

✓ Posted 10-21-16

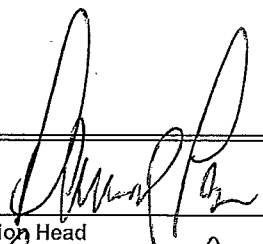
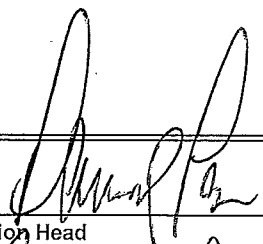
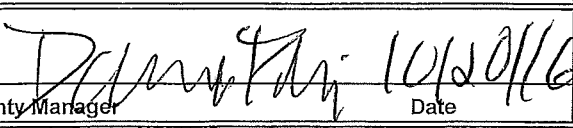
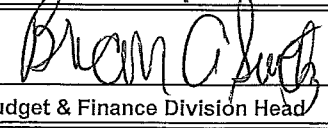
**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Human Resources Dept #
4113

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4113	550.22	\$120	Telephone
- Line Item Decrease	-	100	30	4113	550.27	\$120	Travel
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Budget Transfer required to increase telephone line item due to additional telephone expenses that were unbudgeted in FY 2016.

 Department Head Date	 Division Head Date
 County Manager Date	 Budget & Finance Division Head Date

✓
 Posted
 10-21-16

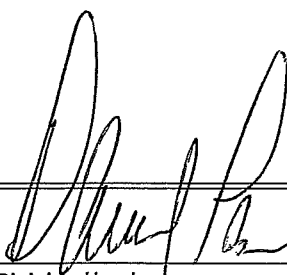
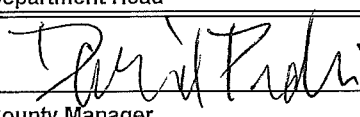
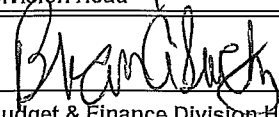
LUZERNE COUNTY BUDGET TRANSFER REQUEST

Human Resources Dept #
4113

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4113	540.73	\$400	Postage
- Line Item Decrease	-	100	30	4113	540.70	\$400	Small Tools
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Budget Transfer required to increase postage line item due to additional unexpected mail notifications for Human Resources daily operations.

<p style="text-align: center;"></p>	<p style="text-align: right;">10/20/16</p>
Department Head Date	Division Head Date
<p style="text-align: center;"></p>	<p style="text-align: center;"></p>
County Manager Date	Budget & Finance Division Head Date

✓
Posted
10-18-16

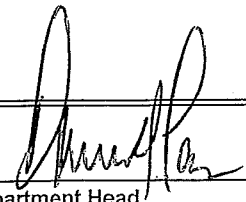
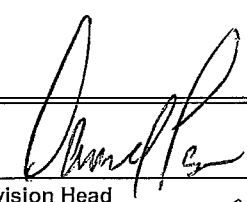
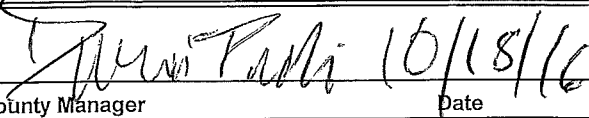
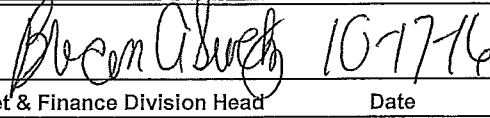
**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Insurance & Benefits	4850

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	300	30	4850	550.37	\$96,000	Claims Expense
- Line Item Decrease	-	300	30	4850	550.15	\$51,000	Other
	-	300	30	4850	550.17	\$45,000	Consulting Services
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)

Budget Transfer required to re-allocate funds currently not utilized to Claims Expense line item for future expenditures.

 Department Head 10/13/16 <small>Date</small>	 Division Head 10/13/16 <small>Date</small>
 County Manager 10/18/16 <small>Date</small>	 Budget & Finance Division Head 10/17/16 <small>Date</small>

✓
Postcard 18-21-18

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name Road & Bridge	Dept # 4310
----------------------------------	----------------

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	50	4175	550.47	\$21,285	Lease/Machinery&Equipment
- Line Item Decrease	-	100	50	4310 <i>4315</i>	550.18	\$21,285	Engineering/Architectural
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
 Budget Transfer required to provide funds for the maintenance contract of the 5 County Security Department X-Ray machines which have expired equipment warranties.

