

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Michael L. Morreale, Treasurer; Maryanne Petrilla, Controller; James Brozena, County Engineer; Joseph DeVizia, Director of Human Services; Andy Reilly, Deputy Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids were opened earlier today in the Treasurers' Office. Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

**RECOGNITIONS:..... Kathy Bozinski
Public Information Officer**

**1. Resolution: Colon Cancer Awareness Day
Bob Lamson and Regina Allen.
Northeast Regional Cancer Institute**

**2. Check Presentation: Hazleton Transit System
Mayor Lou Barletta
Sam Monticello, City Clerk
Bob Fiume, Transit Director**

**3. Check Presentation: Mountain Council of Governments
Dan Guydish**

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COMMUNICATIONS – SAMUEL T. GUESTO, JR.

Vouchers

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 430694GF – 431695GF
County General Fund for 2006

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

PNC Bank, Vouchers 500910LF – 500970LF
Liquid Fuels for 2006

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

Wachovia Bank, Vouchers 400199WC - 400201WC
Worker’s Compensation for 2006

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

MOTION

Hazleton and Hazle Township

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED MARCH 1, 2006; MARCH 8, 2006; AND MARCH 15, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Wide Area Network (WAN) for the Auxiliary Assessment Appeals Offices

Request a motion to issue an RFP (Request for Proposals) for the implementation of the Wide Area Network (WAN) linking the Auxiliary Assessment Appeals Offices in Hazleton and Wilkes-Barre with the County’s central datacenter.

Each of the two auxiliary offices will have a local area network (LAN) containing approximately twenty-five (25) desktop computers and two (2) printers. The computers on each LAN will need high speed access (at least 1.5 MB per second) to the CAMA server in the central datacenter. Telephones will be provided for the approximately twenty-five (25) work stations, and a fax machine will be needed.

Responses to this RFP must include the following:

- Proposed WAN design that specifies the underlying type of service that will support the broadband LAN interconnection (e.g. private lines, frame relay, ATM, “wide area” Ethernet, VPN, etc.)
- One time and recurring costs for the WAN services
- Proposed networking devices (with associated costs) for each auxiliary office as well as the main datacenter, including routers, 10/100 Ethernet switches, firewall/VPN devices, etc.
- Network device installation and configuration services with associated costs
- Proposed “voice” services to support the telephone and fax communications requirements, specifying both one-time and recurring costs

The Commissioners reserve the right to select the vendor whose proposal best addresses the needs of the County, and not necessarily the lowest cost response.

Due date for proposals will be two weeks after the auxiliary locations are selected.

Contact the IT Director Steve Englot with any questions by phone at (570) 825-1520 or by email to steve.englot@luzernecounty.org.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Tax Refunds – Assessor’s Office

Request a Motion to approve the following refunds through the Assessor’s Office:

Thomas, Jr. and Mildred Rusnak	Plymouth Township	\$ 737.37
Charles and Linda Byra	Wilkes-Barre City	78.64
Fiero and Bonnie Lupini	Nescopeck Township	1,858.18
Hickory Hills Property Owners Assoc.,	Foster Township	2, 773.30
Gerald and Jennifer Williams	Plymouth Township	491.91
Joan and Leonard Paisley	Hazle Township	749.28
Chrometex Inc.	Hazle Twp / West Hazleton	42,350.01
Total Refunds:		\$ 49,038.69

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Tax Forgiveness – Assessor’s Office

Request a Motion to forgive past due taxes for property owned by the Wyoming Valley Physicians Network (Wilkes-Barre General Hospital) for the years 1999, 2000 and 2001, Plate # 48-10-113-5 / PIN: 48-H8SE4-025-011 for realty at 76-78 East Main Street, Plymouth, PA. The outstanding taxes amount to \$ 1,853.36. The owners during this period, was a non-profit charitable, tax exempt entity. Both Plymouth Borough and the Wyoming Valley West School District have forgiven past taxes due while owned by the Network.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

MOTION

Accounting Services - Recorder of Deeds Office - Snyder and Clemente

Request a motion to accept the agreement for Investigatory Accounting Services approximately \$30,000 to \$50,000 related to the alleged misappropriation of funds in the Recorder of Deeds Office.

