549,244.93
 Mental Health/Mental Retardation 214,936.83
 Office of Human Services 103,061.44
 Drug & Alcohol Program 257,194.02
 Liquid Fuels Tax Fund 435,021.73
 Luzerne County GWBIF Escrow Account 27,656.79
 Juvenile Probation JCJC Grant-in-Aid 51.89
 Act 44 Bridge Account 151,349.87
 Redevelopment Assistance 0.00
 Coroner VSIA Account 37,083.77
 Hicks/Abrahams Creek 0.00

CITIZENS BANK

Adult Probation Special Account \$506,980.39
 Luzerne County Bridges 792.83
 Hazardous Material Emergency Response Account 59,166.85
 EMA Radiation Emergency Response Fund 32,290.87

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau \$73,264.46
 Luzerne County Agencies Account 862,088.91
 Luzerne County Solid Waste Recycle Account 338,800.60
 Luzerne County Property Tax Collection 41,428.18

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Grant Account \$40,963.25
 Tri-County Airport Feasibility Study 2,553.79
 Luzerne County 2002 A & B Capital Projects 48,894.84
 Luzerne County 2003 A & B Capital Projects 175,031.54
 Luzerne County 2003 D Capital Projects 285,063.21
 Luzerne County 2008 B Settlement Fund 0.00
 Luzerne County 2008 B Sinking Fund 25,665.88
 Luzerne County 2008 B Project Fund 21,338,170.99

M & T Bank

Adult Probation Drug & Alcohol RIP Program \$7,902.94
 Riverfront-GG2 601,043.43
 Nesbitt Park-DCNR 75,336.21
 2008 LCIDA Bond Fund 212,566.92
 2008 LCIDA Settlement Fund 0.00
 2008 LCIDA Project Fund 0.00
 2008 LCIDA Revenue Fund 0.00
 2008 LCIDA Debt Service Reserve 6,118,470.77

Community Bank & Trust

2008 Series A Settlement Fund.....	\$18.40
2008 Series A Project Fund.....	38,519,544.07
2008 Series A Sinking Fund.....	48,782.00

CERTIFICATES OF DEPOSIT

(Principal Values only)

As of: November 03, 2008

General Fund	\$800,000.00
Real Estate Tax Sale	\$750,000.00
Liquid Fuels Tax Fund	\$800,000.00
9-1-1 Construction Fund	\$200,000.00
Domestic Relations IV-D Fund	\$1,785,000.00
Transportation Dept	\$250,000.00
Mental Health/Mental Retardation	\$14,775,000.00
Office of Human Services	\$335,000.00
Adult Probation Special Account	\$1,200,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$700,000.00
Luzerne County Agencies Account	<u>\$2,575,000.00</u>
Total:	\$24,330,000.00

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI

CONTROLLER’S REPORT

Acting Controller, AJ Martinelli requested that all motions be accepted as presented. Mr. Martinelli stated that there were no changes made since the work session.

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$281,094.86	Community Development Block Grant Program
\$210,000.00	Business Development Loan Program
\$ 15,105.00	HOME Investment Partnership Program

2. Request a motion to ratify and confirm the payment of **\$15,597.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County's appropriation for the month of November, 2008.

3. Request a motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County's appropriation for the month of November, 2008.

4. Request a motion to ratify and confirm pre-payment of the following vouchers:

Transportation Department:

Voucher No. 534646 to 534824 inclusive in the amount of \$ 1,826,697.32

Bureau for the Aging:

Voucher No. 721455 to 722011 inclusive in the amount of \$ 2,478,793.63

Children and Youth:

Voucher No. 738184 to 739165 inclusive in the amount of \$ 6,887,211.61

Mental Health / Mental Retardation:

Voucher No. 744521 to 744685 inclusive in the amount of \$20,058,769.95

Human Services:

Voucher No. 750869 to 750919 inclusive in the amount of \$ 2,971,311.75

Drug and Alcohol:

Voucher No. 761214 to 761266 inclusive in the amount of \$ 1,181,540.78

Domestic Relations IV-D:

Voucher No. 400212 to 400218 inclusive in the amount of \$ 3,763,886.00

County Agencies:

Voucher No. 400871 to 400881 inclusive in the amount of \$ 2,228,377.29

Adult Probation Special:

Voucher No. 400327 to 400332 inclusive in the amount of \$ 1,039,664.34

Adult Probation D&A RIP Program:

Voucher No. 1005 to 1006 inclusive in the amount of \$ 13,436.00

9-1-1 Construction:

Voucher No. 400424 to 400434 inclusive in the amount of \$ 642,513.90

9-1-1 Wire:

Voucher No. 1003 to 1004 inclusive in the amount of \$ 15,786.44

9-1-1 Wireless:

Voucher No. 1002 in the amount of \$ 9,000.00

Hazardous Material Emergency Response:

Voucher No. 400178 to 400181 inclusive in the amount of \$ 161,827.16

Solid Waste Recycling:

Voucher No. 400763 to 400776 inclusive in the amount of \$ 426,581.25

Schools:
 Voucher No. 405101 to 405122 inclusive in the amount of \$ 1,063,415.88

Towns:
 Voucher No. 406470 to 406551 inclusive in the amount of \$ 127,508.51

Real Estate Tax Sale:
 Voucher No. 401045 to 401051 inclusive in the amount of \$ 2,414,988.44

Convention & Visitors Bureau:
 Voucher No. 403256 to 403298 inclusive in the amount of \$ 59,210.19

Flood Protection Authority:
 Voucher No. 400567 to 400582 inclusive in the amount of \$ 2,181,211.58

5. Request a Motion to approve and release payment for the following amounts:

Bureau for the Aging in the amount of \$ 350.96

Tourist Promotion Agency in the amount of \$ 300.00

It was moved by Commissioner Skrepnak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

END OF CONTROLLER’S REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT CAP</u>
<u>CHILDREN & YOUTH:</u>			
Monroe County Children & Youth	Foster Care Maint. Clothing Allowance	10/24/08-6/30/09	\$18.00/day \$50.00/month \$ 2.00/week
Bucks County Children & Youth	Foster Care age 0-2 Foster Care age 3-12 Foster Care age 13+	10/7/08-6/30/09	\$20.00/day \$19.00/day \$25.00/day
United Way of Wyoming Valley	Integrated Children’s Services Plan Grant	7/1/08-6/30/09	\$60,000.00 No County Dollars Required

CHILDREN & YOUTH AND JUVENILE PROBATION SERVICES:

County of York	Detention Services Shelter Care	7/1/08-6/30/09	\$350.72/day 354.13/day
Schaffner Youth Center	Detention Services Shelter Care	“ “	\$328.66/day 240.67/day
National Mentor Healthcare	Pre-Placement Respite	“ “	\$ 85.00/day

MENTAL HEALTH/MENTAL RETARDATION:

Hazleton General Hospital	Laboratory Testing	7/1/08-6/30/09	\$500
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Rates based on Medical Asst. program fee schedules.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

REQUESTS A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>AREA AGENCY ON AGING:</u>				
Home Sweet Home	Personal Care	7/1/08-6/30/09	\$2,000	\$4,000
Allied Consumer Model	Attendant Care	11/1/08-6/30/09	\$15.56/hr.	\$15.72/hr.
Agency Model			\$18.72/hr.	\$18.92/hr.
Coordination Fee			\$116.24	\$117.40
Northeast Center for Independent Living	Attendant Care	11/1/08-6/30/09		
Consumer Model			\$15.56/hr.	\$15.72/hr.
Agency Model			\$18.72/hr.	\$18.92/hr.
Coordination Fee			\$116.24	\$117.40

CHILDREN & YOUTH:

Children’s Services Center	Functional Family Therapy	10/16/08-6/30/09	\$19.00/qtr.hr. \$15,000.00 CAP	\$20.13/qtr.hr.
NHS Youth Services	Building Bridges/ Residential	7/1/08-6/30/09	\$245.00/day	\$234.54/day
	Intermediate Secure/Open Residential/Res. Shelter Care		\$235.00/day \$231.00/day	\$224.75/day \$222.21/day

DRUG AND ALCOHOL:

Serento Gardens	Prevention	7/1/08-6/30/09	\$86,105	\$82,560
WVADS, Inc.	Prevention	“ “	\$235,682	\$226,097

WVADS, Inc.	Tobacco-Second Hand Smoke	“	“	\$34,500	\$33,300
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MENTAL HEALTH/MENTAL RETARDATION:

Bayada Nurses, Inc.	Respite In-Home, Home & Comm. Svcs. & Specialized Supports	7/1/07-6/30/08		\$253,550	\$253,550
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No changes to final total – categorical funding changes

Community Counseling Services	Cmm. Svcs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, Comm. Habilit., & P/FDS Wv.	7/1/08-6/30/09		\$5,433,874	\$5,576,624
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<u>RATE</u>	<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
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MENTAL HEALTH/MENTAL RETARDATION:

Suncom Industries, Inc.	Employment Svcs., Home & Comm. Svcs., Pre-Voc. Svcs. & Transport Svcs.	7/1/08-6/30/09		\$41,000	\$41,260
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Bayada Nurses, Inc.	Home & Comm. Svcs. & Nursing Srv.	“	“	\$323,984	\$312,144
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CareGivers America LLC	Home & Comm. Svcs.	“	“	\$21,523	\$29,023
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Gary Smith	Delegate	“	“	\$6,500	\$7,500
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Comfort Keepers (Hazleton)	Home & Comm. Svcs.	“	“	\$48,673	\$76,973
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OFFICE OF HUMAN SERVICES:

Family Service Assoc.	HelpLine	7/1/08-6/30/09		\$140,000	\$159,634
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It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS,
 REPORTS, APPLICATIONS, SUBMISSIONS, PLANS FOR:**

CHILDREN AND YOUTH:

Request a Motion to authorize the Chairman of the Board of Commissioners of Luzerne County to execute on behalf of Luzerne County, subject to Solicitor review and approval, a Lease Agreement between Luzerne County and McCarthy Realty, Inc. whereby Luzerne County will lease from McCarthy Realty, Inc. approximately 13,000 square feet of space located at 93-97 North State Street, Wilkes-Barre, Luzerne County, Pennsylvania for an initial term of two (2) years at an annual gross rent of \$194,350.00 per year, which includes parking for 90 cars, designated drop off and pick up area, cleaning services, and utilities.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Award the County Administration Office Carpet and Padding Replacement Project to Color World, 701 Pittston By-Pass, Pittston, PA 18640 in the amount of \$16,830.00.

Commissioner Urban questioned if the funds were coming out of bond money. Joe Gibbons responded that they were.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

MOTION

Request a Motion to Authorize the proper officials to advertise for the Brominski Building Courthouse Step Replacement Project.

Commissioner Skrepnak questioned what steps the motion was referring to. Joe Gibbons responded that they were the front steps of the Brominski Building. He stated that they have been affected due to the salt and also from plowing in the winter. Mr. Gibbons stated that the steps would be replaced with granite. Commissioner Urban questioned if the funds were coming out of bond money. Mr. Gibbons responded that they were.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Award the 5-year Elevator Maintenance Contract to Schindler Elevator Corporation, 6330 Hedgewood Drive, Allentown, PA 18106 in the amount of \$127,291.00.

