

On the above date at 10:00 AM., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joseph Loftus-Vergari, Director, Human Services; Noelle Kovaleski, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids were received at 10:00 AM on February 15, 2005 in the Treasurers' Office and will be reviewed by the Controller later in the agenda.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

Samuel Guesto, Jr., County Manager for Legislation and Chief Clerk, announced the Board of Commissioners held Executive Sessions at at 1:30 P.M. on May 2, 2005, 1:00 P.M. on May 9, 2005 to discuss personnel issues.

**RECOGNITIONS:..... Kathy Bozinski  
Public Information Officer**

- 1. Resolution: Older Americans Month**  
Representatives of Area Agency on Aging
- 2. Resolution: Foster Family Month**  
Representatives of Luzerne County Children and Youth Services, and the Luzerne County Foster Family Program
- 3. Resolution: Arthritis Month**  
Representatives of Eastern Pennsylvania Chapter of the Arthritis Association
- 4. Resolution: Motorcycle Safety Awareness Month**  
Representatives of the Wyoming Valley Motorcycle Club
- 5. Resolution: Barrier Awareness Month**  
Representatives of Anthracite Center for Independent Living
- 6. Check Presentation: Luzerne County Library System**

COMMUNICATIONS – SAMUEL T. GUESTO, JR.....2  
Minutes and Vouchers .....2  
Hazleton and Hazle Township.....2  
Declaration for State of Emergency for Luzerne County – Ivan.....2  
Declaration of Disaster Emergency for Luzerne County – Ice Storm.....3  
Request for Proposal (RFP) for Bond Counsel.....3  
Management Agreement for the Wyoming Valley Airport.....3  
Geisinger Health System – Request for Approval of Bond Issue.....3  
Proposal of the PA Economy League with Luzerne County Municipal Cooperation.....3  
Request for Proposal (RFP) for Law Enforcement Liability & Emergency Dispatch Liability..4  
2003 Capital Projects Bond Issue Schedule “A” 2003A-25 (Appendix Page 22 thru 24) .....4  
2002 Capital Projects Bond Issues Schedule “A” 2002-38 (Appendix Page 25 thru 28) .....4  
2003 Capital Projects Bond Issue Schedule “A” 2003B-20 (Appendix Page 29 thru 31) .....4  
2003 Capital Projects Bond Issue Schedule “A” 2003D-02 (Appendix Page 32 thru 34) .....4  
Refunds of Taxes – Assessors Office (Appendix Page 35 thru 37).....5  
TREASURER’S OFFICE – MICHAEL L. MORREALE .....6  
FINANCIAL STATEMENT .....6  
CERTIFICATES OF DEPOSIT .....7  
CONTROLLERS REPORT.....8  
DEPARTMENT HEAD REPORTS .....10  
HUMAN SERVICES – JOSEPH LOFTUS VERGARI .....10  
ENGINEER’S OFFICE – JAMES BROZENA.....11  
ROAD & BRIDGE DEPARTMENT .....12  
LUZERNE COUNTY PURCHASING DEPARTMENT – WILLIAM P. BURKE: .....12  
PERSONNEL .....17

**COMMUNICATIONS – SAMUEL T. GUESTO, JR.**

**Minutes and Vouchers**

MOTION

Request a motion to approve the minutes of the Commissioner's Meeting held on March 30<sup>th</sup>, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 419312GF – 420236GF  
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

PNC Bank, Vouchers 500216LF – 500295LF  
Liquid Fuels for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400125WC - 400128WC  
Worker's Compensation for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Hazleton and Hazle Township**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED APRIL 27, 2005; MAY 4, 2005 AND MAY 11, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Declaration for State of Emergency for Luzerne County – Ivan**

REQUEST A MOTION DECLARING A STATE OF EMERGENCY FOR LUZERNE COUNTY AS A RESULT OF DAMAGE CAUSED BY ‘TROPICAL DEPRESSION IVAN’. THE DECLARATIONS ARE DATED APRIL 23, 2005, APRIL 30, 2005 AND MAY 7, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Declaration of Disaster Emergency for Luzerne County – Ice Storm**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF DISASTER EMERGENCY DUE TO EFFECTS OF THE ICE STORM, FOR LUZERNE COUNTY DATED APRIL 27, 2005 AND MAY 4, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Request for Proposal (RFP) for Bond Counsel**