Commissioner Urban questioned if this was the same company who performed the original audit and did not discover the funds reportedly missing from office accounts which launched this investigation. Attorney James Blaum, County Solicitor, responded the audit normally performed is for general control functions and what is required here is a forensic audit. Adding, County Code does not require a forensic audit. Commissioner Skrepenak confirmed the District Attorney’s office, who is leading the investigation into the missing funds, requested this firm. Commissioner Urban said he would support the audit, as he understood its necessity, but could not support the company, citing his previous remarks as his concern.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

MOTION

Safe Water Program

Request a motion of the Luzerne County Board of Commissioners authorizing the Chairman of the Board of Commissioners to execute any and all documents required by the Pennsylvania Department of Environmental Protection, effective March 15, 2006, in regards to the Safe Water Grant Program.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

RFP (Request for Proposal) for the Retention of a Swap Advisor

REQUEST A MOTION TO ISSUE A REQUEST FOR PROPOSAL FOR THE RETENTION OF A SWAP ADVISOR, AS REQUIRED BY LAW, TO ASSIST THE COUNTY IN IDENTIFYING OPPORTUNITIES AND IF POSSIBLE IN THE RESTRUCTURING OF VARIOUS COUNTY DEBT.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

CAN DO

Request a motion to adopt a Resolution evidencing the Board of Commissioners intent to assist CAN DO, Inc. with its 30 acre Humboldt Station Commercial Development Project located in Humboldt Industrial Park, Hazle Township, Luzerne County.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Luzerne County Crime Suppression Initiative

Request a motion to appoint the following to the Luzerne County Crime Suppression Initiative. These individuals are the first phase of the appointees to an initiative that will include many other county individuals.

Samuel T. Guesto, Jr.
County Manager/Chief Clerk,
Luzerne County Courthouse
200 North River Street
Wilkes-Barre, PA 18711
570-825-1635

Gregory A. Skrepenak, Commissioner
Luzerne County Courthouse
200 North River Street
Wilkes-Barre, PA 18711
570-825-1633

Neil O'Donnell, Esquire
Luzerne County Courthouse
200 North River Street
Wilkes-Barre, PA 18711
570-821-5717

Alan Pugh, Chief of Public Safety
185 Water Street
Wilkes-Barre, PA 18702
570-820-4400

William Maguire
Municipal Coordinator
9 Parkland Drive
Mountaintop, PA 18707
570-406-1120

Chief Robert Ferdinand
Hazleton Police Dept.
40 North Church Street
Hazleton, PA 18201
570-459-4950

Chief James O'Malley
Plains Township Police Dept.
126 North Main Street
Plains, PA 18705
570-829-3432

Chief Charles Altmiller
Butler Township Police Dept.
415 West Butler Drive
Drums, PA 18222
570-788-3230

Chief Jerry Dessoie
Wilkes-Barre Police Dept.
15 N. Washington Street
Wilkes-Barre PA, 18702
570-826-8106

Chief David Cerski
Ashley Police Dept.
10 North Main Street
Ashley, PA 18706
570-822-6995

Chief Paul Porfirio
Pittston City Police Dept.
35 Broad Street
Pittston, PA 18640
570-654-5715

Chief Michael Slusark
Edwardsville Police Dept.
470 Main Street
Edwardsville, PA 18704
570-288-8463

Chief James Cheshinski
Nanticoke City Police Dept.
15 East Ridge Street
Nanticoke, PA 18634
570-735-4001

Special Agent James Bradbury (Ret)
FBI
570-956-1075

March 15, 2006

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

MOTION

2003 Capital Projects Bond Issue - 2003A-35

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$1,236,208.61 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES A FOR ITEMS IDENTIFIED ON SCHEDULE "A" OF REQUISITION 2003A-35.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

2003 Capital Projects Bond Issue – 2003B-30

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$279,148.15 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE "A" OF REQUISITION 2003B-30.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID, URBAN

Request a motion to go off the agenda.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
"AYES" SKREPENAK, VONDERHEID, URBAN

Sam Guesto, Chief Clerk, provided an overview of the motion to request for proposals from financial institutions.

