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Recorded  
8-3

# LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name: Public Defender Office      Dept #: 4152

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	80	4152	550.30	100	Advertising
- Line Item Decrease	-	100	80	4152	510.20	(100)	Represented Wage
<b>Total</b>						<b>0</b>	<i>(Must equal 0)</i>

**Explanation (Attach memo if necessary)**

The Public Defender's Office has a surplus of funds in 100.80.4152.510.20 - represented wages due to the delay in hiring. We would like to transfer some of those funds to the advertising line item (100.80.4152.550.30) to cover the costs of advertising for those open positions.

	<i>John Greenup</i> 7/29/16
Department Head	Division Head
<i>Daniel P. Peltz</i> 8/11/16	<i>Brian C. Smith</i> 8/11/16
County Manager	Budget & Finance Division Head

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*Revised*  
*2-3-16*

**LUZERNE COUNTY  
 BUDGET TRANSFER REQUEST**

**Department Name** LUZERNE COUNTY DISTRICT ATTORNEYS OFFICE **Dept #** 4194  
 7/22/2016

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	12	4194	530.25	7,310	Leave Buy Back
+ Line Item Increase	+	100	12	4194	510.15	2,787	Wages Non-represented
- Line Item Decrease	-	100	12	4194	510.35	(10,097)	Overtime
<b>Total</b>						<b>0</b>	<i>(Must equal 0)</i>

**Explanation (Attach memo if necessary)**

Transfer funds from overtime line item to Wages Non-represented and Leave buy back. Transfer was necessary due to Phase II increases and also due to resignation and retirement of six individuals in our office.

<i>Stephan Palomano</i>	
<b>Department Head</b>	<b>Division Head</b>
Date 7/25/16	Date 7/25/16
<i>Henry Traylor</i>	<i>Glenn A. Luchy</i>
Date 8/11/16	Date 8-1-16
<b>County Manager</b>	<b>Budget &amp; Finance Division Head</b>

