

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Bill Brace, Deputy Chief Clerk; Salvatore Diaz, Chief of Budget and Finance.; Doug Richards, Human Resources; Michael Morreale; Treasurer; Maryanne Petrilla, Controller; Joseph DeVizia, Director of Human Services; Andrew Reilly, Director of Community Development; and Gregory Hunsinger, Director of Purchasing.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak welcomed everyone and thanked Mayor Bernard Dubaskas, City Council and the Edwardsville community for their hospitality.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

**ANNOUNCEMENTS:**..... **Samuel T. Guesto, Jr.**  
County Manager /Chief Clerk

There were no announcements.

**RECOGNITIONS:**..... **Kathy Bozinski** Public Information

- 1. Colon Cancer Awareness Month Resolution:  
Northeast Regional Cancer Institute**
- 2. Check Presentation: Leadership Wilkes-Barre  
Lori Nocito, Executive Director**

**PUBLIC COMMENT**

Mario Fiorucci provided comment on recent Continuing Education survey he had distributed and lack of interest from communities. He also stated he has filed a complaint against Hanover Area School Board to the Secretary of Education and the Governor.

Sam Troy provided comment on the Capital Projects-River Commons stating that the river should be taken care of first. He stated he could not find any record on public hearings for the River Commons project. He commented on the Murray Complex project. He also asked that Nesbitt Park have vehicular access for emergency access only.

Jim Brozena gave a description of the process for the River Commons project and the plan for Nesbitt Park. Commissioner Skrepenak added that the Murray Complex project was a loan, not a grant and will be paid back. We must invest in the county through revitalization in the county. Commissioner Urban thanked Mr. Troy for coming and expressing his concerns and gave an explanation on why he did not support the budget.

Michael Tymczyn questioned the formation of the Luzerne/Schuylkill Workforce Investment Board, Inc. as a 501 ( c ) 3. Mr. Tymczyn also gave comment on the Luzerne County Convention and Visitors Bureau.

Mr. Guesto explained that the Luzerne/Schuylkill WIB, Inc was formed on the direction of John Vogel, Director, Bureau of Workforce Development Partnership, PA Department of Labor and Industry, to create a firewall between Luzerne County Workforce Investment Development Agency and Luzerne/Schuylkill WIB, Inc.

COMMUNICATIONS – SAMUEL T. GUESTO, JR.

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COMMUNICATIONS – SAMUEL T. GUESTO, JR.

**Minutes**

MOTION

Request a motion to approve the minutes of the Commissioner’s Meeting held on  
January 17, 2007

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**Vouchers**

MOTION

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 444552GF – 445210GF  
County General Fund for 2007

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, “ABSTAIN” URBAN**

PNC Bank, Vouchers 501542LF - 501588LF  
Liquid Fuels Fund for 2007

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400237WC - 400242WC  
Worker’s Compensation for 2007

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Emergency – Luzerne County Capital Grant**

Request a motion of the Luzerne County Board of Commissioners to approve an Emergency Capital Grant, not to exceed \$25,000, for the Hazleton Senior Center. This building is currently encountering difficulties related to hazardous health and safety issues.

It was moved by Commissioner Urban seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County Capital Grant**

Request a motion of the Luzerne County Board of Commissioners to approve a Capital Grant in the amount of \$300,000 to Butler Township for their Multi-Purpose Community Building that will house the Butler Township Senior Center. All grant funding must be drawn down within eighteen (18) months of approval.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Hazleton and Hazle Township**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED FEBRUARY 7, 2007, FEBRUARY 14, 2007 AND FEBRUARY 21, 2007.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County State of Emergency –Flooding**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from June 26<sup>th</sup>, 2006 due to flash flooding and flooding from the Susquehanna River. This motion is for the weeks of Feb 26, March 5 and March 12<sup>th</sup>, 2007.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County State of Emergency – Flash Flooding**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from November 16<sup>TH</sup>, 2006 due to flash flooding. This motion is for the weeks of Feb 26, March 5<sup>th</sup> and March 12<sup>th</sup>, 2007.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Luzerne County State of Emergency - Tornado/Heavy Rain**

Request a motion of the Luzerne County Board of Commissioners to approve/ratify continuing the State of Emergency from December 1<sup>ST</sup>, 2006 Tornado/Heavy Rain.