REQUEST A MOTION TO AUTHORIZE THE ADVERTISING OF A REQUEST FOR PROPOSAL (RFP) FOR BOND COUNSEL AS NEEDED IN ASSOCIATION WITH THE COUNTY’S DEBT RESTUCTURING EFFORTS.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Management Agreement for the Wyoming Valley Airport**

Request a motion to approve and enter into an Airport Management Agreement for the Wyoming Valley Airport, Forty Fort, Pennsylvania between the County of Luzerne and FBO Air, Inc./Tech Aviation, Inc. for a duration of March 1, 2005 through June 30, 2005 at a compensation rate of \$7,500.00 per month plus costs and expenses, with all revenue derived from the operation of the Wyoming Valley Airport to be paid by FBO Air, Inc./Tech Aviation, Inc to the County of Luzerne.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Geisinger Health System – Request for Approval of Bond Issue**

REQUEST A MOTION TO AUTHORIZE APPROVAL FOR GEISINGER HEALTH SYSTEM TO SPEND A PORTION ITS PROPOSED SERIES 2005 BOND ISSUE IN LUZERNE COUNTY.

Mr. Tim Fitzgerald provided an overview and community benefits of this action.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Proposal of the PA Economy League with Luzerne County Municipal Cooperation**

REQUEST A MOTION TO ACCEPT THE PROPOSAL OF THE PENNSYLVANIA ECONOMY LEAGUE, CENTRAL PA, LLC, TO PROVIDE RESEARCH AND FACILITATION SERVICES TO THE LUZERNE COUNTY MUNICIPAL COOPERATION COMMISSION AND TO ENTER INTO AGREEMENT FOR THE SAME.

Commissioner Vonderheid introduced Gerry Cross and thanked the Pennsylvania Economy League for agreeing to participate and enter into the agreement and their continued support.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Request for Proposal (RFP) for Law Enforcement Liability & Emergency Dispatch Liability.**

REQUEST A MOTION TO AUTHORIZE THE ADVERTISING OF A REQUEST FOR PROPOSAL (RFP) FOR LAW ENFORCEMENT LIABILITY INSURANCE AND EMERGENCY DISPATCH LIABILITY INSURANCE.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue Schedule “A” 2003A-25 (Appendix Page 22 thru 24)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$5,378.00 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES A FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003A-25.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2002 Capital Projects Bond Issues Schedule “A” 2002-38 (Appendix Page 25 thru 28)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$168,660.48 FROM THE 2002 CAPITAL PROJECTS BOND ISSUE FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2002-38.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue Schedule “A” 2003B-20 (Appendix Page 29 thru 31)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$169,206.57 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003B-20

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**2003 Capital Projects Bond Issue Schedule “A” 2003D-02 (Appendix Page 32 thru 34)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$500,000.00 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES D FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003D-02.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**Refunds of Taxes – Assessors Office (Appendix Page 35 thru 37)**

Request a Motion to approve the following refunds through the Assessor’s Office:

Leonard and Marie Danko	Conyngham Borough	\$ 2,904.12
John Zardecki	Fairmont Township	310.15
Acadia Realty Limited Partnership	Wilkes-Barre Township	<u>31,949.16</u>
Total		\$ 35,163.43

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

END OF COMMUNICATIONS

**TREASURER’S OFFICE – MICHAEL L. MORREALE**

**FINANCIAL STATEMENT**

May 11, 2005

Request a motion to accept the following Financial Statement:

**WACHOVIA BANK**

General Fund.....	\$2,536,227.13
School, Road & Institution District.....	3,027,483.44
Real Estate Tax Sale Account .....	668,100.73
Self Insured Workers Compensation Fund.....	67,983.24
Court of Common Pleas - Domestic Relations IV-D Fund .....	2,059,901.25
Patients’ Personal Fund Account .....	73,667.53
911 Construction Fund.....	1,665,606.12
911 Operational Fund.....	5,812.88

**PNC BANK, NORTHEAST, PA.**

**Luzerne County Fiscal Agencies:**

Office for the Aging .....	\$209,829.44
Children & Youth Department.....	796,791.36
Mental Health/Mental Retardation.....	14,455.53
Drug & Alcohol Program.....	80,574.07
Office of Human Services.....	8,918.45
Human Services Agencies/Transportation Department.....	5,088.79
Liquid Fuels Tax Fund .....	852,898.12
Luzerne County GWBIF Escrow Account.....	27,311.80
1997 Series Parking & Office Relocation Fund .....	0.00

**CITIZENS BANK**

Adult Probation Special Account .....	\$1,686,669.15
Luzerne County Bridges.....	10,879.88
Hazardous Material Emergency Response Account .....	297,092.22
EMA Radiation Emergency Response Fund.....	26,919.92

