

On the above date immediately following the regularly scheduled Luzerne County Board of Commissioners meeting the Salary Board convened their meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Michael L. Morreale, Treasurer; Maryanne Petrilla, Controller; Jill Moran, Prothonotary; Mary Dysleski, Recorder of Deeds; Angelo Terrana, Assessment Board; Basil Russin, Public Defender; James Brozena, County Engineer; Joseph DeVizia, Director of Human Services; Andy Reilly, Deputy Director of Community Development; Salvatore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

ANNOUNCEMENTS:..... Samuel T. Guesto, Jr.
County Manager/Chief Clerk

The Salary Board met in an Executive Session at 10:00 A.M. on January 30, 2006 to discuss personnel issues.

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION IN THE CONTROLLER’S OFFICE:

Create the following positions at the salary ranges shown effective February 1, 2006:

Executive Administrative Assistant with an annual salary range of \$25,000 to \$35,000

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

Senior Auditor/Finance Director with an annual salary range of \$40,000 to \$50,000

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

2nd Deputy Controller at an annual salary of \$46,350

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

Senior Accountant at an annual salary of \$53,148

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

Executive Secretary at an annual salary of \$25,235

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE PROTHONTARY'S OFFICE:**

Create the following positions at the salaries shown effective February 1, 2006:

Cashier at an annual base salary of \$20,500

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA, MORAN “NAYES” URBAN

Clerk I at an annual base salary of 18,500

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, MORAN

AND,

Abolish the following position at the salary shown effective March 31, 2006:

Clerk III at an annual base salary of \$25,550

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, MORAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE RECORDER OF DEEDS OFFICE:**

Create the following positions at the salaries shown effective February 1, 2006:

Clerk/Typist II at an annual base salary of \$22,800

Clerk/Typist II at an annual base salary of \$19,550

Clerk/Typist II at an annual base salary of \$19,050

Microfilm Technician at an annual base salary of \$21,296

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Clerk I at an annual base salary of \$23,100

Clerk I at an annual base salary of \$17,750

Clerk I at an annual base salary of \$21,500

Clerk/Typist I at an annual base salary of \$18,550

Clerk/Typist I at an annual base salary of \$18,596

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, DYSLESKI

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE TREASURER'S OFFICE:**

Create the following positions at the salary ranges shown effective February 1, 2006:

Deputy Treasurer/Operations Manager with an annual salary range of \$35,000 to \$45,000
Accountant with an annual salary range of \$35,000 to \$45,000
Property/Delinquent Tax Administrator with an annual salary range of \$30,000 to \$40,000
Office Manager/Payroll/ACS Coordinator with an annual salary range of \$30,000 to \$40,000

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Second Deputy/Office Manager at an annual salary of \$46,093
Deputy Treasurer at an annual salary of \$34,500
Property Tax Administrator at an annual salary of \$32,960
Eliminate Hotel Tax Administrator at an annual salary of \$28,583
Clerk/Typist I at an annual base salary of \$27,269

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, MORREALE

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE COURTS:**

Create the following positions at the salaries shown effective February 1, 2006:

Probation Services - Probation Officer at an annual base salary of \$37,226
3 – Probation Services – Supervisors at an annual salary of \$56,259 each
Probation Services – Video Conferencing/System Information Analyst at an annual salary of \$40,000
7 – Probation Services – Fiscal Technicians at an annual base salary of \$26,346 each
Court Administration – Video Coordinator at an annual salary of \$38,421

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Probation Services – Deputy at an annual salary of \$61,561
3 – Probation Services – Supervisors at an annual salary of \$52,917 each
Probation Services – Video Coordinator at an annual salary of \$36,207
6 – Probation Services – Fiscal Technicians at an annual base salary of \$25,270 each
Court Administration – Video Coordinator at an annual salary of \$33,421

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE CLERK OF COURTS OFFICE:**

Create the following position at the salary shown effective February 1, 2006:

