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Minutes and Vouchers

MOTION

Request a motion to approve the minutes of the Commissioner's Meeting held on September 7th, 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 425283GF – 425996GF
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN

PNC Bank, Vouchers 500596LF – 500648LF
Liquid Fuels for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Wachovia Bank, Vouchers 400164WC - 400169WC
Worker's Compensation for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Hazleton and Hazle Township

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED OCTOBER 5, 2005; OCTOBER 12, 2005 AND OCTOBER 19, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Declaration of Disaster Emergency for Luzerne County – Ice Storm

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF DISASTER EMERGENCY DUE TO EFFECTS OF THE ICE STORM, FOR LUZERNE COUNTY DATED AND OCTOBER 5, 2005, OCTOBER 12, 2005 AND OCTOBER 19, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

“Governor’s Award for Local Government Excellence Application” (Intergovernmental Cooperation)

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development, Governor’s Center for Local Government Services, effective October 19, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of a Governor’s Award for Local Government Excellence. The County’s application for an award will focus on the creation of the Luzerne County Municipal Cooperation Commission and their efforts.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

“Governor’s Award for Local Government Excellence Application” (Building Community Partnership)

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development, Governor’s Center for Local Government Services, effective October 19, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of a Governor’s Award for Local Government Excellence. This application for award will focus on the Luzerne County Drug/Alcohol Study Commission and their efforts.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

HAVA GRANT FUNDS (Appendix Page 24)

Request a motion of the Luzerne County Board of Commissioners adopting a resolution obligating the expenditure of HAVA grant funds received by Luzerne County through the Pennsylvania Department of State under the Help America Vote Act (HAVA).

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Victim's Service Units Grant- \$150,591

Request a motion of the Luzerne County Board of Commissioners authorizing the acceptance of a grant in the amount of **\$150,591** from the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2006, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the receipt of the PCCD funding with regard to the Luzerne County District Attorney's Victims' Service Unit which provides services to victims/witnesses of adult offenders.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Victim's Service Units Grant - \$93,926

Request a motion of the Luzerne County Board of Commissioners authorizing the acceptance of a grant in the amount of **\$93,926** from the Pennsylvania Commission on Crime and Delinquency, effective January 1, 2006, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the receipt of the PCCD funding with regard to the Luzerne County District Attorney's Victims' Service Unit which provides services to victims/witnesses of juvenile offenders.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Appointment of Special Counsel

Request a motion to authorize the Solicitor to seek Court Approval of Rosenn, Jenkins & Greenwald, L.L.P. of Wilkes-Barre, Luzerne County, Pennsylvania as Special Counsel in the case of Matussek v. Luzerne County recently initiated before the Luzerne County Court of Common Pleas at a fixed hourly rate of \$150.00.

Atty. James BLaum, County Solicitor, cited outside counsel was deemed necessary due the fact that Mr. Matussek , former director, Office of Community Development, had formed many friendships during his twenty plus years with the County, including with the present Solicitors. Atty. Blaum added, because of this he believed it would be a "Conflict of Interest" for the any of the County Solicitors to handle the lawsuit.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Refunds of Taxes – Assessors Office (Appendix Page 25)

Request a Motion to approve a refund through the Assessor's Office in the amount of \$ 8,596.01.

Tony ALu, Director, Assessors Office, confirmed this request is Court Ordered. Commissioner Urban noted he would ABSTAIN citing a relative works at the facility being granted the refund.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
"AYES" SKREPENAK, VONDERHEID "ABSTAIN" URBAN

MOTION

Forgiveness Tax- Assessor's Office

Request a Motion to recognize the tax exempt status granted to Salem Township for their property located on Bombay Lane PIN # 55-P3S4-004-018 / Plate #55-243-1-D150-4, and to forgive taxes due for the year 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2002 Capital Projects Bond Issue – 2002-43 (Appendix Pages 26 thru 28)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$896,072.83 FROM THE 2002 CAPITAL PROJECTS BOND ISSUE FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2002-43.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2003 Capital Projects Bond Issue Series A – 2003A-30 (Appendix Pages 29 thru 31)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$13,310.96 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES A FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003A-30.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

2003 Capital Projects Bond Issue Series B – 2003B-25 (Appendix Pages 32 thru 34)

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$202,517.05 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003B-25.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Decision on new “Tax Billing/Collection - Tax Claim” System

Request a motion to approve the purchase of software and professional services for an integrated computer system for “Tax Billing/Collection - Tax Claim” from RBA Professional Data Systems, Inc. of State College, PA, the vendor that submitted the lowest cost proposal which met the specifications of the RFP *Integrated Land Records Computer System* issued on July 27, 2005.

