

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joseph Loftus-Vergari, Director, Human Services; Noelle Kovaleski, Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply,; Adrian F. Merolli, Director of Planning; Sandra J. Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids are open in the Treasurers' Office.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

Commissioner Skrepenak called for Executive Session to discuss personnel issues.

Samuel Guesto, Jr., County Manager for Legislation and Chief Clerk, announced the Board of Commissioners held an Executive Session at 9:00 A.M. on February 23<sup>rd</sup>, 10:30 A.M. on February 24<sup>th</sup>, 1:00 P.M. on February 25<sup>th</sup>, on March 4<sup>th</sup>, 2:30 P.M. and 1:00 P.M. on March 28<sup>th</sup>, 2005 to discuss personnel issues.

**RECOGNITIONS:..... Kathy Bozinski  
Public Information Officer**

1. **Resolution: "CASUAL DAY" promoting Colon Cancer Awareness**  
Representatives of the Northeast Cancer Institute
2. **Resolution: "Community Library Month"**  
Representatives of the Luzerne County Library System
3. **Resolution: "Child Abuse Prevention Month"**  
Representatives of the Luzerne County Children and Youth Agency
4. **Resolution: "Community Development Week"**  
Representatives of the Luzerne County Office of Community Development

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**All meetings are electronically recorded**

**COMMUNICATIONS – SAMUEL T. GUESTO, JR.**

**Minutes and Vouchers**

**MOTION  
MARCH 30, 2005**

Request a motion to approve the minutes of the Commissioner's Meeting held on January 26, 2005 and February 15, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion to ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 415998GF – 418482GF  
County General Fund for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

PNC Bank, Vouchers 500099LF – 500181LF  
Liquid Fuels for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400110WC- 400119WC  
Worker's Compensation for 2005

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Hazleton and Hazle Township**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF A STATE OF EMERGENCY WITHIN THE CITY OF HAZLETON AND HAZLE TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA. RESOLUTION DATED FEBRUARY 23, 2005; MARCH 2, 2005; MARCH 9, 2005; MARCH 16, 2005; MARCH 23, 2005 AND MARCH 30, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Declaration for State of Emergency for Luzerne County – Ivan**

REQUEST A MOTION DECLARING A STATE OF EMERGENCY FOR LUZERNE COUNTY AS A RESULT OF DAMAGE CAUSED BY 'TROPICAL DEPRESSION IVAN'. THE DECLARATIONS ARE DATED JANUARY 29<sup>TH</sup>, FEBRUARY 5<sup>TH</sup> AND FEBRUARY 12<sup>TH</sup>, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**Declaration of Disaster Emergency for Luzerne County – Ice Storm**

REQUEST A MOTION TO ADOPT A RESOLUTION CONTINUING A DECLARATION OF DISASTER EMERGENCY DUE TO EFFECTS OF THE ICE STORM, FOR LUZERNE COUNTY DATED FEBRUARY 16<sup>TH</sup>, FEBRUARY 23<sup>RD</sup>, MARCH 2<sup>ND</sup>, MARCH 9<sup>TH</sup>, MARCH 16<sup>TH</sup>, MARCH 23<sup>RD</sup>, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**MOTION**  
**The Local Economic Assistance Program (Appendix Page 28)**

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED), effective March 30, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DCED funding in regards to the Local Economic Development Assistance (LEDA) Program. The County’s LEDA Application is requesting assistance in the amount of \$102,202. (See Appendix)

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**MOTION**  
**The Community Conservation Partnership Program (Appendix Page 29)**

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of Conservation and Natural Resources, effective March 30, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of Conservation and Natural Resources funding in regards to the **Community Conservation Partnerships Program**. The County’s application is seeking \$135,100 in funding for property acquisition, related expenses and audit costs associated with the Ashley Planes project. (See Appendix)

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**MOTION**  
**Single Application for Assistance (Flood Control) (Appendix Page 30)**

Request a motion of the Luzerne County Board of Commissioners authorizing the submission of a **Single Application for Assistance** to the Pennsylvania Department of Community and Economic Development (PA DCED), effective March 30, 2005, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of PA DCED funding in regards to this application. This application is requesting assistance for **flood control and storm water** management activities. (See Appendix)

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**MOTION**  
**Single Application for Assistance (Community Revitalization Funds) (Appendix Page 31)**

Resolution of the Board of Commissioners of the County of Luzerne authorizing the submission of a **Single Application for Assistance** in the amount of \$500,000 to the Pennsylvania Department of Community and Economic Development. (See Appendix)

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**MOTION  
Budget Transfer**

REQUEST A MOTION TO APPROVE THE FOLLOWING GENERAL FUND BUDGET TRANSFER:

1. \$3,785 FROM LEVEE – CLERICAL & OTHER SALARIES TO SHERIFF – OVERTIME SALARIES

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Wilkes Barre Girls Softball League, Inc.**

REQUEST A MOTION TO APPROVE THE RELEASE OF \$33,960.00 TO THE WILKES-BARRE GIRLS SOFTBALL LEAGUE FOR A FENCING PROJECT AT THE PLAYING FIELD COMPLEX.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Wilkes-Barre Bears, Jr. Football and Cheerleading**

REQUEST A MOTION TO APPROVE THE RELEASING OF \$5,001.00 TO THE WILKES-BARRE BEARS, JR. FOOTBALL AND CHEERLEADING ORGANIZATION FOR EQUIPMENT AND SUPPLIES.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Recreational Support for Hazleton Area Youth**

REQUEST A MOTION APPROVING THE RELEASE OF \$10,000.00 TO THE CITY OF HAZLETON FOR USE TOWARDS PROMOTION OF THE SPANISH YOUTH PROGRAMS REPRESENTED BY MR. AMILCAR ARROYO.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Settlement of the Claim of Toni Steinson**

Request a motion to approve a settlement of the claim of Toni Steinson filed in the United States District Court for the Middle District of Pennsylvania in the amount of \$15,000.00.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Amend. To Lease Agreement between the County of Luzerne and McCarthy Realty, Inc.**