This motion is for the weeks of February 26, March 5<sup>th</sup> and March 12<sup>th</sup>, 2007.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**HAVA Amendment**

Request a motion to approve a blanket amendment to the grant contracts between the Luzerne County Commissioners and the Pennsylvania Department of State extending the term for expenditures of HAVA grant funds. The term will now expire on June 30, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**County’s Redevelopment Assistance Capital Program (RACP) (Appendix Page 22)**

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Commonwealth of Pennsylvania, effective February 21, 2007, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Redevelopment Assistance Capital Program funds. The County’s application, in the amount of \$2,500,000, is for costs related to the River Common project.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Domestic Violence Service Center Grant**

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Commission on Crime and Delinquency, effective July 1, 2007, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PCCD funding with regard to the Domestic Violence Service Center which provides direct services to victims of domestic violence. The County’s application for funding regarding the Domestic Violence Service Center is in the amount of \$163,235 for each year for a two year period beginning July 1, 2007 through June 30, 2009.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Fee Accountant**

Request a motion to retain Snyder & Clemente as the Fee Accountant in connection with the completion of Luzerne County's Audit for the year ended December 31, 2005, with an option for two annual renewals based on the yearly percentage increase. This would be subject to the Solicitor's review and approval.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban

**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue – 2003D-16 (Appendix Page 23 thru 25)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$104,986.70 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE "A" OF REQUISITION 2003D-16.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**Solid Waste Management Department/ Advertising**

Request a motion to authorize the advertising of the 2007 Electronics Recycling Collection bid specifications.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**Solid Waste Management Department/ Scrap Tire Contract**

Request a motion to approve the use of the state contract #9985-23-Scrap Tire Contract for our 2007 Tire Recycling Collection.

It was moved by Commissioner Urban seconded by Commissioner Vonderheid,.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**County Health Department Feasibility Study**

Request a motion to accept the proposal of Prevention Plus Consulting for the feasibility study to be conducted for a County-wide Department of Health; and to authorize the Chairman to execute all documents necessary to complete a contract with Prevention Plus Consulting to perform the feasibility study at a price not to exceed \$ 37,500.00.

It was moved by Commissioner Vonderheid seconded by Commissioner Skrepinak.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**Reimbursement Agreement and Hold Harmless Agreement**

Request a motion to enter into a REIMBURSEMENT AGREEMENT and HOLD HARMLESS AGREEMENT with the GREATER WILKES-BARRE DEVELOPMENT CORPORATION, a non-profit corporation (GWBDC), concerning a \$2,500,000 PA REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (PARACP) grant being sought by GWBDC to assist in the construction of an Idea Center Building on the campus of College Misericordia, Dallas, Luzerne County, Pennsylvania.

Murray Ufberg gave comment on why these agreements are needed and expressed that the ultimate responsibility lies with College Misericordia.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**RFQ/ Public Safety Technology Strategic Plan**

Request an RFQ to study and develop a Public Safety Technology Strategic Plan which includes a county wide Records Management System to enhance the ability of our municipal law enforcement agencies and the criminal justice system to more effectively share information, communicate and promote cooperation between departments. This initiative is being recommended by the Crime Suppression committee for the overall safety and well being of all law abiding citizens of Luzerne County. It is believed that through advanced technology and a uniformed Records Management System that our police officers, detectives, all law enforcement agents and the entire criminal justice system will be able to perform their duties more effectively, efficiently, and in a timely manner thus making Luzerne County a safer place.

The study will include but not be limited to all agencies of law enforcement, the courts, 911 and the entire criminal justice system and any agency that would benefit from such a system. Let it be known that due to the strict confidentiality and nature of policing that a county wide Records Management System would only be accessed by agencies that are mandated to do so and have the proper clearance.

Through the Luzerne County Crime Suppression initiative, Luzerne County is committed to do whatever is possible to enhance the ability of law enforcement and the criminal justice system to keep our public safe.

