

On the above date at 10:00 A.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Jack McCutcheon, Personal Director; James Miller, Administrator of Valley Crest; Michael L. Morreale, Treasurer; Stephen L. Flood, Controller; James J. Brozena, County Engineer; William P. Burke, Director of Property and Supply; Adrian F. Merolli, Director of Planning; Sandra Russell, Director of Community Development; Salvadore Diaz, Chief of Budget and Finance.

Commissioner Gregory Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak announced bids are open in the Treasurers' Office.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak reminded everyone that if you wish to address the Commissioners to see Ms. Bozinski and sign in.

### **PUBLIC COMMENT**

Mary Kamp, Wilkes-Barre, commented on an article in the Times Leader about the recently established Valley Crest Advisory Committee and the reference to secret talks. Kathy Bozinski, Public Information Officer, responded the headline was very misleading and that the content of the article by Jennifer Learn did not reflect the headline. Ms. Bozinski added she has been appointed to this Committee to ensure the public is informed of what transpires at the meetings. Commissioner Vonderheid commented there are 197 lives and homes related to Valley Crest and the intent is to create a process so that there is real eyes and ears on the data, adding it would be a lot easier to have the public and press be present at those meetings but it does an injustice to the residents whose physical well-being we, the Board, have been charged with, adding to possibly treating as a conclusion before it is a conclusion could potentially harm the stability of those lives. Commissioner Skrepenak agreed adding the Board has 197 people whose fate will rest on the information that is gathered and rather than open up the newspaper to what may happen, he does not want to open their lives to undue stress to those who will be affected by those decisions. Commissioner Urban agreed with Ms. Kamp, believing that the Committee should not be discussing any patient issues, as that is not the subject, but hoped they would look at the facility itself, look at the physical structure of the facility; decide if they will install air conditioning if the facility is going to remain open; will they spend the \$3,000,000 the County Commissioners Association of PA (CCAP) help get to rehabilitate the facility; and review the staffing issues which he believed is way out of line with private sector. Commissioner Urban believed these are the types of issues that should be discussed noting this is a government run facility not private, and the meetings should be public based on these comments. The Commissioner added there is representation on this Committee for the residents, the union, and the Bureau of Aging. Commissioner Urban noted the Bureau of Aging should explain the alternate programs available to seniors, funded by the lottery, which assists in helping seniors stay in their own home. Commissioner Urban also pointed out the issues of funding from Medicaid and Medicare, private pay and insurance pay for the residents of the facility and questioned whether the County is competing with such programs as Adult Day Care. Commissioner Urban thanked Ms. Kamp for her comments. Commissioner Skrepenak noted Mr. Tom Dombroski has been appointed to serve on this committee adding Mr. Dombroski attends every meeting of the Board of Commissioners and believes Mr. Dombroski will report everything that goes on at those meetings. Commissioner Vonderheid explained the reason Ms. Bozinski is participating in the process is not only so the community and the Board will receive a recommendation and conclusion at the end of the process, but as the process is moving along Ms. Bozinski can help the members of that committee disseminate the information and filter out those issues that should not be addressed or talked about in the public at this time and effect the dialogue and debate going on during those meetings.

**PUBLIC COMMENT: (cont.)**

Ms. Kamp commented she believed that the Commissioners are not working together and that Commissioner Urban is being excluded from decisions that should be made by all three Commissioners. Commissioner Skrepenak questioned Ms. Kamp on what issues she believed Commissioner Urban had been excluded from, noting he was not aware of any instances Commissioner Urban had been excluded from. Commissioner Urban commented sometimes in politics the minority is not consulted but rather given the choice to vote yes or no noting he had hoped that process would change. Commissioner Vonderheid reminded everyone this Board has moved to create Public Work Sessions, a process which has never been held before in Luzerne County adding the Board and staff of the County sit for hours and discuss proposed agenda items. Commissioner Vonderheid questioned if the Commissioner Urban was referring to the Board Appointments voted on at the last meeting, adding, the list was provided at the Work Session, at which time, Commissioner Urban did not raise any questions or concerns. Commissioner Urban replied it was because he believed those appointments were a done deal. Commissioner Skrepenak responded he sits as a minority member of the Retirement Board and believes he has been excluded on many issues regarding that Board. The Commissioner added he believes in being open and honest in public and that it has caused his family great heartache in the process, but he believes in this County and believes it will move forward, adding what he could not tolerate is the people who criticize something, then in turn, do the same thing, calling it hypocrisy.