Request a motion to approve the Amendment To Lease Agreement between the County of Luzerne and McCarthy Realty, Inc. to extend the existing lease agreement for premises at 93-97 North State Street, Wilkes-Barre, Luzerne County, Pennsylvania to the last day of December 2005 with no change in rental except for increases in utilities, insurance and realty taxes as set forth in the original lease agreement dated December 16, 1998.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Settlement of Claim of Jill C. Giunta v. Luzerne County and Valley Crest**

Request a motion to approve a settlement of the claim of Jill C. Giunta v. Luzerne County and Valley Crest in the amount of \$6,189.36.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Settlement of Claim of Susan Jockel v. Luzerne County**

Request a motion to approve a settlement of the claim of Susan Jockel v. Luzerne County in the amount of \$20,000.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Settlement in the case of A. M. v. Luzerne County Juvenile Detention Center**

Request a motion to approve settlement in the case of A. M. v. Luzerne County Juvenile Detention Center et al., in the United States District Court for the Middle District in the amount of \$125,000, without omission of liability on the part of the defendants. This settlement amount is to be paid in full by the County’s liability insurance carrier.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Settlement in the case of Edward Brominski v. Luzerne County**

Request a motion to approve settlement in the case of Edward Brominski v. Luzerne County et al. in the United States District Court for the Middle District of Pennsylvania in the amount of \$130,000, without omission of liability on the part of the defendants. This settlement is to be paid in full by the County’s liability insurance carriers.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Settlement in the case of the estate of Edward G. Bath, Jr. v. Luzerne County**

Request a motion to approve settlement in the case of the estate of Edward G. Bath, Jr. v. Luzerne County et al., in the United State District County for the Middle District in the amount of \$110,000, without omission of liability on the part of the defendants. This settlement amount is to be paid in full by the County’s liability insurance carrier.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Discount Prescription Cards**

Request a motion to authorize the County of Luzerne to distribute discount prescription cards to all interested county residents for use at participating pharmacies throughout Luzerne County.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**Refunds of Taxes – Assessors Office (Appendix Pages 32 thru 37)**

Request a Motion to approve the following refunds (See Appendix) through the Assessor’s Office:

Richard Zuba	Lehman Township	\$ 363.95
Kenneth and Keleen Weaver	Wright Township	187.91
Goodwill Industries of NE PA Inc.	Wright Township	2,060.91
Mary Roe Milligan	Hanover Township	92.08
John and Sheryl Weaver	Dallas Township	138.60
Oakridge Estates Inc.	Plymouth Township	56.34
Total Refunds: \$ 2,899.79		

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**2002 Capital Projects Bond Issue Schedule “A” 2002-36 (Appendix Pages 38 thru 41)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$449,204.91 FROM THE 2002 CAPITAL PROJECTS BOND ISSUE FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2002-36 (See Appendix).

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**2003 Capital Projects Bond Issue Series A - 2003A-23 (Appendix Pages 42 thru 44)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$67,576.62 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES A FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003A-23 (See Appendix).

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**2003 Capital Projects Bond Issue Series B - 2003B-18 (Appendix Pages 45 thru 47)**

REQUEST A MOTION TO AUTHORIZE THE TRANSFER OF \$199,019.20 FROM THE 2003 CAPITAL PROJECTS BOND ISSUE SERIES B FOR ITEMS IDENTIFIED ON SCHEDULE “A” OF REQUISITION 2003B-18 (See Appendix).

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**Advisory Board/Forty Fort Airport**

WHEREAS, the County of Luzerne has taken over the operations of the Airport located in Forty-Fort, Pennsylvania; and

WHEREAS, the County sees the need to form an advisory board for the purpose of determining the governing structure to operate the Airport and a process to obtain a long time operator of the same.

Request a Motion that a thirteen (13) member Advisory Board be created by the County for the following uses and purposes: The Advisory Board shall be formed for the purpose of gathering the necessary data in order to make recommendation to the County Commissioners for the creation of an RFP for a long term operator of the Airport, which RFP shall be established with the assistance of the current operator and after identifying the short term and long term needs of the facility. The Board shall also recommend a governing structure to the County Commissioners, specifically advising the Commissioners whether the facility should be operated by a separate authority or as currently operated with an Advisory Committee or any other governing structure as may be identified by the Advisory Board for a period to last six (6) months, effective April 1, 2005.

Members of the Advisory Board shall consist of the following:

Cledo Cataluffi  
Richard Disque  
Hal Flack  
Robert Fortinsky  
Jim Gallagher  
Ron Gitkos  
George Horwatt  
Alan Kluger, Esquire  
Richard Nardone  
Joseph Scrobola  
Andrew Tuzinski  
Paul Wasserott  
Frank Yamrick, Sr

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**  
**Bond Responsibilities**

REQUEST A MOTION TO TRANSFER RESPONSIBILITY FOR THE TRACKING, REVIEW, AND REQUESTS FOR SPENDING FROM EACH OF THE COUNTY’S OUSTANDING BOND ISSUES FROM THE COUNTY ENGINEER’S OFFICE TO THE OFFICE OF BUDGET & FINANCE.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**



**MOTION  
TRANSITION THE BUDGET/FINANCIAL PERSONNEL FROM THE  
DEPARTMENTS/AGENCIES**

REQUEST A MOTION TO TRANSITION THE BUDGET/FINANCIAL PERSONNEL FROM THE FOLLOWING DEPARTMENTS/AGENCIES SO AS TO HAVE THEM REPORT DIRECTLY TO THE ADMINISTRATION THROUGH THE COUNTY'S OFFICE OF BUDGET & FINANCE. THESE SAME PERSONNEL WILL CONTINUE TO HAVE FUNCTIONAL REPORTING REQUIREMENTS TO THEIR EXISTING DEPARTMENT/AGENCY HEADS.

