

YEAR 2012

Luzerne County

Budget Transfer Request

Department Name WORKERS' COMPENSATION -

Dept # 300

Action	Action	Fund #	Department #	Account #	Amount	Account Description
+	Increase budget line	300	4850	3111	21,000.00	OTHER CONTRACTUAL SERVICES
-	Decrease budget line	300	4850	3550	(21,000.00)	CLAIMS EXPENSE
Total					-	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Budget transfer necessary to pay for "Annual Calculation of Self-Insured Employer's Collection Amount" (\$38,706.00 for 2012) determined and issued at end of the year by PA State Bureau of Workers' compensation. The 2012 Budget provided sufficient monies in total #300 Fund, but not sufficiently funded in the specific line item "Other Contractual Services" (\$17,881 remaining current balance). The "Claims Expense" Line Item has a current balance of \$155,955 from which \$21,000 is being requested to be transferred to the "Other Contractual Services" line item in order to provide payment.

Department Head

1/29/2013

County Manager

1/29/2013

Budget & Finance

1/29/2013

2013-001

**Luzerne County
Budget Transfer Request**

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Department Name	General Government	Dept #	4176
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	Action	Fund #	Department #	Account #	Amount	Account Description
+	Increase budget line	100	4152	1710	(11,500.00)	Healthcare
-	Decrease budget line	100	4176	3110	11,500.00	Telephone
Total					-	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

The Public Defender's budget assumed healthcare funding at \$11,500 for each of 38 employees. Budget and Finance has learned that one employee receives the healthcare buy-out rather than healthcare coverage. The budget inadvertently funded health coverage and buy-out for that employee.
 This transfer request would transfer that expenditure authority to meet the cost of telephone service inadvertently omitted from General Government Operation during that Units reorganization.

Department Head	1/25/2013
County Manager <i>Robert C. ...</i>	1/25/2013 Budget & Finance <i>James M. ...</i>