There was no public comment.

Request a motion to authorize the advertisement for Request For Proposals from financial institutions for interest rates, costs/fees and all banking services associated with the maintaining of the General Fund of Luzerne County.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
"AYES" SKREPENAK, VONDERHEID, URBAN

END OF COMMUNICATIONS

**TREASURER’S OFFICE – MICHAEL L. MORREALE
FINANCIAL STATEMENT**

Request a motion to accept the following Financial Statement:

WACHOVIA BANK

General Fund.....	\$6,239,048.32
School, Road & Institution District.....	854,301.97
Real Estate Tax Sale Account	921,339.19
Self Insured Workers Compensation Fund.....	232,795.17
Court of Common Pleas - Domestic Relations IV-D Fund	974,916.58
Patients’ Personal Fund Account	117,103.15
911 Construction Fund.....	431,046.20
911 Operational Fund.....	14,630.93

PNC BANK, NORTHEAST, PA.

Luzerne County Fiscal Agencies:

Office for the Aging	\$1,430,017.21
Children & Youth Department.....	648,414.98
Mental Health/Mental Retardation.....	148,809.07
Drug & Alcohol Program.....	123,260.78
Office of Human Services.....	22,205.10
Human Services Agencies/Transportation Department.....	22,004.21
Liquid Fuels Tax Fund	601,866.04
Luzerne County GWBIF Escrow Account.....	27,400.18

CITIZENS BANK

Adult Probation Special Account	\$685,714.70
Luzerne County Bridges.....	39,691.82
Hazardous Material Emergency Response Account	106,504.66
EMA Radiation Emergency Response Fund.....	33,874.81

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau	\$55,896.81
Luzerne County Agencies Account	1,401,925.38
Luzerne County Solid Waste Recycle Account.....	135,847.46
Luzerne County Property Tax Collection	5,224.22

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Account.....	\$16,312.03
Adult Probation/Offenders Supervision Fund	0.00
Tri-County Airport Feasibility Study	2,553.79
Luzerne County 2002 Capital Projects.....	609,099.37
Luzerne County 2003 Capital Projects.....	68,889.51
Luzerne County 2003 D Capital Projects	424.41

MICHAEL L. MORREALE
Luzerne County Treasurer

LUZERNE COUNTY TREASURER'S OFFICE
CERTIFICATES OF DEPOSIT

Domestic Relations IV D Fund	\$1,500,000.00
911 Construction Fund	\$1,400,000.00
Luzerne County Fiscal Agencies:	
Office for the Aging	\$700,000.00
Mental Health/Mental Retardation	\$8,425,000.00
Office of Human Services	\$400,000.00
Drug & Alcohol	\$300,000.00
Transportation Department	\$1,113,300.00
Adult Probation Special Account	\$1,500,000.00
Hazardous Material Emergency Response Account	\$200,000.00
Solid Waste Recycle Account	\$515,000.00
Luzerne County Agencies Account	\$1,650,000.00
Total	\$17,703,300.00

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
"AYES" SKREPENAK, VONDERHEID, URBAN

MICHAEL L. MORREALE
Luzerne County Treasurer

CONTROLLERS REPORT – MARYANNE PETRILLA

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$658,842.48 Business Development Loan Program
\$245,663.14 Community Development Block Grant Program
\$384,773.91 HOME Investment Partnership Program
\$7,538.24 Emergency Shelter Grant Program

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

2. Request a motion to ratify and confirm the payment of **\$14,577.07** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of March 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

3. Request a motion to ratify and confirm the payment of **\$490,000.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s March 2006 appropriation.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Bids Opened on February 28, 2006:

Luzerne County Court House & Agencies:

Polaroid Instant Film: No bids were received.

Request a motion to confirm the following:

Transportation Department:

Voucher No. 531215TR to 531289TR inclusive in the amount of \$1,550,065.09

Bureau for the Aging:

Voucher No. 610501AG to 610993AG inclusive in the amount of \$786,590.39

Children and Youth:

Voucher No. 620851CY to 621500CY inclusive in the amount of \$1,177,117.30

March 15, 2006

Mental Health / Mental Retardation:

Voucher No. 640310MM to 640436MM inclusive in the amount of \$6,242,753.86

Human Services:

Voucher No. 650059HS to 650092HS inclusive in the amount of \$1,830,223.75

Drug and Alcohol:

Voucher No. 660068DA to 660099DA inclusive in the amount of \$1,608,185.01

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Maryanne Petrilla, Controller

END OF CONTROLLERS REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – JOSEPH DEVIZIA, DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
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AREA AGENCY ON AGING:

Diversity Institute	Multicultural Camp	6/18/06-6/23/06	\$2,500
ARN	Direct Service Worker Initiative (D.S.W.I.)	7/1/05-6/30/06	\$5,000
Allied Services	D.S.W.I.	" "	\$4,504
Associated Family Care	D.S.W.I.	" "	\$17,500
Caregivers America	D.S.W.I.	" "	\$17,500
Caring Care	D.S.W.I.	" "	\$2,000
Comfort Keepers Hazleton	D.S.W.I.	" "	\$3,000
Comfort Keepers Mountaintop	D.S.W.I.	" "	\$2,500
C.E.O.	D.S.W.I.	" "	\$41,000
Endless Mountain Day Care	D.S.W.I.	" "	\$1,500
Erwine's Home Health	D.S.W.I.	" "	\$21,400
Helpmates	D.S.W.I.	" "	\$350
Home Instead	D.S.W.I.	" "	\$1,500
Independent Living Services	D.S.W.I.	" "	\$1,500
Oakwood Terrace	D.S.W.I.	" "	\$500
Riverside Day Care	D.S.W.I.	" "	\$13,000
Silver Care	D.S.W.I.	" "	\$5,800
VNA	D.S.W.I.	" "	\$7,000

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
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CHILDREN & YOUTH:

Hakim, Esther A.	Court Stenographer for Compelling Reason Hearings	7/1/05-1/3/05	\$150.00/mo. \$522.00
Linde, Moya L.	Court Stenographer for Compelling Reason Hearings	" "	\$150.00/mo. \$275.00
Weiss, Armine	Interpreter Services for the Deaf	2/22/06-6/30/05	\$40.00/hr.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.
“AYES” SKREPENAK, VONDERHEID, URBAN

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>AREA AGENCY ON AGING:</u>				
Leadership Wilkes-Barre	Collaboration Program - Masters Leadership	7/1/05-6/30/06	\$9,750	\$13,200
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Institute for Human Res.	Residential	7/1/04-6/30/05	\$4,017,249	\$4,059,695
Impact Systems, Inc.	Employment & Residential	" "	\$3,417,319	\$3,462,924
Step-By-Step, Inc.	Employ., Respite, Specialized Supports, Residential & Housing Support	" "	\$5,741,424	\$6,075,303
ARC of Wyoming County	Residential	" "	\$919,382	\$951,333
Goodwill Industries	Employ. & Residential	" "	\$1,624,374	\$1,692,787
Nat'l Mentor Healthcare	Respite & Residential	" "	\$1,251,894	\$1,089,510
Family Care Consortium	Residential	" "	\$103,450	\$102,173
Community Counseling Services	MH Comm. Srvs., ICM, OP, Day Treatmt., CE, Soc. Rehab., Crisis, Res., RC, Adm. Mangmt., Emergency, MR Comm. Habilitation & P/FDS Wv.	" "	\$4,446,161	\$6,038,250