AREA AGENCY ON AGING  
CHILDREN & YOUTH SERVICES  
LUZERNE/WYOMING COUNTY DRUG & ALCOHOL  
LUZERNE/WYOMING COUNTY MH/MR  
OFFICE OF HUMAN SERVICES  
LUZERNE/WYOMING COUNTY TRANSPORTATION  
VALLEY CREST  
WIB/WIO  
COMMUNITY DEVELOPMENT AGENCY

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID "NAYES" URBAN**

**MOTION  
TRANSITION THE HUMAN RESOURCES PERSONNEL FROM THE  
DEPARTMENTS/AGENCIES**

REQUEST A MOTION TO TRANSITION THE HUMAN RESOURCES PERSONNEL FROM THE FOLLOWING DEPARTMENTS/AGENCIES SO AS TO HAVE THEM REPORT DIRECTLY TO THE ADMINISTRATION THROUGH THE COUNTY'S HUMAN RESOURCES OFFICE. THESE SAME PERSONNEL WILL CONTINUE TO HAVE FUNCTIONAL REPORTING REQUIREMENTS TO THEIR EXISTING DEPARTMENT/AGENCY HEADS.

AREA AGENCY ON AGING  
CHILDREN & YOUTH SERVICES  
LUZERNE/WYOMING COUNTY DRUG & ALCOHOL  
LUZERNE/WYOMING COUNTY MH/MR  
OFFICE OF HUMAN SERVICES  
LUZERNE/WYOMING COUNTY TRANSPORTATION  
VALLEY CREST  
WIB/WIO  
COMMUNITY DEVELOPMENT AGENCY

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

**MOTION  
Complete Healthcare Resources Incorporated – Letter of Interest**

Request a motion to accept and execute a Letter of Interest submitted to Luzerne County by Complete HealthCare Resources, Inc. for evaluation of Valley Crest Nursing Home and a development of an action plan for a replacement facility.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

**END OF COMMUNICATIONS**

TREASURER’S OFFICE – MICHAEL L. MORREALE

FINANCIAL STATEMENT

March 30, 2005

Request a motion to accept the following Financial Statement:

**WACHOVIA BANK**

General Fund.....	\$2,799,637.60
School, Road & Institution District.....	2,015,884.65
Real Estate Tax Sale Account .....	664,669.15
Self Insured Workers Compensation Fund.....	43,820.30
Court of Common Pleas - Domestic Relations IV-D Fund .....	2,022,444.25
Patients’ Personal Fund Account .....	82,717.85
911 Construction Fund.....	1,788,208.96
911 Operational Fund.....	149,547.78

**PNC BANK, NORTHEAST, PA.**

**Luzerne County Fiscal Agencies:**

Office for the Aging .....	\$243,078.63
Children & Youth Department.....	402,882.23
Mental Health/Mental Retardation.....	29,796.10
Drug & Alcohol Program.....	51,066.73
Office of Human Services.....	8,789.20
Human Services Agencies/Transportation Department.....	26,262.03
Liquid Fuels Tax Fund .....	934,444.93
Luzerne County GWBIF Escrow Account.....	27,304.47
1997 Series Parking & Office Relocation Fund .....	0.00

**CITIZENS BANK**

Adult Probation Special Account .....	\$1,545,100.82
Luzerne County Bridges.....	10,864.94
Hazardous Material Emergency Response Account .....	298,401.55
EMA Radiation Emergency Response Fund.....	26,879.06

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$66,132.41
Luzerne County Agencies Account .....	2,574,847.39
Luzerne County Solid Waste Recycle Account .....	571,127.21
Luzerne County Property Tax Collection .....	314,952.38

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$16,386.69
Adult Probation/Offenders Supervision Fund .....	43,346.12
Tri-County Airport Feasibility Study .....	35,686.34
Luzerne County 2002 Capital Projects .....	1,528,831.74
Workmans’ Compensation Insurance Reserve Account.....	38,125.82
Luzerne County 2003 Capital Projects .....	42,128.02
Luzerne County 2003 D Capital Projects .....	33.86

**MICHAEL L. MORREALE  
Luzerne County Treasurer**

Request a Motion to accept the Treasurer’s Report as presented.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

“AYES” SKREPENAK, VONDERHEID, URBAN

**LUZERNE COUNTY TREASURER'S OFFICE**

**CERTIFICATES OF DEPOSIT**

March 21, 2005

**Self Insured Workers Compensation Fund** **\$900,000.00**

**Luzerne County Fiscal Agencies:**

**Mental Health/Mental Retardation** **\$4,575,000.00**

**Drug & Alcohol Program** **\$500,000.00**

**Office of Human Services** **\$360,000.00**

**Transportation Department** **\$891,000.00**

**Total** **\$7,226,000.00**

Request a Motion to accept the Treasurer's Certificates of Deposit Report as presented.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**"AYES" SKREPENAK, VONDERHEID, URBAN**

**END OF TREASURER'S REPORT**

**CONTROLLERS REPORT**

Request a Motion to ratify and confirm payment of the following vouchers:

1. *Request a motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:*

**\$314,666.57** *Community Development Block Grant Program*  
**\$254,271.51** *HOME Investment Partnership Program*  
**\$41,280.88** *Emergency Shelter Grants Program*  
**\$475,098.70** *Business Development Loan Program*

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

2. *Request a motion to ratify and confirm the payment of \$14,133.58 to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of March.*

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

3. *Request a motion to ratify and confirm the payment of \$490,000.00 to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s March 2005 appropriation.*

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**Bids opened on February 16, 2005:**

***Luzerne County Transportation Department:***

*Sales of Three (3) Used Vehicles*

**Bids opened on March 9, 2005:**

***Sheriffs Office:***

*Computer Equipment*

***Luzerne County Court House:***

*Copy Paper*

*Laser Paper*

***Luzerne County Convention & Visitors Bureau:***

*Spring/Summer Visitor’s Guide*

**Bids Opened March 23, 2005:**

***Bureau of Elections:***

*Precinct Poll Books*

*Printed Ballot Materials*

*Judges Supply Boxes*

*Delivery & Re-Delivery of Voting Machines*

**Bids Opened March 30, 2005:**

***Wilkes Barre/Wyoming Valley Airport:***

*Runway 7-25 Profile Repair*

***Luzerne County Road & Bridge Department:***

- Traffic Line Painting*
- Anti-Skid Materials*
- Bituminous Paving Materials*
- Crushed Stone & Rock Lining Materials*
- Gasoline & Diesel Fuel Oil Delivery*
- Lubricants*
- Pressure Treated Bridge Planks*
- Ready Mixed Concrete*
- Pre-cast Concrete Inlets*
- High Density Polyethylene Drainage Pipe*

