



LUZERNE COUNTY BUDGET TRANSFER REQUEST

Department Name Dept #
 Drug & Alcohol 9600

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	960	70	9600	560.66	966	Misc Indirect Costs
- Line Item Decrease	-	960	70	9600	540.70	(966)	Small Tools & Minor Equip
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)

Increase in Indirect Costs over amount budgeted in prior year.

<i>Michael Donohue</i> 6/9/16 Department Head Date	<i>Michael Donohue</i> 6/9/16 Division Head Date
<i>David Pridi</i> 6/29/16 County Manager Date	<i>Bruce A. Sweeney</i> 6/27/16 Budget & Finance Division Head Date

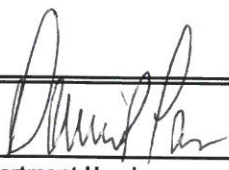

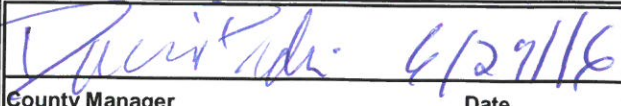
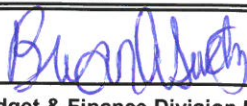


**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name Luzerne County Human Resources **Dept #** 4113

Action Type	Action	Fund	Div	4113 Dept	4113 Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4489	540.73	\$1,000	Postage
- Line Item Decrease	-	100	30	4113	550.48	\$1,000	Repairs/Maint.-Misc.
Total						0	(Must equal 0)

Explanation (Attach memo if necessary)
 Requesting transfer from Repairs/Maint.-Misc. line item to Postage line item expense. These funds are requested due to associated additional postage costs incurred year to date due to the increased volume of required mailings from the County Human Resources Department.

	6/22/16		6/22/16
Department Head	Date	Division Head	Date
	6/27/16		6/27/16
County Manager	Date	Budget & Finance Division Head	Date