Commissioner Skrepinak commented that the Committee has identified information, communication, and cooperation to be the top three (3) goals to bring departments together. This initiative will try to tie in the entire Criminal Justice system with law enforcement so that everyone has the same information.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF COMMUNICATIONS**

TREASURER'S OFFICE – MICHAEL L. MORREALE  
FINANCIAL STATEMENT

Request a motion to accept the following Financial Statement:

**WACHOVIA BANK**

|   |                 |
|---|-----------------|
| General Fund .....                          | \$1,455,600.53  |
| School, Road & Institution District.....    | 481,806.82 Real |
| Estate Tax Sale Account.....                | 897,857.68      |
| Self Insured Workers Compensation Fund..... | 26,381.88       |
| Domestic Relations IV-D Fund.....           | 444,958.14      |
| Patients' Personal Fund Account .....       | 7,468.60        |
| 911 Construction Fund.....                  | 126,158.43      |
| 911 Operational Fund.....                   | 24,139.32       |

**PNC BANK**

Luzerne County Fiscal Agencies:

|  |              |
|--|--------------|
| Office for the Aging .....               | \$726,244.18 |
| Children & Youth Services.....           | 897,455.70   |
| Mental Health/Mental Retardation.....    | 644,802.14   |
| Drug & Alcohol Program.....              | 203,098.19   |
| Office of Human Services.....            | 16,883.58    |
| Transportation Department .....          | 12,143.88    |
| Liquid Fuels Tax Fund .....              | 169,779.43   |
| Luzerne County GWBIF Escrow Account..... | 27,488.07    |

**CITIZENS BANK**

|   |              |
|---|--------------|
| Adult Probation Special Account .....               | \$197,009.18 |
| Luzerne County Bridges .....                        | 113,190.63   |
| Hazardous Material Emergency Response Account ..... | 56,567.16    |
| EMA Radiation Emergency Response Fund.....          | 32,571.40    |

**FIRST NATIONAL COMMUNITY BANK**

|   |              |
|---|--------------|
| Luzerne County Convention and Visitors Bureau ..... | \$50,336.55  |
| Luzerne County Agencies Account .....               | 1,087,052.23 |
| Luzerne County Solid Waste Recycle Account.....     | 313,328.59   |
| Luzerne County Property Tax Collection .....        | 8,428.40     |

**FIDELITY DEPOSIT & DISCOUNT BANK**

|   |             |
|---|-------------|
| Wyoming Valley Airport Account .....            | \$36,395.81 |
| Adult Probation/Offenders Supervision Fund..... | 0.00        |
| Tri-County Airport Feasibility Study .....      | 2,553.79    |
| Luzerne County 2002 Capital Projects.....       | 69,639.04   |
| Luzerne County 2003 Capital Projects.....       | 174,264.86  |
| Luzerne County 2003 D Capital Projects.....     | 1,996.19    |

MICHAEL L. MORREALE  
Luzerne County Treasurer



LUZERNE COUNTY TREASURER'S OFFICE

CERTIFICATES OF DEPOSIT

|  |                        |
|--|------------------------|
| <b>General Fund</b>                                  | <b>\$1,500,000.00</b>  |
| <b>Liquid Fuels Tax Fund</b>                         | <b>\$850,000.00</b>    |
| <b>Domestic Relations IV D Fund</b>                  | <b>\$1,935,000.00</b>  |
| <b>911 Construction Fund</b>                         | <b>\$1,650,000.00</b>  |
| <b>Luzerne County Fiscal Agencies:</b>               |                        |
| <b>Mental Health/Mental Retardation</b>              | <b>\$12,400,000.00</b> |
| <b>Office for the Aging</b>                          | <b>\$1,000,000.00</b>  |
| <b>Office of Human Services</b>                      | <b>\$395,000.00</b>    |
| <b>Drug &amp; Alcohol</b>                            | <b>\$650,000.00</b>    |
| <b>Transportation Department</b>                     | <b>\$960,000.00</b>    |
| <b>Adult Probation Special Account</b>               | <b>\$2,250,000.00</b>  |
| <b>Hazardous Material Emergency Response Account</b> | <b>\$185,000.00</b>    |
| <b>Solid Waste Recycle Account</b>                   | <b>\$455,000.00</b>    |
| <b>Luzerne County Agencies Account</b>               | <b>\$2,200,000.00</b>  |
| <b>Total</b>   | <b>\$26,430,000.00</b> |