Stephen Flood, Controller, questioned Sam Diaz, Chief of Budget and Finance, on the status of the ARC payment. Mr. Diaz responded to date he had not received a bill. Mr. Flood reported the Retirement Board will meet at 1:00 PM today, however there may be a slight delay due to traffic because of s Presidential Candidate's visit today. Mr. Flood also reported at approximately 2:15 PM today the Retirement Board will be interviewing four (4) firms for selection of the next financial consultant for Luzerne County's pension plan and immediately following those interviews the Retirement Board will adjourn and reconvene to the Conference Room at Penn Place for an Executive Session.

Commissioner Skrepenak thanked everyone for his or her comments.

**COMMUNICATIONS – SAMUEL T. GUESTO, JR., CHIEF CLERK**

Samuel T. Guesto, Jr., announced the Board of Commissioners held an Executive Session at 2:30 PM on August 30, 2004 to discuss personnel issues.

Request a motion to approve the minutes of the Commissioner's Meeting held on July 21, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to approve ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 409946GF-410671GF  
County General Fund for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

PNC Bank, Vouchers 400457LF – 400492LF  
Liquid Fuels for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS: (cont.)**

Request a Motion to adopt a Resolution continuing a declaration of a state of emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. (**Resolution No. 08252004** attached dated August 25, 2004 and **Resolution No. 09012004** attached dated September 1, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve a **refund for overpayment of taxes for 2003 for Genanie Martina** in the amount of **\$48.94**.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion of the Board of Commissioners authorizing the submission of an application to the Pennsylvania Department of State, effective September 1, 2004, as well as authorization for the Chairman of the Board of Commissioners to execute any and all documents necessary for the application for and receipt of Department of State funding in regards to the **HAVA Program**. The County’s HAVA Application is to assist in implementing the various provisions of the help America Vote Act of 2002 (HAVA), which was passed by the U.S. Congress to improve and modernize the process for conducting Federal elections throughout the United States.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**BOARD APPOINTMENTS**

**LUZERNE COUNTY ZONING HEARING BOARD**

Request a Motion to accept Marie Pedriani, 23 Hilltop Road, Hazleton, **DECLINING THE APPOINTMENT** to the Luzerne County Zoning Hearing Board, Effective August 20, 2004.

Mr. Guesto noted Ms. Pedriani declined due to personal reasons.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to **APPOINT Frank Kratz**, 45 Regent Street, Wilkes-Barre to the Luzerne County Zoning Hearing Board, Effective August 20, 2004 to December 31, 2005.

Adrian Merolli, Director of Planning and Zoning, endorsed Mr. Kratz’s commitment to the Zoning Board citing his previous ten years of service and dedication to the Board.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**LUZERNE COUNTY PLANNING COMMISSION**

Request a Motion to **RE-APPOINT Ellen Feretti**, 55 Grandview Avenue, Dallas to the Luzerne County Planning Commission to a four (4) year term to expire on December 31, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to **APPOINT Frank Degaetano**, 24 Lissa Lane, Conyngham to the Luzerne County Planning Commission to fill an unexpired term ending December 31, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS: (cont.)**

Request a Motion to **APPOINT Charles Kasko**, 588 Kasko Road, Shavertown to the Luzerne County Planning Commission to fill an unexpired term ending December 31, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“**AYES**” **SKREPENAK, VONDERHEID** “**ABSTAIN**” **URBAN**

**AREA AGENCY ON AGING FOR LUZERNE/WYOMING COUNTIES**

Request a Motion to **APPOINT Larry Michael-Rush**, Mountaintop to the Area Agency on Aging Advisory Council. Effective September 1, 2004 through December 31, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“**AYES**” **SKREPENAK, VONDERHEID, URBAN**

**TREASURER’S OFFICE**

Request a Motion to accept the following Financial Statement as submitted:

**LUZERNE COUNTY TREASURER’S OFFICE  
FINANCIAL STATEMENT  
September 1, 2004**

**WACHOVIA BANK**

General Fund.....	1,841,375.59
School, Road & Institution District.....	557,075.71
Real Estate Tax Sale Account .....	481,404.83
Self Insured Workers Compensation Fund.....	25,843.42
Court of Common Pleas - Domestic Relations IV-D Fund .....	1,115,367.15
Patients’ Personal Fund Account .....	98,996.02
911 Construction Fund.....	767,455.40
911 Operational Fund.....	251,497.90

**PNC BANK, NORTHEAST, PA.**

Luzerne County Fiscal Agencies:

Office for the Aging .....	\$ 1,144,609.08
Children & Youth Department.....	273,674.95
Mental Health/Mental Retardation.....	13,568.66
Drug & Alcohol Program.....	6,375.12
Office of Human Services.....	21,221.10
Human Services Agencies/Transportation Department.....	27,538.24
Liquid Fuels Tax Fund .....	61,022.60
Luzerne County GWBIF Escrow Account.....	27,266.13
1997 Series Parking & Office Relocation Fund .....	1,152.00

**CITIZENS BANK**

Adult Probation Special Account .....	\$ 749,779.91
Luzerne County Bridges.....	10,765.30
Hazardous Material Emergency Response Account .....	66,717.23
EMA Radiation Emergency Response Fund.....	10,537.26

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau .....	\$ 57,305.13
Luzerne County Agencies Account .....	666,664.46
Luzerne County Solid Waste Recycle Account .....	183,764.11
Luzerne County Property Tax Collection .....	36,884.45

**TREASURERS: (cont.)**

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$ 46.56
Adult Probation/Offenders Supervision Fund .....	53,925.87
Tri-County Airport Feasibility Study .....	35,822.34
Luzerne County 2002 Capital Projects.....	64,863.49
Workmans' Compensation Insurance Reserve Account.....	38,068.40
Luzerne County 2003 Capital Projects.....	499,110.44

**LUZERNE COUNTY TREASURER'S OFFICE  
CERTIFICATES OF DEPOSIT  
August 26, 2004**

<b>General Fund</b>	<b>\$24,500,000.00</b>
<b>School, Road &amp; Institution District</b>	<b>\$5,535,000.00</b>
<b>Self Insured Workers Compensation Fund</b>	<b>\$500,000.00</b>
<b>Self Insured Workers Compensation Fund</b>	<b>\$1,200,000.00</b>
<b>Court of Common Pleas - Domestic Relations IV-D Fund</b>	<b>\$600,000.00</b>
<b>911 Construction Fund</b>	<b>\$1,950,000.00</b>
<b>Luzerne County Fiscal Agencies:</b>	
<b>Children &amp; Youth</b>	<b>\$740,000.00</b>
<b>Mental Health/Mental Retardation</b>	<b>\$7,575,000.00</b>
<b>Office of Human Services</b>	<b>\$395,000.00</b>
<b>Transportation Department</b>	<b>\$846,920.00</b>
<b>Liquid Fuels Tax Fund</b>	<b>\$740,000.00</b>
<b>Adult Probation Special Account</b>	<b>\$1,100,000.00</b>
<b>Hazardous Material Emergency Response Account</b>	<b>\$190,000.00</b>
<b>Luzerne County Agencies Account</b>	<b>\$1,510,000.00</b>
<b>Luzerne County Solid Waste Recycle Account</b>	<b>\$271,000.00</b>
<b>Total</b>	<b>\$47,512,920.00</b>

Request a Motion to accept the Treasurer's report as presented.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

**CONTROLLER'S OFFICE – STEPHEN L. FLOOD, CONTROLLER**

Request a Motion to ratify and confirm payment of the following vouchers:

<b>Transportation Department:</b>	
Voucher No. 400664TR to 400697TR inclusive	in the amount of <b>\$874,452.00</b>
<b>Patients; Personal Fund:</b>	
Voucher No. 400275PP to 400282PP inclusive	in the amount of <b>\$4,665.75</b>
<b>Bureau for the Aging:</b>	
Voucher No. 403118AG to 403286AG inclusive	in the amount of <b>\$363,735.34</b>
<b>Children and Youth:</b>	
Voucher No. 404905CY to 405349CY inclusive	in the amount of <b>\$648,127.94</b>
<b>Mental Health/Mental Retardation:</b>	
Voucher No. 401642MM to 401674MM inclusive	in the amount of <b>\$1,050,420.92</b>

**CONTROLLERS: (cont.)**

**Human Services:**

Voucher No. 400316HS to 400323HS inclusive in the amount of **\$543,430.64**

**Drug and Alcohol:**

Voucher No. 400392DA to 400398DA inclusive in the amount of **\$337,746.92**

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects.

\$30,884.64	Community Development Block Grant Program
\$295,864.10	HOME Investment Partnership Program
\$14,456.23	Emergency Shelter Grants Program

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to accept the following bids for tabulation subject to review by the county solicitor.

**Wilkes-Barre/Wyoming Valley Airport:**

Jet A Fuel System Upgrade

1. Corey Inc.	\$24,982.25	Bid Bond
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**Luzerne County:**

Automatic External Defibrillators

1. High Safety Consulting Services	\$40,660.00	Cash Ck
2. American Red Cross	\$41,100.00	Cash Ck

**Luzerne/Wyoming Counties Transportation Department:**

Purchase of (3) Raised Roof Wheelchair Lift Equipped Accessible Vans

1. Accubuilt Inc.	\$99,000.00	Cash Ck
2. Ilderton Conversion Co.	\$109,446.00	Bid Bond
3. Bus Service Inc.	\$104,700.00	Bid Bond
4. Rohrer Bus Sales	<b>Rejected</b>	No Bid Security

**Luzerne County Steam Plant & Valley Crest Boiler Plant:**

Furnishing & Delivering #2 Fuel Oil

1. Montour Oil Service Co.	\$1.2614	Bid Bond
2. Naughton Energy	\$1.2213	Cash Ck

Natural Gas on a Primary Firm Basis

1. UGI Energy Services Inc.	\$1.25 per dekatherm	Bid Bond
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It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**HUMAN SERVICE – JOSEPH LOFTUS-VERGARI, DIRECTOR**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>
<b><u>CHILDREN &amp; YOUTH:</u></b>			
Best Nest	Foster Care Level I	7/1/04-6/30/05	\$36.87/day
	Foster Care Level II		\$48.28/day
	Foster Care Level III		\$55.70/day

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**OFFICE OF HUMAN SERVICES:**

John Charles	Mental Retardation Recreation Services	9/1/04-6/30/05	\$16/hr. Not to exceed \$12,000
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENT FOR THE PROVIDER, SERVICES, TERM AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>	
			<b><u>FROM</u></b>	<b><u>TO</u></b>
<b><u>OFFICE OF HUMAN SERVICES:</u></b>				
Luzerne-Wyoming Counties Transportation Dept.	Transportation Services	7/1/04-6/30/05	\$134,445	\$149,998

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**ENGINEERING DEPARTMENT – JAMES J. BROZENA, COUNTY ENGINEER**

Request permission to advertise for the **demolition** of County owned property at **56-58 North Cedar Street, Hazleton.**

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request permission to advertise for the **Courthouse Exterior Restoration.**

James Brozena, County Engineer provide details of the restoration project including the dome explaining this project will encompass multiple phases to complete, adding \$75,000 of funding will come from a Pennsylvania Historic Commission Grant.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Authorize the proper officials to execute an agreement in the **not to exceed amount of \$15,196.00** with the **Quad Three Group** for continuing services on the **Courthouse L&I Compliance Project.**

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**VALLEY CREST – JAMES MILLER, ADMINISTRATOR**

No Agenda

**ROAD AND BRIDGE DEPARTMENT – JOHN J. GLUSHEFSKI, DIRECTOR**

No Agenda

**PROPERTY AND SUPPLY – WILLIAM P. BURKE, DIRECTOR**

Request a Motion for permission to advertise for the Purchasing Department:

**Valley Crest:**

Bio-Medical Waste  
Linen and Clothing Supplies  
Laundry Department Supplies

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request permission to RESCIND MOTION (August 18, 2004 Meeting) to purchase on open market for laser paper and copy paper.

