

March 26, 2008

On the above date at 4:30 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Maryanne Petrilla, Chairman; Gregory Skrepenak, Commissioner; Stephen Urban, Commissioner; Douglas Pape, Chief Clerk/County Manager; William G. Brace, Deputy Chief Clerk; James Blaum, County Solicitor; Joan Pusateri, Deputy Chief of Budget and Finance; Michael Morreale, Treasurer; Anthony J. Martinelli, Acting Controller; Joseph DeVizia, Director of Human Services; Andrew Reilly, Director of Community Development; Gregory Hunsinger, Director of Purchasing; Joe Gibbons, Engineer; Adrian Merolli, Director of Planning.

Maryanne Petrilla called the meeting to order and asked everyone to join in saying the Pledge of Allegiance. It is noted that all meetings are electronically recorded.

ANNOUNCEMENTS: **Douglas A. Pape**

No Announcements

BID OPENINGS: **Anthony J. Martinelli**

No Bid Openings.

RECOGNITIONS:..... **Maryanne C. Petrilla, Chairman**

**1. Resolution: Colon Cancer Awareness Month “C.A.S.U.A.L Day”
Northeast Regional Cancer Institute
Bob Lamson**

**2. Resolution: “Community Development Block Grant Week” in
Luzerne County**

PUBLIC COMMENT

Drew Magill from Sugarloaf began by thanking the board for not supporting an appeal on the inflatable dam. Mr. Magill asked the commissioners to consider retaining development rights on a piece of the land the county has listed for sale. Mr. Magill went on to explain his reasons for this request.

Paul Zagnel from Freeland stated that he wanted to discuss an issue in regard to Children & Youth removing children from the home of a woman in Freeland. Commissioner Petrilla responded that this was a violation of privacy and could not be discussed at the meeting. Mr. Zagnel requested the assistance of Commissioner Urban in helping him change an ordinance in Freeland that dealt with alleys being blocked. Mr. Zagnel provided Commissioner Urban with his documentation.

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK	3
Minutes.....	3
Vouchers	3
Hazleton and Hazle Township	4
Luzerne County State of Emergency - Bridges	4
Luzerne County State of Emergency –Flooding.....	4
Luzerne County State of Emergency – Flash Flooding	4
Declare State of Emergency Purchasing of Food/ Luzerne County Correctional Facility	4
Bloomsburg University Internship.....	4
District Justice Kane/Magistrate Lease.....	5
Luzerne County Health Department	5
Luzerne County Diversity Task Force – Commission (Appendix Page 36).....	5
Luzerne County Diversity Task Force – Misericordia University (Appendix Page 37)	6
Rotunda Events/Functions	6
2003 Capital Projects Bond Issue – 2003D-29 (Appendix Page 38 thru 40)	6
Budget Transfer.....	6
Budget Transfer.....	7
Growing Greener Plus Application-Solomon’s Creek.....	7
Growing Greener Plus Application - County-Wide Streambank Stabilization Program.....	7
Community Conservation Partnership Program Application	7
Request for L.E.R.T.A. – Borough of Freeland.....	8
Request for L.E.R.T.A. – East Mountain Corporate Center	8
Computer Crime Task Force.....	8
Agreement with Mericle Commercial Real Estate Services to advertise	8
Luzerne County Drug/Alcohol Restrictive Intermediate Punishment Program	9
Computers for Reassessment Auxiliary Appeals Offices	9
Extend Due Diligence Period Between County of Luzerne and Valley Crest Inc.	9
TREASURER’S OFFICE – MICHAEL L. MORREALE	10
FINANCIAL STATEMENT	10
CERTIFICATES OF DEPOSIT	11
CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI	12
DEPARTMENT HEAD REPORTS	13
HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR	13
ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER.....	17
ROAD & BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER.....	18
PURCHASING DEPARTMENT – GREGORY HUNSINGER, DIRECTOR.....	18
PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR	23
COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR	24
PERSONNEL.....	24
APPENDIX SHEET	35

COMMUNICATIONS – DOUGLAS A. PAPE, COUNTY MANAGER/CHIEF CLERK

Minutes

MOTION

Request a motion to approve the minutes of the Commissioner’s Meeting held on February 21, 2008 and February 28, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Vouchers

MOTION

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 460254GF - 461461GF
County General Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

PNC Bank, Vouchers 502335LF - 502378LF
Liquid Fuels Fund for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Wachovia Bank, Vouchers 400308WC - 400316WC
Worker’s Compensation for 2008

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING STATE OF EMERGENCY EVENTS AND THEIR DATES AS LISTED:

Hazleton and Hazle Township

Request a motion to adopt a resolution continuing a declaration of a state of emergency within the city of Hazleton and Hazle Township, Luzerne County, Pennsylvania. Resolution dated February 27, 2008; March 5, 2008; March 12, 2008 and March 19, 2008.

Luzerne County State of Emergency - Bridges

Request a motion to adopt a Resolution declaring the existence of a state of emergency in the County of Luzerne relating to all County – owned bridges. Resolution dated: February 27, 2008; March 5, 2008; March 12, 2008 and March 19, 2008.

Luzerne County State of Emergency –Flooding

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26th, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of March 24, 2008, March 31, 2008, April 7, 2008, and April 14, 2008.

Luzerne County State of Emergency – Flash Flooding

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16TH, 2006 due to flash flooding. This motion is for the weeks of March 24, 2008, March 31, 2008, March 31, 2008, April 7, 2008 and April 14, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Declare State of Emergency Purchasing of Food/ Luzerne County Correctional Facility

Request a motion to declare the existence of a State of Emergency concerning the manner for purchasing of food and other consumables for the kitchen at the Luzerne County Correctional Facility effective immediately.

This declaration will enable, and the County Purchasing Department is hereby directed, to accept requisitions and issues purchase orders for food and other consumables for the Luzerne County Correctional Facility only upon confirmation of receipt of minimum of three (3) quotes “ written or telephonic” pending the ongoing competitive bidding process directed by the Luzerne County Prison Board at its March 17, 2008 meeting, which process will result in new contracts for kitchen purchases commencing May 4, 2008 at which time this Declaration of a State of Emergency will cease.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Bloomsburg University Internship

Request a motion to enter into a 5-year Internship Agreement with Bloomsburg University setting forth criteria for academic internships which Luzerne County may elect to create either with compensation or in a non-paid capacity.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

District Justice Kane/Magistrate Lease

Request a motion to enter into a 10 yr. lease agreement with Bella Vista Associates, L.L.C., of Wilkes-Barre, Penna. For approximately 4891 sq. ft. of office space at 280 North Sherman Street, Wilkes-Barre, PA to be utilized for the office of District Justice 1-02 at an all inclusive monthly rental to be determined as follows:

- a) 1st thru 3rd years --\$15.35/sq. ft.
- b) 4th thru 7th years --\$17.35/sq. ft.
- c) 8th thru 10th years--\$19.35/sq. ft.