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$23,189.57
Luzerne County Agencies Account .....	1,264,715.63
Luzerne County Solid Waste Recycle Account .....	99,143.08
Luzerne County Property Tax Collection .....	953,197.30

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$14,838.19
Adult Probation/Offenders Supervision Fund .....	73,897.55
Tri-County Airport Feasibility Study .....	35,686.34
Luzerne County 2002 Capital Projects .....	347,916.88
Workman’s’ Compensation Insurance Reserve Account .....	38,134.78
Luzerne County 2003 Capital Projects.....	42,213.70
Luzerne County 2003 D Capital Projects .....	33.86

**MICHAEL L. MORREALE**  
Luzerne County Treasurer

**LUZERNE COUNTY TREASURER'S OFFICE  
CERTIFICATES OF DEPOSIT**

<b>General Fund</b>	<b>\$25,000,000.00</b>
<b>Self Insured Workers Compensation Fund</b>	<b>\$825,000.00</b>
<b>Luzerne County Fiscal Agencies:</b>	
<b>Children &amp; Youth</b>	<b>\$600,000.00</b>
<b>Mental Health/Mental Retardation</b>	<b>\$11,175,000.00</b>
<b>Drug &amp; Alcohol Program</b>	<b>\$450,000.00</b>
<b>Office of Human Services</b>	<b>\$350,000.00</b>
<b>Transportation Department</b>	<b>\$933,000.00</b>
<b>Solid Waste Recycle Account</b>	<b>\$525,000.00</b>
<b>Luzerne County Agencies Account</b>	<b>\$1,340,000.00</b>
<b>Total</b>	<b>\$41,198,000.00</b>

**MICHAEL L. MORREALE  
Luzerne County Treasurer**

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
"AYES" SKREPENAK, VONDERHEID, URBAN

**END OF TREASURER'S REPORT**



**CONTROLLERS REPORT**

Request a motion to ratify and confirm payment of the following vouchers:

1. Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

- \$194,822.04 Community Development Block Grant Program
- \$80,886.50 HOME Investment Partnership Program
- \$38,997.00 Emergency Shelter Grants Program
- \$112,100.09 Business Development Loan Program

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

2. Request a motion to ratify and confirm the payment of \$14,133.58 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of May.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

3. Request a motion to ratify and confirm the payment of **\$490,000.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s May 2005 appropriation.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

4. Request a motion to approve a cash advance in the amount of \$169,000.00 to cover expenses for the Primary Election to be held on May 17, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Bids Opened:

**Luzerne/Wyoming Counties Transportation Dept:**

Purchase of (4) Wheelchair Lift Equipped Accessible Narrow Body Small Transit Buses, with Dual Chair Capacity

Purchase of (3) Wheelchair Lift Equipped Accessible Small Transit Buses with Dual Chair Capacity

Purchase of (1) Fifteen-Passenger Van

**Luzerne County Road & Bridge Dept:**

Boom Mower, Monthly Rental

**Children & Youth Services:**

Computer Equipment

Request a Motion to accept all other bids for tabulation and review by the County Solicitor.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to confirm the following:

Transportation Department:

Voucher No. 530340TR to 530393TR inclusive in the amount of \$1,739,878.98

Patients' Personal Fund:

Voucher No. 500110PP to 500141PP inclusive in the amount of \$ 15,900.20

Bureau for the Aging:

Voucher No. 511713AG to 512243AG inclusive in the amount of \$ 1,203,611.27

Children and Youth:

Voucher No. 522243CY to 522925CY inclusive in the amount of \$ 2,502,103.45

Mental Health / Mental Retardation:

Voucher No. 540740MM to 540941MM inclusive in the amount of \$ 15,821,018.45

Human Services:

Voucher No. 550154HS to 550184HS inclusive in the amount of \$ 1,520,917.57

Drug and Alcohol:

Voucher No. 560145DA to 560187DA inclusive in the amount of \$ 1,056,715.16

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**Stephen L. Flood, Controller**

**END OF CONTROLLERS REPORT**

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH LOFTUS VERGARI**

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>
<b><u>AGING:</u></b>			
PA Dept. of Agriculture	Senior Farmers Market Nutrition Program	5/1/05-11/30/09	\$47,500