***Luzerne County Engineers Office:***

*Wyoming Valley Levee Landscape Maintenance*

Request a Motion to reject Schuyler Landscaping for lack of no bid security.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to accept the following bids for tabulation subject to review by the county solicitor.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

***Transportation Department:***

*Voucher No. 530112TR to 530244TR inclusive in the amount of \$2,917,905.34*

***Patients’ Personal Fund:***

*Voucher No. 500042PP to 500077PP inclusive in the amount of \$ 42,020.38*

***Bureau for the Aging:***

*Voucher No. 510622AG to 511425AG inclusive in the amount of \$ 1,915,438.36*

***Children and Youth:***

*Voucher No. 520818CY to 521990CY inclusive in the amount of \$ 2,426,083.26*

***Mental Health / Mental Retardation:***

*Voucher No. 540249MM to 540564MM inclusive in the amount of \$ 6,003,528.50*

***Human Services:***

*Voucher No. 550049HS to 550110HS inclusive in the amount of \$ 2,910,850.24*

***Drug and Alcohol:***

*Voucher No. 560054DA to 560110DA inclusive in the amount of \$ 3,616,267.93*

***Stephen L. Flood, Controller***

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF CONTROLLERS REPORT**

**DEPARTMENT HEAD REPORTS**

**HUMAN SERVICES – JOSEPH LOFTUS VERGARI**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT FOR THE PROVIDER, SERVICE, TERM AND RATE SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>
<b><u>AREA AGENCY ON AGING:</u></b>			
Borough of White Haven	Lease Agreement for White Haven Sr. Ctr.	5/1/05-4/30/06	\$1,200/yr

**MENTAL HEALTH/MENTAL RETARDATION:**

Lycoming/Clinton MH/MR Program	MR Targeted Service Management	3/1/05-6/30/05	\$1,500
Melinda Godshall	MR Early Intervention	4/1/05-6/30/05	\$5,000
Corinne Chabot	Spanish Interpreter	" "	\$2,000

**TRANSPORTATION:**

William Davis	Personnel Training & Support	4/05 Only	\$1,500
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Adopt a Resolution authorizing the submission and application of the 2005/2006 Shared Ride Transportation Program Grant Application to the Pennsylvania Department of Transportation, Bureau of Public Transportation, Lottery Transportation Division.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>	<u>RATE</u>	
			<u>FROM</u>	<u>TO</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Comfort Keepers Mountaintop	Personal Care	" "	\$25,000	\$41,000
Comfort Keepers Hazleton	Personal Care	" "	\$25,000	\$38,500
Jewish Family Service	Kosher Home Delivered Meals	" "	\$37,000	\$58,200
Nurses as Needed	Personal Care	" "	\$5,000	\$8,800
Heritage Hill	Adult Day Care	" "	\$33,000	\$56,000
<b><u>DRUG &amp; ALCOHOL:</u></b>				
Serento Gardens	Partial Hospitalization	" "	\$28,940	\$43,940

<u>PROVIDER</u>	<u>SERVICE</u>	<u>TERM</u>		<u>FROM</u>	<u>RATE TO</u>
<b><u>MENTAL HEALTH/MENTAL RETARDATION:</u></b>					
ARC of Luzerne County	MR Comm. Employ., Independent Monitoring Team & IM4Q	"	"	\$122,246	\$139,346
Michael Shucosky, Esq.	MH Hearing Officer	"	"	\$22,000	\$36,000
Advocacy Alliance	MH Community Services & MH/MR Family Support	7/1/04-	6/30/05	\$95,000	\$105,000
ReDCo Group	MR ADT Srvs.	"	"	\$430,000	\$466,845
Thomas Brennan	MR Therapist	"	"	\$3,000	\$6,000
Institute for Human Resources	MR Residential Services	"	"	\$3,942,170	\$4,017,249
Impact Systems, Inc.	MR Residential Services	"	"	\$3,353,663	\$3,417,319
Step-By-Step, Inc.	MH/MR Residential, MR Day Options, & MH Housing Support Services	"	"	\$5,377,117	\$5,447,643
ARC of Wyoming County	MR Residential Srvs.	"	"	\$901,691	\$919,382
Goodwill Industries	MH/MR Comm. Employ., & MR Residential	"	"	\$1,568,842	\$1,600,219
National Mentor Healthcare	MR Residential Services	"	"	\$1,226,206	\$1,248,894
Family Care Consortium	MR Residential Srvs.	"	"	\$101,421	\$103,450

**OFFICE OF HUMAN SERVICES:**

Family Enhancement Ctr.	Nurse Home Visiting Program	1/1/01-	12/31/04	\$1,191,129	\$1,285,945
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEER'S OFFICE – JAMES BROZENA**

**MOTION**

Request a motion to Ratify the execution of an agreement with Lenhardt Lolli & Rodgers Architects in the not to exceed amount of \$49,000.00 for Architectural Services for the Plan of Correction at Valley Crest.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion to Award the Luzerne County Courthouse Exterior Restoration – Phase 1A project to Masonry Preservation Services, Bloomsburg, in the amount of \$444,000.00

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion to Ratify the execution of Reimbursement Agreement 048736 between the County of Luzerne and the Commonwealth of Pennsylvania for the Inventory and Inspection of county owned bridges for calendar year 2005.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request a motion to Ratify the resolution for bridge inspections (**Appendix Page 48**).

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request permission to advertise for the Installation of Security Fencing at the Luzerne County Correctional Facility.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request permission to advertise for the Demolition of a Maintenance Building at Moon Lake Park.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Request permission to advertise for Runway 7/25 Profile Repair at the Wyoming Valley Airport.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Authorize the proper officials to execute an agreement with the GIS Consortium in the not to exceed amount of \$40,000.00 to obtain aerial mapping of the Hicks/Abrahams Creek Watersheds.

It was moved by Commissioner Urban, seconded by Commissioner Skrepnak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**



**ROAD & BRIDGE DEPARTMENT - JAMES BROZENA**

**MOTION**

Ratify the request for permission to advertise for Levee System Landscape Maintenance.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

Ratify the request for permission to advertise for Annual Maintenance Material Contracts for the Road & Bridge Department.