The lease shall commence upon the completion of fit-out of the office space by the landlord.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Luzerne County Health Department

Request a motion to create a Luzerne County Health Department, effective July 1, 2008; and, to authorize the Chairman to execute an Act 315/12 Grant Application and Program Plans on behalf of Luzerne County; and to authorize the Chairman to submit said Act to the Pennsylvania Department of Health forthwith.

Commissioner Urban stated he could not support this motion at this time. Mr. Urban stated that there was not enough thought put into the study provided by Dr. Healey. Mr. Urban stated that the City of Wilkes Barre has had a health department for the past ten years; Mr. Urban stated that when he asked Dr. Healey to provide statistics on how the quality of life for residents of Wilkes Barre has improved over the years, Dr. Healey could not provide that information to him.

Commissioner Skrepenak questioned if the motion must state that the county can back out of the deal .Attorney Blaum responded that the motion was fine, the executed documents would reflect this option.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK “NAY” URBAN

MOTION

Luzerne County Diversity Task Force – Commission (Appendix Page 36)

Request a motion on behalf of the Luzerne County Diversity Task Force, we request a motion to approve the creation of a permanent Luzerne County Diversity Commission. The details of the Commission are in the attached proposal.

Susan Shoval, Co-Chair Luzerne County Diversity Task Force
Arthur Breese, Co-Chair Luzerne County Diversity Task Force

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Luzerne County Diversity Task Force – Misericordia University (Appendix Page 37)

Request a motion on behalf of the Luzerne County Diversity Task Force, we request a motion for The Diversity Institute of Misericordia University to manage the Luzerne County Diversity Commission. The details of this proposal are attached.

Linda Trompetter, PhD, Director of the Diversity Institute
Susan Shoval, Co-Chair Luzerne County Diversity Task Force
Arthur Breese, Co-Chair Luzerne County Diversity Task Force

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Rotunda Events/Functions

Request a motion to approve a fee of \$400.00 for use of the Courthouse Rotunda for special events/functions as deemed appropriate by the Luzerne County Board of Commissioners.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003D-29 (Appendix Page 38 thru 40)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$844,869.81 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-29.

Commissioner Urban stated that he didn’t support items seven and sixteen of this motion due to the lack of information on the invoices from L. Robert Kimball.

Request a motion to go off of the agenda to split the vote on the above listed motion.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

Request a motion to authorize payments of all items except for items seven and sixteen payable to L. Robert Kimball.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “NAY” SKREPENAK

MOTION

Budget Transfer

REQUEST A MOTION TO APPROVE A 2008 GENERAL FUND BUDGET TRANSFER OF \$72,220.00 FROM THE PROBATION SERVICES SALARY LINE ITEM TO THE COURTS SALARY ITEM.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Budget Transfer

REQUEST A MOTION TO APPROVE A 2008 GENERAL FUND BUDGET TRANSFER OF \$29,625.00 FROM THE RESERVE FOR CONTINGENCY LINE ITEM TO THE GENERAL GOVERNMENT OPERATIONS-SPECIAL LEGAL SERVICES LINE ITEM.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Growing Greener Plus Application-Solomon’s Creek

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Environmental Protection (DEP), effective March 19, 2008, as well as authorization for the Executive Director of the Luzerne County Planning Commission to execute any and all documents necessary for the application for and receipt of Growing Greener Plus funds. This application will request financial assistance for the Solomon Creek Abandoned Mine Drainage Remedial Strategy.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Growing Greener Plus Application - County-Wide Streambank Stabilization Program

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Environmental Protection (DEP), effective March 19, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Growing Greener Plus funds. This application will request financial assistance in the amount of \$100,000 for a County-Wide Streambank Stabilization Program.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Community Conservation Partnership Program Application

Request a motion of the Luzerne County Board of Commissioners to approve the submission of an application to the Pennsylvania Department of Conservation and Natural Resources, effective March 19, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of Conservation and Natural Resources funding in regards to the Community Conservation Partnerships Program. This application will request \$50,000 for the completion of a West Side Park Master Plan.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request for L.E.R.T.A. – Borough of Freeland

Request a motion for L.E.R.T.A. (Local Economic Revitalization Tax Assistance) for a period of five (5) years on improvements within the L.E.R.T.A. Districts in deteriorating areas in the Borough of Freeland. These tax assessments will follow a percentage in values as follows, year 1- 100% forgiveness, year 2- 80%, year 3- 60%, year 4-40% and year 5-20%.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request for L.E.R.T.A. – East Mountain Corporate Center

Request a motion for L.E.R.T.A (Local Economic Revitalization Tax Assistance) 100 % tax forgiveness for a period of ten (10) years on Improvements in the East Mountain Corporate Center in the Township of Plains. This will include 4 parcels of land known as East Mountain Corporate Center Phase III, consisting of H11-00A-050 containing 5.57 Acres, H11-00A-040 containing 2.99 acres, H11-00A-20H containing 46.4 acres and H11-00A-047 containing 12.75 acres.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK “NAY” URBAN

MOTION

Computer Crime Task Force

Request a motion of the Luzerne County Board of Commissioners to ratify the submission of the Computer Crime Task Force Intergovernmental Agreement, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the District Attorney’s Office to participate in this Task Force.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Agreement with Mericle Commercial Real Estate Services to advertise

Request a motion to authorize the proper officials to execute a listing agreement with Mericle Commercial Real Estate Services to advertise the Spring Brook Water Building, 30 North Franklin Street, Wilkes-Barre, PA for sale to the public. The property will be listed for 60 days before the bid due date. Minimum base bid will be set at current fair market appraisal value.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Luzerne County Drug/Alcohol Restrictive Intermediate Punishment Program

Request a motion of the Luzerne County Board of Commissioners to approve/ratify the application submitted to the Pennsylvania Commission on Crime and Delinquency (PCCD), as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PCCD funding in regards to the Luzerne County Drug/Alcohol Restrictive Intermediate Punishment Program. The County's Drug/Alcohol Restrictive Intermediate Punishment Program Funding application is in the amount of \$367,716.00.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Computers for Reassessment Auxiliary Appeals Offices

Request a motion to update the contract awarded to Computer Visionaries, Inc. (the vendor) at the April 19, 2006 Commissioners Meeting for the purchase of approximately fifty computers for the Reassessment Auxiliary Appeals Offices.