MICHAEL L. MORREALE  
Luzerne County Treasurer

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
"AYES" SKREPENAK, VONDERHEID, URBAN

CONTROLLERS REPORT- MARYANNE PETRILLA

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$253,951.49 Community Development Block Grant Program  
\$3,742.00 Emergency Shelter Grant Program  
\$9,132.50 HOME Investment Partnership Program  
\$1,614,368.41 Business Development Loan Program

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

2. Request a motion to ratify and confirm the payment of **\$14,885.00** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of February 2007.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

3. Request a motion to ratify and confirm the payment of **\$518,335.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s February 2007 appropriation.

It was moved by Commissioner Urban seconded by Commissioner Vonderheid,.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Bids opened on February 12, 2007:

**Veterans Affairs:**

American Flags

**Children & Youth Services:**

20 Notebook Computers  
20 Micro-Towers  
Child Welfare Information Systems Software

Request a motion to accept all remaining bids for tabulation subject to final review by the county solicitor.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to confirm the following:

|   |                                  |
|---|----------------------------------|
| Transportation Department:<br>Voucher No. 532342 to 532407 inclusive          | in the amount of \$3,202,483.91  |
| Bureau for the Aging:<br>Voucher No. 710412 to 710670 inclusive               | in the amount of \$2,899,863.89  |
| Children and Youth:<br>Voucher No. 720716 to 720899 inclusive                 | in the amount of \$1,023,659.95  |
| Mental Health / Mental Retardation:<br>Voucher No. 740138 to 740295 inclusive | in the amount of \$14,718,232.60 |
| Human Services:<br>Voucher No. 750032 to 750067 inclusive                     | in the amount of \$1,752,256.07  |
| Drug and Alcohol:<br>Voucher No. 760037 to 760060 inclusive                   | in the amount of \$1,729,976.30  |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Maryanne Petrilla, Controller

END OF CONTROLLERS REPORT

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

| <b><u>PROVIDER</u></b>                          | <b><u>SERVICE</u></b> | <b><u>TERM</u></b> | <b><u>RATE/<br/>CONTRACT CAP</u></b> |
|---|-----------------------|--------------------|--------------------------------------|
| <b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b> |                       |                    |                                      |
| Thomas Fiume, M.D.                              | Inpatient Evaluation  | 1/1/07-6/30/07     | \$42.00/visit                        |
|   | Inpatient Follow-Up   | “ “                | \$17.00/visit                        |
|   |                       |                    | <b>\$2,000</b>                       |
| Jyoti Shah, M.D.                                | Inpatient Evaluation  | “ “                | \$42.00/visit                        |
|   | Inpatient Follow-Up   | “ “                | \$17.00/visit                        |
|   |                       |                    | <b>\$1,000</b>                       |

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:**

| <b><u>PROVIDER</u></b>                       | <b><u>SERVICE</u></b>   | <b><u>TERM</u></b> | <b><u>RATE</u></b> |                  |
|--|-------------------------|--------------------|--------------------|------------------|
|  |                         |                    | <b><u>FROM</u></b> | <b><u>TO</u></b> |
| <b><u>AREA AGENCY ON AGING:</u></b>          |                         |                    |                    |                  |
| CEO  | Chore Services          | 7/1/06-6/30/07     | \$25,000.00        | \$45,000.00      |
| Keystone Day Care                            | Adult Day Care          | " "                | \$7,000.00         | \$12,3000.00     |
| <b><u>DRUG &amp; ALCOHOL:</u></b>            |                         |                    |                    |                  |
| <b>IGT Funding Allocation</b>                |                         |                    |                    |                  |
| Catholic Social Services<br>(Luzerne County) | Outpatient Services     | 7/1/06-6/30/07     | \$13,000.00        | \$18,165.00      |
| Catholic Social Services<br>(Wyoming County) | Outpatient Services     | “ ”                | \$8,000.00         | \$10,900.00      |
| Choices                                      | Partial Hospitalization | “ ”                | \$5,000.00         | \$7,265.00       |
| Serento Gardens                              | Partial Hospitalization | “ ”                | \$10,500.00        | \$14,530.00      |
|  | Outpatient Services     |                    | \$8,000.00         | \$10,900.00      |
| Wyoming Valley Alcohol<br>& Drug Services    | Partial Hospitalization | “ ”                | \$13,500.00        | \$18,165.00      |
|  | Outpatient Services     |                    | \$13,000.00        | \$18,165.00      |