Commissioner Urban questioned if this was to maintain the safety of the elevators. Joe Gibbons responded that this was required under state law by the Department of Labor and Industry. Mr. Gibbons stated that a company must be certified with the state to do an inspection on elevators.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Award the 111 North Pennsylvania Ave. Skylight Replacement Project to Acurlite Structural Skylights Inc., 1017 North Vine Street, PO Box 5, Berwick, PA 18603, in the amount of \$10,242.00. This project was publicly advertised twice with no bids received. The above award represents the lowest solicited quote received.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Amend the Road and Bridge HVAC Renovations contract with J.L. Turner Co., 100 Keith Street, Wilkes-Barre, PA 18702 in the amount of \$19,800.00 to replace the steam supply line between the Luzerne County Correctional Facility and the Luzerne County Road and Bridge Department.

Joe Gibbons stated that there was a three foot rip in the steam line from the Road & Bridge Warehouse to the Prison. He stated that the entire line needed to be replaced. Mr. Gibbons stated that they were going to amend the original project with the company who is currently doing work at the Road & Bridge Department; however a fax was received from another company in which their bid was \$10,000 less. Commissioner Skrepenak questioned if there was enough time to go through the normal bidding process. Mr. Gibbons responded that when the heat was turned on they had a 20 ft. steam geyser from out of the ground.

Request a motion to strike the agenda item.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Request a motion to go off of the agenda.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

Public Comment: None

Request a motion to declare a State of Emergency at the Luzerne County Correctional Facility and the Road & Bridge Warehouse and to award the contract to Yenason Mechanical, Inc., Wilkes Barre, PA. in the amount of \$9,200.00.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

ROAD AND BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Request a Motion to Ratify the award of the emergency bridge scour repair project for Shickshinny/Mocanaqua (SR 239, County Bridge # 40 7239 0184 0200) and Nanticoke/West Nanticoke (Broadway St., County Bridge #40 7302 2204 0002) to Bi-State Construction Co. Inc., 1500 Uhler Road, Suite 102, Easton, PA 18040, effective October 24, 2008 , in the amount of \$169,430.00.

Commissioner Urban questioned if federal money was being used for the repairs. Mr. Gibbons responded that it was a FEMA replacement project.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to Authorize the proper officials to execute any and all documentation necessary to process reimbursement settlements with PennDOT for County Bridge Nos. 26114 and 26119 as part of the June, 2006 Flood Disaster.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a Motion approving the following activities through the County’s Economic Development Program(s):

ACUMARK, INC – \$150,000 loan to assist in financing a \$300,000 project to expand the digital production area of the company. County funds will be utilized for machinery and equipment, and professional and financial fees.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Request a Motion for a partial release of mortgage for the following properties owned by the Luzerne County Housing Authority and acquired with funds from the Office of Community Development:

100 Nesbitt St., Larksville Borough
221-223 Winters Ave., West Hazleton Borough
96-98 Wilson St., Larksville Borough

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR

MOTION

Request a Motion to authorize the filing of a grant application on behalf of the Pennsylvania Environmental Council with the United States Environmental Protection Agency and the granting of signatory power to the Chairman of the Board of County Commissioners for the grant agreement and related interagency agreement. The application will fund a project to conduct an inventory of Brownfield sites in Luzerne County at a total cost estimated to be \$ 200,000. This action is based upon the County having no administrative, or financial responsibility.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a Motion to authorize the issuance of a support letter, to be signed by the Chairman of the Board of County Commissioners, to the Pennsylvania Department of Conservation and Natural Resources, regarding a project to conserve approximately 1,400 acres in Hanover Township adjoining the Crystal Lake property. This project is joint venture between the State and The Conservation Fund and will provide watershed protection, outdoor recreation and maintain the forested view shed of Wyoming Valley. This project does not involve any County funding.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