The purchase was delayed as a result of the Reassessment schedule changes and the computer configuration specified in the original contract has become outdated. The County Information Technology (I.T.) Department provided the vendor with the current required computer specification that is comparable to the configuration requested in 2006. Based on the revised quotation provided by the vendor, the original contract should be revised as follows:

Original quantity: 50	Revised quantity: 60
Original unit price: \$830	Revised unit price: \$940
Original total: \$41,500	Revised total: \$56,400

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Extend Due Diligence Period Between County of Luzerne and Valley Crest Inc.

Request a motion to extend the Agreement of Sale due diligence period 45 days between The County of Luzerne and Valley Crest Nursing Inc. The Due Diligence Period is scheduled to end March 27, 2008 and with the extension will now end May 11, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

END OF COMMUNICATIONS

Jim Blaum addressed the motion on the 2003 Capital Projects Bond Issue in regard to the payment of L. Robert Kimball & Associates. Mr. Blaum stated the non-payment of this invoice can result in late charges and penalties against the county. Mr. Blaum stated that there is already a contract in place for these services and he would recommend that the board make a motion to pay these invoices.

Commissioner Skrepenak asked Mr. Blaums opinion in regard to his vote on these invoices. Commissioner Skrepenak stated that he was not going to support the motion because of the issue of his name being mentioned with Kimball in regard to tickets. Commissioner Skrepenak stated that he wanted confirmation that Kimball & Associates had been procured according to county policies & law and whether this is an unethical issue. Mr. Blaum responded that this was not an ethics law complication. He stated that this was an existing contract that had been voted on by board members. Mr. Blaum stated that this was no ethics law complication for Commissioner Skrepenak to make the motion or vote on it.

Commissioner Urban commented that his concern was the invoices were not detailed.

Request a motion to authorize the payment to L. Robert Kimball.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla

“AYES” PETRILLA, SKREPENAK “NAY” URBAN

TREASURER’S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

Request a motion to accept the following Treasurer’s Report:

CHECKING ACCOUNT BALANCES

As of: March 10, 2008

WACHOVIA BANK

General Fund.....	\$4,239,850.36
School, Road & Institution District	2,081,443.24
Real Estate Tax Sale Account	1,423,194.76
Self Insured Workers Compensation Fund	26,860.10
Domestic Relations IV-D Fund	380,392.28
Patients’ Personal Fund Account	7,551.89
9-1-1 Construction Fund	260,592.74
9-1-1 Operational Fund	12,673.26
9-1-1 Wire Fund.....	0.00
9-1-1 Wireless Fund.....	77,648.71

PNC BANK

Transportation Department.....	\$548,808.49
Office for the Aging.....	1,049,317.30
Children & Youth Services.....	985,820.82
Mental Health/Mental Retardation	97,326.79
Office of Human Services	7,559.75
Drug & Alcohol Program	17,073.31
Liquid Fuels Tax Fund	134,606.27
Luzerne County GWBIF Escrow Account	27,592.61
Juvenile Probation JCJC Grant-in-Aid.....	318,576.20

CITIZENS BANK

Adult Probation Special Account.....	\$326,770.84
Luzerne County Bridges.....	95,010.60
Hazardous Material Emergency Response Account.....	84,285.71
EMA Radiation Emergency Response Fund.....	51,126.79

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau.....	\$15,498.85
Luzerne County Agencies Account.....	1,261,304.16
Luzerne County Solid Waste Recycle Account.....	212,975.45
Luzerne County Property Tax Collection.....	257,811.51

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Account.....	\$35,028.75
Offenders Supervision Fund	0.00
Tri-County Airport Feasibility Study	2,553.79
Luzerne County 2002 A & B Capital Projects	48,812.63
Luzerne County 2003 A & B Capital Projects	174,740.50
Luzerne County 2003 D Capital Projects	297,553.42

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak

“AYES” PETRILLA, SKREPENAK, URBAN

CERTIFICATES OF DEPOSIT

(Principal Values only)

As of: March 10, 2008

Liquid Fuels Tax Fund	\$1,200,000.00
Domestic Relations IV-D Fund	\$1,785,000.00
Mental Health/Mental Retardation	\$6,425,000.00
Office of Human Services	\$245,000.00
Drug & Alcohol Program	\$150,000.00
Adult Probation Special Account	\$1,650,000.00
Hazardous Material Emergency Response Account	\$160,000.00
Solid Waste Recycle Account	\$700,000.00
Luzerne County Agencies Account	\$2,275,000.00
Series 2003-D Capital Projects	<u>\$1,500,000.00</u>
Total:	\$16,090,000.00

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak

“AYES” PETRILLA, SKREPENAK, URBAN

CONTROLLERS REPORT- ACTING CONTROLLER, ANTHONY J. MARTINELLI

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$360,844.49	Business Development Loan Program
\$157,694.97	Community Development Block Grant Program
\$ 28,410.07	Emergency Shelter Grant Program
\$ 28,475.00	HOME Investment Partnership Program

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

2. Request a motion to ratify and confirm the payment of **\$15,599.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of March 2008 (\$15,597.00) and includes an additional \$2.00 to adjust the motion for the February 2008 payment.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

3. Request a motion to ratify and confirm the payment of **\$526,665.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s March 2008 appropriation.

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Request a motion to confirm the following:

Transportation Department:

Voucher No. 533702 to 533835 inclusive in the amount of \$ 844,293.55

Bureau for the Aging:

Voucher No. 717094 to 717652 inclusive in the amount of \$ 1,935,513.72

Children and Youth:

Voucher No. 730982 to 731819 inclusive in the amount of \$ 1,484,943.19

Mental Health / Mental Retardation:

Voucher No. 742920 to 743156 inclusive in the amount of \$10,091,911.55

Human Services:

Voucher No. 750566 to 750606 inclusive in the amount of \$ 2,198,626.77

Drug and Alcohol:

Voucher No. 760881 to 760918 inclusive in the amount of \$ 1,254,431.71

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

Anthony J. Martinelli, Acting Controller

END OF CONTROLLER’S REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>AREA AGENCY ON AGING:</u>			
CEO	Direct Service Worker Initiative (DSWI)	7/1/07-6/30/08	\$33,852
Compassionate In Home Care	DSWI	“ “	\$750
Caregivers America	DSWI	“ “	\$21,000
Guardian Elder Care Center at Nanticoke DBA Guardian Home and Community Services	DSWI	“ “	\$750
Silver Care	DSWI	“ “	\$12,000
Caring Care	DSWI	“ “	\$500
ARN	DSWI	“ “	\$4,500
Comfort Keepers- Hazleton	DSWI	7/1/07-6/30/08	\$5,000
Erwine’s Private Duty	DSWI	“ “	\$18,000
Home Instead Senior Care	DSWI	“ “	\$750
UDS Independent Living Services	DSWI	“ “	\$1,000
Helpmates	DSWI	“ “	\$2,500
VNA	DSWI	“ “	\$9,000
Personal Care Home Health	DSWI	“ “	\$2,000
Revolutionary Nurses	DSWI	“ “	\$500
R&L Helpmates	DSWI	“ “	\$750
Home Sweet Home Personal Care	DSWI	“ “	\$1,500