Suncom Industries, Inc.	Employ., Voc. Rehab. & Comm. Habilitation	7/1/04-6/30/05	\$27,860	\$22,748
Keystone Adult Day Care	MR Comm. Habilitat. & Transport	“ “	\$252,435	\$273,026
Luz. Cty. Recreation Dept.	Adult & Children Rec.	“ “	\$110,000	\$110,103
Keystone Community Resources	Voc. Rehab. & P/FDS Overnight Camp	“ “	\$75,230	\$81,793
AVP Transport, Inc.	Transport Svcs.	“ “	\$20,595	\$21,195
Creating Unlimited Possibilities	MR Comm. Habilitat. & Transp.	“ “	\$512,643	\$512,316
Luz-Wyo. Cty. Transp. Department	Transport Svcs.	“ “	\$550,000	\$512,317
Castle Transportation	Transport Svcs.	“ “	\$82,203	\$80,280
Coris Place, Inc.	MR Comm. Habilitat.	“ “	\$121,689	\$119,156
ACT	Employ. Svcs.	“ “	\$4,500	\$4,350
Posten Taxi	Transport Svcs.	“ “	\$17,884	\$11,528
Deutsch Institute	Employ. Svcs.	" "	\$18,000	\$25,118
St. Joseph’s Center	MR Comm. Habilitat.	“ “	\$33,480	\$32,002
Sheila Mooney	Specialized Thry.	“ “	\$5,000	\$2,870
The ReDCo Group	MR Comm. Habilitat. & Transp.	“ “	\$466,845	\$519,402
Luz. Cty. Transportation Authority	Transport Svcs.	“ “	\$26,000	\$21,866
Allied Health Services	Voc. Rehab. Svcs.	“ “	\$10,900	\$11,665
Dayspring Homes, Inc.	Respite & Residential	“ “	\$55,900	\$29,757
Growth Horizons, Inc.	MR Comm. Habilitat.	“ “	\$346,872	\$414,621
Glen & Gwen Transp.	Transport Svcs.	“ “	\$16,200	\$11,285
Glen & Gwen Transp.	Transport Svcs.	7/1/05-6/30/06	\$16,200	\$21,100

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

TRANSPORTATION:

Request a motion to advertise for Proposals for Safe Driving/Passenger Assistance Training and Fitness-for-Duty DOT Physical Exams.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

ROAD & BRIDGE DEPARTMENT - JAMES BROZENA

MOTION

REQUEST PERMISSION TO ADVERTISE FOR THE FOLLOWING EQUIPMENT:

- **ROAD & BRIDGE**
TWO (2) ROADWAY SWEEPERS
TWO (2) TRAILERS

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

PURCHASING DEPARTMENT –GREG HUNSINGER, DIRECTOR

MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

OFFICE OF HUMAN SERVICES – JANITORIAL SERVICES

K-PAT KARPET 105 GEORGE AVE., WILKES-BARRE, PA 18705	TOTAL BID: \$34,441.00 EXTRA - \$1,050.00 PER CLEANING OF VENETIAN BLINDS
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UNSUCCESSFUL BIDDERS:

MORGAN CLEANING	BID - \$74,928.00
ASHLEY CARPET CARE	BID - \$66,000.00
P.J’S WINDOW CLEANING	BID - \$64,000.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

POLAROID INSTANT FILM: SECOND TIME - NO BIDDERS
PERMISSION TO BUY OFF CONTRACT

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

PERMISSION TO ADVERTISE FOR BIDS:

DATA PROCESSING DEPARTMENT: ANNEX COMPUTER ROOM
INFRASTRUCTURE

DATA PROCESSING DEPARTMENT: FIFTY (50) COMPUTERS FOR AUXILARY
ASSESSMENT APPEALS OFFICES.