This purchase in the amount of \$117,007 will be funded by the Bond and is broken down as follows:

Software costs / license fees:	\$76,780
Implementation services	\$ 3,500
Data conversion	\$10,000
Training	\$10,000
Support / maintenance (1 st year)	\$15,977
Project management	\$ 4,000
(PA State Contract discount)	<u>(\$ 3,250)</u>
 TOTAL	 \$117,007

The 2nd year support and maintenance fee will be \$15,977.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Industrial Development Authority Loan (Appendix Pages 35 thru 39)

REQUEST A MOTION TO ADOPT A RESOLUTION OF THE COUNTY OF LUZERNE, PENNSYLVANIA, DESIGNATING THE CHAIRMAN, THE VICE CHAIRMAN OR ANY OTHER MEMBER OF THE BOARD OF COMMISSIONERS OF THE COUNTY, AS THE PERSON TO ACT ON BEHALF OF THE COUNTY AS THE "APPLICABLE ELECTED REPRESENTATIVE" WITHIN THE MEANING OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, REGARDING THE FINANCING BY THE LUZERNE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY OF A PROJECT FOR THE BENEFIT OF PENNSUMMIT TUBULAR, LLC AND NEW SUMMIT MANUFACTURING, LLC; AUTHORIZING SUCH PERSONS TO TAKE CERTAIN ACTIONS ON BEHALF OF THE COUNTY AS SUCH "APPLICABLE ELECTED REPRESENTATIVE"; AND AUTHORIZING OTHER NECESSARY AND APPROPRIATE ACTION.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Authorizing the Incurrence of Lease Rental Debt

REQUEST A MOTION AUTHORIZING THE ENACTMENT OF AN ORDINANCE OF THE COUNTY OF LUZERNE, PENNSYLVANIA, AUTHORIZING THE LEASE OF CERTAIN REAL PROPERTY TO THE LUZERNE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY PURSUANT TO A LEASE AGREEMENT; DECLARING THE GUARANTY OF SAID AUTHORITY'S GUARANTEED LEASE REVENUE BONDS TO BE A PROJECT OF THE COUNTY FOR WHICH LEASE RENTAL DEBT IS TO BE INCURRED BY THE COUNTY IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$14,000,000 IN RESPECT OF SAID PROJECT, SUCH DEBT TO BE EVIDENCED BY THE COUNTY'S SUBLEASE AND GUARANTY AGREEMENT WITH RESPECT TO SAID BONDS; AUTHORIZING THE PROPER OFFICERS OF THE COUNTY TO TAKE ALL REQUIRED, NECESSARY OR DESIRABLE RELATED ACTION IN CONNECTION WITH SUCH PROJECT AND THE EXECUTION AND DELIVERY OF THE LEASE AGREEMENT AND THE SUBLEASE AND GUARANTY AGREEMENT.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

"AYES" SKREPENAK, VONDERHEID :NAYES"URBAN

MOTION

Juvenile Court Judges' Commission Grant-In-Aid

MOTION TO APPROVE THE JCJC AWARD NOTIFICATION/INVOICE & LETTER OF EQUITY FOR THE FISCAL YEAR 07/01/05 – 06/30/06 FOR PAYMENT OF THE GRANT-IN-AID FOR JUVENILE PROBATION SERVICES AND SPECIALIZED PROBATION SERVICES FROM THE JUVENILE COURT JUDGES' COMMISSION.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

"AYES" SKREPENAK, VONDERHEID, URBAN

MOTION

Luzerne County Recreation Study Steering Committee

Request a motion to appoint the following individuals to the Luzerne County Recreation Study Steering Committee for a period of one year expiring July 12, 2006.

Andrew Duncan, Service Forester, 274 Arbutus Park Road, Bloomsburg

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Bureau of Elections RFP

A motion to accept the proposal of Inclusion Solutions, a sole source provider, to provide retrofitting equipment for use at those polling locations which the County has deemed as inaccessible to disabled voters of Luzerne County as required by the Help America Vote Act of 2002 (HAVA). Said equipment cost to be covered by Title 261 HAVA Funds.