Aaron North	DSWI	“	“	\$500
-------------	------	---	---	-------

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
------------------------	-----------------------	--------------------	--------------------------------------

AREA AGENCY ON AGING: (Continued)

Associated Family Care	DSWI	“	“	\$11,000
Riverside Day Care	DSWI	“	“	\$9,000

DRUG & ALCOHOL:

A Better Today	Outpatient (Wyoming Cty.) Individual Group	4/1/08-6/30/08		\$73.00/Unit \$31.00/Unit \$25,000.00 Cap
----------------	---	----------------	--	---

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
------------------------	-----------------------	--------------------	--------------------	------------------

AREA AGENCY ON AGING:

Aaron North	Personal Care	7/1/07-6/30/08	\$19,000	\$29,000
Allied Services	Attendant Care	" "	\$175,000	\$250,000
PA Department of Aging	SCSEP Program Grant	" "	\$179,030	\$212,425

CHILDREN & YOUTH:

Valley Youth House	Base Rate without Therapy	7/1/07-6/30/08	\$140.00/day	\$137.00/day
	High Supervision Rate		\$184.00/day	\$181.12/day
	Single Apt. Transition		\$113.50/day	\$111.78/day
	High Structure-mother w/child		\$225.00/day	\$222.52/day
	High Structure-mother w/2 children		\$268.00/day	\$263.92/day
	Single Apt.-mother w/child		\$155.50/day	\$153.18/day
	Single Apt.-mother w/2 children		\$197.50/day	\$194.58/day

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>FROM</u>	<u>TO</u>
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Keystone Community Resources	Comm Habilit. & Residential Svcs.	7/1/07-6/30/08	\$83,816	\$92,803
Bayada Nurses, Inc.	Respite In-Home Home & Comm. Svcs., & Specialized Supports	" "	\$238,700	\$243,100
Posten Taxi	Transport Svcs.	" "	\$58,775	\$59,225
Deborah Ann Santee	Early Intervention	" "	\$38,000	\$52,000
Melinda Godshall	Early Intervention	" "	\$10,000	\$12,500
Glen & Gwen Trams[/	Transport Svcs.	" "	\$27,100	\$29,500
Impact Systems, Inc.	Residential & Employmt. Svcs.	" "	\$3,864,301	\$3,920,126
Step-By-Step, Inc.	Residential, Comm. Habilit., Employmt. Srv. & Housing Support	" "	\$6,848,450	\$6,867,450
Deutsch Inst.	Home & Comm. Srv.	" "	\$61,176	\$64,976
Support Svcs. for Intants and Toddlers	Early Intervention	" "	\$120,000	\$120,000
<u>(Transfer Base dollars to Waiver funding – No change to total contract)</u>				
Early Years Intervention Services, Inc.	Early Intervention	" "	\$48,000	\$73,000
<u>DRUG & ALCOHOL:</u>				
Serento Gardens	Tobacco – Cessation	9/1/07-6/30/08	\$2,000.00	\$7,000.00
	Tobacco – Second-Hand Smoke		\$25,871.00	\$20,871.00
Choices	Partial Hospitalization	7/1/07-6/30/08	\$10,000.00	\$13,000.00
	Outpatient		\$4,000.00	\$10,000.00
	Methodone		\$37,000.00	\$45,000.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, URBAN “ABSTAIN” SKREPENAK

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING AGREEMENTS, REPORTS, APPLICATION/SUBMISSIONS FOR:

CHILDREN & YOUTH:

An Agreement between the County of Luzerne, the University of Pittsburgh, and the following Luzerne County Children & Youth Services' employee to participate in the Child Welfare Education for Leadership (CWEL) Program: Tonya Jolley

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

DRUG & ALCOHOL:

Terminate the Agreement between Luzerne-Wyoming Counties Drug & Alcohol Program and Catholic Social Services (Wyoming County) for Outpatient Services, effective April 30, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MENTAL HEALTH/MENTAL RETARDATION:

The Annual County Income and Expenditures Report for Mental Retardation Services, fiscal year 2006-2007 submitted to the Department of Public Welfare (DPW), Bureau of Financial Operations (BFO).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

The amended Annual County Early Intervention Report of Income and Expenditures for fiscal year 2006-2007 submitted to the Department of Public Welfare (DPW). The amended report is due to a revision in State funding of \$4,064.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

The Submission of an application to the Pennsylvania Commission on Crime and Delinquency (PCCD), effective March 19, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application and receipt of Mental Health Court Funds. Initially a concept paper will be submitted to PCCD for consideration. If the County's concept paper is selected, a complete application will be submitted to PCCD.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

OFFICE OF HUMAN SERVICES:

An Application to the Pennsylvania Commission on Crime and Delinquency (PCCD) as well as authorization for the Chairperson of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of award in regard to the STOP Violence Against Women Underserved Population Grant (the Elderly) 2008/2009.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

An Application to the Western Psychiatric Institute and Clinic, Office of Mental Health and Substance Abuse Services (OMHSAS) as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary to submit an application to become a County Partner in using High Fidelity Wraparound.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING RESOLUTION FOR EXECUTION OF GRANT AGREEMENTS:

TRANSPORTATION:

The Luzerne County Board of Commissioners to approve the Intergovernmental Agreement to Authorize Electronic Access to Pennsylvania Department of Transportation Systems between Luzerne/Wyoming Counties Transportation Department and the Commonwealth of Pennsylvania Department of Transportation.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

ENGINEER’S OFFICE – JOSEPH GIBBONS, ENGINEER

MOTION

Request a motion to authorize the proper officials to submit an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective March 19, 2008, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DCED funding. The County’s Single Application for Assistance, in the amount of \$164,000, is for the construction of a helicopter parking area at the Wilkes-Barre/Wyoming Valley Airport.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a motion to authorize the proper officials to execute a grant agreement with PennDOT Bureau of Aviation in the amount of \$109,475.00 for procurement of snow removal equipment at the Wilkes-Barre/Wyoming Valley Airport. The grant agreement will provide 97.5% federal and 2.5% local matching funds. Snow removal equipment to be procured from Pennsylvania State Contract (COSTARS).