**CONTRACT AMENDMENTS (Continued):**

| <u>PROVIDER</u>                                    | <u>SERVICE</u>                                     | <u>TERM</u>    | <u>RATE</u>  |              |
|--|--|----------------|--------------|--------------|
|  |  |                | <u>FROM</u>  | <u>TO</u>    |
| <b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>    |  |                |              |              |
| CCS-First Hospital Division<br>(New Service Added) | Inpatient Srvs. &<br>Physician Rounds              | 7/1/06-6/30/07 | \$350,000.00 | \$352,000.00 |
| Keystone Community<br>Resources, Inc.              | Pre-Voc. &<br>Residential                          | “ ”            | \$76,100.00  | \$89,847.00  |
| Step-By-Step, Inc.                                 | Residential, Employ.<br>Srvs., & Housing Suppt.    | “ ”            | \$6,603,584. | \$6,852,769  |
| Kathleen Pohlman                                   | Early Intervention                                 | “ ”            | \$32,000     | \$49,000     |
| United Rehab. Srvs.                                | Comm. Habilitation,<br>Employ. Srvs. &<br>Pre-Voc. | “ ”            | \$2,000,000  | \$2,096,400  |
| Allied Health Services                             | Pre-Voc Srvs.                                      | “ ”            | \$17,117     | \$22,117     |
| ACT  | Employ. Srvs.                                      | “ ”            | \$4,500      | \$9,000      |

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEERS’S OFFICE – JAMES BROZENA, COUNTY ENGINEER**

**MOTION**

Authorize the proper officials to execute Supplemental Engineering Agreement 048693-A with Borton-Lawson Engineering, Inc. in the amount of \$5,363.63 for contract changes on the County Bridge 57305, Sugarloaf Twp Bridge replacement Project.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Authorize the proper officials to execute an Engineering Agreement with Borton-Lawson Engineering, Inc. in the amount of \$21,641.47 for Design services for Scour Repairs to Susquehanna River Bridges caused by the June 2006 Flood Event.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Request permission to advertise for the following items for the Moon Lake DCNR Project:

- PICNIC TABLES
- BOAT DOCKS
- PAVILLION INSTALLATION

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ROAD AND BRIDGE DEPARTMENT – JAMES BROZENA, COUNTY ENGINEER**

MOTION

Request permission to advertise for the following items:

- TRAFFIC LINE PAINTING
- ANTI-SKID MATERIALS
- BITUMINOUS PAVING MATERIALS
- CRUSHED STONE & ROCK LINING MATERIALS
- GASOLINE & DIESEL FUEL OIL DELIVERY
- LUBRICANTS
- PRESSURE TREATED BRIDGE PLANKS
- READY MIXED CONCRETE
- PRECAST CONCRETE INLETS
- HIGH DENSITY POLYETHYLENE DRAINAGE PIPE
- PROPANE
- ROADWAY SIGNS
- GENERAL USE HERBICIDES
- LAWN AND LANDSCAPE MAINTENANCE

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Request permission to purchase a Vibratory Roller from State Contract from Medico Industries, Wilkes-Barre, in the amount of \$36,087.50.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**AYES” SKREPENAK, VONDERHEID, URBAN**

Commissioner Urban thanked Jim Brozena and the Commissioners for allowing County workers to help with the snow removal in Wilkes-Barre.