PRODUCT PROPOSED	Item No.	Price	Unit #	Total Product	Shipping	Total
BallotCall	BC	\$529.00	50	\$26,450.00	\$0.00	\$26,450.00
2 inch aluminum threshold ramp	TR20	\$89.00	50	\$4,450.00	\$0.00	\$4,450.00
Deluxe ADA Surveyor Tool	ADS01	\$89.95	2	\$179.90	0.00	\$179.90
Door Hardware Evaluation Sheet	DH01	\$2.95	1	\$2.95	0.00	\$2.95
Door Grip Retrofit	GG	\$11.95	50	\$597.50	0.00	\$597.50
Door Stop	DS	\$4.95	100	\$495.00	0.00	\$495.00
Post -- Red	P02	\$31.00	20	\$620.00	0.00	\$620.00
Accessible Voter Parking Sign	S17	\$19.00	20	\$380.00	0.00	\$380.00
Case for Sign and Post	CA1	\$10.00	20	\$200.00	0.00	\$200.00
Smart Tool Level	92288	\$179.00	1	\$179.00	0.00	\$179.00
Tape Measure With ADA Code	CTI-25	\$29.95	1	\$29.95	0.00	\$29.95
4 foot portable suitcase ramp	SR4	\$265.00	10	\$2,650.00	0.00	\$2,650.00
6 foot portable suitcase ramp	SR6	\$385.00	10	\$3,850.00	0.00	\$3,850.00
TOTAL:						\$40,084.30

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

RFP/Time Management System

Request a motion to issue an RFP for a TIME MANAGEMENT SYSTEM.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Sheriff's Records

Request a Motion Authorizing the Sheriff's Department to dispose of certain records in accordance with the Records Disposition Schedule as set forth by the Pennsylvania Historical and Museum Commission.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

END OF COMMUNICATIONS

TREASURER’S OFFICE – MICHAEL L. MORREALE
FINANCIAL STATEMENT

Request a motion to accept the following Financial Statement:

WACHOVIA BANK

General Fund.....	\$3,308,201.06
School, Road & Institution District.....	2,170,039.12
Real Estate Tax Sale Account	918,809.12
Self Insured Workers Compensation Fund.....	55,189.91
Court of Common Pleas - Domestic Relations IV-D Fund	431,355.83
Patients’ Personal Fund Account	65,857.21
911 Construction Fund.....	1,553,591.43
911 Operational Fund.....	4,090.55

PNC BANK, NORTHEAST, PA.

Luzerne County Fiscal Agencies:

Office for the Aging	\$1,160,460.84
Children & Youth Department.....	743,120.96
Mental Health/Mental Retardation.....	26,055.98
Drug & Alcohol Program.....	62,923.36
Office of Human Services.....	7,571.90
Human Services Agencies/Transportation Department.....	47,397.25
Liquid Fuels Tax Fund	647,127.33
Luzerne County GWBIF Escrow Account.....	27,351.89

CITIZENS BANK

Adult Probation Special Account	\$2,088,158.70
Luzerne County Bridges.....	38,596.11
Hazardous Material Emergency Response Account	287,391.05
EMA Radiation Emergency Response Fund.....	33,503.19

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau	\$40,719.67
Luzerne County Agencies Account	1,351,751.70
Luzerne County Solid Waste Recycle Account	83,514.29
Luzerne County Property Tax Collection	2,487.61

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Account.....	\$20,947.10
Adult Probation/Offenders Supervision Fund	1,667.15
Tri-County Airport Feasibility Study	2,553.79
Luzerne County 2002 Capital Projects.....	841,809.57
Luzerne County 2003 Capital Projects.....	64,997.79
Luzerne County 2003 D Capital Projects	180.44

MICHAEL L. MORREALE
Luzerne County Treasurer

**LUZERNE COUNTY TREASURER’S OFFICE
CERTIFICATES OF DEPOSIT**

General Fund	\$22,000,000.00
Self Insured Workers Compensation Fund	\$875,000.00
Domestic Relations IV D Fund	\$1,500,000.00
 Luzerne County Fiscal Agencies:	
Office for the Aging	\$500,000.00
Mental Health/Mental Retardation	\$2,225,000.00
Drug & Alcohol Program	\$100,000.00
Office of Human Services	\$280,000.00
Transportation Department	\$870,000.00
 Solid Waste Recycle Account	 \$450,000.00
 Luzerne County Agencies Account	 \$1,340,000.00
Total	\$30,140,000.00

Request a motion to accept the Treasurer’s Report as presented.