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a motion to authorize the proper officials to execute an Agreement with A+E Group, Inc., 140 Maffet Street, Wilkes-Barre, PA 18705, in the not to exceed amount of \$35,400.00 for Design services for the replacement of the Condensate Return Line between the Luzerne County Courthouse and at the Luzerne County Correctional Facility.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

ROAD & BRIDGE DEPARTMENT – JOSEPH GIBBONS, ENGINEER

MOTION

Request a motion to authorize the proper officials to execute an agreement with Arrow Land Solutions, LLC (formerly Overland, Pacific & Cutler, LLC) in the not to exceed amount of \$17,140.50 to acquire right-of-way for the Cleveland Street Bridge Replacement Project (County Bridge # 24203) in Plains Township.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a motion to authorize the proper officials to execute an agreement with Borton Lawson Engineering in the not to exceed amount of \$40,000.00 for design services for the Sutton Creek Road (County Road #10) Rock Bolt Wall Rehabilitation Project. This agreement is a subagreement to the existing two-year open end agreement.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

Request a motion to ratify the authorization of the proper officials to execute documents required for Luzerne County to participate in the 2008-2009 Sodium Chloride Procurement Contract under the Pennsylvania State Contract (COSTARS).

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

PURCHASING DEPARTMENT – GREGORY HUNSINGER, DIRECTOR

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

**LUZERNE COUNTY COURTHOUSE: COPY PAPER
LASER PAPER**

LUZERNE COUNTY RECREATION: BUS SERVICE FOR MOON LAKE SUMMER CAMP

RESEEDING AND FERTILIZATION OF THE ATHLETIC FIELDS AT THE FORTY FORT SPORTS COMPLEX.

MOTION

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

ROAD & BRIDGE DEPARTMENT: LIGHTING LAMPS AND BALLASTS

FRIEDMAN ELECTRIC SUPPLY **TOTAL BID \$ UNITS**
33 MILL STREET
WILKES BARRE, PA 18702

ROAD & BRIDGE DEPARTMENT: GENERAL USE HERBICIDE

ALENZA **TOTAL BID \$ UNITS**
100 NORTH CONAHAN AVENUE
HAZLETON, PA 18201

ROAD & BRIDGE DEPARTMENT: HIGH DENSITY POLYETHYLENE PIPES

BRADCO SUPPLY CO **TOTAL BID \$ UNITS**
RE #1 – BOX 143-1
TOWANDA, PA 18848

ROAD & BRIDGE DEPARTMENT: INLET & GRATE

BILL McCARROLL PRECAST **TOTAL BID \$ UNITS**
RD #2 – BOX 311
DALLAS, PA 18612

ROAD & BRIDGE DEPARTMENT: READY MIXED CONCRETE

COON INDUSTRIES **TOTAL BID \$ UNITS**
117 ARMSTRONG ROAD
PITTSTON, PA 18640

SANTARELLI READY MIXED CONCRETE **TOTAL BID \$ UNITS**
966 SHOEMAKER AVENUE
WEST WYOMING, PA 18644

POCONO TRANSCRETE **TOTAL BID \$ UNITS**
H.C. 1 – BOX 1078
BLAKESLEE, PA 18640

ROAD & BRIDGE DEPARTMENT: PRESSURE TREATED BRIDGE PLANK

INDIAN SPRINGS SAW MILL **TOTAL BID \$ UNITS**
637 S. MT. BLVD. – RD #9
MOUNTAIN TOP, PA 18707

ROAD & BRIDGE DEPARTMENT: TRAFFIC LINE MARKINGS

PSX **TOTAL BID \$ UNITS**
708 TERMINAL WAY
KENNETT SQUARE, PA 19348

UNSUCCESSFUL BIDDERS:

ALFA SPACE **TOTAL BID \$ UNITS**
INTERSTATE ROAD **UNITS**

ROAD & BRIDGE DEPARTMENT: PROPANE (3 YEAR CONTRACT)