- Anti-skid Materials
- Bituminous Paving Materials
- Crushed Stone & Rock Lining Materials
- Gasoline & Diesel Fuel Oil Delivery
- High Density Polyethylene Drainage Pipe
- Lubricants
- Pressure Treated Bridge Planks
- Precast Concrete Inlets & Accessories
- Ready Mixed Concrete
- Traffic Line Painting

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**LUZERNE COUNTY PURCHASING DEPARTMENT – WILLIAM BURKE**

**MOTION**

REQUEST A MOTION TO APPROVE THE FOLLOWING CONTRACTS FOR THE PROVIDERS FOR SERVICE SPECIFIED:

**JUVENILE DETENTION CENTER – JANITORIAL SERVICE:**

K-PAT KARPET 105 GEORGE AVE., WILKES-BARRE, PA 18705	TOTAL BID: \$ 5,700.00	(\$475.00 /MONTH)
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**UNSUCCESSFUL BIDDERS:**

J&G CLEANING	TOTAL BID: \$ 18,000.00
BTD CLEANING SERVICE	\$ 15,900.00
SERVICE MASTER	\$ 14,580.00
W-B WINDOW CLEANING	\$ 8,100.00

Commissioner Urban commented he could not support this motion citing the possibility of conflict with the County Union Contract.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN**

**TRANSPORTATION DEPARTMENT – USED VEHICLES THAT WERE REBID**

GRACE QUALITY USED CARS, INC. TOTAL BID: \$ 5,065.00 3 945 LINCOLN HIGHWAY MORRISVILLE, PA 19067	USED VANS ITEM #1-2-3
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**LUZERNE COUNTY COURTHOUSE:**

**COPY PAPER**

WHITEMAN TOWER 1100 HANOVER STREET	TOTAL BID: \$ 18,580.00	ONLY BIDDER
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WILKES-BARRE, PA 18706

**LASER PAPER**

WHITEMAN TOWER  
1100 HANOVER STREET,  
WILKES-BARRE, PA 18706

TOTAL BID: \$ 31,370.00

ONLY BIDDER

**LUZERNE COUNTY CONVENTION & VISITORS BUREAU:**

**2005 SPRING/SUMMER VISITORS GUIDES**

GRAPHI-COLOR CORP  
3490 N. MILL ROAD  
VINELAND, NJ 08360

TOTAL BID: \$ 10,500.00

**UNSUCCESSFUL BIDDERS:**

FORMS PLUS, INC.  
OFFSET PAPERBACK

TOTAL BID: \$ 21,000.00

\$ 17,070.00

(HOUSE STOCK \$14,490.00)

CURTIS 1000

TOTAL BID: \$ 12,980.00

TIMES PRINTING

TOTAL BID: \$ 11,998.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak  
"AYES" SKREPENAK, VONDERHEID, URBAN

**MOTION**

**PERMISSION TO ADVERTISE THE FOLLOWING:**

**VALLEY CREST NURSING HOME:**

BEVERAGES  
BREAD  
DAIRY ITEMS  
GROCERIES & NON-PERISHABLES  
WINDOW CLEANING

FROZEN FOODS  
HI-PROTEIN DRINKS  
ICE CREAM  
SEA FOOD

**MOTION**

**PERMISSION TO ADVERTISE FOR THE SALE OF USED VEHICLES**

**LUZERNE /WYOMING COUNTIES TRANSPORTATION DEPARTMENT:**

**PERMISSION TO ADVERTISE FOR PURCHASE OF VEHICLES**

FOUR (4) NARROW BODY SMALL TRANSIT BUSES  
THREE (3) 14-PASSENGER SMALL TRANSIT BUSES  
ONE (1) 15 - PASSENGER VAN

**AREA AGENCY ON AGING:**

ASSORTED MEDICAL SUPPLIES

**JANITORIAL SERVICES FOR SENIOR CENTER LOCATIONS:**

CHARLES T. ADAMS CENTER  
EDWARDSVILLE SENIOR CENTER  
NANTICOKE SENIOR CENTER  
PLYMOUTH SENIOR CENTER  
WYOMING COUNTY SENIOR CENTER

DALLAS SENIOR CENTER  
MOUNTAIN TOP SENIOR CENTER  
PITTSTON SENIOR CENTER  
KINGSTON SENIOR CENTER

**PROTHONOTARY 'S OFFICE:**

**PERMISSION TO ADVERTISE FOR FOLDERS (EIGHT MONTH CONTRACT)**

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
"AYES" SKREPENAK, VONDERHEID, URBAN

**SOLID WASTE MANAGEMENT**

**REQUEST PERMISSION TO CONDUCT TIRE RECYCLING - OFF STATE CONTRACT AND AWARD TO IKE MANAGEMENT INC., HARRISBURG, PA.**

**PERMISSION TO BUY OFF STATE CONTRACT - DELL EQUIPMENT FOR LUZERNE COUNTY 911**

TWO POWER EDGE 6600 SERVERS NEEDED TO UPGRADE CAD SYSTEM TO WINDOWS VERSION SERVERS AND REPLACE AIX MACHINES. TOTAL COST: \$27,854.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
"AYES" SKREPENAK, VONDERHEID, URBAN

**PLANNING DEPARTMENT – ADRIAN MEROLLI**

**MOTION**

1. Leslie Caley, 24 E. Washington Street, Nanticoke, PA, requests the rezoning of property on the South Side of Alden Mt. Road, about 1,200 ft. East of Maple Street, Alden, Newport Township, from a Mining District to a One-Family Residence District to allow residential development.