LUZERNE COUNTY WORKFORCE: THIRTY (30) COMPUTERS FOR LCWIDA
JOB CLUB

LUZERNE COUNTY COURTHOUSE: COPY PAPER
LASER PAPER

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

COMMUNITY DEVELOPMENT - ANDY REILLY, DEPUTY

MOTION

Request a motion authorizing the adoption of a resolution by the Board of
Commissioners approving one loan amendment for activities to be carried out through the
County’s Business Development Loan Program:

THE GREATER WILKES-BARRE INDUSTRIAL FUND, INC. - \$620,000 loan
increase to assist in financing a \$6,689,917 project for the Hanover Crossings Phase
II Infrastructure Project.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:

CHILDREN & YOUTH:

The Appointment of the following as Social Services Aide 1's at an annual salary of \$18,378:

Brandy Smith, Nescopeck, effective March 24, 2006
Jane Miller, Falls, effective March 24, 2006
Heather Davidow, Ringtown, effective March 27, 2006

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

TRANSPORTATION:

The Appointment of the following Part Time Drivers at an hourly rate of \$8, effective February 21, 2006:

Martin Ferkel, Larksville
John Hahn, Larksville

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

911:

MATTHEW CUNNIFFE, DRUMS, TELECOMMUNICATOR AT AN ANNUAL SALARY OF \$23,000.00 EFFECTIVE MARCH 13, 2006 TO FILL VACANCY.

CAROLINE PHILLIPS- TUNKHANNOCK, PA PSAP SUPERVISOR AT AN ANNUAL SALARY OF \$28,000.00 EFFECTIVE MARCH 20, 2006 TO FILL VACANCY.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY

Robert Sullivan, Wilkes-Barre, for the position of Training/Assessment Coordinator at an annual salary of \$43,775.00 effective March 15, 2006. To fill vacancy.

Stephen Clabia, Weatherly, for the position of Welfare Programs Manager at an annual salary of \$43,775.00 effective March 15, 2006. To fill vacancy.

Marion Shannon, Yatesville, for the position of Intake Specialist at an annual salary of \$25,000.00 effective March 15, 2006. To fill vacancy.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENT AT:

TRANSPORTATION:

Charles Hennebaul, Dispatcher II effective March 8, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING CORRECTION AT:

TRANSPORTATION:

A Change in Appointment Date for JoEllen Turner, Dispatcher I, effective March 1, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTIONS AT:

CHILDREN & YOUTH:

The Promotion of Jean Oles to Clerk Typist 2 at an annual salary of \$20,941 effective March 24, 2006.

MENTAL HEALTH/MENTAL RETARDATION:

The Promotion of Patricia Cannon to Clerk 3 at an annual salary of \$23,602 effective April 3, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING PAY ADJUSTMENTS AT:

CHILDREN & YOUTH:

A \$1,000 Pay Adjustment for Wilma Snopek, Caseworker 2 at an annual salary of \$47,373 effective February 27, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION AT:

CHILDREN & YOUTH:

Amanda Lamma, Caseworker 2, effective March 17, 2006.

TRANSPORTATION:

Richard Culver, Part Time Driver, effective February 27, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATION AT:

911

KRISTINE NESTER, TELECOMMUNICATOR, EFFECTIVE MARCH 3, 2006

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVES OF ABSENCE AT:

AGING:

A Leave of Absence Without Pay for Mary Ann Kosmach, Senior Center Manager 1, effective January 23, 2006.

CHILDREN & YOUTH:

A FMLA Without Pay for Donna Domiano, Caseworker 2 effective February 2, 2006.

A FMLA Without Pay for Linda Shupp, Caseworker 2 effective February 27, 2006.

A FMLA With Pay for Donna Vrhel, Casework Supervisor effective February 27, 2006 through March 17, 2006.

A Return from Military Leave of Absence for Jeffrey Setser, Caseworker 2 effective March 27, 2006.

MOON LAKE

A FMLA Without Pay for Mary Pat Cunningham, Clerk Typist I, effective March 15, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TRAININGS FOR:

ATTENDEE	TRAINING SEMINAR	LOCATION	DATE	APPROX. COST
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INFORMATION TECHNOLOGY DEPARTMENT:

Steve Englot, IT Director	Quarterly Meeting of Human Services MIS Subcommittee and quarterly meeting of IT Directors	Harrisburg	3-13-06 to 3-14-06	\$185.00
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ATTENDEE(S)	TRAINING SEMINAR	LOCATION	DATE(S)	APPROX. COST
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OFFICE OF BUDGET & FINANCE:

Anthony Alu	Assessors Assoc. of PA Annual Meeting	Hershey, PA	5/17/06 Thru 5/19/06	\$1,200
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WORK FORCE INVESTMENT OFFICE:

Paul O'Malia	PA WIB Meeting	Harrisburg, PA	3/1/06	\$275
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TRAININGS FOR A TOTAL COST OF APPROXIMATELY \$3,675:
AREA AGENCY ON AGING:

Chris Adams Bonnie Armitage Maria Benfante Melissa Boettger Lynn Cronouer Barbara DaSilva Carol Davis Diane Garey Angelo Grasso Sue Harding Ann Marie Hirko Mary Ellen Jendrey Terry Joyce Vicki Kapral Brenda Lispi Linda Lucas Helene Mancuso Debbie Milz Ann O'Haire Mildred Passeri Deborah Switzer Charlene Yurko	Legal & Financial Update: What Every Care Manager Needs To Know	Hazleton	3/22/06	\$1,100
Linda Kohut Laura Pisarcik	Nutrition Services	Harrisburg	4/26-4/27/06	\$222

ATTENDEE	TRAINING SEMINAR	LOCATION	DATE	APPROX. COST
<u>CHILDREN & YOUTH:</u>				
Susan Martin Gloria Megatulski	Road to Recovery	Nanticoke	4/3/06	\$237
Denise Martin	Hispanic & Latino Clients: Drug & Alcohol, Mental Health, Intake Assessment Issues	Scranton	5/5/06	\$170
Elizabeth Lozasky	Pharmacological Treatment if Opiate Addicts	Scranton	5/4/06	\$170
Marilyn Wilkinson	Post Traumatic Growth	Scranton	5/23/06	\$95
Nicole Litostansky Denise Martin Elizabeth Lozasky Marilyn Wilkinson	Three Studies Theory	Scranton	5/12/05	\$551
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Surana Henry	Sign Language II	Nanticoke	1/31-4/4/06	\$85
Amy Buzinski	PA Dept. of Education Annual Conference	Hershey	3/16/06	\$100
Cheryl Farkaly Stephanie Derby	Penn Autism Conf.	Philadelphia	3/16-3/17/06	\$450
Judy Kresky Marilee McDonough	EI Leadership Meeting	State College	3/29-30-31/06	\$145
<u>OFFICE OF HUMAN SERVICES:</u>				
Carlie Wetzel	PACHSA Spring Quarterly Homeless Assistance Program Meeting	State College	3/29/06	\$50
<u>DRUG & ALCOHOL:</u>				
Mary Ann Riffon Renee Hood Ralph Gayoski	Addiction Basics	Wilkes-Barre	3-21-06	\$30
Martha Dempsey Renee Hood Mary Ann Riffon	Cultural Competency	Wilkes-Barre	3-24-06	\$30

ATTENDEE	TRAINING SEMINAR	LOCATION	DATE	APPROX. COST
Jeff Kimmel Renee Hood Jill Urban Ralph Gayoski	MISA	Wilkes-Barre	4-28-06	\$40
Renee Hood Mary Ann Riffon Jill Urban	Assessment Interviewing Treatment Planning	Wilkes-Barre	5-12-06	\$30

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

BOARD APPOINTMENTS

LUZERNE COUNTY COMMUNITY COLLEGE

REQUEST A MOTION TO APPOINT:

August Piazza
26 East Sunrise Drive
Jenkins Township, PA
Effective March 15, 2006 to September 1, 2011

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

REQUEST A MOTION TO REAPPOINT:

Elaine Curry
24 Stonecroft Road
Drums, PA
Effective March 15, 2006 to May 18, 2012

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING INDIVIDUAL TO
THE MUNICIPAL COOPERATION COMMISSION:**

APPOINT:

DAN GUYDISH, 401 W GREEN ST., REAR, WEST HAZLETON, PA EFFECTIVE
MARCH 15, 2006 TO NOVEMBER 1, 2007.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to adjourn.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Respectfully,



Patricia Wilk, Recording Secretary