CHILDREN & YOUTH SERVICES – HAZLETON OFFICE: JANITORIAL SERVICES

SHERIFF’S DEPARTMENT: NEWSPAPER ADVERTISING

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

TRANSPORTATION DEPARTMENT: SPECIALIZED VEHICLE REPAIR

BARBER FORD \$42.00 PER HOUR/10% PARTS DISCOUNT FOR: BODY WORK
WYOMING AVENUE
EXETER, PA 18643

COURTHOUSE: FILE CABINETS

PHILLIPS SUPPLY CO. TOTAL BID
\$46,247.91
BEADE STREET – PO BOX 30
PLYMOUTH, PA 18651-0030

UNSUCCESSFUL BIDDERS: TOTAL BID
ONE POINT
\$46,496.00
STONE OFFICE EQUIPMENT REJECTED - CHANGED BID SPECS
\$42,507.24

COURTHOUSE: DRINKING WATER

GLEN SUMMIT TOTAL BID \$8,200.00
1551 CRESTWOOD DRIVE
PO BOX 129
MOUNTAIN TOP, PA 18707

UNSUCCESSFUL BIDDERS: TOTAL BID
TULPEHOCKEN SPRING WATER
\$13,760.00

COURTHOUSE: STATIONARY

ACUMARK, INC. TOTAL BID
\$45,043.65
702 EXETER AVENUE
WEST PITTSTON, PA 18643

COURTHOUSE: LEXMARK TONER CARTRIDGES

MORGANMAC, INC. TOTAL BID
\$10,697.00
2230 WILKES BARRE TOWNSHIP
MARKET PLACE
WILKES BARRE, PA

UNSUCCESSFUL BIDDERS: TOTAL BID
QUILL CORPORATION
\$27,500.00
VISION BUSINESS PRODUCTS
25,990.00
MSC COMPUTER SYSTEMS
12,995.00
AUTOMATION AIDES
10,700.00

VETERANS AFFAIRS: FLAGS

METRO FLAGS TOTAL BID
\$75,503.66
47 BASSETT HIGHWAY
DOVER, NJ 07801

UNSUCCESSFUL BIDDER: TOTAL BID
CONSERV FLAG CO. REJECTED – CHECK NOT CERTIFIED
\$79,219.72

VETERANS AFFAIRS: FLAG HOLDERS

GOHN MANUFACTURING TOTAL BID \$9,000.00
201 ELK AVENUE
MARIETTA, PA 17547

OFFICE OF HUMAN SERVICES: JANITORIAL SERVICES

K-PAT KARPET TOTAL BID
\$47,150.00
105 GEORGE AVENUE
WILKES BARRE, PA 18705

UNSUCCESSFUL BIDDERS: TOTAL BID
PJ'S WINDOW CLEANING
\$51,500.00
TRIDON JANITORIAL SERVICE
51,293.00

ROAD & BRIDGE DEPARTMENT: #2 FUEL OIL

MONTOUR HOME COMFORT SERVICE TOTAL BID \$3.1909
112 BROAD STREET PER GALLON
MONTOURSVILLE, PA 17754

UNSUCCESSFUL BIDDER: TOTAL BID \$3.3552
PETROLEUM TRADERS PER GALLON

COURTHOUSE: SALE OF 17 VEHICLES

**GENERAL METAL & AUTO
28 KRESGE STREET
WILKES BARRE, PA 18705**

ITEM #2,3,4,

TOTAL BID \$1,045.00

**STEPHEN WALKO
59 BROWN STREET
MOUNTAIN TOP, PA 18707**

ITEM #5,7

TOTAL BID \$360.00

ITEMS #1,6,8,9,10,11,12,13,14,15,16,17 – NO BID ITEMS

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

MOTION

REQUEST A MOTION TO RE-ADVERTISE FOR BIDS:

COURTHOUSE:

SALE OF 12 VEHICLES

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“**AYES**” **PETRILLA, SKREPENAK, URBAN**

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

NOVEMBER 12, 2008

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

ROAD AND BRIDGE DEPARTMENT:

Dwight Nichols, Mountaintop, Truck Driver at an annual salary of \$20,500, effective December 8, 2008.