The Luzerne County Planning Commission recommends approval of the above rezoning request.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
"AYES" SKREPENAK, VONDERHEID, URBAN

**MOTION**

1. Request approval of a letter agreement between the County of Luzerne and Lawyers Land Abstract to provide title insurance services to the County's Agricultural Land Preservation Program for 2005 using the Pennsylvania established rates. This cost is reimbursed by the State at the 100% level. (Appendix Page 49)

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
"AYES" SKREPENAK, VONDERHEID, URBAN

**MOTION**

1. Request approval of a letter agreement between the County of Luzerne and JTB Surveying and Engineering to provide surveying services to the County's Agricultural Land Preservation Program for 2005 at a cost not to exceed \$ 6,500 per survey. This cost is reimbursed by the State at the 100% level. (Appendix Pages 50 thru 51)

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
"AYES" SKREPENAK, VONDERHEID, URBAN

**COMMUNITY DEVELOPMENT – SANDRA RUSSELL**

**MOTION**

**Award Lead Based Paint Liability Insurance Policy**

Request a motion of the Board of Commissioners of the County of Luzerne authorizing the Luzerne County Office of Community Development to renew lead based paint liability insurance through Joseph J. Joyce Associates, at the cost of \$10,315 retroactive as of March 1, 2005. Funding for said insurance will be defrayed from the federally funded Office of Community Development housing budget.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**National Community Development Week – Continued Funding of CDBG**

Request a motion authorizing the Board of Commissioners of the County of Luzerne to adopt a resolution declaring the week of March 28<sup>th</sup> through April 3<sup>rd</sup> as National Community Development Week and to call on Congress to preserve the CDBG Program within the Department of Housing and Urban Development.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**Extension of Lead Based Paint Inspection Contract through July 15, 2005**

Request a motion of the Board of Commissioners of the County of Luzerne to extend the term of the contract with the Commission on Economic Opportunity for the provision of lead inspection services, to July 15, 2005.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF DEPARTMENT HEAD REPORTS**

**PERSONNEL ACTIONS**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT MOON LAKE PARK:**

OFFICE ATTENDANTS @ \$5.35 per hr. effective March 30, 2005

MaryAnn Kohnevich, Katheryn Powell, Angela Maslowski

MARINA ATTENDANT @ \$5.35 per hr. effective March 30, 2005

Domonic Lockavicc, Brianna Harding, Penelope Bohunko

LIFEGUARD MANAGER

Catherine Roberts @ \$7.50 per hr. effective March 30, 2005

LIFEGUARDS @ \$6.50 per hr. effective March 30, 2005

Robert Wentz, Brian Najaka, Megan Redenski, Erin Lehman,  
Sean Hogan, Kyle Flynn, Alaric Eby

MAINTENANCE @ \$5.35/hr. effective March 30, 2005

Christopher Wrubel, Michael Toman, Thomas DeAngelo,  
Sean Mosca, Ryan Gruver, Bridger Whitesell

PARK NATURALIST

Alice Bohunko @ \$8.55/hr. effective March 30, 2005

NATURALIST ASSISTANT

Andrew Fedor @ \$5.85/hr. effective March 30, 2005

SECURITY

Alex Hillard @ \$5.50/hr. effective March 30, 2005

SECURITY/MAINTENANCE SEVEN TUBS

Francis Rothenbecker @ \$6.30/hr. effective March 30, 2005

RECREATION AIDES @ \$5.35/hr. effective March 30, 2005

Erin Jones, Alicia McMonigle, John Uliclney.

Approval of individuals contingent with Salary Board Action to approve positions. All positions are PART-TIME employment.

**COMMISSIONERS OFFICE**

William G. Brace, 148 Crescent Avenue, Wilkes-Barre,

Deputy Chief Clerk, at an annual salary of \$42,000.00 effective March 30, 2005. To fill vacancy.

Jason M. Parrish, Luzerne as an Executive Administrative Assistant at an annual salary of \$28,500 effective April 4, 2004. To fill vacancy.

**ROAD AND BRIDGE DEPARTMENT:**

Appoint Brian A. Grohowski, 125 Almond Lane, Wilkes-Barre, for the position of "Truck Driver" at an annual salary of \$17,000 effective March 21, 2005. To fill an existing vacancy

**LUZERNE COUNTY BUREAU OF ELECTIONS**

DEBRA L. MILLER, , REGISTRATION INSPECTOR, EFFECTIVE MARCH 30, 2005.  
RECALL FROM LAYOFF INTO NEWLY VACANT POSITION OF REGISTRATION  
INSPECTOR. TO FILL VACANCY.

**SHERIFF'S OFFICE**

Arthur Bobbouine Chief Deputy Sheriff at \$37,971.00 per annum  
Effective March 9, 2005. To fill vacancy.

Tara Osmulski, Deputy Sheriff, at \$22,000.00 per annum. Effective March 21, 2005. To fill vacancy.

**LUZERNE COUNTY WORKFORCE INVESTMENT AGENCY**

Nicholas Cave, SPOC COUNSELOR at \$25,000.00 per annum.  
Effective March 30, 2005. To fill vacancy.

**AGING:**

Mary Ann Kosmach, Nanticoke as a Part Time Senior Center Manager 1 (ps# 10-G140-L0811-0008) at an hourly rate of \$10.71 effective March 14, 2005.

Holly Blain, Wilkes-Barre as a Clerk 2 (ps# 10-G140-L0012-0007) at an annual salary of \$18,708 effective March 14, 2005.

Agnes Savitski, Ashley as an Alternate Food Service Worker 1 (ps# 10-G140-L1031-9002) at an hourly rate of \$8.91 effective April 4, 2005.

Helene Mancuso, Plains as an Aging Care Manager 2 (ps# 10-G140-L0635-0018) at an annual salary of \$26,085 effective April 4, 2005.

**CHILDREN & YOUTH:**

Autumn Norton, Shawanese as a Caseworker 2 (ps# 21-Y740-L0624-0037) at an annual salary of \$27,585 effective April 4, 2005

Brenda Melucci, Old Forge as a Caseworker 2 (ps# 21-Y740-L0624-0024) at an annual salary of \$27,585 effective April 11, 2005.

Leo Kaskel, Mountain Top as a Caseworker 2 (ps# 21-Y740-L0624-0024) at an annual salary of \$27,585 effective April 11, 2005

**VALLEY CREST:**

Tawana Smith	CNA-3-11	Effective 3/21/05
400 C Indian Creek Drive		\$19,848.00
Wilkes-Barre, Penna.		

Ashlee Kostelnick	CNA-11-7	Effective 3/21/05
461 Carver Street		\$19,639.00
Larksville, Penna.		