It was moved by Commissioner Urban, seconded by Commissioner Skrepnak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Michael L. Morreale, Treasurer

END OF TREASURER’S REPORT

CONTROLLERS REPORT- STEPHEN L. FLOOD

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

\$26,621.35 Business Development Loan Program
\$935,186.37 Community Development Block Grant Program
\$24,118.00 Emergency Shelter Grants Program
\$55,627.14 HOME Investment Partnership Program

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

2. Request a motion to ratify and confirm the payment of **\$14,133.58** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of October 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

3. Request a motion to ratify and confirm the payment of **\$490,000.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s October 2005 appropriation.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Bids Opened on October 4, 2005:

Luzerne County Solid Waste Management Department:

Waste & Recycling Services

Bids Opened on October 5, 2005:

Valley Crest Nursing Home:

Removal of Bio-Medical Waste

Luzerne County Court House & Related Agencies:

Bottled Drinking Water (Received No Bids)
Carpet Rentals

Bids Opened on October 19, 2005:

Luzerne County Children & Youth:

PBX Telephone System

Luzerne County Engineers Office:

Court House Annex Renovations Project

Valley Crest Nursing Home (Re-Bid):

Dry Goods & Non-Perishables

Request a motion to accept all remaining bids for tabulation subject to final review by the county solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to confirm the following:

Transportation Department:

Voucher No. 530775TR to 530823TR inclusive in the amount of \$1,354,854.13

Patients' Personal Fund:

Voucher No. 500257PP to 500274PP inclusive in the amount of \$12,361.10

Bureau for the Aging:

Voucher No. 514501AG to 514776AG inclusive in the amount of \$659,311.21

Children and Youth:

Voucher No. 526402CY to 526537CY inclusive in the amount of \$1,194,822.83

Mental Health / Mental Retardation:

Voucher No. 541846MM to 541999MM inclusive in the amount of \$3,357,502.96

Human Services:

Voucher No. 550353HS to 550383HS inclusive in the amount of \$1,603,706.05

Drug and Alcohol:

Voucher No. 560426DA to 560455DA inclusive in the amount of \$614,176.21

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

Stephen L. Flood, Controller

END OF CONTROLLERS REPORT

DEPARTMENT HEAD REPORTS

HUMAN SERVICES – SAMUEL T. GUESTO, JR., INTERIM DIRECTOR

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>AREA AGENCY ON AGING:</u>			
Applied Data Solutions	MIS Hardware Svc.	9/16/05-6/30/06	\$110.00/hr. sr. eng.
PA Department of Aging	Tobacco/Bridge Agreement	7/01/05-6/30/06	\$11,844
PA Department of Aging	Block Grant Agreement	" "	\$11,120,993
PA Department of Aging	Waiver Agreement	" "	\$889,752

CHILDREN & YOUTH:

Magic Years Day Care	Infants-FT 4 or 5 Days	8/29/05-6/30/06	\$148.00
	Infants Full Time 3 Days		\$112.00
	Infants Full Time 2 Days		\$89.00
	Toddler Full Time 4 or 5 Days		\$143.00
	Toddler Full Time 3 Days		\$108.00
	Toddler Full Time 2 Days		\$86.00
Magic Years Day Care (Cont.)	Toddler Part Time 4 or 5 Days	8/29/05-6/30/06	\$115.00
	Toddler Part Time 3 Days		\$91.00
	Toddler Part Time 2 Days		\$69.00
	Twos Full Time 4 or 5 Days		\$137.00
	Twos Full Time 3 Days		\$103.00
	Twos Full time 2 Days		\$82.00
	Twos Part Time 4 or 5 Days		\$110.00
	Twos Part Time 3 Days		\$88.00
	Twos Part time 2 Days		\$66.00
	Preschool Full Time 4 or 5 Days		\$128.00
	Preschool Full Time 3 Days		\$96.00
	Preschool Full Time 2 Days		\$76.00
	Preschool Part Time 4 or 5 Days		\$102.00
	Preschool Part Time 3 Days		\$76.00
	Preschool Part Time 2 Days		\$62.00
	PreKindergarten Full Time 4 or 5 Days		\$128.00
	PreKindergarten Full Time 3 Days		\$96.00
	PreKindergarten Full Time 2 Days		\$76.00
	PreKindergarten Part Time 4 or 5 Days		\$102.00
	PreKindergarten Part Time 3 Days		\$76.00
	PreKindergarten Part Time 2 Days		\$62.00
	Kindergarten Full Time 2-5 Days		\$114.00
	Kindergarten Part Time 2-5 Days		\$96.00
	Schoolage School Year Before & After		\$85.00
	Schoolage School Year Before or After		\$62.00
	Schoolage Summer Full Time 4 or 5 Days		\$128.00
	Schoolage Summer Full Time 3 Days		\$96.00
	Schoolage Summer Full Time 2 Days		\$76.00
	Schoolage Summer Part Time 4 or 5 Days		\$102.00
	Schoolage Summer Part Time 3 Days		\$76.00
	Schoolage Summer Part Time 2 Days		\$62.00