William, Burke, Director, Property and Supply, explained purchase is too costly on the open market.

**Luzerne County Courthouse:**

Re-Bid Laser Paper  
Re-Bid Copy Paper

**Purchasing Department:**

Permission to advertise for copy machine for Purchasing Department Supply Room.

**Luzerne/Wyoming Counties Transportation Department:**

Permission to advertise for the sale of computer equipment for the Transportation Department.

It was moved by Commissioner Vonderheid seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Permission to renew the Lease Agreement for office for the District Magistrate 03-07 in Wilkes-Barre Township, form Michael Corgan realty. This lease is for a three (3) year period at \$2,268.00 per month

Commissioner Urban raised the question to Atty. James Blaum, County Solicitor, if the responsibility of expenses for the District Magistrates falls under the Board of Commissioners according to the County Code. Atty. Blaum responded it was.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the following contracts for the providers for service(s) specified:



**PROPERTY AND SUPPLY: (cont.)**

**Valley Crest Nursing Home:**

**Janitorial Supplies:**

**Successful Bidders:**

Philip-Rosenau Co., Inc. 750 Jacksonville Road C-5000 Warmister, PA18974	Total Bid: \$58,024.55	22 Items - #1-7-8-13-16 23-24-25-26-34 35-45-46-60-63 65-66-67-72-74 75-76
Franz Janitorial 27 <sup>th</sup> & N. Church Sts. Hazleton, PA 18201	Total Bid: \$25,394.40	11 Items - #3-4-5-6-28-37 57-58-59-62-68
X Ped X 211 House Ave. Camp Hill, PA 17011	Total Bid: \$ 9,252.00	6 Items - #11-12-14-18 70-71
Master Chemical Products 201 Carey Ave. P.O. Box 1185 Wilkes-Barre, PA 18772-1185	Total Bid: \$ 8,124.72	16 Items - #19-21-22-29-30 31-43-44-47-48 49-50-51-52-53 54
Whiteman Tower 1100 Hanover Street Wilkes-Barre, PA 18706	Total Bid: \$ 7,654.75	13 Items - #2-17-32-33-36 38-39-40-41-42 55-61-73
Northeast Penn Supplies 310 Depot Street Scranton, PA 18509	Total Bid: \$ 5,473.00	3 Items - #10-20-69
Phillip Supply Co. Beade Street PO Box 30 Plymouth, PA 18651-0030	Total Bid: \$ 4,004.75	3 Items - #15-27-64
Leasing Plus T/A Wyoming Equipment Sales 10 Appollo Drive PO Box 287 West Wyoming, PA 18644	Total Bid: \$ 2,152.50	1 Item - #9

No Bid Item - #56 (Topsy Cups)

It was moved by Commissioner Vonderheid seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request permission to purchase Item #56, Topsy Cups, on the open market.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**



**PROPERTY AND SUPPLY: (cont.)**

**Luzerne County Courthouse:**

**Office Supplies:**

**Successful Bidders:**

Deemers  
251 Wyoming Ave.  
Kingston, PA 18704

Total Bid: \$56,746.74

52 Items - #1-2-4-5-7-8-9-10  
11-12-13-14-17  
18-19-20-21-22  
26-34-38-39-40-41-48-49-50  
51-52-53-57-58-60-61-63-64  
65-68-69-70-74-75-76-78-79  
80-107-114-116-117-118-119

Phillips Supply Co.  
Beade St – PO Box 30  
Plymouth, PA 18651-0030

Total Bid: \$ 6,514.10

18 Items - #5-15-16-23-24  
27-28-29-31-32  
33-36-45-46-55  
77-120-121

Forms Plus Inc.  
110 Poplar Street  
Scranton, PA 18509

Total Bid: \$ 1,289.67

8 Items - #3-25-35-37-54  
56-62-84

Franz Janitorial  
27<sup>th</sup> & N. Church Sts.  
PO Box 57  
Hazleton, PA 18201

Total Bid: \$ 130.00

1 Item - #30

No Bid Items #82 - #83

Mr. Burke reported these items will not be re-bid.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**PLANNING COMMISSION – ADRIAN F. MEROLLI, DIRECTOR**

No Agenda

**COMMUNITY DEVELOPMENT – SANDRA RUSSELL, DIRECTOR**

No Agenda

**PERSONNEL – SAMUEL T. GUESTO, COUNTY MANAGER FOR LEGISLATION  
AND CHIEF CLERK**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS AT:**

**LUZERNE COUNTY 9-1-1**

Alan Pugh, P.O. Box 405, Dallas, Executive Director @ \$63,250.00 per annum. Effective September 1, 2004. To fill vacancy.

**LUZERNE COUNTY BUREAU OF ELECTIONS**

Leonard C. Piazza, 96 West River Street, Wilkes-Barre, Director of Elections @ \$39,750.00 per annum. Effective September 1, 2004. To fill vacancy.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepnak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**REQUEST A MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS AT:**

**PERSONNEL: (cont.)**  
**CHILDREN & YOUTH:**

Linda Shupp to Caseworker 2 (ps# 21-Y740-L0624-0036) at an annual salary of \$34,178. Effective September 7, 2004.

**MENTAL HEALTH/MENTAL RETARDATION:**

Marie Craven to Caseworker Manager 1 (ps# 21-M440-L0627-0001) at an annual salary of \$33,274. Effective September 17, 2004.

Judy Welch to Mental Retardation Program Specialist 1 (ps# 21-M440-L0755-0002) at an annual salary of \$33,089. Effective September 17, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING PERSONNEL TRANSFER AT VALLEY CREST:**

Heather Wallace 40 Govier Street Wilkes-Barre, Penna.	CNA-7-3	Effective 8/2/04-Transferred to Restorative Nursing
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATION AT VALLEY CREST:**

Kimberly Gross 179 E. Thomas Street Wilkes-Barre, Penna.	CNA-3-11	Effective 8/20/04 Resignation
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING LEAVE OF ABSENCE AT MENTAL HEALTH/MENTAL RETARDATION:**

A Return from Leave of Absence Without Pay for William Johnson, Caseworker 2 (ps# 21-M440-L0624-0004). Effective August 25, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING TRAINING AT A TOTAL COST OF APPROXIMATELY \$110:**

**MENTAL HEALTH/MENTAL RETARDATION:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
Thomas Kokura	Pa. Certified Investigator Re-Certification Course OMR	Ebensburg Center	9/14/04	\$ 60
Heidi Seeherman Denyse Duaine	Working with Overweight Children and Their Parents	Victoria Inn Pittston Twp.	9/22/04	\$ 50

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PERSONNEL: (cont.)**

**CONTINUING EDUCATION**

**REQUEST A MOTION TO APPROVE THE FOLLOWING SEMINAR FOR VALLEY CREST EMPLOYEE:**

Request approval for Mary Ann Janoski, Activity Director to attend a one-day conference in Wilkes-Barre, Penna., on October 7, 2004. Total Cost: \$95.00

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMISSIONER’S COMMENTS**

Commissioner Skrepenak provided comment criticizing two of Commissioner Urban's appointments in 2003. He questioned Commissioner Urban’s reasoning for voting to appoint a former commissioner, Tom Pizano and in favor of Linda Stets, both appointments to the Luzerne County Community College Board of Trustees adding he could not find resumes or qualifications for either appointment, citing this is the same rationale Commissioner Urban used to criticize his and Commissioner Vonderheid's appointments at the Board of Commissioners Meeting held on August 18, 2004. Commissioner Skrepenak stated he is tired of being criticized for doing stuff that is supposedly politically motivated. Commissioner Skrepenak questioned Commissioner Urban on how he could appoint Mr. Pizano, who is being sued by the Retirement Board as a defendant in a federal racketeering civil suit action - an action Commissioner Urban supports, to a Board that works with students and controls a large budget. Commissioner Skrepenak admitted he and Commissioner Vonderheid had relationships with some of their appointments, but wanted their selections to share the same goals for the future of the county.

A Motion was entertained to adjourn the Commissioners’ Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Respectfully,

  
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Patricia Wilk, Recording Secretary