Motion was made noting the Moon Lake Positions would be contingent on approval of positions at today’s Salary Board Meeting immediately following the Commissioner’s Meeting. Commissioner Urban voted “NAYE” for the position of Deputy Chief Clerk in the Commissioners Office. All other positions were approved with the following motion.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO RESCIND THE FOLLOWING APPOINTMENTS:**

**VALLEY CREST**

Francine Brown	CNA-3-11	Effective 2/21/05
18 S. Warren Street		Did Not Accept
Position		
W. Hazleton, Penna.		

Barbara Craigle	LPN-3-11	Effective 2/21/05
274 Snow Valley Drive		Did Not Accept
Position		
Drums, Penna.		

Carol Zalutko	LPN-3-11	Effective 2/28/05
P.O. Box 71		Did Not Accept
Position		
Wapwallopen, Penna.		

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT: CHILDREN & YOUTH:**

Reclassifications to Social Services Aide 3 at an annual salary of \$21,638 effective January 14, 2005:

(ps# 21-Y740-L0622-0015) Mary Ritsick  
(ps# 21-Y740-L0622-0016) Diane Simmers

**MENTAL HEALTH/MENTAL RETARDATION:**

Reclassifications to Management Technician at an annual salary of \$25,938 effective March 14, 2005:

(ps# 21-M440-L0510-0001) Christine Weldon  
(ps# 21-M440-L0510-0002) Marjorie Starek

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE REASSIGNMENT OF THE FOLLOWING EMPLOYEES FROM THE DATA PROCESSING DEPARTMENT TO THE OFFICE OF BUDGET & FINANCE:**

Patricia Kopeck / System Coordinator II  
Cheryl Gitomer / System Coordinator I  
Rose Caladie / System Analyst / Programmer

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING CHANGE IN STATUS: AGING:**

From Alternate Senior Center Manager 1 to Part Time Senior Center Manager 1 (ps# 10-G140-L0811-0016) for Patricia McClellan at an hourly rate of \$10.71 effective April 4, 2005.

**TRANSPORTATION:**

Thomas Landon from Part Time Driver to Fleet Manager (ps# 99-LWCTD-SSFM-0001) at an annual salary of \$24,500, effective March 31, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RETIREMENTS: 911:**

EDWARD SOPKO, TELECOMMUNICATOR , EFFECTIVE MARCH 25, 2005.

**VALLEY CREST:**

P. Tobey Humphrey                      Director of Plant Engineering                      Effective 2/19/05  
RR#3, Box 193  
Dallas, Penna.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION/S:**

**911:**

KIRK WETZEL, PSAP SUPERVISOR ,EFFECTIVE MARCH 25, 2005.

**VALLEY CREST:**

Jean Wolfe LPN-3-11 Effective 3/10/05  
44 Parrish Street  
Plymouth, Penna.

Janice Coviello CNA-3-11 Effective 2/17/05  
525 Penn Avenue  
Dupont, Penna.

Mary Ann Wallace RN-11-7 Effective 2/4/05  
10 Washington Street  
Moosic, Penna.

**AGING:**

Nola Sorber, Part Time Senior Center Manager 1 (ps# 10-G140-L0811-0007) effective February 15, 2005.

Anne Cromer, Part Time Senior Center Manager 1 (ps#10-G140-L0811-0005) effective March 4, 2005.

The Resignation of Andrea Dougherty, Aging Care Manager 2 (ps# 10-G140-L0635-0032) effective April 22, 2005.

**MENTAL HEALTH/MENTAL RETARDATION:**

Karen Patterson, Caseworker 2 (ps# 21-M440-L0624-0021) effective February 25, 2005.

**SHERIFF'S OFFICE**

Arthur Bobbouine, Deputy Sheriff, effective March 8, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING SUSPENSION:**

**MENTAL HEALTH/MENTAL RETARDATION:**

A Suspension Without Pay for Kristen Stair, Caseworker 2 (ps# 21-M440-L0624-0036) effective February 25, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCES:**

**AGING:**

A Return from Leave of Absence Without Pay for Sharon Considine, Aging Care Manager 2 (ps# 10-G140-L0635-0030) effective February 22, 2005.

**MENTAL HEALTH/MENTAL RETARDATION:**

A Return from Leave of Absence Without Pay to Intermittent Leave for Lois Johnson, Data Analyst 2 (ps# 21-M440-L0042-0001) effective March 22, 2005.



**TRANSPORTATION:**

A Leave Without Pay for Timothy Cerullo, Driver (ps# 86-LWCTD-9201-0014) effective February 14, 16, March 2, 8, 11 and 15, 2005.

A One Day Leave Without Pay for Richard Williams, Driver (ps# 8-LWCTD-9201-0024) effective March 1, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING SEPARATIONS:**

**MENTAL HEALTH/MENTAL RETARDATION:**

The Separation of Kristen Stair, Caseworker 2 (ps# 21-M440-L0624-0036) effective March 31, 2005.

**TRANSPORTATION:**

Part Time Drivers effective February 9, 2005:

(ps# 86-LWCTD-9202-0051) Thomas Kovalick

(ps# 86-LWCTD-9202-0073) John Duffy

Timothy Cerullo, Driver (ps# 86-LWCTD-9201-0014) March 24, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MOTION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TRAININGS AND SEMINARS:**

**OFFICE OF BUDGET AND FINANCE**

AT A COST OF APPROXIMATELY \$1,100 AS LISTED.

<u>ATTENDEE</u>	<u>TRAINING SEMINAR</u>	<u>LOCATION</u>	<u>DATE(S)</u>	<u>APPROXIMATE COST</u>
Michele Sparich	PA Leadership Institute (4 Sessions)	Lackawanna Junior College	3/24/05 6/8/05 9/14/05 11/9/05	\$200.00 (\$50/Session)
Anthony Alu	AAP Conference On Assessment Administration	Harrisburg	5/4/05thru 5/6/05	\$900.00

**DEPARTMENT OF SOLID WASTE MANAGEMENT**

AT A COST OF APPROXIMATELY \$610.00 AS LISTED.