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>OFFICE OF HUMAN SERVICES:</u>			
Family Service Assoc.	Safe Havens: Supervised Visitation & Safe Exchange	7/1/05-6/30/07	\$ 324,038

An Agreement between the U.S. Department of Justice, Office of Violence Against Women and Luzerne County, through the Office of Human Services, to provide Safe Havens: Supervised Visitation and Safe Exchange Grant Program in the amount of \$324,038, effective July 1, 2005 through June 30, 2007.

<u>TRANSPORTATION:</u>			
K-Kab Inc. MTR Trans.	Transportation	7/1/05-6/30/06	\$36.00/trip
Volunteers of America	Transportation	" "	\$8.05/trip
Intermountain Medical	DOT Examinations/Post Accident D&A Screens	7/1/05-11/30/05	
	DOT Physical Exam		\$45
	Return to Work Exam		\$45
	Breath Alcohol Text (Initial)		\$10
	Breath Alcohol Test (Confirmation)		\$25
	Non NIDA Drug Screen (Dr. Paden MRO)		\$35

The Execution of a Community Transportation Capital Program Grant (Section 5310) between PADoT Bureau of Public Transportation and the Luzerne/Wyoming Counties Transportation Department in the amount of \$128,160 for the purpose of vehicle replacement.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
<u>CHILDREN & YOUTH:</u>			<u>FROM</u>	<u>TO</u>
Hazleton YMCA/YWCA Daycare	Infant	7/1/05-6/30/06	\$120/wk or \$24/day-	\$120/wk or \$28/day
	Toddler		\$120/wk or \$24/day-	\$120/wk or \$22/day
	School Age AM Care		\$47/wk -	\$52/wk
	School Age PM Care		\$55/wk -	\$60/wk
	School Age AM/PM Care		\$60/wk -	\$65/wk

MENTAL HEALTH/MENTAL RETARDATION

Keystone Community Resources, Inc.	MR V/R & Res.	7/1/05-6/30/06	\$90,900	\$105,700
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE CONSUMERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>CONSUMER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>TRANSPORTATION:</u>			
Luzerne County Children & Youth Services	Transportation	7/1/05-6/30/06	\$9.65/\$11/85/\$14.95 per trip
United Children's Home, Inc.	Transportation	" "	\$9.65/\$11/85/\$14.95 per trip

Commissioner Urban approved the Luzerne County Children and Youth Services but **ABSTAINED** from the United Children’s Home, Inc. citing his service as a member of its Board.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepentak. **“AYES” SKREPENAK, VONDERHEID, URBAN**

LUZERNE COUNTY PURCHASING DEPARTMENT – JAMES BROZENA (on behalf of WILLIAM P. BURKE)

A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

TRANSPORTATION DEPARTMENT – WHEELCHAIR ACCESSIBLE LIFT VANS

ALLIED SERVICES JOHN HEINZ INSTITUTE OF REHABILITATION SERVICES 100 ABINGTON EXECUTIVE PARK CLARKS SUMMIT, PA 18411	TOTAL BID: \$75,300.00 3 ITEMS #1-2-3
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UNSUCCESSFUL BIDDER:

TRANS MED TOTAL BID: \$60,000.00

RECORDER OF DEEDS OFFICE – DIGITAL MICROPRINTER

REYNOLDS BUSINESS SYSTEMS INC. 682 N. BROOKSIDE ROAD ALLENTOWN, PA 18106	TOTAL BID: \$9,738.60
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UNSUCCESSFUL BIDDER:

IMR LIMITED VALLEY CREST – BEVERAGES SECOND BID:	TOTAL BID: \$11,015.00
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KEYCO DISTRIBUTORS BOX 125 NANTICOKE, PA 18634	TOTAL BID: \$38,327.92 34 ITEMS #1-2-3-4-5-6-7-8-9-11-12-13-14-15-16 17-18-19-20-21-22-23-25-26-27-28-29- 30-31-32-33-34-35-36
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NO BIDS SECOND TIME ON ITEM #10 LO-CALORIE V-8 JUICE AND #24 ICED TEA MIX – NO SUGAR ADDED

VALLEY CREST – BIO-MEDICAL WASTE REMOVAL:

STERICYCLE INC., TOTAL BID: \$6,600.00
260 JOHNSON STREET
WILKES-BARRE, PA 18702

LUZERNE COUNTY COURTHOUSE – CARPET RENTAL:

ROYAL CARPET RENTALS INC. TOTAL BID: \$6,900.00
100 WOODWARD HILL ROAD
EDWARDSVILLE, PA 18704

SOLID WASTE MANAGEMENT DEPARTMENT- WASTE AND RECYCLING SERVICES:

WASTE MANAGEMENT OF PA INC. TOTAL BID: \$152,681.88
13 PEGGY PARKWAY
DUNMORE, PA 18512

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to buy VALLEY CREST ITEMS: #10 LO-CALORIE V-8 JUICE AND #24 ICED TEA MIX – NO SUGAR ADDED OFF CONTRACT.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

- PROTHONOTARY’S OFFICE - FOLDERS (YEAR 2006)
- COURTHOUSE - RE-MANUFACTURED TONER CARTRIDGES AND NEW LEXMARK TONERS
- COURTHOUSE - STATIONERY
- OFFICE OF HUMAN AFFAIRS -JANITORIAL SERVICES
- VETERANS AFFAIRS - FLAGS
- VALLEY CREST - LINEN AND CLOTHING SUPPLIES
- OFFICE OF COMMUNITY DEVELOPMENT - NEW TELEPHONE SYSTEM

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO AMEND KEYCO DISTRIBUTORS BID OF SEPTEMBER 28, 2005 FROM \$14,035.50 TO \$14,935.50 FOR THE PURCHASE OF HIGH PROTEIN SUPPLEMENTS FOR VALLEY CREST.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

PLANNING COMMISSION – ADRIAN MEROLLI (Appendix Pages 40 thru 54)

MOTION

1. Request a motion to approve the annual interagency agreement between the County of Luzerne and the Luzerne County Transportation Authority for Fiscal Year 2005-2006. This agreement will provide \$10,160 in Federal funds and have no budgetary effect on the County.
- 2.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

LUZERNE COUNTY OFFICE OF COMMUNITY DEVELOPMENT- SANDY RUSSELL

MOTION

Request a motion authorizing a \$3,123 increase to Huntington Township Street Improvement Project, due to costs exceeding available funds:

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion authorizing the transfer of \$20,110 from Dallas Township Planning to the Dallas Township Kunkle Stream Improvement Project, due to changes in costs for each activity.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion authorizing the execution of a release of mortgage for the sale of a 4.28 acre site in Jenkins Township by the Luzerne County Rail Corporation, resulting in a \$67,684 repayment to the BDLP Revolving Loan Fund.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion authorizing the execution of a subordination agreement for property located at 2 Public Square (Public Square Commons) to allow the Greater Wilkes-Barre Development Corporation to secure financing for the South Main Street Redevelopment Project. Repayment of County loan funds will not be impacted by the subordination.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion authorizing an amendment to the contract with Training and Development Associates, Inc. to provide for the following increases to the per annum cap, to insure adequate funding to meet increased time commitments required for assessment, establishment and implementation of new Community Development programs, projects, and services to benefit residents of Luzerne County. Hourly rates will remain unchanged, with services provided on an as-needed basis:

2005 contract – increase of \$15,000 for a per annum total not to exceed \$60,000
2006 contract – increase of \$20,000 for a per annum total not to exceed \$65,000