DRUG AND ALCOHOL:

Albert Ciliberto, Jr., Wilkes-Barre as a Drug & Alcohol Case Management Supervisor at an annual salary of \$37,162, effective December 1, 2008.

MENTAL HEALTH/MENTAL RETARDATION:

Peter Erndl, Wilkes-Barre, as a Caseworker 2 at an annual salary of \$29,824, effective November 17, 2008.

ASSESSORS OFFICE:

Deborah Jones, Butler Township as a Real Property Field Investigator Trainee at an annual salary of \$20,000, effective October 20, 2008 to fill a vacancy.

Commissioner Skrepenak stated that the county was currently in a hiring freeze. He questioned the importance of the Road & Bridge position that was listed. Joe Gibbons responded that it was a truck driver position in District Five in Hazleton. He stated that there is a compliment of five individuals with CDL's that work in snowfall operations. Mr. Gibbons stated that currently there are only three in that

district. Mr. Gibbons stated that federal law limits the amount of time the drivers can operate in a snow storm. He stated that it was 14hrs with a 10hr mandatory break. Mr. Gibbons stated that it was an existing position and he felt this was a case of putting the public at risk if the roads were not plowed. Commissioner Skrepenak questioned if other people could be assigned to fill in. Mr. Gibbons responded that everyone else has their own areas/districts to cover.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:

AGING:

Marianne Malinosky to Clerk Typist 2 at an annual salary of \$21,043, effective October 20, 2008.

Donna Ostrowski to Clerk Typist 2 at an annual salary of \$21,146, effective October 20, 2008.

Deborah Switzer to Aging Care Manager 3 at an annual salary of \$30,406, effective November 3, 2008.

CHILDREN & YOUTH:

Diana Matrone to Social Services Aide 3 at an annual salary of \$23,083, effective September 5, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGES OF STATUS AT:

AGING:

A Change in Status from Part Time to Full Time Senior Center Manager 1 at an annual salary of \$22,381, effective November 17, 2008 for:

Doreen Lingle-Grimes
Gail Voyton

CHILDREN & YOUTH:

A \$1,000 Certification Pay Adjustment for Jeffrey Setser, Caseworker 2 at an annual salary of \$32,541, effective February 23, 2007.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:

TRANSPORTATION:

A Pay Adjustment for the following Part Time Drivers, effective November 2, 2008:

Charles Sabal, at an hourly rate of \$8.25
Kenneth Sutton at an hourly rate of \$8.25

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CORRECTION AT:

AGING:

The Effective date for the Special Early Retirement for Ann Rappaport, Volunteer Resources Coordinator 1, effective December 31, 2008.

ROAD AND BRIDGE DEPARTMENT:

The effective date of hire for Joseph Wrhel to November 3, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:

LUZERNE COUNTY 9-1-1:

Kevin Tarapchak, Telecommunicator, effective October 18, 2008.

CHILDREN & YOUTH:

Holly Long, Caseworker 2, effective, September 12, 2008.

HUMAN SERVICES:

Harry Hamilton, Contract Manager, effective October 20, 2008.

TRANSPORTATION:

Carl Scatton, Part Time Driver, effective November 4, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO REMOVE FROM THE PERSONNEL ROSTER DUE TO DEATH AT:

AGING:

Joseph Geibus, Aging Case Aide 2, effective October 10, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING SUSPENSION AT:

BUREAU OF ELECTIONS:

Leonard Piazza, Director, effective October 23 thru October 24, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

**REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATION AT:
TRANSPORTATION DEPARTMENT:**

Frank DeSanto, Manager of Administration, effective November 12, 2008.

Commissioner Skrepnak questioned if all procedures had been followed. Doug Richards responded that they had.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:
CHILDREN & YOUTH:**

A FMLA for Diana Panek, Caseworker 2, effective November 3, 2008.