Clerk II at an annual base salary of \$19,500

AND,

Abolish the following position at the salary shown effective March 31, 2006:

Witness Clerk at an annual base salary of \$25,700

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

“NOT PRESENT” Robert Reilly, Clerk of Courts

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE DISTRICT ATTORNEY’S OFFICE:**

Create the following positions at the salaries shown effective February 1, 2006:

3 - Assistant District Attorneys at an annual base salary of \$28,000 each

2 – Clerk I positions at an annual base salary of \$18,500 each

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE ASSESSORS OFFICE:**

Create the following positions at the salary ranges shown effective February 1, 2006:

Director of Assessments with an annual salary range of \$45,000 to \$55,000

Appeals Manager with an annual salary range of \$27,500 to \$37,500

Commercial/Industrial Land Appraisals Manager with an annual salary range of \$35,000 to \$45,000

Residential Property Appraisals Manager with an annual salary range of \$32,500 to \$42,500

Solicitor with an annual salary range of \$30,000 to 40,000

12 – Auxiliary Assessment Board Members at \$100/day plus mileage

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, TERRANA

Manager of Annex Operations with an annual salary range of \$32,500 to \$42,500

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA, TERRANA “NAYES” URBAN

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Operations Director at an annual salary of \$42,385

Assistant Operation Director at an annual salary of \$30,128

Appeals Supervisor at an annual salary of \$28,583

Chief Residential Evaluator/Analyst at an annual salary of \$36,823

Evaluator/Analyst at an annual salary of \$30,128

Solicitor at an annual salary of \$30,900

Chief Evaluator/Analyst at an annual salary of \$39,000

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, TERRANA

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION IN THE PUBLIC DEFENDERS OFFICE:

Create the following positions at the salaries shown effective February 1, 2006:

Office Manager with an annual salary range of \$30,000 to \$40,000

Investigator at an annual base salary of \$21,500

AND,

Abolish the following position at the salary shown effective March 31, 2006:

Office Manager at an annual salary of \$45,063

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, RUSSIN

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION IN THE OFFICE OF COMMUNITY DEVELOPMENT:

Create the following positions at the salary ranges shown effective February 1, 2006:

Executive Director with an annual salary range of \$65,000 to \$75,000

Deputy Director/Fiscal Director with an annual salary range of \$55,000 to \$65,000

Deputy of Business Development with an annual salary range of \$45,000 to \$55,000

Executive Assistant with an annual salary range of \$30,000 to \$40,000

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Executive Director at an annual salary of \$61,800

Deputy Director at an annual salary of \$46,350

Deputy of Fiscal Affairs/Systems at an annual salary of \$46,350

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION IN THE VETERANS AFFAIRS OFFICE:

Create the following position at the salary range shown effective February 1, 2006:

Veteran Claims Specialist with an annual salary range of \$25,000 to \$35,000

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION IN THE MAPPING/GIS DEPARTMENT:

Create the following positions at the salaries shown effective February 1, 2006:

4 – Cadastral Mapping Specialists at an annual base salary of \$28,500 each

4 – GIS Analysts at an annual base salary of \$32,500 each

GIS Director with an annual salary range of \$50,000 to \$60,000

Senior GIS Analyst with an annual salary range of \$35,000 to \$45,000

Abolish the following positions at the salaries shown effective March 31, 2006:

4 – Cadastral Draftsmen at an annual salary of \$26,300 each
Cadastral Draftsman at an annual salary of \$22,308
3 - Cadastral Draftsmen at an annual salary of \$21,750 each
Supervisor Mapping at an annual salary of \$41,430

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE ROAD & BRIDGE DEPARTMENT:**

Create the following position at the salary shown effective February 1, 2006:

Truck Driver at an annual base salary of \$19,500

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepentak.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE BUREAU OF ELECTIONS:**

Create the following positions at the salary ranges shown effective February 1, 2006:

Director of Elections with an annual salary range of \$45,000 to \$60,000
Deputy Director of Elections with an annual salary range of \$30,000 to \$45,000
Supervisor of Voting Machines with an annual salary range of \$35,000 to \$45,000

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Director of Elections at an annual salary of \$40,942
Supervisor of Voting Machines at an annual salary of \$39,000

It was moved by Ms. Petrilla, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE EMERGENCY MANAGEMENT AGENCY:**

Create the following positions at the salary ranges shown effective February 1, 2006:

EMA Coordinator with an annual salary range of \$40,000 to \$50,000
Deputy/Operations & Training Officer with an annual salary range of \$35,000 to \$45,000
Act 165 Coordinator/Safety Officer with an annual salary range of \$30,000 to \$40,000
EMA Municipal Coordinator with an annual salary range of \$27,500 to \$37,500

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Executive Director at an annual salary of \$43,930
Deputy Director/Safety Officer at an annual salary of \$41,456
Operations & Training Officer at an annual salary of \$37,132
Act 165 Coordinator at an annual salary of \$27,295
EMA Specialist at an annual salary of \$22,250

EMA Bookkeeper at an annual salary of \$21,350

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION IN THE SECURITY DEPARTMENT:

Create the following positions at the salaries shown effective February 1, 2006:

Director with an annual salary range of \$25,000 to \$35,000
Deputy Director with an annual salary range of \$22,500 to \$32,500
6 - Weekend Watchman at an hourly wage of \$8.00

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Director at an annual salary of \$33,527
Deputy Director at an annual salary of \$27,295
6 - Weekend Watchman at an hourly wage of \$6.75

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION AT 911:

Create the following positions at the salary ranges shown effective February 1, 2006:

Deputy Director/Technical Support Supervisor with an annual salary range of \$50,000 to \$60,000
Data Manager/Technical Support Supervisor with an annual salary range of \$45,000 to \$55,000
Technical Support Supervisor with an annual salary range of \$35,000 to \$45,000
Lead PSAP Supervisor with an annual salary range of \$35,000 to \$45,000
4 – PSAP Supervisors with an annual salary range of \$28,000 to \$38,000 each

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Voice Support Supervisor at an annual salary of \$43,518
Radio Support Supervisor at an annual salary of \$43,518
Lead PSAP Supervisor at an annual salary of \$37,853
2 – PSAP Supervisors at an annual salary of \$26,780 each
PSAP Supervisor at an annual salary of \$28,325
PSAP Supervisor at an annual salary of \$31,250
Data Control Specialist at an annual salary of \$29,182
2 - Data Control Specialists at an annual salary of \$24,646

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION AT THE WORKFORCE INVESTMENT DEVELOPMENT AGENCY:

Create the following positions at the salaries shown effective February 1, 2006:

Executive Director (LCWIDA) with an annual salary range of \$50,000 to \$60,000
Economic Development Officer (LCWIDA) with an annual salary range of \$50,000 to \$60,000
Training Assessment Officer (LCWIDA) with an annual salary range of \$40,000 to \$50,000
Welfare Programs Manager (LCWIDA) with an annual salary range of \$40,000 to \$50,000
Assessment Coordinator (LCWIDA) with an annual salary range of \$25,000 to \$35,000
SPOC Employment Counselor (LCWIDA) at an annual base salary of \$26,500
Program Accountant (LCWIDA) at an annual base salary of \$33,850
Fiscal Technician (LCWIDA) at an annual base salary of \$31,836
Fiscal Technician (LCWIDA) at an annual base salary of \$28,350
Fiscal Technician (LCWIDA) at an annual base salary of \$23,000
Account Manager (WIO) with an annual salary range of \$50,000 to \$65,000