[Signature] 20-007-2016
[Signature] 10/17/16

Department Head	Date	Division Head	Date
<i>[Signature]</i>		<i>[Signature]</i>	
County Manager	Date	Budget & Finance Division Head	Date
<i>[Signature]</i>		<i>[Signature]</i>	

✓
Posted 10-21-16

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name: Road and Bridge Dept #: 4310

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	50	4310	599.46	29,218	Machinery & Equipment
- Line Item Decrease	-	100	50	4310	510.20	(29,218)	Wages represented
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
To purchase a new County vehicle. Savings in wages will not be available in 2017 as positions are currently being filled.

[Signature] 20-oct-2016
[Signature] 10/17/16

Department Head	Date	Division Head	Date
<i>[Signature]</i>	10/20/16	<i>[Signature]</i>	10/20/16
County Manager	Date	Budget & Finance Division Head	Date
<i>[Signature]</i>	10/20/16	<i>[Signature]</i>	10/20/16

✓ Posted
10-21-16

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name	Dept #
Luzerne County Corrections	40,4233

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	40	4233	540.43	8,000	Clothing & Uniforms
- Line Item Decrease	-	100	40	4233	550.83	(8,000)	Outside Inmate Housing
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Correctional Services requests the transfer of funds to Clothing & Uniforms from Outside Inmate Housing for the contractual obligation of supplying uniforms to new correctional officers. An excess of funds is expected in Outside Inmate Housing.

<i>Mark Rocker</i>	<i>10-20-16</i>	<i>Mark Rocker</i>	<i>10-20-16</i>
Department Head	Date	Division Head	Date
<i>Dustin Fitch</i>	<i>10/20/16</i>	<i>Brian A. Smith</i>	<i>10-20-16</i>
County Manager	Date	Budget & Finance Division Head	Date

✓
Posted 10-18-16

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name	Dept #
Controller	4133

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	11	4133	550.27	\$132	Travel Expense
- Line Item Decrease	-	100	11	4133	550.64 <small>6200</small>	(\$132)	Mtg/conf/training fees
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)

To fund reimbursement for employee expenses incurred at conference to obtain CPE credits.

Department Head	Division Head
Date	Date
<i>[Signature]</i>	<i>[Signature]</i>
Date	Date
<i>10/18/16</i>	<i>10/17/16</i>
County Manager	Budget & Finance Division Head
Date	Date



✓ Posted
10-18-16

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Public Defender Dept #
4152

Action Type	Action	Fund	Div	Dept	Acct .	Amount	Account Description
+ Line Item Increase	+	100	80	4152	550.47	\$5,634	Repairs/maint. equipment
- Line Item Decrease	-	100	80	4152	560.17	\$5,634	Examinations/witnesses
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
Budget transfer required to purchase additional furniture/cubicles for new employees not previously budgeted for in the 2016 Public Defender budget.

<p style="text-align: right;">_____ Date</p>	<p style="text-align: right;">_____ Date</p>
<p style="text-align: right;">_____ Date</p>	<p style="text-align: right;">_____ Date</p>

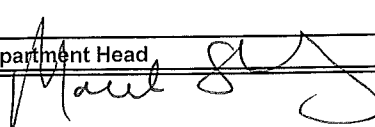
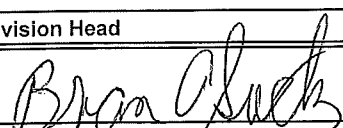
✓ Posted
10-25-11

LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name: Courts Dept #: 4184

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	13	4184	560.25	10,000	Transcripts
- Line Item Decrease	-	100	13	4184	560.10	(10,000)	Capital Cases
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)
Transfer requested to cover increased volume of transcript requests as a result of judicial demand.

Department Head  Date: 10/18/11	Division Head  Date: 10-21-11
County Manager Date:	Budget & Finance Division Head Date: