

On the above date at 6:08 P.M., the Luzerne County Board of Commissioners convened their regularly scheduled meeting with the following present: Gregory A. Skrepenak, Chairman; Todd A. Vonderheid and Stephen A. Urban, Commissioners; Samuel T. Guesto, County Manager for Legislation/Chief Clerk; James Blaum, County Solicitor; Joseph Loftus-Vergari, Director of Human Services; James Miller, Administrator of Valley Crest; Michael L. Morreale, Treasurer; David Murowski, Deputy Controller; James J. Brozena, County Engineer; John J. Glushefski, Director of Road & Bridge; William P. Burke, Director of Property and Supply; Sandra Russell, Director of Community Development; Salvatore Diaz, Chief of Budget and Finance.

Mr. Skrepenak called the meeting to order and asked everyone to join in saying the Pledge of Allegiance followed by a moment of Silent Prayer. It is noted that all meetings are electronically recorded.

Commissioner Skrepenak welcomed everyone and thanked Mayor Barletta, City Council and the Hazleton community for their hospitality. He thanked the Greater Hazleton Philharmonic Society's Ferrwood Music Camp members Lauren Alvaer, Rebecca Clatch, Elizabeth Clatch, Michael Donati, Andrea Matz and Megan Murray for performing chamber music selections from the balcony in Council Chambers prior to the meeting.

Commissioner Skrepenak reviewed the protocol for Public Comment and directed Mr. Samuel Guesto, Chief Clerk, to ensure the five-minute time limit is adhered to.

Commissioner Skrepenak introduced Kathy Bozinski and Samuel Guesto for the presentation of the Proclamations.

Ms. Bozinski introduced Kis Lyn for a check and plaque presentation in the amount of \$165,000 to the Greater Hazleton Philharmonic Society's Ferrwood Music Camp.

The check represented funding the County's Community Development office had secured for the camp since last year. The money was used for renovations on the camp itself and for application to the National Register of Historic Places.

Additional check presentations to the Greater Hazleton Philharmonic Society's Ferrwood Music Camp were made in the amount of \$10,000 from Representative Todd Eachus on behalf of the State and \$5,000 from the Security Savings Charitable Foundation.

A check presentation to the Hazleton Transit Authority was made in the amount of \$75,000.

Request a Motion to adopt a Resolution to applaud the outstanding safety efforts being made by Pennsylvania Motorcycle Safety Program, The Wyoming Valley Motorcycle Club, and the Pennsylvania Motorcycle Dealers Association and designate the month of May in the Year 2004 as **Motorcycle Safety and Awareness Month**.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**PUBLIC COMMENT**

Kevin O'Donnell, President, CAN DO Hazleton, expressed his gratitude to the Commissioners for their past support of the CAN DO organization and for the expected passage of the CAN BE loan.

"Too often people don't understand how important it is to have your support," O'Donnell said. He added CAN BE's ultimate goal was "new jobs, new business."

Resa Stevens Andrews, District Director, Conservation District, the conservation district is there for you and valuable resource for technical support. Addressing the issue of Storm Water Runoff and contaminated water supplies. Involved in the amending of Act 167, Storm Water Management Act and how that Act can come to bear on solutions regarding the health and welfare of the Commonwealth. She urged the Commissioners to adopt a resolution requiring Luzerne Municipalities to be held accountable for their Storm Water Management issues and be brought into compliance with Act 167. At stake is liquid fuel funding and EPA intervention.

**PUBLIC COMMENT (cont'd):**

Ms. Andrews outlined the concerns of citizens throughout the County. Ms. Andrews distributed materials providing an overview of the problems and concerns of Storm Water Runoff and possible solutions to the Commissioners for their review.

Joe Kester, Larksville expressed their concerns over the Storm Water Drainage problem which has plagued his neighborhood for the last seventeen years. Ms. Kester outlined the flooding, health and safety issues. He also outlined the Larksville and Edwardsville Boroughs efforts. He noted numerous officials have visited to evaluate the situation including State Representative Yudichak's office and DEP. It is agreed there is a definite problem and the Luzerne Conservation District has contacted the County Engineer for assistance. Ms. Kester provided a copy of his comments, a map outlining the affected area and videotape documenting the problem.

Karen Lingenfelder, Meadows Development, Sugarloaf, provided comment on the lack of response from the Supervisors and Zoning Officer of Sugarloaf Township, in regards to the formal complaints she submitted on Township Ordinance violations. Ms. Lingenfelder cited specific incidents, which have created Storm Water Runoff issues, have directly affecting her home and that of her neighbors in the Development.

