

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

2016

Department Name	Dept #
Luzerne County Correctional Facility	40

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	40	4233	560.35	159,015	Prisoner Care - Health
- Line Item Decrease	-	100	40	4233	550.83	(159,015)	Outside Inmate Housing
	+	100	40	4233	560.64	300	Meeting / Conference / Training
	-	100	40	4233	550.21	(300)	Medical / Dental
	+	100	40	4235	550.47	20,000	Repairs / Maintenance - Machinery
	-	100	40	4233	550.83	(20,000)	Outside Inmate Housing
	+	100	40	4235	550.29	400	Mileage Reimbursement
	-	100	40	4235	550.27	(400)	Travel Expense
	+	100	40	4235	540.52	20,000	Kitchen & Groceries
	-	100	40	4233	550.83	(20,000)	Outside Inmate Housing
	+	100	40	4235	540.61	5,000	Inmate Supplies
	-	100	40	4235	550.38	(5,000)	Electricity
	Total					0	(Must equal 0)

Explanation (Attach memo if necessary)

Correctional Services requests the transfer of funds to Prisoner Care - Health from Outside Inmate Housing to pay for the contractual inmate health care. A small transfer is also needed for Meeting / Conference / Training from Medical Supplies to pay for basic training for Correctional Officers by the State. A transfer is needed into Repairs / Maintenance - Machinery to pay for elevator and security panel repairs. A transfer for Mileage Reimbursement is needed. An increase in Kitchen & Groceries and Inmate Supplies is needed to cover the cost of food and supplies for inmates. Outside Inmate Housing has a surplus of funds because Correctional Services was able to minimize sending out inmates through good population control.

<i>Mark Rochow</i>	1-24-17	<i>Mark Rochow</i>	1-24-17
Department Head	Date	Division Head	Date
<i>David F. ...</i>	1/25/17	<i>Brian A. ...</i>	1-25-17
County Manager	Date	Budget & Finance Division Head	Date

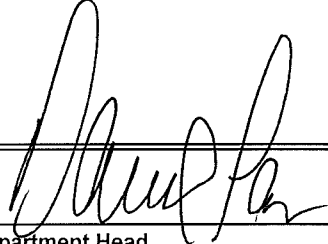
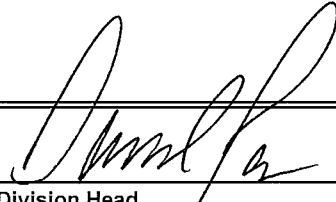
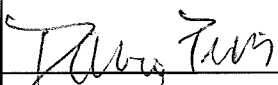
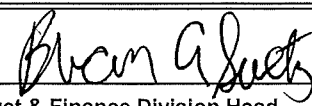
2016 Budget Transfer

**LUZERNE COUNTY
BUDGET TRANSFER REQUEST**

Department Name	Dept #
Human Resources	4113

Action Type	Action	Fund	Div	Dept	Acct	Amount	Account Description
+ Line Item Increase	+	100	30	4113	540.14	\$416.00	Office Supplies
- Line Item Decrease	-	100	30	4113	510.15	\$416.00	Wages Non-Represented
Total						0	<i>(Must equal 0)</i>

Explanation (Attach memo if necessary)
 2016 Budget Transfer required to fund expenditures occurring from Human Resources OHS move to Penn Place.

 Department Head	1/25/17 Date	 Division Head	1/25/17 Date
 County Manager	1/26/17 Date	 Budget & Finance Division Head	1-25-17 Date