MONTOUR OIL **TOTAL BID \$ UNITS**
112 BROAD STREET
MONTOURSVILLE, PA 17554

ROAD & BRIDGE DEPARTMENT: BITUMINOUS MATERIALS

AMERICAN ASPHALT **TOTAL BID \$ UNITS**
500 CHASE ROAD
SHAVERTOWN, PA 18708

ECKLEY ASPHALT **TOTAL BID \$ UNITS**
25 NO. 1 LANE
WEATHERLY, PA 18355

PIKES CREEK ASPHALT **TOTAL BID \$ UNITS**
528 TROJAN ROAD
HUNLOCK CREEK, PA 18621

WILKES BARRE MATERIALS **TOTAL BID \$ UNITS**
500 CHASE ROAD
SHAVERTOWN, PA 18708

BARLETTA MATERIALS **TOTAL BID \$ UNITS**
EAST BROAD STREET
PO BOX 550
TAMAQUA, PA 18252

SLUSSER BROTHERS **TOTAL BID \$ UNITS**
125 NORTH WARREN STREET
WEST HAZLETON, PA 18201

ROAD & BRIDGE DEPARTMENT: ANTI SKID MATERIALS

PIKES CREEK ASPHALT **TOTAL BID \$ UNITS**
528 TROJAN ROAD
HUNLOCK CREEK, PA 18621

AMERICAN ASPHALT **TOTAL BID \$ UNITS**
500 CHASE ROAD
SHAVERTOWN, PA 18708

EDWARD LUKISHESKI & SONS **TOTAL BID \$ UNITS**
3988 ST. MARY'S ROAD
WAPWALLOPEN, PA 18660

HAZLETON MATERIALS, LLC **TOTAL BID \$ UNITS**
10 NO. 1 LANE
WEATHERLY, PA 18255

ROAD & BRIDGER DEPARTMENT: CRUSHED STONE

NEWPORT AGGREGATE INC. **TOTAL BID \$ UNITS**
31 NORTH MARKET ST
NANTICOKE, PA 18634

SLUSSER BROTHERS **TOTAL BID \$ UNITS**
125 N. WARREN ST
WEST HAZLETON, PA 18202

PIKES CREEK ASPHALT **TOTAL BID \$ UNITS**
528 TROJAN ROAD
HUNLOCK, PA 18621

WILKES BARRE MATERIAL
500 CHASE ROAD
SHAVERTOWN, PA 18708

TOTAL BID \$ UNITS

HAZLETON MATERIALS, LLC
10 NO. 1 LANE
WEATHERLY, PA 18255

TOTAL BID \$ UNITS

BARLETTA MATERIALS
PO BOX 550
TAMAQUA, PA 18252

TOTAL BID \$ UNITS

AMERICAN ASPHALT
500 CHASE ROAD
SHAVERTOWN, PA 18708

TOTAL BID \$ UNITS

ROAD & BRIDGE DEPARTMENT: TRAFFIC CONTROL DEVICES

CHEMUNG SUPPLY CORP.
PO BOX 527
ELMIRA, NY 14902

TOTAL BID \$ UNITS

VULCAN SIGNS
408 E. BERRY AVENUE
FOLEY, AL 36535

TOTAL BID \$ UNITS

LIGHTLE ENTERPRISES
163 N. SECOND ST
FRANKFORT, OH 45628

TOTAL BIDS \$ UNITS

BRADCO SUPPLY CO
RD #1 – BOX 143-1
TOWANDA, PA 18848

TOTAL BIDS \$ UNITS

ROAD & BRIDGE DEPARTMENT: GAS AND DIESEL FUEL

PSC
454 SOUTH MAIN STREET
WILKES BARRE, PA 18703

TOTAL BID \$ UNITS

MONTOUR HOME COMFORT
112 BROAD STREET
MONTOURSVILLE, PA 17754

TOTAL BID \$ UNITS

PETROLEUM TRADERS CORPORATION
7120 POINTE INVERNESS WAY
FORT WAYNE, IN 46804

TOTAL BID \$ UNITS

<u>ROAD & BRIDGE DEPARTMENT:</u> LEVEE MAINTENANCE	NO BID
DOUBLE SHREDDED BARK MULCH	NO BID
HYDRO SEEDING	NO BID
GRASS SEED	NO BID
FERTILIZER	NO BID
GRANULATED LIME	NO BID
LUBRICANTS	NO BID

ENVIRONMENTAL SPECIAL PROJECTS: LARVICIDING OF CATCH BASINS

VALLE PEST CONTROL **TOTAL BID \$14,250.00**
PO BOX 1755
PLAINS, PA 18705

UNSUCCESSFUL BIDDERS:

CLARKE MOSQUITO CONTROL **TOTAL BID \$26,790.00**
JC EHRLICH 37,670.00

BUREAU OF ELECTION: DELIVERY AND RE-DELIVERY VOTING MACHINES FOR PRIMARY AND GENERAL ELECTION

MATHESON TRANSFER CO. **TOTAL BID \$54,000.00**
157 WELLES STREET
FORTY FORT, PA

LUZERNE COUNTY CONVENTION AND VISITORS BUREAU: LUZERNE COUNTY VISITORS GUIDE 2008-2009

KK MEDIA PARTNERS **TOTAL BID \$38,700.00**
25 EVERGREEN LAKE DRIVE
MOUNTAIN TOP, PA 18707

UNSUCCESSFUL BIDDERS:

OFFICE DEPOT **TOTAL BID \$65,208.00**
FIVE THOUSAND FORMS 56,250.00
ZODIAC PRINTING 51,339.00

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

REQUEST A MOTION TO REJECT THE BID MADE BY SIMS RECYCLING SOLUTIONS FOR FAILURE TO MEET BID SPECIFICATIONS.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

REQUEST A MOTION TO AWARD THE ELECTRONICS RECYCLING COLLECTION SERVICES BID TO:

SOLID WASTE DEPARTMENT: ELECTRONICS RECYCLING COLLECTION SERVICES

ECO INTERNATIONAL **TOTAL BID \$12,000.00**
200 STAGE ROAD
VESTAL, NY 13850

UNSUCCESSFUL BIDDER:
SIMS RECYCLING

TOTAL BID \$0

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

REQUEST A MOTION TO RE-ADVERTISE FOR BIDS:

ROAD & BRIDGE DEPARTMENT: LEVEE MAINTENCE
DOUBLE SHREDDED BARK MULCH
HYDRO SEEDING
GRASS SEED
FERTILIZER
GRANULATED LIME
LUBRICANTS

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

Jim Blaum questioned the units listed under the bids for the Road & Bridge Department. Joe Gibbons reviewed the process used in determining how the bids are awarded. Mr. Blaum requested that the board amend the motion for the Road & Bridge Department to state subject to approval by the county solicitor and Engineers Office.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

PLANNING COMMISSION – ADRIAN MEROLLI, DIRECTOR

MOTION

1. Request a motion to approve the Surveying Consultant Agreement between the County of Luzerne and JTB Surveying and Engineering for 2008 to provide surveying services for the County’s Agricultural Land Preservation Program. The cost will be limited to a maximum of \$ 7,000 per survey for a maximum of 3 surveys a year. The total cost of this Agreement will be reimbursed by the State and therefore have no budgetary effect upon the County.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

2. Request a motion to approve a letter agreement between the County of Luzerne and Van Fleet Appraisal Service to provide appraisal services for the County’s Agricultural Land Preservation Program for 2008 at a total cost of \$ 1,200 per appraisal with a limit of three (3) appraisals for the year. The cost of this agreement is reimbursable by the State at the 100% level.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION

3. Request a motion to approve a letter agreement between the County of Luzerne and Lawyers Land Abstract Inc. to provide title insurance services for the County's Agricultural Land Preservation Program for 2008 using the Pennsylvania established rates. The cost of this agreement is reimbursable by the State at the 100% level.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
"AYES" PETRILLA, SKREPENAK, URBAN

COMMUNITY DEVELOPMENT – ANDY REILLY, DIRECTOR

MOTION

Request a motion approving the following activity through the County's Rental Housing Program:

LUZERNE COUNTY HOUSING AUTHORITY - \$1.5 million deferred payment/ forgivable loan to assist in financing a \$4.2 million project for the construction of a 30-unit elderly housing complex at the site of the former Enke School in West Hazleton Borough.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
"AYES" PETRILLA, SKREPENAK, URBAN

Request a motion approving the following activities through the County's Economic Development Program(s):

TERRA FIRMA LAND DEVELOPMENT GROUP, INC. - \$500,000 loan to assist in financing a \$1.08 million project to purchase the land located at 900 Schechter Drive, Wilkes-Barre Township for a new restaurant business. County funds will be utilized for land acquisition.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
"AYES" PETRILLA, SKREPENAK, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

MARCH 19, 2008

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

LUZERNE COUNTY 911:

Amanda Stempleski, Wilkes-Barre, as 911 Telecommunicator to fill a vacancy at an annual salary of \$24,000.00 effective March 28, 2008.

Ryan Broghamer, Forty Fort, as 911 Telecommunicator to fill a vacancy at an annual salary of \$24,000.00 effective March 28, 2008.

Megan Hannon, Exeter, as 911 Telecommunicator to fill a vacancy at an annual salary of \$24,000.00 effective March 28, 2008.

AGING:

The Appointment of the following Alternate Senior Center Manager 1's at an hourly rate of \$11.48:
Doreen Lingle-Grimes, Wilkes-Barre, effective March 24, 2008
Norma Zurner, Forty Fort, effective April 14, 2008

Gail Voyton, Hunlock Creek, as a Part Time Senior Center Manager 1, at an hourly rate of \$11.48 effective March 24, 2008.

CHILDREN & YOUTH:

Sherri Seiwel-Hartman, Sugar Notch, as a Caseworker 2 at an annual salary of \$30,456 effective April 4, 2008.