PURCHASING DEPARTMENT-GREGORY HUNSINGER, DIRECTOR

**REQUEST A MOTION FOR PERMISSION TO ADVERTISE FOR BIDS:**

**LUZERNE COUNTY CONVENTION AND VISITORS BUREAU:**  
LUZERNE COUNTY VISITORS GUIDE (SPRING/SUMMER VERSION)

**BUREAU OF ELECTION:**  
DELIVERY AND RE-DELIVERY OF VOTING MACHINES

**SOLID WASTE MANAGEMENT DEPARTMENT:**  
ELECTRONICS RECYCLING COLLECTION BID

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

**REQUEST A MOTION TO REJECT THE BID OF TOSHIBA BUSINESS SOLUTIONS FOR THE FIVE (5) COPIERS FOR CHILDREN & YOUTH FOR FAILURE TO MEET BID SPECIFICATIONS:**

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:**

**LUZERNE/WYOMING COUNTIES TRANSPORTATION DEPARTMENT:**  
SALE OF TWO (2) SALVAGE VEHICLES

|                         |               |                           |
|-------------------------|---------------|---------------------------|
| ORVAL’S TOWING SERVICE  | \$360.00 EACH | TOTAL BID <u>\$720.00</u> |
| 85-89 GARDEN DRIVE      |               |                           |
| HUNLOCK CREEK, PA 18621 |               |                           |

**ENVIRONMENTAL SPECIAL PROJECTS:**  
LARVICIDING OF CATCH BASINS

|                     |                   |                              |
|---------------------|-------------------|------------------------------|
| VALLEY PEST CONTROL | \$2.634 PER BASIN | TOTAL BID <u>\$15,000.00</u> |
| P.O. BOX 1755       |                   |                              |
| PLAINS, PA 18705    |                   |                              |

**UNSUCCESSFUL BIDDER:**

CLARKE MOSQUITO CONTROL

TOTAL BID \$25,000.00

**CHILDREN & YOUTH:**

FIVE (5) COPIERS

|                        |                       |
|------------------------|-----------------------|
| BODNAR SALES & SERVICE | \$17,853.26           |
| 204 W FRONT STREET     | \$ 8,086.24           |
| BERWICK, PA 18603      | \$11,613.60 (3 UNITS) |

**UNSUCCESSFUL BIDDERS:**

|                          |                       |
|--------------------------|-----------------------|
| UNIFIED OFFICE EQUIPMENT | \$16,995.00           |
|                          | \$11,995.00           |
|                          | \$19,485.00 (3 UNITS) |

|                          |                        |
|--------------------------|------------------------|
| GOLDEN BUSINESS MACHINES | \$21,908.00            |
|                          | \$14,500.00            |
|                          | \$15,450.00 ( 3 UNITS) |

|                         |                       |
|-------------------------|-----------------------|
| TOPP BUSINESS SOLUTIONS | \$19,390.00           |
|                         | \$ 9,212.50           |
|                         | \$12,288.75 (3 UNITS) |

|                         |                       |
|-------------------------|-----------------------|
| KEYSTONE BUSINESS PROD. | \$25,521.00           |
|                         | \$ 9,547.00           |
|                         | \$14,103.00 (3 UNITS) |

|                          |                       |
|--------------------------|-----------------------|
| EDWARDS BUSINESS SYSTEMS | \$15,673.00           |
|                          | \$18,139.00           |
|                          | \$10,390.00 (3 UNITS) |

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMUNITY DEVELOPMENT - ANDREW REILLY, DIRECTOR**

Request a motion approving the following activities through the County’s Economic Development Programs:

EARTH CONSERVANCY - \$500,000 loan to reclaim an 82 acre parcel of land located at Exit 1 of State Route 29 in Hanover Township. County funds will be utilized for construction costs for the project.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**



CAN DO, INC. - \$500,000 loan to assist in financing a \$2,845,000 project for infrastructure improvements in Humboldt Industrial Park North, Hazle Township. County funds will be utilized for construction costs and professional/financial fees.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

PERSONNEL

**FEBRUARY 21, 2007**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:  
LUZERNE COUNTY 911:**

Carlyle Robinson, Exeter as a 911 Telecommunicator at an annual salary of \$23,500 effective February 23, 2007 to fill a vacancy.

Matthew Engle, Wilkes-Barre as 911 Telecommunicator at an annual salary of \$23,500 effective February 23, 2007 to fill a vacancy.