TRANSPORTATION:

A FMLA for Charlotte Shinko, Driver, effective October 15 through November 14, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<u>BOARD OF ASSESSMENT APPEALS</u>				
13 Certified Pennsylvania Evaluators	NECAAP (Northeast Chapter Assessors’ Association of Pennsylvania) training seminar. Points needed to maintain CPE certification.	Scotrun, PA.	12/05/2008	\$130.00 (\$10.00 per member)
<u>AREA AGENCY ON AGING:</u>				
Mary Beth Farrell Mary Roselle	P4A Quarterly Meeting	Grantville, PA	10/21-23/08 10/23/08	\$440
Kelly McCrudden David Bowen	Basic Protective Service Training	Harrisburg, PA	10/28-30/08	\$483
Anne Rappaport	Senior Corps Coordinators Training	Allentown, PA	11/05/08	\$82
Mary Beth Farrell Linda Kohut	Nutrition Summit	Harrisburg, PA	11/17/08	\$339
<u>AREA AGENCY ON AGING:</u>				
Mary Beth Farrell Linda Casey Deborah Milz	NHT 2008 Conference	Hershey, PA	12/17-18/08	\$561
<u>CHILDREN & YOUTH:</u>				
Maureen Taroli Donna Domiano	Children are Watching Violence	Scranton	9/19/08	\$550

Marcia Barnes
Denise Martin
Sarah Kwarcinski

Jennifer Plesh Kelly Rinehimer	Play Therapy & Beyond	Wilkes-Barre	10/23/08	\$300
Mary Ann Mederios	Healing Stigma of Addiction	Scranton	10/30/08	\$55
Frank Castano	Making a Lasting Change through Family Connections	State College	11/13-11/14/08	\$138
Sandy Moosic	Drug use in Rural PA	Nanticoke	11/12/08	\$30
Jeanette Rosenau Ann Marie Black Tammy Dana	Child & Adolescent Suicide	Scranton	11/6/08	\$435

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
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MENTAL HEALTH/MENTAL RETARDATION:

Antoinette Cisowski	OMHSAS Quality Management Meeting	Harrisburg	12/10/08	\$125
Linda Baldoni	Special Education Law and Public Education Conf.	Scranton	11/21/08	\$279
Judy Welch	Provider Access Working Sessions Updating the Services and Supports Directory (SSD)	Harrisburg	11/21/08	\$89

ROAD AND BRIDGE DEPARTMENT:

Joseph Gibbons Chris Belleman John Pickering	PA Costars Procurement	Scranton	11/18/08	\$25 per person
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Commissioner Skrepenak questioned the training for the Road & Bridge Department. Joe Gibbons responded that they were for updates on the Costar Program

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

BOARD APPOINTMENTS

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD RE-APPOINTMENTS:

RE-APPOINTMENT:

Advisory Council for the Area Agency on Aging for Luzerne/Wyoming Counties for a three (3) year term beginning January 1, 2009 to December 31, 2012.

Kenneth Evans
Conrad Wittig
Thomas Kokinda
Dolores Leehan

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

RE-APPOINTMENT:

Advisory Council for the Area Agency on Aging for Luzerne/Wyoming Counties to serve a second term effective January 1, 2009 through December 31, 2010.

Kenneth Evans, Chair
Ann Cocco, Vice Chair
Margaret Kamus, Secretary

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD APPOINTMENT

A three (3) year term on the **Advisory Council for the Area Agency on Aging for Luzerne/Wyoming Counties** effective November 12, 2008 plus a term starting January 1, 2009 and ending December 31, 2012:

Harold Burke – Private Sector

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

FINAL COMMENTS:

Commissioner Skrepenak questioned Mr. Pribula as to the amount of revenue the county received from payments in lieu of taxes. Mr. Pribula responded he didn't have that information with him. He would provide it to Commissioner Skrepenak later.

MOTION TO ADJOURN

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

Respectively submitted,

A handwritten signature in black ink that reads "Jennifer Thomas". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Jennifer Thomas, Recording Secretary