**CHILDREN & YOUTH:**

NE PA Center for Independent Living	Interpreter Services for Deaf & Hard of Hearing	4/4/05-6/30/05	\$1,500
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Advocacy Alliance	Rep Payee	7/1/04-6/30/05	\$4,000	\$4,200
Allied Services	Attendant Care	" "	\$130,000	\$135,000
ARN. Inc.	Personal Care	7/1/04-6/30/05	\$288,000	\$325,000
Artemis Media Group	Advertising	" "	\$30,000	\$38,025
Associated Family Care	Personal Care	" "	\$175,000	\$200,000
Bayada Nurses	Personal Care	" "	\$39,000	\$41,000
Caregivers America	Personal Care	" "	\$113,000	\$123,000
CEO	Home Delivered Meals	" "	\$1,600,000	\$1,743,000
Greater Hazleton Senior Center	Recreation/Socialization	" "	\$123,000	\$127,000
Personal Care Home Health	Personal Care	" "	\$59,500	\$65,000
Personal Care Home Health	Direct Services Worker Initiative		\$1,000	\$2,500
Riverside Adult Day Care	Adult Day Care	" "	\$160,000	\$165,000
Silver Care	Personal Care	" "	\$300,000	\$301,500

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>RATE</u>	
				<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING (cont'd):</u></b>					
Valley Crest Adult Day Care	Adult Day Care	"	"	\$32,000	\$37,000
PA Dept. of Aging	Block Grant Revision	"	"	\$11,160,049	\$11,445,078
PA Dept. of Aging	Tobacco/Bridge Admin.	"	"	\$20,304	\$15,807

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**DRUG & ALCOHOL:**

A motion to approve a resolution authorizing the Luzerne County Commissioners to enter into an agreement with the Pennsylvania Department of Transportation for a "Luzerne County Sobriety Checkpoint and Expanded DUI Enforcement Program" grant in the amount of \$17,700.00 to be directed by the Luzerne/Wyoming Counties Drug and Alcohol Program and subcontracted through Catholic Social Services.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEER’S OFFICE – JAMES BROZENA**

MOTION

Award the Runway 7/25 Profile Repair at the Wyoming Valley Airport to Linde Enterprises, Inc. in the amount of \$106,033.89 contingent upon receipt of the Bureau of Aviation grant.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Authorize the proper officials to execute an amendment with Borton-Lawson Engineering in the amount of \$15,627.62 for additional Engineering services on the Runway 7/25 Profile Repair Project at the Wyoming Valley Airport.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

Authorize the proper officials to execute Change Order #1 Final with Brennan Electric Inc. in the amount of \$9,689.06 for additional work on the Electrical Vault Project at the Wyoming Valley Airport.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request permission to advertise for a multi-function copier for the Engineer’s Office.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ROAD & BRIDGE DEPARTMENT**

**MOTION**

Ratify the request to advertise for Monthly Mower Rental for the Road & Bridge Department.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request permission to advertise for the 2005 Road Resurfacing Program.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**LUZERNE COUNTY PURCHASING DEPARTMENT – WILLIAM P. BURKE:**

**MOTION**

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

**FILE FOLDERS FOR THE PROTHONOTARY’S OFFICE:**

TAB PRODUCTS LLC	TOTAL BID: \$19,800.00
1132 SPRUCE DRIVE	
MOUNTAINSIDE, NJ 07092	

**FOOD FOR VALLEY CREST:**

**BEVERAGES:**

KEYCO DISTRIBUTORS	TOTAL BID: \$32,659.00	33 ITEMS: #1-2-3-4-5-6-7
BOX 125		8-9-11-12-13-14-15-16-17-
NANTICOKE, PA 18634		18-19-20-21-22-25-26-27-28
		29-30-31-32-33-34-35-36

**UNSUCCESSFUL BIDDER:**

K & G COFFEE CO.,	TOTAL BID: \$6,048.00
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**NO BID ITEMS #10-23-24**

**BREAD:**

BUTTER KRUST BAKING CO.,	TOTAL BID:\$4,012.80	15 ITEMS: #1-2-3-4-5-6-7
249 N. 11 <sup>TH</sup> STREET		8-9-11-12-13-14-15-16
SUNBURY, PA 17801		

**DAIRY PRODUCTS:**

KEYCO DISTRIBUTORS                      TOTAL BID:\$7,246.50                      10 ITEMS:#2-3-4-5-6-7-8-9-13-14  
 BOX 125  
 NANTICOKE, PA 18634

MIVILA FOODS                              TOTAL BID:\$3,936.30                      4 ITEMS:#1-10-11-12  
 226 GETTY AVE.,  
 PATERSON, NJ 07503