Drew McGill expressed his concerns regarding KOZ/KOEZ property designations. Mr. McGill recommended a database be compiled and the actual savings of the designations be evaluated. Mr. McGill provided comment on the Brookings Institute report and his thoughts as this report related to the environmental concerns and economic development. He urged the Board of Commissioners to carefully evaluate the KOZ/KOEZ and the upcoming KOIZ program and the actual benefits of these programs. Mr. McGill also provided comment on the Inflatable Dam Study. He further added environmentalists steadfastly have opposed the development of Nescopeck Park, the Inflatable Dam and the Airport in Hazleton.

**COMMUNICATIONS – SAMUEL T. GUESTO, COUNTY MANAGER FOR  
LEGISLATION AND CHIEF CLERK**

Request a motion to approve the minutes of the Commissioner's Meetings held on April 7, 2004 and April 21, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

Request a motion to approve ratify and confirm payment of the following vouchers:

Wachovia Bank, Vouchers 405515GF-405967GF  
County General Fund for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**"AYES" SKREPENAK, VONDERHEID "ABSTAIN" URBAN**

PNC Bank, Vouchers 400295LF – 400306LF  
Liquid Fuels for 2004

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

Wachovia Bank, Vouchers 400030WCF-400036WC  
Workman's Compensation

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**"AYES" SKREPENAK, VONDERHEID, URBAN**

**COMMUNICATIONS (cont'd):**

Request a Motion to adopt a Resolution continuing a declaration of a state of emergency within the City of Hazleton and Hazle Township, Luzerne County, Pennsylvania. (**Resolution No. 05122004** attached dated May 12, 2004 and **Resolution No. 05192004** attached dated May 19, 2004)

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve the following General Fund Budget Transfer:

<b>FROM:</b>		<b><u>AMOUNT</u></b>
10-4820-211-02	Worker’s Compensation – Valley Crest	\$84,200
<b>TO:</b>		<b><u>AMOUNT</u></b>
10-4840-211-06	Worker’s Compensation – Premium	\$84,200

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion for authorization to advertise a request for proposals for Professional Audit Services.

Commissioner Urban expressed his support noting he believes it creates a fair bidding process.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion for authorization to advertise a request for proposals for Risk Management Audit.

Commissioner Urban expressed his support noting he believes it creates a fair bidding process and also his strong support for the proposed Risk Management Audit noting it will help identify areas of weakness.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve a \$70,000 release of funds from Bond D for Sugarloaf Township Larock Recreation Complex for Recreational Improvements.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the transfer of \$24,739.00 from the 2003 Capital Projects Bond Issue Series A for items identified on Schedule “A” of Requisition 2003A-13 that is attached.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the transfer of \$136,221.93 from the 2003 Capital Projects Bond Issue Series A for items identified on Schedule “A” of Requisition 2003B-8 that is attached.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to authorize the transfer of \$88,452.91 from the 2002 Capital Projects Bond Issue for items identified on Schedule “A” of Requisition 2002-26 that is attached.

**COMMUNICATIONS (cont'd):**

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to approve an Ordinance of the Board of Commissioners of the County of Luzerne, Pennsylvania, approving an Interest Rate Management Plan; approving the form of an Interest Rate Management agreement relating to its General Obligation Bond Series A of 2002 and its General Obligation Bond Series of 2003.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN**

Commissioner Urban requested a Motion to the Chairman, to go off the agenda.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to approve the appointment of the following individuals to the **LUZERNE COUNTY BOARD OF ASSESSMENT**:

Andrew Shriner	137 North Warren Street Hazleton PA 18202
Angelo Terrana	18 Birch Avenue Plains PA 18705
Richard Oravic	141 West Harford Street Ashley, PA 18706

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

Request a Motion to approve the **MEMO OF UNDERSTANDING** between **LUZERNE COUNTY AND LUZERNE COUNTY CHILDREN AND YOUTH SERVICES – FIRST LEVEL SUPERVISORS, MEET AND DISCUSS, TEAMSTERS LOCAL 401**, Effective January 1, 2003 through December 31, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

Request a Motion to approve the **MEMO OF UNDERSTANDING** between **LUZERNE COUNTY AND LUZERNE COUNTY AREA AGENCY ON AGING – FIRST LEVEL SUPERVISORS, MEET AND DISCUSS, TEAMSTERS LOCAL 401**, Effective January 1, 2003 through December 31, 2005.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

Request a Motion to approve the **CONTRACT** between **LUZERNE COUNTY and LUZERNE COUNTY COURT RELATED UNIT, AFCSME, AFL-CIO, DISTRICT COUNCIL 87**, Effective January 1, 2003 through December 31, 2006.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.