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:
VALLEY CREST:**

Desiree Stockton Freeland Village Building 2, Apt. 4 Freeland, Penna.	CNA-3-11	Effective 10/3/05 \$19,848.00
Carolyn Weaver 747 Mill Street Plymouth, Penna.	CNA-3-11	Effective 10/3/05 \$19,848.00
Kelly Smith 242 Pine Street Nanticoke, Penna.	CNA-3-11	Effective 10/3/05 \$19,848.00
Juliatt Tripode 323 Shonk Street Plymouth, Penna.	CNA-3-11	Effective 10/11/05 \$19,848.00
Shatima Williams 152 Midland Court Wilkes-Barre, Penna.	CNA-3-11	Effective 10/11/05 \$19,848.00
Torresia Williams 513 Prescott Avenue Scranton, Penna.	CNA-3-11	Effective 10/11/05 \$19,848.00
Roxanne Morgan 496 West State Street Larksville, Penna.	RN-3-11	Effective 10/17/05 \$37,248.00

ROAD & BRIDGE DEPARTMENT

JOSEPH GIBBONS, 19 JAY STREET, SWOYERSVILLE, TO THE POSITION OF ASSISTANT COUNTY ENGINEER AT AN ANNUAL SALARY OF \$52,500.00 EFFECTIVE OCTOBER 3, 2005.

MICHAEL SHOLTIS, 1436 OLD 115, DALLAS, TO THE POSITION OF BRIDGE MANAGER/ENGINEER AT AN ANNUAL SALARY OF \$49,750.00 EFFECTIVE OCTOBER 3, 2005.

TRACEY GRIBBLE, RR #1 BOX 284D, DALLAS, TO THE POSITION OF ROADS MANAGER /ENGINEER AT AN ANNUAL SALARY OF \$45,000.00 EFFECTIVE OCTOBER 3, 2005.

GREG PARRS, 457 SOUTH RIVER STREET, WILKES-BARRE, TO THE POSITION OF AIRPORT MANAGER/ENGINEER AT AN ANNUAL SALARY OF \$42,250.00 EFFECTIVE OCTOBER 3, 2005.

APPOINT BRIAN GROHOWSKI, 125 ALMOND LANE, WILKES-BARRE, PA FOR THE POSITION OF EQUIPMENT OPERATOR AT AN ANNUAL SALARY OF \$20,500.00 EFFECTIVE OCTOBER 17, 2005.

LUZERNE COUNTY WORKFORCE INVESTMENT OFFICE

Paul O'Malia, 133 Greenwave Boulevard, Larksville, Executive Director at an annual salary of \$57,500.00 effective October 19, 2005. To fill vacancy.

LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY

Richard Ammon, 236 East Beech Street, Hazleton, Director at an annual salary of \$47,895.00 effective October 19, 2005. To fill vacancy.

AGING:

The Appointment of Carol Davis, Alden as a County Social Casework Intern effective October 24, 2005.

Commissioner Urban voted to approve all Appointments with the **EXCEPTION of RICHARD AMMON TO THE LUZRENE COUNTY INVESTMENT DEVELOPMENT AGENCY,** which the Commissioner voted “**NAYE**”

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepentak. “**AYES**” **SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTION AT:

AGING:

The Promotion of Elizabeth Kinter to Information Technology Technician at an annual salary of \$26,085 effective October 24, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid. “**AYES**” **SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CHANGE IN STATUS AT:

TRANSPORTATION:

A Change in Status for Joseph Gillespie from Part Time Driver to Full time Driver at an annual salary of \$17,680 effective October 21, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepentak. “**AYES**” **SKREPENAK, VONDERHEID, URBAN**

REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT: LUZERNE COUNTY 911:

Joseph Scheff, Radio Support Supervisor, effective October 4, 2005.

Kelly Meade, Telecommunicator, effective October 14, 2005

Samantha Schabener, Telecommunicator, effective October 14, 2005.

VALLEY CREST:

Dana Cumberland 118 Pine Valley Drive Hunlock Creek, Penna.	RN-3-11	Effective 9/28/05 Resignation
William Snyder 215 High Street, Apt. 908 Wilkes-Barre, Penna.	Security Per Diem	Effective 10/10/05 Resignation
Gail Matzel RR#1, Box 416 Harvey’s Lake, Penna.	Dietary	Effective 9/30/05 Resignation
Kristy Lorah 280 Washington Street Plymouth, Penna.	CNA-3-11	Effective 9/30/05 Resignation

AGING:

Susan Reese, Senior Center Manager 1, effective October 28, 2005.

DRUG & ALCOHOL:

Sharon Lubinski, Drug & Alcohol Case Management Specialist effective October 19, 2005.