W. Edward Latinski to attend the Professional Recyclers of Pennsylvania Annual Conference at State College From July 26 to 29 2005. The cost is \$610.00 and includes conference fees, three nights lodging and 8 meals. The expenditure is funded by the Landfill Administrative Fee account and is 50% reimbursable by the Pennsylvania Department of Environmental Protection.

March 30, 2005

**LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY**  
AT A COST OF APPROXIMATELY \$160.00 AS LISTED.

Lisa Hawk, LCWIDA Reports' Coordinator for travel to the Harrisburg area.  
Destination - Harrisburg - South Central Employment Corporation  
Date: Monday, March 14, 2005  
Purpose: Training and Development Technical Workgroup Meeting  
Estimated cost - \$80 (mileage & parking)

Lisa Hawk, LCWIDA Reports' Coordinator for travel to the Harrisburg area  
Destination - Harrisburg - location TBA  
Date: Friday, April 22, 2005  
Purpose: State Youth Council Meeting  
Estimated cost - \$80 (mileage & parking)

**LUZERNE COUNTY 9-1-1**  
AT A COST OF APPROXIMATELY \$1000.00 AS LISTED (100% REIMBURSEABLE).

Alan Pugh, Executive Director, REQUEST TO ATTEND THE IWCE WIRELESS COMMUNICATIONS EXPO IN LAS VEGAS , NV ON APRIL 4<sup>TH</sup> TO APRIL 8<sup>TH</sup> 911 RADIO COMMUNICATION PRODUCT AND TRAINING  
AIRFARE - \$200.00 APPROX.  
HOTEL - \$450.00 APPROX.  
FOOD - \$250.00  
ATTENDANCE PASS - \$100.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**THE FOLLOWING TRAININGS FOR A TOTAL COST OF APPROXIMATELY \$5,392 AS LISTED:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
<b><u>AREA AGENCY ON AGING:</u></b>				
Marianne Infantino	PDA Nutrition	Boiling Springs	4/6-4/7/05	\$243
Colleen Jones	Primetime Health Conf.	Harrisburg	4/20-4/21/05	\$70
Mary Lou Zerfoss	National & Community Services Conference	Avalon, NJ	4/26-4/28/05	\$446
Joe Giebus	Apprise Conference	Boiling Springs	4/26-4/29/05	\$137
Philip Semenza	Employment, Training & Education Conf.	Hershey	5/18-5/20/05	\$625

**CHILDREN & YOUTH:**

Maria Pavlick Georgene Meyers Mark Schrode	PCYA	Hershey	1/20/05	\$287
Susan Martin Yurii Safka Joanne Meshanski Donna Domiano Maureen Taroli Ann Marie Black	Club Drugs	Scranton	3/4/05	\$607

Maureen Taroli Emily Intelicato Donna Domiano	Kids & Drugs	Wilkes-Barre	3/8/05	March 30, 2005 \$223
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<b><u>ATTENDEE</u></b>	<b><u>TITLE</u></b>	<b><u>LOCATION</u></b>	<b><u>DATE</u></b>	<b><u>APPROX. COST</u></b>
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**CHILDREN & YOUTH:**

Donna Domiano Maureen Taroli Ann Marie Black Nancy O'Kane Cindy Jones Bethany Thomas Jennifer Hagen	Filial Therapy: Strengthening Parent- Child Relationships Through Play	Scranton	3/10/05	\$809
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Charlene Aben Marsha Barnes	Child Welfare Law 2005	State College	3/24/05	\$520
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Mary Ann Rambus Sandra Moosic Susan Martin Maureen Taroli Marcia Barnes June Smith Theresa Birth Mark Malkemes Emily Intelicato Gloria Migatulski	The Resilient Child and Family	Wilkes-Barre	4/7/05	\$483
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Yurii Safka Elaine Altoe Linda Shupp Susan Martin	Spanish for Social Services	Scranton	6/9, 6/16, 6/23, 6/30/05	\$822
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**DRUG & ALCOHOL:**

William Kimmel	Cultural Competency	Harrisburg	5/11/05	\$50
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Ralph Gayoski	Clinical Supervision	Harrisburg	5/13/05	\$50
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**OFFICE OF HUMAN SERVICES:**

Carlie Wetzel	First Responders of Sexual Assault	Wilkes-Barre	4/14/05	\$20
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

MOTION

**REQUEST A MOTION TO RE-APPOINT THE FOLLOWING WORKFORCE INVESTMENT BOARD (WIB) MEMBERS TO A THREE (3) YEAR TERM, EFFECTIVE JANUARY 1, 2005 THROUGH DECEMBER 31, 2007.**

EUGENE BRADY, EXECUTIVE DIRECTOR  
COMMISSION ON ECONOMIC OPPORTUNITY  
P.O.BOX #1127  
WILKES-BARRE, PA 18703-1127

WILLIAM DESCIAK, EXECUTIVE DIRECTOR  
NE PA INDUSTRIAL DEVELOPMENT CENTER  
HANOVER INDUSTRIAL PARK  
75 YOUTH STREET  
WILKES-BARRE, PA 18706-1471

PETER HALESEY, ADMINISTRATOR  
WEST SIDE AREA VOCATIONAL TECHNICAL SCHOOL  
75 EVANS STREET – PRINGLE  
KINGSTON, PA 187804

ROBERT JABERS, PROPRIETOR  
THE SABER ROOM RESTAURANT  
26 MARJORIE STREET  
WILKES-BARRE, PA 18702

KEVIN O'DONNELL, CEO/President  
Can-Do  
1 SOUTH CHURCH STREET  
HAZLETON, PA 18201

MICHAEL PASONICK, ENGINEER  
PASONICK ENGINEER AND SURVEYOR  
165 WILKES-BARRE BOULEVARD  
WILKES-BARRE, PA 18702

E. GARY SLUSSER, PROPRIETOR  
SLUSSER BROTHERS PLUMBING  
272 BOWMAN STREET  
WILKES-BARRE, PA 18702

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepentak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**END OF PERSONNEL MOTIONS**

A Motion was entertained to adjourn the Commissioners' Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Respectfully,

  
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Patricia Wilk, Recording Secretary