**HI-PROTEIN SUPPLEMENTS:**

KEYCO DISTRIBUTORS                      TOTAL BID:\$33,372.50                      19 ITEMS:#1-2-3-4-5-6-7-8-9-10-11-12-13-14-15-16-17-21-22  
 BOX 125  
 NANTICOKE, PA 18634

KARETAS FOODS INC.,                      TOTAL BID: \$1,025.00                      1 ITEM #18  
 1012 TUCKERTONCOURT  
 READING, PA 18605

**NO BID ITEMS #19-20**

**ICE CREAM PRODUCTS:**

JACK AND JILL ICE CREAM                      TOTAL BID:\$5,355.15                      6 ITEMS #1-2-3-4-5-6  
 101 COMMERCE DRIVE  
 MORRESTOWN, NJ 08057

**UNSUCCESSFUL BIDDER:**

HERSHEY CREAMERY CO.                      TOTAL BID: \$6,195.00

**SEAFOOD PRODUCTS:**

KARETAS FOODS                              TOTAL BID: \$4,075.00                      3 ITEMS #2-3-5  
 1012 TUCKERTON COURT  
 READING, PA 19605

MIVILA FOODS                              TOTAL BID:\$1,602.50                      2 ITEMS: 1-4  
 226 GETTY AVE.,  
 PATERSON, NJ 07503

**UNSUCCESSFUL BIDDER:**

KEYCO DISTRIBUTORS                      TOTAL BID: \$7,245.75

**FRESH AND FROZEN FOODS:**

KEYCO DISTRIBUTORS                      TOTAL BID: \$16,950.45                      25 ITEMS: #1-2-4-7-8-9-10-15-18-19-20-21-26-27-28-30-32-33-37-38-39-40-43-44-45  
 BOX 125  
 NANTICOKE, PA 18634

KARETAS FOODS, INC.                      TOTAL BID: \$9,022.85                      14 ITEMS:#3-5-6-12-13-7-24-25-29-31-34-35-36-41  
 1012 TUCKERTON COURT  
 READING, PA 19605

MIVILA FOODS                              TOTAL BID:\$2,284.00                      6 ITEMS:#11-14-16-22-23-42  
 226 GETTY AVE.,  
 PATERSON, NJ 07503

**DRY GOODS AND NON-PERISHABLES:**

MIVILA FOODS TOTAL BID: \$42,345.90 75 ITEMS:#1-2-8-9-10  
226 GETTY AVE., 11-12-13-14-15-16-17-18-19-  
PATERSON, NJ 07503 20-21-22-23-24-26-27-28-29-  
30-31-37-38-40-41-42-48-52-  
54-56-58-59-60-63-64-65-67-  
68-69-72-73-74-75-77-83-89-  
96-98-105-107-117-120-123-  
124-131-132-139-146-154-157-158-159-  
163-164-168-170-177-178-181-182-183

KEYCO DISTRIBUTORS TOTAL BID:\$27,880.47 53 ITEMS:#6-7-25-32-  
33-34-35-36-39-43-44-45-49-  
51-55-61-62-70-71-76-80-84-  
85-86-97-99-100-101-103-104-108-109-  
110-111-115-116-118-130-135-142-143-  
144-145-147-148-155-156-160-161-167-  
169-175-184

KARETAS FOODS TOTAL BID: \$19,317.80 43 ITEMS:#3-4-5-46-47  
1012 TUCKERTON COURT 50-53-57-66-78-79-87-88  
READING, PA 19605 90-91-92-93-102-106-112-114-  
119-121-122-125-126-127-128-  
129-134-136-137-138-140-141-  
149-150-151-152-153-162-165-166

HOLT DISTRIBUTORS TOTAL BID: \$3,200.00 2 ITEMS: #94 – 95  
14007 MAPLE DRIVE  
CLARKS SUMMIT, PA 18411

LANCE INC., TOTAL BID: \$2,365.00 3 ITEMS:# 81-82-133  
8600 S. BOULEVARD  
CHARLOTTE, NC 28232-2368

HERR FOODS INC., TOTAL BID:\$ 630.00 1 ITEM :# 113  
9 COMMERCE ROAD  
PITTSTON, PA 18640

7 – NO BID ITEMS #171-172-173-174-176-179-180

**WINDOW CLEANING – VALLEY CREST:**

A-Z WINDOW CLEANING CO. TOTAL BID: \$3,900.00  
18 BROWN CREST DRIVE  
WEST WYOMING, PA 18644

**UNSUCCESSFUL BIDDER:**

K-PAT KARPET TOTAL BID: \$4,000.00

**PURCHASING DEPT./PROPERTY AND SUPPLY:  
ROAD AND BRIDGE DEPARTMENT – SALE OF USED VEHICLES:**

COOK’S COOL CARS TOTAL BID: \$139.00 ITEM #3  
229 NICHOLSON STREET  
WILKES-BARRE, PA 18702,

GRACE QUALITY USED CARS TOTAL BID:\$850.00 ITEM #4  
945 LINCOLN HIGHWAY,  
MORRISVILLE, PA 19069

**NO BID ON ITEMS #1-2-5-6-7 PURCHASING DEPARTMENT AND ITEMS #1-2 FOR THE ROAD AND BRIDGE DEPARTMENT. THESE ITEMS WILL BE PUT OUT FOR BID A SECOND TIME.**

**AREA AGENCY ON AGING – MEDICAL SUPPLIES:**

RESPIRATORY & CONVALESCENT SPECIALTIES  
563 CAREY AVE.,  
WILKES-BARRE, PA 18702

TOTAL BID: \$57,112.65 ALL ITEMS:  
#1 THRU 27

**JANITORIAL SERVICES FOR SENIOR CITIZENS CENTERS:**

K-PAT KARPET	CHARLES T. ADAMS CENTER	BID: \$7,400.00
105 GEORGE AVE.	EDWARDSVILLE CENTER	BID: \$6,385.00
WILKES-BARRE, PA 18705	KINGSTON CENTER	BID: \$7,500.00
	NANTICOKE CENTER	BID: \$6,995.00
	PITTSTON CENTER	BID: \$6,400.00
TOTAL BID FOR THE FIVE CENTERS		\$34,680.00

PIONEER CLEANING	DALLAS CENTER	BID: \$4,080.00
397 BUNKER HILL ROAD	MT. TOP CENTER	BID: \$4,248.00
WYOMING, PA 18644	PLYMOUTH CENTER	BID: \$3,780.00
	WYOMING CO. CENTER	BID: \$7,792.00
<b><u>TOTAL BID FOR FOUR CENTERS</u></b>		\$19,900.00

**UNSUCCESSFUL BIDDERS:**

SERVICE MASTER OF N E PA	TOTAL BID: \$16,020.00
ASHLEY CARPET CARE	TOTAL BID: \$ 7,300.00
COMMERCIAL MAINTENANCE	REJECTED INSUFFICIENT BID
MORGANS CLEANING SERVICE	REJECTED NO BID BOND

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**  
MOTION

**PERMISSION TO PURCHASE OFF THE OPEN MARKET FOR ICE TEA AND HIGH FIBER OATS:**

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**  
MOTION

**PERMISSION TO ADVERTISE THE FOLLOWING:**

RECREATION DEPARTMENT – 2 BUSES FOR SUMMER PROGRAM - MOON LAKE  
DATA PROCESS – GIS SERVER CONFIGURATION CONSISTING OF 2 SERVERS

VALLEY CREST – JANITORIAL SUPPLIES  
COURT HOUSE – JANITORIAL SUPPLIES  
COURT HOUSE – OFFICE SUPPLIES  
COURT HOUSE – WINDOW CLEANING- COIURT HOUSE, BROMINSKI BUILDING  
AND PENN PLACE BUILDING  
PUBLIC DEFENDERS – TWENTY-TWO (22) COMPUTERS

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**



MOTION

**SHERIFF'S DEPARTMENT**

Request a Motion to lease three (3) autos for the Sheriff's Department off State Contract.

TWO (2) Crown Victoria Police Cruisers

ONE (1) Chevy Tahoe 4x4 Blazer

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT MOON LAKE PARK**

April Shudak, Wilkes-Barre, Jessica Kennedy, Hunlock Creek, Robin Backley, Sheatown, Jessica Kempinski, Hunlock Creek, Bathhouse Attendants at \$5.35 per hour, effective May 11, 2005.

Tracy Hudak, Sweet Valley, Lifeguard at \$6.50 per hour, effective May 11, 2005.

Nick Horvath, Hunlock Creek, Woodsman at \$6.00 per hour, effective May 11, 2005.

**ROAD & BRIDGE DEPARTMENT**

Appoint Albert Kowalski, 159 East Broadway Street, Larksville, PA 18651 for the position of "Seasonal Laborer" at an Hourly Rate of \$7.50 effective May 6, 2005 through October 14, 2005.