TRANSPORTATION:

John Blass, Part Time Driver, effective October 4, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING RETIREMENTS AT CHILDREN & YOUTH:

Howard Floyd, Caseworker 2, effective October 27, 2005.

MENTAL HEALTH/MENTAL RETARDATION:

Marlene Powell, Caseworker 2 effective November 4, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING FAMILY MEDICAL LEAVE OF ABSENCES AT:

AGING:

An Intermittent FMLA With Pay for Victor Serhan, Aging Care Manager 2 effective June 13, 2005

A FMLA With Pay for Anne Juzwiak, Senior Center Manager 1 effective September 6, 2005.

A FMLA With Pay for Miriam Cannon, Aging Care Management Supervisor 1, effective October 11, 2005.

CHILDREN & YOUTH:

An FMLA With Pay for Lauren O'Brien, Caseworker 2 effective September 28, 2005.

An FMLA With Pay for Yurii Gilby-Safka, Caseworker 2 effective September 16, 2005 through October 7, 2005.

An FMLA With Pay for Renee Tessitore, Caseworker 2 effective October 3 through October 14, 2005.

An Intermittent FMLA Without Pay for Brenda Kocher, Caseworker 2 effective September 9, 13, 15, 20, 21, 22, 23, 27, 29, and October 3, 2005 and 7 through October 21, 2005.

An FMLA With Pay for Peggy Peterson, Casework Supervisor effective October 3, 2005.

MENTAL HEALTH/MENTAL RETARDATION:

An FMLA With Pay for Lisa Elgonitis, Caseworker 2 effective October 6, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE/RATIFY LEAVE OF ABSENCE WITHOUT PAY FOR THE FOLLOWING:
CHILDREN & YOUTH:

A Two Day Leave Without Pay for Holly Jones, Caseworker 2 effective September 13 and 14, 2005.

A Four Day Leave Without Pay for Brenda Melucci, Caseworker 2 effective September 27 through September 30, 2005.

LUZERNE COUNTY 9-1-1

Adam Burke, Telecommunicator, effective October 14, 2005 to October 30, 2005. This request is to deploy to Louisiana to aid in disaster relief in the gulf region.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR A TOTAL COST OF APPROXIMATELY \$2,704:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<u>CHILDREN & YOUTH:</u>				
Susan Martin Gloria Migatulski Judith Newman Michele O'Malley Lisa Koval Carol Galli Karen Daywood	Autism, Aspergers Syndrome	Scranton	10/18/05	\$745
Marcia Barnes Gloria Migatulski	Aging Body; Aging Mind	Wilkes-Barre	10/27/05	\$79
Christine McLaughlin Yurii Gilby-Safka Wilma Snopek Wayne Woznikaitis Charlene Aben Debbie Guziejka Joe Loftus-Vergari Mary Fox Joanne Van Saun	Child Forensic Interviewing	Scranton	10/12-10/13/05	\$1,548

DRUG & ALCOHOL:

Michael Donahue	PACDAA Quarterly	State College	10/12-10/14/05	\$332
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

BOARD APPOINTMENT
REQUEST A MOTION TO APPOINT TO:

THE FLOOD PROTECTION AUTHORITY:

JOSEPH GIBBONS, 19 JAY STREET, SWOYERSVILLE, PA
EFFECTIVE OCTOBER 19, 2005 AND EXPIRING DECEMBER 31, 2006.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to go off the Agenda.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

Sam Guesto, Chief Clerk, provided an overview of the motion to initiate the process to end Luzerne County’s role as owner/operator of Valley Crest Nursing Home. The hope is that this will assist private entity Complete Healthcare Resources to begin process and work with Valley Crest to come to an agreement to replace the County as Owner/Operator. Michelle Kessler, Union Representative, distributed Letter of Intent to file unfair labor practice suit against the County should it proceed with this. Atty. Blaum was consulted and indicated that it was his belief there was no impropriety with a motion to “COMMENCE” to initiate closing procedures as this was just an approval to review options not to actually close unless all laws and regulations are first reviewed and proper procedures are followed.

Request a Motion to initiate the process required to end Luzerne County’s role as Owner/Operator of the Valley Crest Nursing Home in accordance with all applicable laws and regulations.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

A Motion was entertained to adjourn the Commissioners’ Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Respectfully,



Patricia Wilk, Recording Secretary