**“AYES” SKREPENAK, VONDERHEID “ABSTAIN” URBAN**

Commissioner Urban commented he was not happy with a "meet and discuss" clause in all three pacts that states the bargaining unit and the County will talk about some sort of co-pay for health care costs. Commissioner Urban further commented the agreement does not mandate anything and therefore was pointless to include.

Commissioner Skrepenak agreed he was not happy with the process either but noted the current Board unfortunately had to pick up things where they were left off

**COMMUNICATIONS (cont'd):**

Commissioner Urban responded he did not believe any binding agreements were made in regards to the talks that had been held before and expressed his belief that it would have been better they had started the process over. He noted this Board has an obligation to make sure the employees get the fairest wage possible but as a Board also have an obligation to see that taxpayers are not improperly burdened.

Commissioner Vonderheid agreed with Commissioner Skrepenak's comments on starting over and further added this administration does not want to bear the burden of what was done before therefore it needs to clean up what was inherited from the previous administration.

**TREASURER'S OFFICE – MICHAEL L. MORREALE, TREASURER**

Request a Motion to accept the following Financial Statement as submitted:

**WACHOVIA BANK**

General Fund .....	\$3,770,429.52
School, Road & Institution District .....	93,986.08
Real Estate Tax Sale Account .....	156,860.68
Self Insured Workers Compensation Fund.....	40,299.33
Court of Common Pleas - Domestic Relations IV-D Fund .....	702,058.89
Patients' Personal Fund Account .....	87,021.53
911 Construction Fund .....	277,788.64
911 Operational Fund.....	31,857.21

**PNC BANK, NORTHEAST, PA.**

**Luzerne County Fiscal Agencies:**

Office for the Aging.....	\$ 469,911.14
Children & Youth Department .....	1,202,294.86
Mental Health/Mental Retardation.....	29,457.15
Drug & Alcohol Program .....	36,103.30
Office of Human Services.....	7,362.99
Human Services Agencies/Transportation Department .....	6,069.32
Liquid Fuels Tax Fund .....	91,475.94
Luzerne County GWBIF Escrow Account .....	27,247.96
1997 Series Parking & Office Relocation Fund.....	10,445.34

**CITIZENS BANK**

Adult Probation Special Account.....	\$ 468,441.50
Luzerne County Bridges.....	10,727.70
Hazardous Material Emergency Response Account.....	75,532.44
EMA Radiation Emergency Response Fund.....	23,017.48

**FIRST NATIONAL COMMUNITY BANK**

Luzerne County Convention and Visitors Bureau.....	\$ 41,349.84
Luzerne County Agencies Account .....	919,885.98
Luzerne County Solid Waste Recycle Account .....	87,132.13
Luzerne County Property Tax Collection .....	841,468.59

**FIDELITY DEPOSIT & DISCOUNT BANK**

Wyoming Valley Airport Account.....	\$ 42.73
Adult Probation/Offenders Supervision Fund .....	24,618.11
Tri-County Airport Feasibility Study .....	91,034.72
Luzerne County 2002 Capital Projects .....	6,281.37
Workmans' Compensation Insurance Reserve Account .....	332.64
Luzerne County 2003 Capital Projects .....	63,185.77

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.

**“AYES” SKREPENAK, VONDERHEID, URBAN**

**TREASURERS (cont'd):**

LUZERNE COUNTY TREASURER'S OFFICE  
 CERTIFICATES OF DEPOSIT  
 May 14, 2004

<b>General Fund</b>	<b>\$28,500,000.00</b>
<b>School, Road &amp; Institution District</b>	<b>\$4,145,000.00</b>
<b>Self Insured Workers Compensation Fund</b>	<b>\$1,060,000.00</b>
<b>Court of Common Pleas - Domestic Relations IV-D Fund</b>	<b>\$600,000.00</b>
<b>911 Construction Fund</b>	<b>\$2,025,000.00</b>
<b>Luzerne County Fiscal Agencies:</b>	
<b>Office for the Aging</b>	<b>\$600,000.00</b>
<b>Children &amp; Youth</b>	<b>\$1,000,000.00</b>
<b>Mental Health/Mental Retardation</b>	<b>\$10,150,000.00</b>
<b>Drug &amp; Alcohol Program</b>	<b>\$1,160,000.00</b>
<b>Office of Human Services</b>	<b>\$670,000.00</b>
<b>Transportation Department</b>	<b>\$935,200.00</b>
<b>Liquid Fuels Tax Fund</b>	<b>\$350,000.00</b>
<b>Adult Probation Special Account</b>	<b>\$1,100,000.00</b>
<b>Hazardous Material Emergency Response Account</b>	<b>\$190,000.00</b>
<b>Luzerne County Agencies Account</b>	<b>\$1,095,000.00</b>
<b>Luzerne County Solid Waste Recycle Account</b>	<b>\$452,400.00</b>
<b>Total</b>	<b>\$54,032,600.00</b>

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLER’S OFFICE – STEPHEN L. FLOOD, CONTROLLER**

Request a Motion to ratify and confirm payment of the following vouchers:

**Transportation Department:**

Voucher No. 400001TR to 400058TR inclusive in the amount of **\$1,405,848.57**

**Patients; Personal Fund:**

Voucher No. 400001PP to 400024PP inclusive in the amount of **\$5,260.89**

**Bureau for the Aging:**

Voucher No. 40001AG to 400287AG inclusive in the amount of **\$1,100,765.54**

**Children and Youth:**

Voucher No. 400001 to 400475CY inclusive in the amount of **\$1,072,660.59**

**Mental Health/Mental Retardation:**

Voucher No. 400001MM to 400110MM inclusive in the amount of **\$5,570,132.83**

**Human Services:**

Voucher No. 400001HS to 400018HS inclusive in the amount of **\$1,839,238.89**

**Drug and Alcohol:**

Voucher No. 400001DA to 400019DA inclusive in the amount of **\$2,520,218.86**

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**CONTROLLERS (cont'd):**

Request a Motion to authorize the Controller to make the following payments under the Luzerne County Community Development Program for various services and projects:

<b>\$61,282.05</b>	Community Development Block Grant Program
<b>\$13,529.85</b>	Emergency Shelter Grant Program
<b>\$23,087.78</b>	HOME Investment Partnership Program
<b>\$5,631.04</b>	Business Development Loan Program

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak..  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to ratify and confirm the payment of **\$13,173.58** to the Penn State Cooperative Extension, 16 Luzerne Ave., Suite 200, West Pittston, PA. This is the County’s appropriation for the month of May.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a motion to ratify and confirm the payment of **\$490,000.00** to the Luzerne County Community College, 1333 Prospect St., Nanticoke, PA. This is the County’s May 2004 appropriation.

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

Request a Motion to accept the following bids for tabulation subject to review by the county solicitor.

**Area Agency on Aging:**

Medical Supplies  
**No Bids**

**Purchasing Department:**

Sale of Vehicles  
**No Bids**

**Engineer’s Office:**

Wilkes-Barre/Wyoming Valley Airport Design/Construct Electrical Vault & Rewire Systems Project

1. Cavanaugh Electrical Cont.	\$142,933.00	Bid Bond
	\$8,386.00 Alt 1	
	\$2,846.00 Alt 2	
2. Kuharchik Const.	\$149,526.00	Bid Bond
	\$10,875.00 Alt 1	
	\$6,000.00 Alt 2	
3. Apollo Group	\$132,000.00	Bid Bond
	\$11,300.00 Alt 1	
	\$3,100.00 Alt 2	
4. Arc Electric Const.	\$172,200.00	Bid Bond
	\$13,400.00 Alt 1	
	\$4,200.00 Alt 2	
5. Brennan Electric	\$110,822.00	Bid Bond
	\$6,600.00 Alt 1	
	\$2,500.00 Alt 2	

**CONTROLLERS (cont'd):**

Moon Lake Water & Sewage System Rehabilitation Project

1. Panzitta Enterprises, Inc.	\$290,550.00	Bid Bond
2. Pioneer Construction Co.	\$319,400.00	Bid Bond
3. Kriger Const., Inc.	\$329,275.00	Bid Bond
4. Lagana Const. Services	\$280,338.00	Bid Bond