Appoint Frank Duzen, 274 Schooley Street, Exeter, PA 18643 for the position of "Seasonal Laborer" at an Hourly Rate of \$7.50 effective May 6, 2005 through October 14, 2005.

**VALLEY CREST:**

Karen Petrilli	RN	Effective 4/25/05
235 E. Broad Street	3-11	\$37,248.00
Hazleton, Penna.		

Kimberly Kapalka	CNA	Effective 5/2/05
172 Birchwood Estates	3-11	\$19,848.00
Exeter, Penna.		

Kristy Lorah	CNA	Effective 5/9/05
280 Washington Street	3-11	\$19,848.00
Plymouth, Penna.		

Victoria Jones	CNA-3-11	Effective 5/9/05
326 Carey Avenue	Per Diem	\$10.85/Hour
Wilkes-Barre, Penna.		

**CHILDREN & YOUTH:**

The Appointment of the following County Social Casework Interns effective May 16, 2005:

- (ps# 21-Y740-L0618-0001) Angelique Morris, Swoyersville
- (ps# 21-Y740-L0618-0002) Dale Klush, Duryea

**TRANSPORTATION:**

The Appointment of the following Part Time Drivers at an hourly rate of \$8 effective May 16, 2005:

- (ps# 98-LWCTD-9202-0010) Andre Waters, Wilkes-Barre
- (ps# 93-LWCTD-9202-0020) Judy Lamoreaux, Shavertown
- (ps# 88-LWCTD-9202-0088) Thomas Brunner, Exeter

The Appointment of Rachel Miers, Harveys Lake as a Part Time Driver (ps# 86-LWCTD-9202-0002) at an hourly rate of \$8 effective May 30, 2005.

**PUBLIC DEFENDERS OFFICE:**

The Appointment of Mark A. Singer, Pittston, as Assistant Public Defender at an annual salary of \$26,850, effective May 16, 2005 to fill vacancy.

May 11. 2005

**ENVIRONMENTAL SPECIAL PROJECTS:**

TWO SEASONAL TECHNICIANS AS PART OF THE WEST NILE VIRUS PROGRAM GRANT. THESE EMPLOYEES HOLD A TECHNICIANS LICENSE AS PART OF THE PROGRAM.

Joseph Horan, Pittston, Donny Flynn, Wilkes-Barre, 1800 hours at \$11.00 per hour for seasonal Technicians from April 22<sup>nd</sup>. Thru October 2005.

Request a Motion to approve all the above appointments with the exception of the Public Defender's Office.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the appointment as defined above.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID "NAYES" URBAN**

MOTION

**REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENT:**  
**MOON LAKE PARK**

Brianna Harding, Harding, Marina Attendant, effective May 11, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:**  
**CHILDREN & YOUTH:**

The Reclassification of Sarah Hurst to Caseworker 2 (ps# 21-Y740-L0624-0037) at an annual salary of \$27,585 effective May 16, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS AT:**  
**AGING:**

A Change in Status from Alternate Senior Center Manager 1 to Part Time Senior Center Manager 1 (ps# 10-G140-L0811-0017) for Doreen Grimes at an hourly rate of \$10.71 effective May 16, 2005.

**TRANSPORTATION:**

A Change in Status from Part Time Driver to Full Time Driver for Richard Snyder (ps# 86-LWCTD-9201-0014) at an annual salary of \$17,680 effective May 20, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

MOTION

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION AT:**  
**AGING:**

The Resignation of Terry Johnson, Clerk 3 (ps# 10-G140-L0013-0003) effective April 20, 2005.

**MENTAL HEALTH/MENTAL RETARDATION:**

The Resignation of Linda Belardinelli, Clerk 3 (ps# 3 21-M440-L0013-0004) effective May 4, 2005.

**VALLEY CREST:**

Andris Emmett 84 Walnut Street Plymouth, Penna.	CNA 3-11	Effective 4/20/05 Resignation
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Dianne Emmett 84 Walnut Street Plymouth, Penna.	LPN 3-11	Effective 4/24/05 Resignation
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It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TERMINATION AT:**

**911:**

SANTANA JOHN, TELECOMMUNICATOR, EFFECTIVE MAY 2, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT:**

**AGING:**

A Leave of Absence Without Pay for James Stubbs, Aging Care Manager 2 (ps# 10-G140-L0635-0029) effective May 9, 2005.

**CHILDREN & YOUTH:**

A Return from a Leave of Absence Without Pay for Renee O’Donnell, Clerk Typist 2 (ps# 21-Y740-L0032-0008) effective April 25, 2005.

