

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	10	4112	550.47	650	Repairs/Maintenance
- Line Item Decrease	-	100	10	4112	550.32	(650)	Printing
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

The County Manager's Office requests the transfer of funds to Repairs/Maintenance from Printing to pay for the costs associated with our current copier maintenance agreement. It is expected that this transfer will cover the invoices through December 2015.

Department Head	Date
Division Head	Date
County Manager	Date
Budget & Finance Division Head	Date

Robert C. ... 9/23/15