**SECURITY:**

Edythe L. Vann, Dallas, Security Guard at an annual salary of \$18,300 effective February 23, 2007 to fill a vacancy.

Philip Gianfarcaro, Duryea, Security Guard at an annual salary of \$18,300 effective February 23, 2007 to fill a vacancy.

**MAPPING:**

Annette Ginochetti, Shavertown, Senior GIS Analyst at an annual salary of \$37,500 effective February 16, 2007 to fill a vacancy.

**AGING:**

Jean Smith, West Wyoming, as a Part Time Clerk 2 at an hourly rate of \$10.03 effective February 26, 2007.

The Appointment of the following as Aging Care Manager 2's at an annual salary of \$27,278:

Jacqueline Quiroz, Sugarloaf, effective March 26, 2007  
Jessica Mucha, Mountain Top, effective March 12, 2007

**CHILDREN & YOUTH:**

The Appointments of the following as Caseworker 2's at an annual salary of \$30,201

Dawn Davis, White Haven, effective February 23, 2007  
Bernard Magagna, Kingston, effective March 9, 2007  
Domero J. Greeley, Wilkes-Barre, effective March 9, 2007  
Dana Martin, Wilkes-Barre, effective March 9, 2007

**MENTAL HEALTH/MENTAL RETARDATION:**

Rachel Ertz, Wilkes-Barre, as a Caseworker 2 at an annual salary of \$29,097 effective February 26, 2007.

**TRANSPORTATION:**

Jason Gibbs, Wilkes-Barre, as a Part Time Driver at an hourly rate of \$8 effective February 7, 2007.

**SOLID WASTE MANAGEMENT DEPARTMENT:**

Two seasonal/temporary employees starting May 1, 2007 thru August 18, 2007, at a rate of \$55.00 per day, not to exceed \$9,200.00.

**LUZERNE COUNTY RECREATION DEPARTMENT:**

Mental Retardation Recreation Aides effective February 22, 2007:

Christopher Grimm, Sugarloaf, \$7.00 per hour  
Pauline Lawson, Tunkhannock, \$8.50 per hour  
Mildred Johnson, Tunkhannock, \$8.50 per hour  
Annette Smith, Tunkhannock, \$8.50 per hour

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING CORRECTION AT:**

**CHILDREN & YOUTH:**

Gerard Muth, Fiscal Officer 3 at an annual salary of \$68,141 effective February 9, 2007.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:**

**BUREAU OF ELECTIONS:**

Frank Matello, Inspector, effective February 22, 2007

**LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY:**

Bryan Healey, Customer Support Specialist, effective February 26, 2007

**TRANSPORTATION:**

Andrew McGann, Driver, effective January 27, 2007

Michael Pavloski, Part Time Driver, effective February 2, 2007

**LUZERNE COUNTY 911:**

Adam Burke, Telecommunicator, Effective February 4, 2007

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT:**

**LUZERNE COUNTY 911:**

An Intermittent FMLA Without Pay for Lawrence J. Long, Telecommunicator, effective February 13, 2007 through May 15, 2007.

**AGING:**

An Intermittent FMLA for Denise Mule, Administrative Officer 1, effective January 17, 2007.

An Intermittent FMLA for Sharon Moss, Care Management Supervisor II effective January 29, 2007.

**TRANSPORTATION:**

A Leave Without Pay for Rose Capristo, Scheduler, effective December 16, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR:**