A Leave of Absence Without Pay for Helen Wright, Social Services Aide 3 (ps #21-Y740-L0622-0006) effective May 4, 2005.

A Leave of Absence Without Pay for Randi Setta, Social Services Aide 3 (ps# 21-Y740-L0622-0009) Effective May 5, 2005.

**MENTAL HEALTH/MENTAL RETARDATION:**

A Leave of Absence Without Pay for Eric Pruyne, Caseworker 2 (ps# 21-M440-L0624-0031) effective April 28, 2005.

**TRANSPORTATION:**

A Leave of Absence Without Pay for Rose Capristo, Scheduler (ps# 89-LWCTD-0022-0003) effective May 9, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE TRAININGS AND SEMINARS FOR THE FOLLOWING DEPARTMENTS/AGENCY'S:**

**LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY/LUZERNE COUNTY WORKFORCE INVESTMENT OFFICE**

**EMPLOYMENT TRAINING & EDUCATION CONFERENCE REGISTRATION**

MAY 18-19-20, 2005

PA PARTNERS

HERSHEY MOTOR LODGE

HERSHEY, PA

LCWIDA Staff	Registration	Hotel	Travel	Days
1. Paul O'Malia	\$355	\$248	\$81	(3)
2. Richard Ammon	\$315	N/A	\$114	(2)
3. Dave Breshock	\$250	N/A	\$57	(1)
4. Marie Bellizia	\$250	N/A	\$57	(1)
5. Jennifer Brizgint	\$355	\$248	\$81	(3)
6. Greg Hunsinger	\$355	\$248	\$81	(3)
7. Larry Alexander	\$315	\$124	\$81	(2)
9. Janine Spagnola	\$315	\$124	\$81	(2)
10. June DeSalvo	\$315	\$124	\$81	(2)
11. Keith Perlake	\$315	\$124	\$81	(2)
12. Lisa Hawk	\$355	\$124	\$81	(3)

**LCWIO**

13. Patricia Lenahan	\$315	\$124	\$81	(2)
14. Steve Clabia	\$315	N/A	\$114	(2)
15. Frank Sauchak	\$250	N/A	\$81	(1)
16. Robert Sullivan	\$355	\$248	\$81	(3)

Destination: Lehigh Valley CareerLink

Purpose of trip: Guidline Training

Date of Departure: 04/20/2005

Date of return: 04/20/2005

Total estimated costs - Transportation for two days: \$96

Transportation -\$48 for each the following staff:

Steve Clabia, LCWIO Monitor

John Parinia, LCWIDA Counselor

Tom Marnell, LCWIDA Counselor

Nicholas Cave, LCWIDA Counselor

**AREA AGENCY ON AGING:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
Carole Lewis	PDA Quarterly Meeting	Harrisburg	4/25/05	\$150
Anne Rappaport Mary Lou Zerfoss	PASSCPD Quarterly Training	Breinigavile, PA	5/19-5/20/05	\$165
Helene Mancuso Mildred Passeri	Options Core Training	Mechanicsburg	6/22-6/23/05	\$150

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<b><u>CHILDREN &amp; YOUTH:</u></b>				
Marcia Barnes	Spirit & Strength	Forty Fort	4/21/05	\$ 15
Andrea Stethers Wayne Woznikaitis Maureen Taroli Gloria Migatulski June Smith Susan Martin Jamie Stuart Holly Jones Evangeline White Christine McLaughlin Judith Omerza	Celebrating Families 2005 Seminar	Wilkes-Barre	5/10/05	\$1,000
Ken Smith	Supervisors Conf. "Tools for Strengthening"	West Conshohocken	5/10/05	\$209
Marcia Barnes	Treating the Unmanageable Adolescent	Scranton	6/10/05	\$16
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>				
Thomas Kokura	Aging/MR 2005 Cross Systems Conference	Grantville	5/10-5/11/05	\$240
James Gallagher Gina Galli Jean Noss Joe Petrizzi	MH/MR Administrators Assoc. Spring Meeting	York, PA	5/11-5/13/05	\$1,075
Amy Buzinski	Social Security Employ- ment Supports & Ticket to Work Program	Pittston Twp.	5/24/05	\$109
<b><u>OFFICE OF HUMAN SERVICES:</u></b>				
Joseph Loftus- Vergari	Celebrating Families 2005 Seminar	Wilkes-Barre	5/10/05	\$100

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

A Motion was entertained to adjourn the Commissioners’ Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Respectfully,

  
 Patricia Wilk, Recording Secretary