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Director (LCWIDA) at an annual salary of \$47,895
Training OJT Manager (LCWIDA) at an annual salary of \$46,865
Welfare STOC/MIS Manager (LCWIDA) at an annual salary of \$43,775
Operations Info Tech/P&S Manager (LCWIDA) at an annual salary of \$45,320
Program Accountant (WIO) at an annual salary of \$33,850
Fiscal Technician (WIO) at an annual salary of \$31,836
Fiscal Technician (WIO) at an annual salary of \$28,350
Fiscal Technician (WIO) at an annual salary of \$33,000
Fiscal Technician (WIO) at an annual salary of \$23,796
LCWIO Monitor (WIO) at an annual salary of \$41,200
Executive Assistant (WIO) at an annual salary of \$35,836
Account Manager (WIO) at an annual salary of \$59,225

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA, RUSSIN

REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION AT THE CONVENTION & VISITORS BUREAU:

Create the following positions at the salaries shown effective February 1, 2006:

Fulfillment Coordinator at an annual base salary of \$17,500

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.
“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

Director of Sales & Marketing with an annual salary range of \$30,000 to \$40,000

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.
“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

AND,

Abolish the following position at the salary shown effective March 31, 2006:

Administrative Program Coordinator at an annual salary \$27,037

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.
“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE INFORMATION TECHNOLOGY (IT) DEPARTMENT:**

Create the following positions at the salaries shown effective February 1, 2006:

2 – IT Field Technicians at an annual base salary of \$21,000 each
2 – Systems/Network Administrators with an annual salary range of \$40,000 to \$50,000
Mailroom Clerk I at an annual base salary of \$17,500

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

System Operator at an annual salary of \$32,623
System Operator at an annual salary of \$27,800
Systems Coordinator at an annual salary of \$18,916
Clerk I at an annual salary of 24,708
Technical Supervisor at an annual salary of \$37,750
Fiscal Computer Manager at an annual salary of \$30,000

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
AT THE HUMAN SERVICES AGENCY:**

Create the following position at the salary shown effective February 1, 2006:

Deputy Director at an annual salary of \$7,500

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE COMMISSIONERS OFFICE/ADMINISTRATION:**

Create the following position at the salary range shown effective February 1, 2006:

Benefits Coordinator with an annual salary range of \$25,000 to \$35,000

AND,

Abolish the following position at the salary shown effective March 31, 2006:

Benefits Coordinator at an annual salary of \$32,250

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE TRANSPORTATION DEPARTMENT:**

Create the following positions at the salary ranges shown effective February 1, 2006:

Scheduler with an annual salary range of \$19,000 to \$29,000
Dispatcher I with an annual salary range of \$20,000 to \$30,000
Dispatcher II with an annual salary range of \$22,500 to \$32,500

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Scheduler at an annual salary of \$27,811
Dispatcher at an annual salary of \$19,096
Part-Time Schedule at a hourly wage of \$8.00

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE PURCHASING DEPARTMENT:**

Create the following positions at the salaries shown effective February 1, 2006:

Director with an annual salary range of \$40,000 to \$50,000
Deputy Director with an annual salary range of \$25,000 to \$35,000
Clerk I at an annual base salary of \$17,500

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Director at an annual salary of \$39,398
Clerk/Typist I at an annual salary of \$24,700
Clerk/Typist I at an annual salary of \$25,340
Administrative Assistant at an annual salary of \$23,500

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, PETRILLA “NAYES” URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING SALARY BOARD ACTION
IN THE TAX CLAIM OFFICE:**

Create the following positions at the salaries shown effective February 1, 2006:

Deputy Director Tax Claim with an annual salary range of \$25,000 to \$35,000
Tax Sales Coordinator/Clerk III at an annual base salary of \$20,000

AND,

Abolish the following positions at the salaries shown effective March 31, 2006:

Director at an annual salary of \$40,911
Clerk II at an annual salary of \$25,800
Clerk I at an annual salary of \$25,340

It was moved by Commissioner Vonderheid, seconded by Ms. Petrilla.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

Request a motion to adjourn.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN, PETRILLA

Respectfully,



Patricia Wilk, Recording Secretary