| <b><u>ATTENDEE</u></b>                     | <b><u>TITLE</u></b>   | <b><u>LOCATION</u></b> | <b><u>DATE</u></b> | <b><u>APPROX. COST</u></b> |
|--|---|------------------------|--------------------|----------------------------|
| <b><u>BOARD OF ASSESSMENT APPEALS:</u></b> |   |                        |                    |                            |
| Assessors Office/14                        | Certified Property Evaluators   | Tannersville, PA       | 3/16/07            | \$25.00 per person         |
| Ann Snopkowski<br>Eileen Heffron           | Certified Property Evaluators   | Telford, PA.           | 3/28/07            | \$25.00 per person         |
| <b><u>PARKS AND RECREATION:</u></b>        |   |                        |                    |                            |
| Andy Gegaris,                              | Pa Recreation and Parks Society<br>60 <sup>th</sup> Annual Conference | Hershey, PA            | 3/25-3/27/07       | \$825.00                   |
| <b><u>AREA AGENCY ON AGING:</u></b>        |   |                        |                    |                            |
| Anne Rappaport<br>Mary Lou Zerfoss         | SCPDA<br>Quarterly Meeting<br>(Sr. Corp. PA<br>Directors Assoc.)      | State College          | 3/1-3/2/07         | \$406                      |
| Kariann Balon<br>Theresa Graham            | Basic Care  | Harrisburg             | 3/1/07             | \$579                      |
| <b><u>CHILDREN &amp; YOUTH:</u></b>        |   |                        |                    |                            |
| Peggy O'Connor<br>Christine McLaughlin     | Assessing and<br>Treating Youth                                       | Scranton               | 2/8/07             | \$236                      |

| <u>ATTENDEE</u>   | <u>TITLE</u>  | <u>LOCATION</u> | <u>DATE</u>  | <u>APPROX. COST</u> |
|---|---|-----------------|--------------|---------------------|
| <b><u>CHILDREN &amp; YOUTH (Continued):</u></b>   |   |                 |              |                     |
| Donna Domiano<br>Maureen Taroli   | Erica Sandplay<br>Method  | Scranton        | 2/16/07      | \$276               |
| Judi Newman   | Cultural<br>Competence  | Scranton        | 2/28/07      | \$138               |
| Frank Castano<br>Gerard Muth  | PCYA Quarterly<br>Conference  | State College   | 3/28-3/30/07 | \$750               |
| <b><u>COMMISSION FOR WOMEN:</u></b>   |   |                 |              |                     |
| Dawn Seidel   | Are They Really<br>Ready to Work?   | Wilkes-Barre    | 3/22/07      | \$69                |
| Dawn Seidel   | Women's Leader-<br>ship Breakfast   | Wilkes-Barre    | 3/23/07      | \$29                |
| Dawn Seidel   | NACW Meeting  | Rockville, MD   | 4/25-4/27/07 | \$500               |
| <b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>   |   |                 |              |                     |
| Amy Buzinski<br>Stephanie Derby<br>Denyse Duaime<br>Surana Henry<br>Dale Klush<br>Karl Polt<br>Luke Reynolds<br>Heidi Seeherman | Bridges to Adult-<br>hood for Learners<br>with Autism<br>Spectrum Disorders | Wilkes-Barre    | 2/16/07      | \$120               |
| Surana Henry  | Sign Language<br>Intermediate 1   | Wilkes-Barre    | 2/20-5/1/07  | \$129               |
| Amy Buzinski  | Penn Autism<br>Network Conf.  | Philadelphia    | 3/16/07      | \$130               |
| <b><u>OFFICE OF HUMAN SERVICES:</u></b>   |   |                 |              |                     |
| Carlie Wetzell  | Homeless<br>Assistance Program<br>Annual Meeting                            | State College   | 3/13/07      | \$75                |

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF PERSONNEL**

**FINAL COMMENTS**

Commissioner Vonderheid thanked Edwardsville for hosting our Commissioners Meeting and we look forward to working with Edwardsville in the future.

Commissioner Urban thanked Edwardsville and stated he was impressed to see the entire Council and the Mayor involved in the revitalization of Edwardsville. The county has provided funding for Plymouth and numerous parks, so I think what you are asking for is deserved and will make this county a better place to live. Thank you for sharing your ideas with us.


Commissioner Skrepenak echoed the sentiments of Commissioners Vonderheid and Urban. Commissioner Skrepenak looks forward to being able to help and support the revitalization. On behalf of the Luzerne County Commissioners Board of Commissioners we thank you for allowing us to be here this evening.

**MOTION TO ADJOURN**

Request a motion to adjourn.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Respectfully,



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Nancy Kelly, Recording Secretary

APPENDIX SHEET

COUNTY'S REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP).....22  
2003 CAPITAL PROJECTS BOND ISSUE – 2003D-16.....23-25