

On the above date at 5:00 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Jim Miller, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids were opened earlier today in the Treasurers' Office. Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

**ANNOUNCEMENTS:..... Samuel T. Guesto, Jr.
County Manager /Chief Clerk**

None

**RECOGNITIONS:..... Kathy Bozinski
Public Information Officer**

Presentation: American Red Cross

Kathy Bozinski announced the results of the second annual blood drive challenge between Luzerne and Lackawanna Counties unveiling a victory for Luzerne County, which collected 80 productive pints of blood, compared to Lackawanna's 62.

PUBLIC COMMENT

Mario J. Fiorucci, Sugar Notch, expressed his concerns and provided an overview of discrepancies regarding a family owned property located in Ashley and his concern over the appointment of Ashley Mayor Rick Oravic to the county Board of Assessment Appeals. Mr. Fiorucci announced his intentions to run for county commissioner in 2007.

Anthony Paglianite, Pittston Township, expressed his concerns regarding the proposed Life Transition Plan and the costs incurred over the long term including the amount of the fee paid to Cozen/O'Connor, the Philadelphia law firm that researched the plan, for its services. Alan Walzstetter, representing the firm, responded the firm's \$160,000 fee is built into the loan. Mr. Pagliante recommended the Commissioners explore more ways to save the taxpayers of Luzerne County and added he did not believe this plan would be one of those ways.

Mary Kamp, Wilkes-Barre, expressed her concerns regarding the Life Transition Plan citing her belief that new hires and salary increases will eventually outpace savings. Ms. Kamp also expressed her concerns regarding the sale of the Valley Crest Facility to Complete Healthcare Resources citing her belief that the facility's worth is more than the proposed agreement.

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COMMUNICATIONS – SAMUEL T. GUESTO, JR.

Vouchers

MOTION

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 426969GF – 427437GF
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

PNC Bank, Vouchers 500724LF – 500741LF
Liquid Fuels for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

Wachovia Bank, Vouchers 400175WC - 400177WC
Worker’s Compensation for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Hazleton and Hazle Township

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED NOVEMBER 16, 2005; NOVEMBER 23, 2005 AND NOVEMBER 30, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Courthouse Square Towers (Appendix Page 25)

Request a motion to adopt a resolution ratifying a declaration of emergency at County leased property at Court House Square Towers, 216 North River Street, Wilkes-Barre, PA (second and fifth floor offices) commencing October 29, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Declaration of Disaster Emergency for Luzerne County – Ice Storm

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING DECLARATION OF DISASTER EMERGENCY DUE TO EFFECTS OF THE ICE STORM, FOR LUZERNE COUNTY DATED NOVEMBER 16, 2005; NOVEMBER 23, 2005 AND NOVEMBER 30, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Extension-Luzerne County Life Transition Plan

Request a motion to extend from November 23, 2005 to November 30, 2005 the deadline to act upon the proposed Luzerne County Life Transition Plan.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Adoption and Approval of Luzerne County Life Transition Plan

Request a Motion to adopt and approve the Luzerne County Life Transition Plan as previously proposed on September 28, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

MOTION

2005 Life Transition – 2005 Bond Ordinance

REQUEST A MOTION TO APPROVE AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LUZERNE, PENNSYLVANIA, SETTING FORTH ITS INTENT TO ISSUE A SERIES OF GENERAL OBLIGATION BONDS OF THE COUNTY IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED ELEVEN MILLION FIVE HUNDRED TWENTY THOUSAND DOLLARS (\$11,520,000) PURSUANT TO THE LOCAL GOVERNMENT UNIT DEBT ACT, AS AMENDED (THE "ACT"); FINDING THAT A PRIVATE SALE BY NEGOTIATION IS IN THE BEST FINANCIAL INTERESTS OF THE COUNTY; DETERMINING THAT SUCH BONDS SHALL EVIDENCE NONELECTORAL DEBT OF THE COUNTY; SPECIFYING THAT SUCH INDEBTEDNESS TO BE INCURRED WILL PROVIDE FUNDS TO FINANCE A LIFE TRANSITION PLAN UNDERTAKEN BY THE COUNTY: (1) AN UNFUNDED ACTUARIAL ACCRUED LIABILITY OF THE COUNTY TO THE PENSION TRUST FUND ESTABLISHED BY THE COUNTY COMMISSIONERS; AND (2) PAYING THE COSTS AND EXPENSES OF ISSUANCE OF THE BONDS; ACCEPTING A PROPOSAL FOR THE PURCHASE OF SUCH BONDS AT PRIVATE SALE BY NEGOTIATION; PROVIDING THAT SUCH BONDS, WHEN ISSUED, SHALL CONSTITUTE A GENERAL OBLIGATION OF THE COUNTY AND ADDRESSING CERTAIN OTHER MATTERS.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

MOTION

Request for Proposal (RFP) Luzerne County Medical Stop Loss Insurance 2006

REQUEST A MOTION TO ISSUE AN RFP FOR THE LUZERNE COUNTY MEDICAL STOP LOSS INSURANCE FOR 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Hazleton YMCA & YWCA’S Tax Forgiveness - Assessor’s Office

Request a Motion to forgive Greater Hazleton Area YMCA & YWCA’s 2000 County real estate tax due on their property located at 73 South Church Street, Hazleton, PA 18201, PIN: 71-T8SW24-17-7 / Plate # 71-7-182-1-D1-D1-1. The Luzerne County Board of Assessment appeals has granted tax exempt status on this property for the year 2001 and forward.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Refund of Taxes – Assessors Office (Appendix Page 26)

Request a Motion to approve a refund through the Assessor's Office in the amount of \$146.24 to Robert and Mary Jon Wierbowski.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Abate Interest/Penalties on 2002 Taxes

REQUEST A MOTION TO ABATE INTEREST/PENALTIES ON 2002 TAXES ON A PROPERTY LISTED FOR ROBERT & LORETTA VABERS, HAZLE TOWNSHIP. OWNERS TAXES WERE PAID HOWEVER AN ADDITIONAL BILL FOR THE IMPROVEMENT WAS NEVER RECEIVED AND THE TAX PAYERS WERE UNAWARE OF THE TAXES DUE. THE TAXING AUTHORITIES ABATED INTEREST/PENALTIES ON THE SCHOOL AND MUNICIPAL TAXES.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Lease Agreement for Mailing Machine

Request a motion to approve a sixty (60) month lease for a Neopost IJ90 Auto Mail System to replace the existing Pitney-Bowes Paragon mailing machine that will not meet U.S. Postal Services regulations as of January 1, 2006.

The total cost of the lease over the sixty month term is \$37,137 as specified in Pennsylvania State Contract PA-749003 with Neopost. Topp Business Solutions will install and maintain the mailing machine, and bill the County quarterly for the lease payments.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Tax Billing Based on Current Real Estate Data

Request a motion to change the long standing practice of utilizing the real estate “certified” file for calculation of County/municipal tax bills and school tax bills, to a new procedure where the tax bills are generated from the “current” real estate data.

Each year the generation of tax bills is based on the certified real estate assessment rolls that are created in November of the previous year. As a result the County/municipal tax bills are based on information that is 3-4 months old, and the school tax bills are based on information that is 8-9 months old. By adopting this practice of utilizing current information, Luzerne County will achieve greater efficiency and accuracy in the real estate tax billing process.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Per Capita and Occupational Tax Billing Software

Request a motion to approve the purchase of “Per Capita & Occupational Tax Billing” software from RBA Professional Data Systems, Inc. of State College, PA.

The Commissioners voted unanimously on 10/19/05 to award the purchase of the new Tax Billing / Tax Collection / Tax Claim System in the amount of \$117,007 to RBA, the lowest bidder who satisfied the specifications of the RFP. It has been determined that additional software is needed to be able to generate Per Capita and Occupational tax bills, a requirement that was outside the scope of the RFP. RBA has been deemed the sole source for this software, due to the requirement for integration with the Real Estate Tax Billing software.

The one time license fee is \$16,500 and the annual maintenance fee is \$2,940.

Generation of Per Capita and Occupational tax bills is a fee based service the County performs for twenty-four (24) municipalities.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Renew Annual Maintenance Contract For Penn Place Telephone System

Request a motion to approve the renewal of the annual maintenance agreement for the Nortel Meridian Option 11C telephone system installed at Penn Place, in the amount of \$14,961.12.

Commonwealth Communications is the sole source for this service, based on the County’s requirements for the vendor to employ a sufficient number of technicians who are capable of maintaining the telephone system, and correcting problems that may arise, in a timely manner.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepentak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Implementation of Action Plan From Luzerne County Information Technology (IT) Report

Request a motion to adopt the “Action Plan” that was defined in the Luzerne County IT Report, and begin implementation in a phased approach intended to yield immediate benefits in terms of cost savings and process improvements. Specifically, the following initial steps to be taken are:

1. Establish a “Technology Steering Committee”, chaired by the County Manager, which will meet on a regular basis to oversee key County technology initiatives and practices.
2. Change the name of the Data Processing Department to the “Information Technology (IT) Department”, in order to more accurately reflect the new and evolving responsibilities of the department.
3. Develop formal “project management” practices that will govern the implementation of major County IT projects.
4. Complete the migration of the remaining systems that run on the County “mainframe computer” to an alternate software and hardware environment, resulting in annual savings of approximately \$50,000.

Because of the benefits (* see below) that have been realized to date from the IT and telecommunications consulting services provided to the County during the course of the “IT and Telecommunications Assessment”, the Commissioners are seeking proposals from qualified vendors to assist the County in addressing steps #3 and #4 above.

(*) An example of savings in the area of telecommunications that have been realized as a result of the consultant’s work is the reduction in expenditures for telephone services (General Government Operation fund 100.4176.000.3210). The 2004 year end total expenditure for this account was

\$179,219. The 2005 year end total is projected to be \$115,000, an annualized cost reduction of \$64,219.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request for Proposals (RFP) Information Technology (IT) Consulting Services

The Luzerne County Commissioners are seeking proposals from qualified vendors for IT consulting services to assist in the implementation of the “Action Plan” defined in the **Luzerne County IT Report** issued in May 2005. This engagement will be specifically concerned with the following two “action” items:

Develop formal “project management” practices that will govern the implementation of major County IT projects

Complete the migration of the remaining systems that run on the County “mainframe computer” to an alternate software and hardware environment, resulting in annual savings of approximately \$50,000

Only vendors that have provided consulting services of this nature for an organization the size of Luzerne County government will be considered. Interested vendors can receive an electronic copy of the **Luzerne County IT Report** by contacting the IT Director by email at englots1@luzernecounty.org or by phone at (570) 825-1520. A review of this report is a prerequisite to submitting a proposal.

The proposal must outline an approach or methodology for addressing the two “action” items, with projected time and cost schedules. The vendor must provide references which apply to previous engagements of a similar nature and scope.

Proposals must be emailed to the IT Director **before December 21, 2005**.

The Commissioners reserve the right to award the consulting engagement to the vendor whose proposal best addresses the needs of the County, and not necessarily the lowest cost response.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Authorization awarding of bid for Luzerne County Website

Request a motion authorizing the awarding of a bid for Luzerne County Website design and upgrading to CDS Creative of Forty Fort, Pennsylvania at a cost of \$32,000.00.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Valley Crest to Complete Healthcare Resources

Request a motion to authorize the Chairman of the Luzerne County Board of Commissioners to execute, subject to Solicitors approval, all documents necessary to effectuate the transfer of the Valley Crest Nursing Home to Complete Healthcare Resources Eastern, Inc.; and the lease of County-owned realty situated at Valley Crest, Plains Township, PA to Valley Crest Nursing, L.P.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

MOTION

Luzerne County Strategic Tourism Development Plan

Motion is hereby made to approve the Luzerne County Strategic Tourism Development Plan, a collaborative effort between North Star Destinations, Tennessee, and Joint Urban Studies Center, Wilkes-Barre. This proposal includes a comprehensive list of services involved with developing a county-wide strategic tourism development plan that encompasses all of Luzerne County, Pennsylvania. The purpose of the study will be to effectively position and market Luzerne County as a leading travel and tourism destination. North Star will be paid \$55,500 for professional fees, which includes \$4,250 to The Map Network, and no more than \$7,000 in out-of-pocket expenses. The Joint Urban Studies will be paid \$24,500, with no expenses.

Merle Mackin, Executive Director, provided an overview of study and its purpose.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Local Economic Revitalization Tax Assistance Act or “LERTA”,(Appendix Page 27 thru 28)

Request a motion to provide for temporary exemption from real property taxation levied by Luzerne County under the Local Economic Revitalization Tax Act or “LERTA”, for a specified period of ten years on all increases in assessed valuation of new construction or improvements in an amount not to exceed one million dollars (\$1,000,000) per acre on a site situated in Humboldt Industrial Park North, Hazle Township in the County of Luzerne, commencing when the construction project is completed and the building is assessed and during which time, annual payments in lieu of taxes in the amount of \$65,000 per year for the first five years will be paid to Luzerne County and prescribing the requirements and the procedures for securing such exemption as set forth in the Resolution.

John Warden, Walker Company, was present to provide details of the \$30 million business location on a 70 acre site in Humboldt Industrial Park, Hazle Township. The company projects it will employ 400 individuals by late 2006 early 2007.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Bond – Prothonotary’s Office

Request a motion to fix the amount of the bond to be given in the name of Luzerne County and acknowledged by the Prothonotary of Luzerne County before entering upon her/his official duties as mandated by 16 P.S.§420 at twenty-five thousand (\$25,000.00) dollars effective December 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Bond – Clerk of Orphans Court

Request a motion to fix the amount of the bond to be given in the name of Luzerne County and acknowledged by the Clerk of Orphans Court of Luzerne County before entering upon her/his official duties as mandated by 16 P.S.§420 at twenty-five thousand (\$25,000.00) dollars effective December 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

END OF COMMUNICATIONS

**TREASURER’S OFFICE – MICHAEL L. MORREALE
FINANCIAL STATEMENT**

Request a motion to accept the following Financial Statement:

WACHOVIA BANK

General Fund.....	\$3,129,334.11
School, Road & Institution District.....	2,716,665.40
Real Estate Tax Sale Account	1,059,863.35
Self Insured Workers Compensation Fund.....	50,319.26
Court of Common Pleas - Domestic Relations IV-D Fund	658,718.83
Patients’ Personal Fund Account	67,598.06
911 Construction Fund.....	479,757.19
911 Operational Fund.....	28,808.74

PNC BANK, NORTHEAST, PA.

Luzerne County Fiscal Agencies:

Office for the Aging	\$1,700,367.42
Children & Youth Department.....	131,062.77
Mental Health/Mental Retardation.....	204,480.74
Drug & Alcohol Program.....	44,091.42
Office of Human Services.....	9,221.71
Human Services Agencies/Transportation Department.....	88,620.92
Liquid Fuels Tax Fund	204,937.29
Luzerne County GWBIF Escrow Account.....	27,367.89

CITIZENS BANK

Adult Probation Special Account	\$123,263.67
Luzerne County Bridges.....	11,109.48
Hazardous Material Emergency Response Account	86,584.93
EMA Radiation Emergency Response Fund.....	33,576.72

FIRST NATIONAL COMMUNITY BANK

Luzerne County Convention and Visitors Bureau	\$50,315.90
Luzerne County Agencies Account	1,085,820.33
Luzerne County Solid Waste Recycle Account.....	149,129.91
Luzerne County Property Tax Collection	41,034.34

FIDELITY DEPOSIT & DISCOUNT BANK

Wyoming Valley Airport Account.....	\$20,113.87
Adult Probation/Offenders Supervision Fund	7,037.99
Tri-County Airport Feasibility Study	2,553.79
Luzerne County 2002 Capital Projects.....	640,265.36
Luzerne County 2003 Capital Projects.....	52,841.68
Luzerne County 2003 D Capital Projects	392.16

MICHAEL L. MORREALE
Luzerne County Treasurer

LUZERNE COUNTY TREASURER'S OFFICE

CERTIFICATES OF DEPOSIT

November 17, 2005

General Fund	\$15,000,000.00
School, Road & Institution District	\$340,000.00
Self Insured Workers Compensation Fund	\$750,000.00
Domestic Relations IV D Fund	\$1,500,000.00
911 Construction Fund	\$1,400,000.00
Luzerne County Fiscal Agencies:	
Mental Health/Mental Retardation	\$9,040,000.00
Drug & Alcohol Program	\$275,000.00
Office of Human Services	\$270,000.00
Transportation Department	\$1,150,000.00
Liquid Fuels Tax Fund	\$950,000.00
Adult Probation Special Account	\$2,000,000.00
Hazardous Material Emergency Response Account	200,000.00
Solid Waste Recycle Account	\$450,000.00
Luzerne County Agencies Account	\$1,650,000.00
Total	\$34,975,000.00

Request a motion to accept the Treasurer's Report as presented.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

"AYES" SKREPENAK, VONDERHEID, URBAN

MICHAEL L. MORREALE
Luzerne County Treasurer

CONTROLLERS REPORT- STEPHEN L. FLOOD

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

- \$37,838.22 Business Development Loan Program
- \$298,042.52 Community Development Block Grant Program
- \$124,656.22 HOME Investment Partnership Program

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Bids Opened on November 23, 2005:

Luzerne County Court House:

File Cabinets

Bids Opened on November 30, 2005:

Luzerne County Engineers Office:

Structure Demolition
Color Copier & Wide Format Copier

Court Administration:

Furnishing & Installing Sound System for Courtroom, Penn Place Office Building

Request a motion to go off the agenda.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to accept all remaining bids for tabulation subject to final review by the county solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a motion to confirm the following:

Transportation Department:

Voucher No. 530824TR to 530906TR inclusive in the amount of \$1,356,404.49

Patients’ Personal Fund:

Voucher No. 500275PP to 500292PP inclusive in the amount of \$ 6,586.49

Bureau for the Aging:

Voucher No. 514777AG to 515160AG inclusive in the amount of \$ 495,505.77

Children and Youth:

Voucher No. 526538CY to 527229CY inclusive in the amount of \$ 2,555,138.46

Mental Health / Mental Retardation:

Voucher No. 542000MM to 542121MM inclusive in the amount of \$ 3,518,971.03

Human Services:

Voucher No. 550384HS to 550414HS inclusive in the amount of \$ 910,472.73

Drug and Alcohol:

Voucher No. 560456DA to 560491DA inclusive in the amount of \$ 1,154,281.13

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

Stephen L. Flood, Controller

END OF CONTROLLERS REPORT

DEPARTMENT HEAD REPORTS**HUMAN SERVICES – SAMUEL T. GUESTO, JR., INTERIM DIRECTOR**

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE/ CONTRACT/CAP</u>
<u>CHILDREN & YOUTH:</u>			
Fremont, Jeffrey Ph.D. & Associates	Psychological Eval.	11/1/05-6/30/06	\$85.00/hr.
Gransee, Jonathan M. Psy.D.	Psychological Eval.	" "	\$165.00/session
	Individual Intellectual Testing		\$125.00/session
	Achievement Testing		\$25.00/session
	Individual Diagnostic Personality Evaluation		\$440.00/session
	Comprehensive Diagnostic Psychological Evaluation		\$550.00/session
	Supervision Services		\$80.00/hr.
Children's Home of York	Community RTF Billed to County	" "	\$314.52/day 0
Nice, James L.	Group Decision Making Plus travel, lodging, meals	3/13/06-6/30/06	\$1,000.00/day \$12,000.00
<u>DRUG & ALCOHOL:</u>			
Evergreen House	Halfway House	7/1/05-6/30/06	\$100.00/day
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>			
ACT	Comm. Employ.	7/1/05-6/30/06	\$7.50/qtr hr \$4,500
<u>TRANSPORTATION:</u>			
Intermountain Medical	DOT Examinations/ Post Accident D&A Screens	12/1/05-6/30/06	
	DOT Physical Exam		\$45.00
	Return to Work Exam		\$45.00
	Breath Alcohol Test (Initial)		\$10.00
	Breath Alcohol Test (Confirmation)		\$25.00
	Non NIDA Drug Screen (Dr. Paden MRO)		\$35.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS, AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<u>DRUG & ALCOHOL:</u>				
Serento Gardens	Prevention	7/1/05-6/30/06	\$121,105	\$86,105
	Intervention		0	\$48,000
	Outpatient		\$164,601	\$151,601
<u>MENTAL HEALTH/MENTAL RETARDATION:</u>				
Northeast Counseling Srvs.	MH Comm Srvs., ICM, OP, Day Treatmt., Crisis, CE, Soc. Rehab., RC, Adm. Mangmt. & Emergency	7/1/04-6/30/05	\$2,340,680	\$2,903,196
Children’s Service Center	MH Comm. Srvs., ICM, OP, Day Treatmt., Crisis, RC, FB, Adm. Mgmt., & Emergency	7/1/04-6/30/05	\$1,729,487	\$1,977,902
CCS – First Hospital	Inpatient Srvs.	“ “	\$350,000	\$700,766
Comm. Residential Unit	Housing Support	“ “	\$250,000	\$293,128
The Advocacy Alliance	Comm. Srvs. & Family Support	“ “	\$105,000	\$92,894
Conyngham Care Center	Housing Support	“ “	\$350,000	\$460,802
NE Comm. Crisis Unit	Crisis	“ “	\$230,000	\$238,639
Children’s Mobile Team	Crisis	" "	\$94,200	\$107,299
Drs. Chang & Shynn Assoc.	Inpatient Srvs.	“ “	\$8,500	\$8,617
Keystone Community Resources, Inc.	MR V/R & Res.	7/1/05-6/30/06	\$105,700	\$120,500

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

ENGINEER'S OFFICE – JIM BROZENA (Appendix Page 29 thru 30)

MOTION

Request permission to advertise for Consultants to conduct a Preliminary Interior Condition Study of the Courthouse.

Mr. Brozena noted this is in preparation of the Centennial for the Courthouse.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request permission to advertise for Office Space for various departments to serve as the Hazleton Annex.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Authorize the proper officials to execute Change Order M-3 with G. Weinberger, Co. in the amount of \$10,822.09 for work on the Mechanical Contract at the Minimal Offenders Project.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Authorize the proper officials to execute an agreement with Stella Air Inc. to provide Fixed Base Operator Services at the Wilkes-Barre Wyoming Valley Airport.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Authorize the proper officials to adopt a resolution for the County's participation in the County Commissioners Association of Pennsylvania's (CCAP) endeavor to create the "County Geographic Information Systems Professional Association of Pennsylvania." (Appendix Page 29 thru 30)

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

ROAD & BRIDGE DEPARTMENT - JIM BROZENA

MOTION

Authorize the proper officials to execute Change Order 1 (final) with Slusser Brothers Trucking & Excavating, Inc. in the amount of \$199,961.74 for work on the 2005 Road Resurfacing Project.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request permission to advertise for Trucks and Construction Equipment for Road & Bridge and Levee Departments.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

**LUZERNE COUNTY PURCHASING DEPARTMENT – JAMES BROZENA (on behalf of
WILLIAM P. BURKE)**

A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

CHILDREN & YOUTH- PBX TELEPHONE SYSTEM

GUYETTE COMMUNICATIONS TOTAL BID: \$62,986.00
90 NARROWS ROAD
PLYMOUTH, PA 18651-3298

UNSUCCESSFUL BIDDERS

COMMONWEALTH COMMUNICATION LLC TOTAL BID: \$156,040.33
TELECOMMUNICATION ENTERPRISE INC. TOTAL BID: \$82,970.19
REJECTED- INSUFFICIENT BID BOND

ENGINEERING AND MAPPING DEPARTMENTS- COMPUTERS FOR GIS AND CAD

INTELLACOM INC. TOTAL BID: \$24,298.00
1065 HIGHWAY 315
WILKES-BARRE, PA 18702

UNSUCCESSFUL BIDDER

ISS SOLUTIONS TOTAL BID: \$23,919.00
REJECTED- DUE TO VERBAGE. PRICE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE

PROTHONOTARY’S OFFICE- FILE FOLDERS

TAB PRODUCTS CO LLC TOTAL BID: \$29,700.00
605 4TH STREET
MAYVILLE, WI 53050

OFFICE OF VETERANS AFFAIRS- FLAGS

FLAGZONE LLC
313 CIRCLE OF PROGRESS
POTTSTOWN, PA 19464

TOTAL BID: \$39,360.00

UNSUCCESSFUL BIDDERS

FLEET DECAL & GRAPHICS
PA CORRECTIONAL INDUSTRIES

TOTAL BID: \$79,540.00

TOTAL BID: \$40,180.00

COURTHOUSE- RE-MANUFACTURED TONER CARTRIDGES AND NEW LEXMARX TONERS

CVR COMPUTER SUPPLIES
621 DAHILL ROAD
BROOKLYN, NY 11218

TOTAL BID: \$11,782.50

5 ITEMS #1-2-3-4-6

AUTOMATION AIDS
420 BABYLON RD. -SUITE B
HORSHAM, PA 19044

TOTAL BID: \$13,530.00

1 ITEM #5

UNSUCCESSFUL BIDDERS

BACK MOUNTAIN INK
CORPORATE EXPRESS

TOTAL BID: \$31,044.79

TOTAL BID: \$28,906.46

COURTHOUSE- STATIONERY

ACUMARK INC.
702 EXETER AVE.
WEST PITTSTON, PA 18643

TOTAL BID: \$28,809.27

UNSUCCESSFUL BIDDERS

ONE POINT INC.
TIMES PRINTING INC.

TOTAL BID: \$37,806.80

TOTAL BID: \$34,185.23

OFFICE OF COMMUNITY DEVELOPMENT-TELEPHONE SYSTEM

GUYETTE COMMUNICATIONS
90 NARROWS ROAD
PLYMOUTH, PA 18651

TOTAL BID: \$7,294.00

UNSUCCESSFUL BIDDERS

CRCS INC
NORVADA INC.,
COMMONWEALTH COMMUNICATIONS
TELECOMMUNICATION ENTEPRISES INC.

TOTAL BID: \$13,974.00

TOTAL BID: \$ 9,990.00

TOTAL BID: \$ 9,825.12

TOTAL BID: \$ 8,552.51

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

PERMISSION TO RESCIND BID FOR VALLEY CREST- LINEN AND CLOTHING SUPPLIES

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

PERMISSION TO RESCIND BID FOR OFFICE OF HUMAN SERVICES – JANITORIAL SERVICES

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

REQUEST A MOTION TO ADVERTISE FOR BIDS:

LUZERNE COUNTY BUREAU OF ELECTIONS: DISABILITY ACCESS EQUIPMENT
ENVIRONMENTAL SPECIAL PROJECTS: LARVICIDING SERVICES
TRANSPORTATION DEPARTMENT-5 WHEELCHAIR-ACCESSIBLE NARROW BODY
SMALL TRANSIT BUSES
TRANSPORTATION DEPARTMENT-SALE OF 5 SURPLUS VEHICLES

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.
“AYES” SKREPENAK, VONDERHEID, URBAN

LUZERNE COUNTY OFFICE OF COMMUNITY DEVELOPMENT- SANDY RUSSELL

MOTION

Request a motion adopting a resolution authorizing the submission of an application to the PA Department of Community and Economic Development for Brownfields for Housing funding in the amount of \$657,225 for the creation of homeownership opportunities through the Scott Street Neighborhood Development, Wilkes-Barre City.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion approving the following demolition grants under the Municipal Spot Slum and Blight Clearance Program:

Newport Township - \$125,000

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion approving the execution of an Agreement with PNC Bank for the lump sum deposit of CDBG Emergency Housing Rehabilitation funds for use in the County's Emergency Home Rehabilitation Program, in conjunction with a PNC funded home improvement loan program for Luzerne County residents, along with the execution of required signature cards for establishment of said Emergency account.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

MOTION

Request a motion authorizing the execution of a Subordination of Mortgage agreement for residential property owned by William and Lynette Falls, 26 Kniffen Street, Hanover Township.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.
“AYES” SKREPENAK, VONDERHEID, URBAN

END OF DEPARTMENT HEAD REPORTS

PERSONNEL

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:
ROAD & BRIDGE DEPARTMENT**

Robert W. Grosky, 532 Nuangola Road, Mountain Top, to the position of Truck Driver at an Annual Salary of \$18,500.00 effective November 14, 2005. To fill vacancy.

Diane J. Myers, 133 Fairview Park, Mountain Top, PA 18707 to the position of Truck Driver at an Annual Salary of \$17,500.00 effective November 14, 2005. To fill vacancy.

LUZERNE COUNTY 9-1-1

Michael Flannigan 4 Cherrywood Drive, Laflin, to the position of Telecommunicator at an annual Salary of \$22,500 effective January 2, 2006. To fill vacancy.

Carolyn Huntzinger, 124 N. Main St, Apt 1, Shavertown, to the position of Telecommunicator at an annual Salary of \$22,500 effective January 2, 2006. To fill vacancy.

Christopher Collis, 70 Grove Street, Wilkes-Barre, to the position of Telecommunicator at an annual Salary of \$22,500 effective January 2, 2006. To fill vacancy.

Rebecca Adams, 1 Morgan Terrace, Larksville, to the position of Telecommunicator at an annual Salary of \$22,500 effective January 2, 2006. To fill vacancy.

VALLEY CREST:

Karen Tombasco 146 Church St. Mountaintop, Penna.	Nurse Scheduler	Effective 11/14/05 \$21,630.00
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CHILDREN & YOUTH:

The Appointment of Jennifer Birt, Harveys Lake as a Caseworker 2 at an annual salary of \$27,585 effective December 27, 2005.

The Appointment of Amy Allardyce, Shavertown as a Caseworker 2 at an annual salary of \$27,585 effective December 2, 2005.

The Appointment of Mary Kenney, Throop as a Caseworker 2 at an annual salary of \$27,585 effective December 12, 2005.

DRUG & ALCOHOL:

The Appointment of Renee Hood, Blakeslee as Drug & Alcohol Case Management Specialist at an annual salary of \$26,085 effective December 12, 2005.

MENTAL HEALTH/MENTAL RETARDATION:

The Appointment of Ellen Gianacopoulous, Scranton as a Caseworker 2 at an annual salary of \$27,830 effective December 27, 2005.

The Appointment of Sarah Walker, Hazleton as a Caseworker 2 at an annual salary of \$27,830 effective December 19, 2005.

TRANSPORTATION:

The Appointment of the following Full Time Schedulers at an annual salary of \$19,096 effective December 2, 2005.

Lawrence DeFluri, Hazleton
Alyssa Giarratano, Dallas.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING PROMOTION AT:
MENTAL HEALTH/MENTAL RETARDATION;**

The Promotion of Gail Stredny to Casework Manager 1 at an annual salary of \$42,406 effective December 9, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS AT:
LUZERNE COUNTY WORKFORCE INVESTMENT OFFICE;**

Nancy Kelly, 906 Main Street, Sugar Notch from Luzerne County Workforce Investment Development Agency Administrative Secretary to WIDA Director & Supervisor of Communications Component to Luzerne County Workforce Investment Office Executive Administrative Secretary, effective November 30, 2005,

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING REASSIGNMENT AT:
HUMAN SERVICES;**

Joseph Loftus-Vergari to CASSP Coordinator at an annual salary of \$36,108 effective December 12, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT:
LUZERNE COUNTY 9-1-1**

Charles West, Harvey's Lake, Telecommunicator, Effective November 11, 2005

VALLEY CREST:

Nicole Nichols 1651 Hillside Road Shavertown, Penna.	Nurse Scheduler	Effective 11/19/05
Michael Hodorowski 137 S. Maple Street Kingston, Penna.	Dietary Aide	Effective 11/20/05
Carolyn Prymowicz 1007 S. Market Street Nanticoke, Penna.	RN-7-3	Effective 11/7/05
Diane Allen 141 Brown Street Ashley, Penna.	Switchboard Operator Per Diem	Effective 11/19/05
Rose Sell 8 Pittston Avenue Pittston, Penna.	Auxiliary Aide 3-11	Effective 11/1/05

MENTAL HEALTH/MENTAL RETARDATION:

Donna Peterson, Clerk Typist 2 effective December 2, 2005.

TRANSPORTATION:

Daniel Schramm, Dispatcher effective November 15, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATIONS AT VALLEY CREST:

Pamela Brown 161 Park Street Wilkes-Barre, Penna.	LPN-7-3	Effective 11/30/05
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Amanda Turner 421 Pine Street Warrior Run, Penna.	LPN-3-11	Effective 11/18/05
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE THE FOLLOWING FAMILY MEDICAL LEAVE OF ABSENCE AT:

AGING:

An Intermittent FMLA With Pay for Ellen Zimich, Administrative Assistant 1 effective November 21, 2005.

A Return from FMLA With Pay for Ann Juzwiak, Senior Center Manager 1 effective October 31, 2005.

CHILDREN & YOUTH:

An FMLA Without Pay for Brenda Kocher, Caseworker 2 effective November 4, 2005.

HUMAN SERVICES:

An FMLA With Pay for Earl Nulton, Distributed Systems Specialist 1 effective November 21, 2005.

MENTAL HEALTH/MENTAL RETARDATION:

One Day Intermittent FMLA for Michelle Sowga, Caseworker 2 effective October 31, 2005.

An Intermittent FMLA With Pay for Mary Jean Baird-Stanislow, Caseworker 2 effective November 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

REQUEST A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS/SEMINARS AT:

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>COST</u>
<u>AREA AGENCY ON AGING:</u>				
Philip Semenza	SCSEP Training	Harrisburg	12/6/05-12/8/05	\$308
Kathy Dwyer	SCPDA Training	Allentown	12/1/05	\$80
John Gallagher				
Joe Giebus				
Mary Lou Zerfoss				

CHILDREN & YOUTH:

Ainslee DeYoung Working with Children & Hazleton 11/12/05 \$49
Attachment Disorders

DRUG & ALCOHOL:

Michael Donahue Tobacco Primary State College 11/14/05 \$35
Contractors' Meeting

Michael Donahue PACDAA Annual Meeting Hershey 1/11/06-1/13/06 \$1,044
Ralph Gayoski

MENTAL HEALTH/MENTAL RETARDATION:

James Gallagher MH/MR PAAP Fall State College 11/16-11/18/05 \$307
Conference

OFFICE OF BUDGET & FINANCE

Anthony Alu NECAAP Chapter Scotrun, PA 12/16/05 \$300
& 14 other Staff Meeting
Members

Al Tossi NECAAP Chapter Scotrun, PA 12/16/05 \$20
Meeting

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.
“AYES” SKREPENAK, VONDERHEID, URBAN

BOARD APPOINTMENTS

LUZERNE COUNTY PLANNING COMMISSION

REQUEST A MOTION TO RE-APPOINT:

Jane Manganella, 507 North Gates Avenue, Kingston,
Michael Fera, 147 Davenport Street, Plymouth,
N. Brian Caverly, 210 Bicentennial Building, 15 Public Square, Wilkes-Barre,
For a four year term
Effective December 31, 2005 to December 31, 2009.

LUZERNE COUNTY REDEVELOPMENT BOARD

Joseph Terrana, 16 Osborne Drive, Yatesville,
For a five year term
Effective October 1, 2005 to September 30, 2010

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.
“AYES” SKREPENAK, VONDERHEID, URBAN

A Motion was entertained to adjourn the Commissioners’ Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.
“AYES” SKREPENAK, VONDERHEID, URBAN

Respectfully,



Patricia Wilk, Recording Secretary