Andrea Regnoski, Pittston, as a Fiscal Technician at an annual salary of \$25,827 effective April 7, 2008.

Diane Lonzetta, Hazleton, as a Fiscal Officer 1 at an annual salary of \$31,525 effective April 7, 2008.

DRUG & ALCOHOL:

Michelle Galey, Meshoppen, as a Drug & Alcohol Case Management Specialist Trainee at an annual salary of \$25,827 effective April 28, 2008.

MENTAL HEALTH/MENTAL RETARDATION:

The Appointment of the following Caseworker 2's at an annual salary of \$29,824:
Angela Krispin-Ward, Forty Fort, effective March 24, 2008
Brenda Grose, Bloomsburg, effective April 7, 2008

TRANSPORTATION:

Penny Pollick, Freeland, as a Part Time Child Care Aide at an hourly rate of \$7.50 effective February 25, 2008.

The Appointment of the following Part Time Drivers at an hourly rate of \$8, effective February 25, 2008:
Howard Spindler, Sugar Notch
John Dee, Wilkes-Barre
Greg Harkins, Sr., White Haven
Sidney Williams, Sr., Wilkes-Barre

BUREAU OF ELECTIONS:

Mary K. Dysleski, Wyoming, Deputy Director of Elections at an annual salary of \$38,500 effective March 19, 2008 to fill a vacancy.

PUBLIC DEFENDERS:

Christopher J. O'Donnell, Dallas Township, Part Time Assistant Public Defender at an annual salary of \$30,503.87 effective March 19, 2008 to fill a vacancy.

VETERAN AFFAIRS:

Caroline Youells, Wilkes-Barre, Clerk Typist I at an annual salary of \$18,800 effective March 19, 2008 to fill a vacancy.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
"AYES" PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENT AT:

LUZERNE COUNTY 911:

Nathan Spagnuolo, Harvey's Lake, effective February 21, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
"AYES" PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTION AT:

TRANSPORTATION:

Calman D. Baggs, from Scheduler at an annual salary of \$20,258.95 to External Operations Manager at an annual salary of \$32,000.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
"AYES" PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:

AGING:

The Reclassification of the following as Fiscal Technicians at the salaries listed effective March 24, 2008:

Betty Ann Parri at an annual salary of \$26,788
Lorraine Leander at an annual salary of \$25,954

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
"AYES" PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS AT:

TRANSPORTATION:

A Change in Status from Part Time Driver to Full Time Driver for Fatiem Grady, at an annual salary of \$19,240 effective March 10, 2008.

PUBLIC DEFENDERS OFFICE:

Mark Singer from Part Time Public Defender to Full Time Public Defender at an annual salary of \$44,777.25 effective March 19, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:

AGING:

A Correction in the Annual Salary for Sandra Acornley, Senior Center manager 2 at an annual salary of \$24,073 effective January 18, 2008.

TRANSPORTATION:

A Pay Adjustment for the following Part Time Drivers effective March 10, 2008:

Howard Floyd, at an hourly rate of \$8.25
Matthew Bolish, at an hourly rate of \$9.00

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CORRECTION AT:

MENTAL HEALTH/MENTAL RETARDATION:

A correction in the Effective Date for Family Medical Leave of Absence for Mary Jean Baird-Stanislow, effective January 18, 2008.

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSION AT:

BUILDING & GROUNDS:

Carol Bryden, Custodian, an eight (8) day suspension Without Pay effective March 24, 2008.

COMMISSIONERS OFFICE:

Jay Zupa, Benefits Coordinator, a three (3) day suspension Without Pay effective March 18, 2008.

AGING:

Victor Serhan, Aging Care Manager 2, a three (3) day suspension Without Pay, effective March 28, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:

COMMISSIONERS OFFICE:

Pamela B. O'Hearn, Executive Assistant, effective March 17, 2008.

CHILDREN & YOUTH:

Svetlana Martis, Caseworker 2, effective February 29, 2008.

MENTAL HEALTH/MENTAL RETARDATION:

Bernard Magagna, Caseworker 2, effective March 6, 2008.

TRANSPORTATION:

Howard Spindler, Part Time Driver, effective March 3, 2008.

ASSESSORS:

Paul Broody, Clerk Typist I, effective April 11, 2008.

ROAD AND BRIDGE DEPARTMENT:

Dwight Nichols, Equipment Operator, effective March 14, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
"AYES" PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT:

AGING:

A Family Medical Leave of Absence for Jacquelyn Vivian, Aging Care Manager 2, effective February 22, 2008.

CHILDREN & YOUTH:

A Leave of Absence for Cindy Koder, Caseworker 2, effective February 15, 2008.

An Intermittent Family Medical Leave of Absence for Nancy O'Kane, Casework Supervisor, effective February 12, 2008.

An Intermittent Family Medical Leave of Absence for Diane Nardone, Social Services Aide 3, effective March 14, 2008.

A Family Medical Leave of Absence for Jim Nardone, Caseworker 2, effective March 14, 2008.

GIS / MAPPING:

A Leave of Absence Without Pay for Carol Johnson, GIS Analyst, effective March 3, 2008 through March 14, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

"AYES" PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<u>CHILDREN & YOUTH:</u>				
Tabitha Powell	Treating Compulsive Sexual Behavior	Wilkes-Barre	2/7/08	\$179
Lisa Leeds Judy Omerza	Excel Basics	Wilkes-Barre	3/18/08	\$138
Sandra Moosic	NASW PA Conf.	Pittsburgh	3/7-3/9/08	\$440
Donna Vrhel Ceil Bartolai	Creative Leadership Workshop	Wilkes-Barre	2/20/08	\$400
Rebecca Willis Rachell Mirowski Cheryl Lalko	Substance Abuse Education & Training Institute	Nanticoke	4/18/08	\$35
<u>COMMISSION FOR WOMEN:</u>				
Dawn Seidel	NACW Spring Board Meeting	Rockville, MD	4/16-4/19/08	\$500
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Gina Galli	MH/MR Program Administrators Assoc. of PA (PAAP) Mental Retardation Committee Meeting	Harrisburg	3/18/08	\$107
Antoinette Cisowski	Northeast Regional Administrator's Meeting	Stroudsburg	4/7/08	\$49
Judy Kresky	Early Learning Forum	Harrisburg	4/18/08, 7/23/08, 10/15/08, 1/29/09, 4/22/09	\$523
Judy Kresky Marilee McDonough	Early Intervention and Leadership Conference	State College	4/21-4/22/08	\$308
<u>VETERAN AFFAIRS:</u>				
Richard Wren, Director	Annual Conference for the County Directors Association	Gettysburg, PA	6/16-6/20/08	\$700