**Solid Waste Management Dept:**

5,000 Luzerne County Recycling Guides, Volume III

1. Acumark, Inc.	\$2,785.00	Cash Ck
2. Dodge Graphic Press	\$3,060.00	Cash Ck
3. Graphicolor Corp.	\$2,795.00	Bid Bond
4. Times Printing	\$2,810.00	Cash Ck
5. PDQ Print Center	\$4,900.00	Cash Ck
6. Stanley Schmidt Printing	<b>Rejected</b>	No Bid Security

Computer & Electronic Material Collection, Recycling & Disposal

1. MSE Environmental	\$0.17 Per lb	
2. Envirocycle Inc.	\$0.165/lb.	\$4,200.00 Minimum Poundage

It was moved by Commissioner Urban, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**HUMAN SERVICE – JOSEPH LOFTUS-VERGARI, DIRECTOR**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>
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**CHILDREN & YOUTH:**

Behavioral Health Services of Wyoming Valley	Mental Health Evaluations	2/1/04 –6/30/04	\$125/session
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It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING CONTRACT AMENDMENTS FOR THE PROVIDERS, SERVICES, TERMS AND RATES SPECIFIED:**

<b><u>PROVIDER</u></b>	<b><u>SERVICES</u></b>	<b><u>TERM</u></b>	<b><u>RATE</u></b>	
			<b><u>FROM</u></b>	<b><u>TO</u></b>

**AREA AGENCY ON AGING:**

Office of Human Services	Shared Personnel	7/1/03 –6/30/04	\$49,000	\$54,000
Heritage Hill	Day Care	7/1/03 –6/30/04	\$26,000	\$35,085



**HUMAN SERVICE (cont'd)**

**MENTAL HEALTH/MENTAL RETARDATION:**

Step-By-Step, Inc.	MH/MR Residential MR Day Options & MR Comm. Employment	7/1/03 –6/30/04	\$5,361,939	\$5,479,489
United Rehabilitation Services	MH/MR Voc. Rehab.	7/1/03 –6/30/04	\$1,800,000	\$2,105,655

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**A MOTION TO APPROVE/RATIFY THE FOLLOWING TRAININGS FOR THE COST OF APPROXIMATELY \$975:**

<u>ATTENDEE</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>APPROX. COST</u>
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**AREA AGENCY ON AGING:**

Barbara DaSilva	Employee Performance Evaluations	Wilkes-Barre	6/22/04	\$180
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**CHILDREN AND YOUTH:**

Gerard Muth Mark Schrode	PCYA 2004 Annual Meeting	State College	6/23 – 6/25/04	\$600
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**DRUG AND ALCOHOL:**

Martha Dempsey	Excel Basics	Wilkes-Barre	6/21/04	\$79
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**MENTAL HEALTH/MENTAL RETARDATION:**

Michelle Sowga	Positive Approaches	Northumberland	5/5/04	\$50
Tom Kokura	OMR 2380/2390 Regulation Workgroup Committee Meeting	Harrisburg	5/20 & 5/21/04	\$66

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**VALLEY CREST – JAMES MILLER, ADMINISTRATOR**

No Agenda

**ENGINEERING DEPARTMENT – JAMES J. BROZENA, COUNTY ENGINEER**

No Agenda

**ROAD AND BRIDGE DEPARTMENT – JOHN J. GLUSHEFSKI, DIRECTOR**

No Agenda

**PROPERTY AND SUPPLY – WILLIAM P. BURKE, DIRECTOR**

Request a Motion to approve the following for the Purchasing Department:

**VALLEY CREST NURSING HOME:**

Meat

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“AYES” SKREPENAK, VONDERHEID, URBAN

Request a Motion to approve the following contracts for the providers for services specified:

**LUZERNE COUNT PURCHASING DEPARTMENT:**

Cooks Cool Cars	1994 Chevy Blazer	\$589.00	
Nicholson Street	1992 Chevy Caprice	\$389.00	TOTAL BID: <u>\$978.00</u>
Wilkes-Barre, PA			

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**PLANNING COMMISSION – ADRIAN F. MEROLLI, DIRECTOR**

No Agenda.

**COMMUNITY DEVELOPMENT – SANDRA RUSSELL, DIRECTOR**

Request a Motion authorizing the adoption of a resolution by the Board of Commissioners of the County of Luzerne, approving one loan totaling \$270,000, for activities to be carried out through the County’s Business Development Loan Program.

It was moved by Commissioner Vonderheid, seconded by Commissioner Urban.  
“AYES” SKREPENAK, VONDERHEID, URBAN

**PERSONNEL – SAMUEL T. GUESTO, COUNTY MANAGER FOR LEGISLATION  
AND CHIEF CLERK**

Request a Motion to approve the following Personnel actions:

**PERSONNEL ACTIONS**  
**MAY 19, 2004**

**REQUEST A MOTION TO APPROVE THE FOLLOWING APPOINTMENTS:**  
**HUMAN RESOURCES OFFICE**

MAX BLASKIEWICZ, 41 Sunset Lake Road, Shickshinny,  
COLLECTIVE BARGAINING OFFICER @ \$40,000.00 per annum.  
Effective May 19, 2004. To fill vacancy.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
“AYES” SKREPENAK, VONDERHEID “NAYES” URBAN

**WORKFORCE INVESTMENT OFFICE**

PATRICIA LENAHAN, 1120 Sutton Road, Shavertown,  
PLANNER @ \$44,500.00 per annum.  
Effective June 4, 2004. To fill vacancy.

PAUL E. O’MALIA, 133 Greenwave Boulevard, Larksville,  
DIRECTOR @ \$46,500.00 per annum.  
Effective May 21, 2004. To fill vacancy.

**PERSONNEL (cont'd)**

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**LUZERNE COUNTY WORKFORCE INVESTMENT DEVELOPMENT AGENCY  
Summer Program/Temporary Staff**

The following Peer Mentors/Clerical @ \$10.00 per hour.  
Effective May 24, 2004.

**KATIE GAUGHAN**, 2 Monarch Road, Wilkes-Barre,  
**CARINA NOTO**, 104 Pheasant Drive, Larksville

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MENTAL HEALTH/MENTAL RETARDATION:**

The appointment of the following Caseworker 2's at an annual salary of \$26,996 effective June 1, 2004:

- (ps# 21-M440-L0624-0028) Surana Henry, Edwardsville
- (ps# 21-M440-L0624-0031) Mary Jean Baird-Stanislow, Plymouth
- (ps# 21-M440-L0624-0033) Carl Kadtko, Kingston

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**VALLEY CREST NURSING HOME**

Janine Mayewski	LPN 3-11	Effective 5/10/04
249 Parish Street		\$30,008.00
Wilkes-Barre, Penna.		

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE CORRECTION IN SALARY  
MENTAL HEALTH/MENTAL RETARDATION**

A correction in Salary for Lou Ellen Zekas, Clerk 3 (ps# 21-M440-L0013-0003) at an annual salary of \$20,990 effective April 18, 2003.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING PERSONNEL TRANSFERS  
AT VALLEY CREST NURSING HOME:**

Cynthia Kowalski 11-A Princeton Court Director Wilkes-Barre, Penna.	Director Staff Development	Effective 5/10/04- Transferring to  Of Nursing
Leo Czereck 23 Beaver Court Laundry Wilkes-Barre, Penna.	General Supply	Effective 5/10/04 Transferred to  Aide
Betty May 218A South Main Road Dietary/ Mountain Top, Penna.	Laundry Aide	Effective 5/10/04 Transferred to  Cook

**PERSONNEL (cont'd):**

Gloria Barletta 91 Mason Street Apt. A Exeter, Penna. Service	Personal Care Aides	Effective 5/10/04- Transferred to Environmental  Aide
Maureen Coulter 115 Blackman Street, 2nd Floor Wilkes-Barre, Penna. Service	Laundry Aide	Effective 5/10/04 Transferred to Environmental  Aide
Carol Pagliante 211 Exeter Avenue West Pittston, Penna. Service	Personal Care Aide	Effective 5/10/04 Transferred to Environmental  Aide
Dianne Bartusek 295 East State Street Larksville, Penna	Activity Aide	Effective 5/10/04 Transferred to Restorative Nursing
Shannon Dileo 81 Yank Street Courtdale, Penna Center	LPN 7-3	Effective 5/17/04 Transferred to LPN Adult Day

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE THE FOLLOWING RESIGNATIONS AT  
 LUZERNE COUNTY 9-1-1:**

CONNIE MASIAS , 1 Brookhill Square, Conyngham,  
 DATA CONTROL SUPERVISOR – Effective April 26, 2004.

FRANCIS CALARCO, 544 Arthur Street, Hazleton,  
 TELECOMMUNICATOR – effective May 8, 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**MENTAL HEALTH/MENTAL RETARDATION**

The resignation of Donna Comiskey, Caseworker, Supervisor (ps# 21-M4440-L0626-0003)  
 effective December 22, 2003.

The resignation of Patricia Smith, Clerk Typist 2 (ps# 21-M440-L0032-0009) effective May 24,  
 2004.

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepinak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**VALLEY CREST NURSING HOME**

Alma Spiers 117 Sambourne Street Wilkes-Barre, Penna.	LPN 3-11	Effective 5/7/04 Resignation
Barbara Rogo 132 South Chestnut Street Nanticoke, Penna.	Dietary Technician	Effective 5/29/04 Resignation
Loretta Kurilla 68 East Sailor Street Plains, Penna.	Environmental Service Aide	Effective 5/9/04 Resignation

**PERSONNEL (cont'd):**

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**REQUEST A MOTION TO APPROVE FAMILY MEDICAL LEAVE /MILITARY LEAVE OF ABSENCE AND RETURN OF FAMILY LEAVE OF ABSENCE FOR THE FOLLOWING:**

**LUZERNE COUNTY 9-1-1**

A Family Medical Leave of Absence Jill Kozlofski, 601 South Market Street, Nanticoke, Effective April 30, 2004.

**AREA AGENCY ON AGING:**

A Leave Without Pay for Erin Kasa, Aging Care Manager 2 (ps# 10-G140-L0635-0033) effective May 4, and 5, 2004.

A Military Leave of Absence for Elaine Pucci, Distributed Systems Specialist 2 (ps# 10-G140-L0452-0001) effective May 5, through May 14, 2004.

**MENTAL HEALTH/MENTAL RETARDATION**

A return from Family Medical Leave of Absence for William Johnson, Caseworker 2(ps# 21-M440-L-624) effective April 26, 2004.

**VALLEY CREST NURSING HOME**

A return from Family Medical Leave of Absence

Joanne Lorah	LPN 7-3	Effective 5/17/04
Box 253		Returned From 12
Lattimer, Penna		Week FMLA

A request for Family Medical Leave of Absence

Agnes Woytas	Environmental Services	Effective 5/7/04
75 S. Walnut Street		Request for a 12
Wilkes-Barre, Penna		Week FMLA

A request for Family Medical Leave of Absence

Linda Andrews	Environmental Services	Effective 5/3/04
35 McCarragher Street		Request for a 12
Wilkes-Barre, Penna.		Week FMLA

It was moved by Commissioner Vonderheid, seconded by Commissioner Skrepenak.  
**“AYES” SKREPENAK, VONDERHEID, URBAN**

**COMMISSIONER’S COMMENTS**

Commissioner Urban thanked the citizens of Hazleton for their hospitality, attending tonight’s meeting and voicing their concerns. The Commissioner addressed the Storm Water Drainage issue, noting the Board is genuinely concerned and requested Jim Brozena, County Engineer, and his staff look into. Finally, the Commissioner looks forward to continuing working with the elected officials of Hazleton and extended his thanks to everyone.

Commissioner Vonderheid thanked everyone for attending and commended Sam Diaz on providing the first quarterly report on the Budget. The Commissioner also expressed his thanks and compliments to the Greater Hazleton Philharmonic Society's Ferrwood Music Camp members for their performance this evening. Commissioner Vonderheid congratulated Kevin O’Donnell and the Hazleton CAN DO for their efforts in the “CAN BE” Center and extended best wishes on this endeavor. The Commissioner again extended his thanks to everyone for being here, and to the cooperation of the Mayor, City Council and Rep. Eachus.

**COMMISSIONERS' COMMENTS (cont'd):**


Commissioner Skrepenak reiterated his thanks to the Mayor and City Council extended his appreciation to the people of Hazleton for coming out to provide information and assisting the Commissioners to make more educated decisions on what needs to be done. The Commissioner commended the Greater Hazleton Philharmonic Society's Ferrwood Music Camp members for their performance this evening. Commissioner Skrepenak thanked the Senior Staff and Department Heads for their presence at the meeting and again gave a final thanks to everyone in attendance.

A Motion was entertained to adjourn the Commissioners' Meeting.

It was moved by Commissioner Urban, seconded by Commissioner Vonderheid.

**"AYES" SKREPENAK, VONDERHEID, URBAN, FLOOD**

Respectfully,

A handwritten signature in cursive script, appearing to read "Patricia Wilk", written over a horizontal line.

Patricia Wilk, Recording Secretary