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<u>GIS/MAPPING DEPARTMENT:</u>				
David Skoronski Lee Puskar	Sixteenth Annual PA Geographic Information Systems Conference "Sustaining and Leveraging Our Geospatial Investment"	Harrisburg	5/14-5/15/08	\$670
<u>PLANNING COMMISSION:</u>				
Nancy Snee	Pennsylvania Planning Association New Pa. Standards for Residential Site Development Workshop	Pittston Twp.	4/14/08	\$70
<u>BOARD OF ASSESSMENT APPEALS:</u>				
Anthony Alu, Director of Assessments	Assessors Association Spring Conference and Seminar	Harrisburg	4/30-5/2/08	\$1,000
12 Certified Property Evaluators	NECAAP (Northeast Chapter Assessors Assoc. of Pa.)	Scranton	3/28/08	\$300.00 (\$25.00/Member)

It was moved by Commissioner Skrepenak, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

BOARD APPOINTMENTS

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD RE-APPOINTMENT:

LUZERNE COUNTY CONSERVATION DISTRICT BOARD:

Request a Motion to correct the re-appointment to the Luzerne County Conservation District Board of Public Director Timothy J. Connelly, Jr., 15 Connolly Drive, Kingston, Pa 18704, effective January 1, 2008 to December 31, 2011. The previous action at the February 21, 2008 public mistakenly stated the director's first name.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING BOARD RE-APPOINTMENTS/ APPOINTMENTS:

COMMISSION FOR WOMEN ADVISORY BOARD:

RE-APPOINT:

Mary Jo Baloga, Swoyersville
Carmen R. Kahi, Drums
Annette Morris, Bear Creek
Emily Taylor, Wilkes-Barre

3-year term beginning April 1, 2008 through March 31, 2011

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

COMMISSION FOR WOMEN ADVISORY BOARD:

APPOINT:

Christine R. Donnolo, Nanticoke (work) Resides in Scranton.
Rita M. Bolino, Kingston
Janet Yvette Wright, Wilkes-Barre
Nora Blessner, Shavertown
Yvonne Stevens, Wilkes-Barre

3-year term beginning April 1, 2008 through March 31, 2011

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE-WYOMING COUNTIES MENTAL HEALTH/MENTAL RETARDATION PROGRAM ADVISORY BOARD:

RE-APPOINT:

Rev. Richard Abernethy, Hazleton
Raelene Daring, Dallas
Dr. Mahmoud Fahmy, Dallas
Sandy Faux, Tunkhannock
Paul Gritman, Dallas
Tom O’Neill, Wilkes-Barre
Tom Tinsley, Jr., Mountaintop

3-year term beginning April 1, 2008 through March 31, 2011

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE-WYOMING COUNTIES MENTAL HEALTH/MENTAL RETARDATION PROGRAM ADVISORY BOARD:

APPOINT:

Commissioner Anthony P. Litwin, Factoryville
Attorney Brian Bufalino, Shavertown

3-year term beginning April 1, 2008 through March 31, 2011

Attorney Brian Bufalino, Shavertown

3-year term beginning April 1, 2008 through March 31, 2011

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban
“AYES” PETRILLA, SKREPENAK, URBAN

BOARD OF ASSESSMENT APPEALS AUXILIARY BOARDS FOR RE-ASSESSMENT:

APPOINT:

Robert Fields, Butler Township, effective March 19, 2008.
Marijo Varaly, Wilkes-Barre, effective March 19, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY HOUSING AUTHORITY:

RE-APPOINT:

Jerry Bonner to a five year term effective until December 31, 2012.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY HOUSING AUTHORITY:

APPOINT:

Bob Pipech to a four year term effective until December 31, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES:

Request a motion to table the appointments to the Luzerne County Community College Board of Trustees.

The following terms are expired and all new appointments and/or reappointments will be considered at the April meeting.

The following terms have expired, members are respectfully asked to remain serving until the new appointments are made.

- Charles Adonizio
- Paula DeJoseph
- Judith Ellis
- Mahmoud Fahmy
- Joseph Lombardo
- Robert Panowicz
- Ross Scarantino

MOTION TO TABLE.....

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban

“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY CONVENTION CENTER AUTHORITY BOARD:

RE-APPOINT:

- John George to a term effective until December 31, 2012.
- Patrick Judge to a term effective until December 31, 2011.
- Anthony Lupas to a term effective until December 31, 2011.
- Thomas Torbik to a term effective until December 31, 2012.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY CONVENTION CENTER AUTHORITY BOARD:

APPOINT:

- Mike Rozitski to the current vacant position with a term to expire December 31, 2008.
- Pat Connor to a four year term effective until December 31, 2011.
- Kathy Kane to a term effective until December 31, 2012.
- Dave Palermo to a term effective until December 31, 2011.
- Donna Cupinski to a term effective until December 31, 2010.
- Anthony Rostock to a term effective until December 31, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla

“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY REDEVELOPMENT AUTHORITY:

RE-APPOINT:

Paul Paternoster to a term to expire December 31, 2010.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY REDEVELOPMENT AUTHORITY:

APPOINT:

Martin Moughan to a five year term to expire December 31, 2012.

Al Sabella to fill the unexpired term of Eileen Melone through December 31, 2009.

Joseph Mazur to fill the unexpired term of James Bach through December 31, 2008.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY TRANSPORTATION AUTHORITY:

RE-APPOINT:

Rosemary Lombardo term effective March 19, 2008 to expire December 31, 2011.

Daniel McCormick term effective March 19, 2008 to expire December 31, 2010.

Thomas DeRoberto term effective December 31, 2006 to expire December 31, 2010.

Daniel Frascella term effective December 31, 2005 to expire December 31, 2009.

Coreen Milazzo term effective December 31, 2006 to expire December 31, 2010.

William Riccetti term effective December 31, 2007 to expire December 31, 2011.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

LUZERNE COUNTY TRANSPORTATION AUTHORITY:

APPOINT:

Sal Licata to the unexpired term of Anthony Sobeski effective March 19, 2008 to expire December 31, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Petrilla
“AYES” PETRILLA, SKREPENAK, URBAN

MOTION TO ADJOURN

It was moved by Commissioner Skrepenak, seconded by Commissioner Urban

“AYES” PETRILLA, SKREPENAK, URBAN

Respectively Submitted,

A handwritten signature in black ink that reads "Jennifer Thomas". The signature is written in a cursive, flowing style.

Jennifer Thomas, Recording Secretary

APPENDIX SHEET

LUZERNE COUNTY DIVERSITY TASK FORCE - COMMISSION.....36
LUZERNE COUNTY DIVERSITY TASK FORCE - MISERICORDIA UNIVERSITY37
2003 CAPITAL PROJECTS BOND ISSUE – 2003D-29.....38 - 40

